



INTRODUCTION

The Dual Enrollment Summit will include concurrent sessions to provide presenters and attendees the opportunity to share best practices. The planning committee is accepting proposals for interactive sessions that will integrate insightful presentation with active engagement of the audience in discussion. All proposals will be considered but please note session space is limited so not every proposal can be accepted. The following information is provided to help you prepare your session proposal.

SUMMIT AND SESSION DETAILS

The USG Dual Enrollment Summit will be held on Tuesday, June 16th on the Middle Georgia State University Macon Campus. The conference will begin at 9:30 and conclude at 3:30 PM. Each concurrent session will be 45 minutes in duration.

IMPORTANT DATES

Wednesday, April 8	Proposal submission deadline
Friday, April 24	Notification of proposal acceptance provided via e-mail to lead presenter
Tuesday, May 5	Deadline for lead presenter to confirm acceptance
Tuesday, June 9	Deadline for presentations to submitted (for upload to the Summit website)
Tuesday, June 16	USG Dual Enrollment Summit held at Middle Georgia State University (Macon Campus)

PROPOSAL REQUIREMENTS

The following are needed to submit an online proposal:

- Lead presenter contact information;
- The contact information (name, institution, title, and email) for each co-presenter, if applicable;
- Session title;
- Session focus (select all that apply):
 - ☐ Admissions
 - ☐ Orientation
 - ☐ Advising and Registration
 - ☐ High School Counselor Partnerships
 - ☐ Funding Application
 - ☐ Books and Bookstore Arrangements
 - ☐ Interacting with Parents/Minors on Campus
 - ☐ Student Engagement
 - ☐ Academic Performance and Persistence
 - ☐ Retaining Students After High School Graduation
 - ☐ Other
- Session format:
 - ☐ Single Presenter
 - ☐ Multiple Presenters
 - ☐ Panel
 - ☐ Other
- A brief description of the session. This will be made available in the Summit program (100 word limit); and,
- 3-5 learning outcomes/objectives for the session

ACCESSING THE ONLINE SUBMISSION FORM

The submission form can be accessed at <https://survey.usg.edu/s3/USG-2020-Dual-Enrollment-Summit-Call-for-Proposals>.

QUESTIONS?

Please email sarah.wenham@usg.edu with any questions or concerns regarding the proposal submission process.