

**Board of Regents Academic Advisory Committee
Physical Education, Health Education, and Recreation
University System of Georgia**

**The University of Georgia
Thursday, September 23, 2004**

AGENDA

1. Welcome, Announcements, & Approval of Spring 2004 minutes
2. News from around the System
3. BOR Report – Dr. John Wolfe
4. Discussion / Presentation of the following items:
 - Interacting with BRIDGE – Dr. Wilburn Campbell, ASU
 - Teacher Education Update – Dr. Mike Metzler – GSU
 - Review of Area F: Recreation & HPE (Teacher education) * Note bring a copy of your AREA F, if these programs are offered at your institution.
5. Two-year / four-year Discussion Break-out Sessions
6. Adjournment

**Board of Regents Academic Advisory Committee
Physical Education, Health Education, and Recreation
University System of Georgia**

**The University of Georgia
Athens, GA**

September 23, 2004

Minutes

In Attendance:

The meeting was well-attended across USG however, this information is not available.

Meeting Began: 2 pm

1. The meeting was called to order and the minutes from the Spring 2004 meeting were reviewed and approved.
2. Each representative discussed news and events at their institution.
3. Dr. John Wolfe (BOR) covered a number of topics including:
 - a. The budget and communicated that schools are to submit three versions of budget:
 - i. One budget will represent a 3% decrease or a \$43.4 million cut
 - ii. The next will be the same budget as the year before
 - iii. The third will be with a 5% enhancement.
 - b. USG Web site
 - c. October meetings. Recommendations will be made for budget decreases and layoffs. No school will be exempt from this.
 - i. If there are layoffs, the non-tenure track faculty will be the first to be cut.
 - ii. The USG office will also have staff cuts.
 - d. The USG more than donates their contribution to the State.
 - e. The gap between students and formula funding has widened.
 - f. The USG is very cheap compared to the rest of the country.
 - g. Enrollment – an additional 200,000 students will be added in 11 years.
 - h. We are taken a hit on minor repair and renovations budget and this will hurt those who are in need to MRR.
 - i. The Board Meeting will occur at Georgia Tech next month to focus only on strategies and the budget.
 - j. Admissions Review & Name Changes - Four types of possible changes:
 - i. Changes that clarify the current mission or refine the mission
 - ii. Changes that add to / subtract from the current mission

- iii. Changes in the name
- iv. Changes in admissions and changes in sectors
 - v. March 1 is the deadline for the name change
 - vi. Feb 1 is the deadline for the mission change
- h. Workload Policy
 - a. A committee is currently reviewing to look at workload across the system.
 - b. Making sure that the 2-year institutions do not get compared to 4-year institutions.
- i. Off Campus Instruction
 - a. Developing policies for off-campus instruction.
- j. Tonya Lam has been appointed as the Vice Chancellor for Student Services.
 - a. She is reviewing the system calendar guidelines
 - b. These have been placed in the handbook.
 - c. There is a minimum of 750 minutes of instruction per credit hour.
 - d. The earliest start date and the end dates are included through 2014.
 - e. There is a goal to get all the schools to start and end on the same date.
- k. Multi-Institutional Functionality:
 - a. Allow students to take courses from another school
 - b. Registration and records should remain at the home institution.
 - c. Beta testing spring 2005 including e-transcripts; this will cost \$1 million.
 - d. Will allow more flexibility for the students to complete degrees.
- l. Degrees & Data Base
 - a. Looking to make available to the public on the web.
- m. Survey
 - a. Prompted by the Legislature to give a total of faculty teaching.
 - b. Learned that some faculty were not teaching or doing research and therefore should not be supported with State funds unless teaching in the Core of Instruction.
- n. Graduation Rate Task Force
 - a. Based upon six-year, full-time freshman.
 - i. Lack of preparation
 - ii. Students transfer out
 - iii. Frequent stop-outs
 - iv. Loss of HOPE scholarship
 - v. No original intent to graduate
 - vi. The national graduation rate is 54%; USG is 44%.
- o. Improving Graduation Rates
 - a. All faculty need to get involved

- b. Effective academic advising is critical
 - c. Quality of course offerings is needed
 - d. The quality of the service that the student expect on campus is important
 - e. 31% of our students don't make it from year one to year two.
- p. Program Reviews
- a. New Program Proposals
 - i. USG office is looking harder at proposals
 - ii. Concerns about costs
 - iii. Converted staff to fill faculty lines
 - iv. Cost load (workload cost to faculty)
 - v. All proposals are on HOLD now due to budget – give the BOR a year or two. It is OK to have the faculty right now but we need to wait on the new programs.
- q. Advisory Committee Structure
- a. Study completed on committees to see if they are suppressed or allowed to do what they want.
 - b. Recommend expansion and separation to allow quicker responses and higher quality.
- r. Tuition Increases (mid-semester)
- a. On the BOR agenda for next year.
4. Teacher Education – Mike Metzler (GSU)
- a. BOR also involved with accreditations so although your program may be involved with other accreditation bodies, the BOR can still pull the plug on your program.
5. Break Out Sessions
- a. Discussion of Area F
6. Spring Meeting will be in Americus; Macon will serve as the default if cannot meet in Americus.

Meeting Adjourned: 4 pm