

Administrative Committee on Academic Affairs
SUMMER 2003 MINUTES/CONCLUSIONS
July 14 – 15, 2003
University of Georgia Center for Continuing Education

The Administrative Committee on Academic Affairs held its summer meeting at the University of Georgia's Center for Continuing Education in Session Rooms K/L on July 14 – 15, 2003. Dr. Ronald J. Henry, Chair and Provost and Vice President for Academic Affairs at Georgia State University, called the meeting to order. The minutes of the spring meeting (April 22) were approved as disseminated.

I. Senior Vice Chancellor's Report

A. Budget Update

Dr. Daniel S. Papp, Senior Vice Chancellor for Academics, Faculty and Student Affairs, discussed the budget for the upcoming academic year. Dr. Papp informed the chief academic officers that budgets and institutional costs should be scrutinized carefully in order to hold some funds in reserve in case of future cutbacks.

B. Social Security Numbers and Student Privacy

Dr. Papp explained that based on Chancellor Meredith's memo, the privacy associated with student social security numbers is a direction that the University System wants to follow; however, institutions are not required to make plans immediately. Pilots at specific institutions, Georgia Institute of Technology and Kennesaw State University, are underway to determine processes involved in developing such systems and revising current operations.

C. African American Male Initiative Recommendations

Dr. Papp explained that at the May 2003 Board meeting, the Board approved a set of recommendations developed by the African American Male Initiative Task Force. Ms. Arlethia Perry-Johnson chaired the task force and the committee had participation from several individuals representing system institutions, corporations, and public service agencies. Dr. Papp stated that perhaps sometime during fall 2003 a system office employee would be hired to help coordinate the recommendations and \$200,000 associated with the strategic initiative.

D. Management Regionalization Study

Dr. Papp explained that a management regionalization study had been conducted of several institutions. Mr. Bill Bowes, Vice Chancellor for Fiscal Affairs, chaired the committee that reviewed the recommendations based on similar efforts undertaken in Florida. The study was conducted to 1) enhance performance levels of financial and administrative processes, 2) reduce the cost of operations for administrative processes, 3) address the lack of available personnel with expertise to perform administrative functions and 4) to develop a menu of options for consideration by the Board of Regents. The next steps in the process involve 1) convening a meeting of the system chief business officers to review business recommendations and gather additional data, 2) investigating the feasibility of a purchasing alliance to address issues raised by MGT recommendations, and 3) developing preliminary implementation strategies/cost projections and presenting recommendations with preliminary strategies to the Board in fall 2003.

E. Chancellor's Statewide Assessment and OEA Status Update

Dr. Papp emphasized the fact that a system office ad hoc committee had been formed to address issues concerning statewide assessment. Dr. Papp requested that each institution develop a county-by-county impact statement for use in the assessment effort. The products of statewide assessment will be used when responding to requests by the Office

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of Educational Accountability. The Office of Educational Accountability remains an entity under the current legislative administration. OEA offices have been relocated to the Department of Education.

F. Sireno Admissions Report (with Drs. Cathie Hudson and Kathleen Burk)

Drs. Cathie Hudson and Kathleen Burk along with Dr. Papp provided information to the Chief Academic Officers concerning the Sireno Admissions Report, a subcommittee report of two-year college presidents concerning the University System's admissions policy. Three of the nine recommendations in the report were deliberated with questions concerning data availability to substantiate the recommendations. Questions ensued concerning proposed policy changes, presidential exceptions, number of students currently impacted, drop-out rates, number of students obtaining a GED, restrictive access, impact on learning support, graduation rates, retention rates, open enrollment, quality and excellence, and DTAE affiliation. The report, in its entirety, was tabled for further discussion at the system office, discussion by the presidents as a whole, and representation at the fall 2003 meeting.

G. RAC on Learning Disabilities (with Dr. Anne Gormly)

Dr. Anne Gormly provided an update on learning disabilities service providers and liaisons with institutions. A presentation was provided by representatives of Georgia Southern University to emphasize that students with learning disabilities are part of the campus environment and to demonstrate longitudinal and historical system office support.

H. Supreme Court Decision on Desegregation

Dr. Dan Papp reported that no further statements have been issued by Chancellor Meredith on the outcome of the Michigan case.

I. Committees, Certificate Review, LS Assessment, Centers/Sites, Faculty Workload

Dr. Papp asked for volunteers from the assembled group of Chief Academic Officers to serve on ad hoc committees concerning certificate review, learning support assessment, and centers/sites. Members of the ad hoc faculty workload committee will meet immediately after the conclusion of this meeting. Chief Academic Officers were urged to contact either Drs. Papp or Butler indicating their preference to serve on one of the four committees.

Tuesday, July 15, 2003

II. Sr. Vice Chancellor's Report

A. Certificate Programs and Follow-up Action on Lecturers

Dr. Papp reported that Chancellor Meredith had endorsed the guidelines concerning lecturers. Discussion ensued and it was determined that follow-up action would be taken concerning the AAUP recommendation on lecturers. Dr. Papp explained that a certificate review committee would be established to analyze and configure the types of certificates approved in the University System to include cooperative DTAE certificates, post baccalaureate certificates, graduate certificates, and certificates of less than one-year completion.

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B. Discussion Items (Strategy 10 of Prism and Honors College Curriculum)

Dr. Butler provided an update on Strategy 10 of PRISM. Dr. Butler explained that a Board presentation would be provided on the math and science initiative sometime during fall 2003 (perhaps October). During his summary, Dr. Butler indicated that the program provides incentives for faculty preparation with teacher training for levels K – 12. Volunteers were solicited to serve on the PRISM committee and the following individuals volunteered: Drs. Anne Gormly, Timothy Hynes, Lendley Black, and Martha Saunders. Dr. Butler indicated that a broad curriculum would be developed to include faculty members and vice presidents.

Dr. Butler opened the discussion of honors college curriculum and the acceptance of two-year college credit in joining honors programs. Dr. Butler indicated that credit hours at the two-year college level were not always counted by the receiving institution based on differences in the calculation of cumulative GPA versus adjusted GPA. Based on discussion by the Chief Academic Officers, it was suggested that this item be discussed during the next meeting of the Council on General Education with a follow-up recommendation to be provided back to the chief academic officers.

Dr. Butler announced that a letter would be transmitted to system institutions concerning paraprofessional programs and certificates. Dr. Butler stated that the PSC will not revise its advertised 18 hours toward certification and that system office discussion had taken place regarding Area F compliance and degree program credit hour limits and waivers.

C. Action Items (Minutes, Nominating Committee Report, Four RACAA Dates for 2003/2004)

The spring minutes of the RACAA committee were approved as distributed.

On behalf of the nominating committee, Dr. Ronald Henry announced that Dr. Anne Gormly, Vice President for Academic Affairs and Dean of Faculty at Georgia College & State University would assume the position of Chair for the 2003 – 2004 academic year. Dr. Michael Stoy, Vice President for Academic Affairs and Dean of Faculty at Gainesville College would assume the position of Chair-elect. Dr. Henry was selected to serve in the position of Chair for the 2002 – 2003 academic year during the summer of 2001 as announced by Dr. John Black on behalf of the nominating committee.

Dr. Ronald Henry reminded the Chief Academic Officers that the determination to have four meetings per year was passed during the last meeting. It was suggested that one meeting be held during fall (October or November), two meetings be held during spring (January and April) and that one combined RACAA/RACSA meeting be held during summer semester. Dr. Henry explained that dates for the four meetings had not been scheduled yet. Dr. Gormly provided

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closing remarks and indicated that she would check the calendar and solicit suggestions for ACAA committee meeting dates.

Respectfully submitted,

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MAP/MRO Coordinator