Regents Advisory Committee on Academic Affairs
Fall Meeting

The meeting was called to order by Dr. Revna Watterson, Chair of the Regents Advisory Committee of Academic Affairs and Vice President of Academic Affairs, Georgia Highlands College. Two new interim Vice Presidents were welcomed to the meeting: Dr. Gretchen Caughman – Medical College of Georgia and Dr. Ken Harmon – Kennesaw State University. The remaining Vice Presidents and Board of Regents staff present provided self introductions.

The minutes of the previous meeting were presented to all present. The minutes were approved without changes or amendments.

Dr. Melinda Spencer, Chief of Staff, Board of Regents, provided System updates:
    Governor Elect Nathan Deal – elected the previous night (11/2/10), will bring some staff transitions in the Governor's office. Looking forward to working with this next administration.
    Data warehouse – a COGNOS demonstration was presented at the Board of Regents to provide insight into the capabilities of this software. It has the ability to use data systems currently used by the BOR to compile information into reports. COGNOS will allow for faster and more accurate reporting from the BOR level, as well as the ability for staff other than ITS and RPA to generate reports.
    Diversity Summit – thanked the campuses for their participation in the Summit. The next step is to create a council of Diversity Officers to serves as an advisory committee.

    Task Force updates –
    a) Learning Management System – this committee is looking at management system software and may be in a position to demonstrate several options to campuses soon. Hopeful that this LMS solution will be of assistance to campuses.
    b) Distance Education – after a change in leadership due to a retirement, Dr. Michael Crafton has agreed to serve as chair of this taskforce. This group has been charged to create a System level plan regarding distance education. In addition, a new position will be hired at the System office to oversee distance education.
    c) Degree Works – there is a November 12th deadline to join the current contract negotiations for Degree Works. This offer is for the purchase of Degree Works. Questions about group rates for support assistance and implementation should be directed to Curt Carver (curt.carver@usg.edu). USG working to train ITS staff and deploy them to campuses to provide assistance.

d) Legislative – immigration – restated new policy that 5 USG institutions will not accept undocumented students (UGA, GSU, Tech, MCG & GCSU) because they have had to refuse admittance to qualified US citizens. The remaining 30 institutions can accept undocumented students on an out – of – state tuition fee.
e) TCSG – USG – Kelly Henson has been asked by Governor Perdue to spearhead a committee that will research the collaborations between these two educational entities.
f) Shared Services – audit findings will be reported at next Board meeting. This report will be public information after it has been presented to the Board.
g) Formula adjustment – putting more weight on graduation rates in the formula has been discussed, related to Race to the Top discussions and visit to Tennessee where model has been embraced.

Dr. Linda Noble, Associate Vice Chancellor of Faculty Affairs, Board of Regents –
    Learning Management System Taskforce is spotlighted on System website http://www.usg.edu/learning_management_system/. Dr. Donna Llewlyn is the chair of this taskforce. The taskforce is currently conducting surveys of faculty, students and administrators. Please make sure those contacted on your campuses participate. Several regional townhall meetings are planned to share more information about this project. Meeting locations are as follows:

Darton College	November 11, 2010	1 – 3PM
Kennesaw State University	November 15, 2010	1 – 3PM
Georgia Southern University	November 16, 2010	10 – 12PM
Georgia State University	November 19, 2010	10 – 12PM
Macon State College	December 9, 2010	1 – 3PM

    (For more information on how to participate see link above and click on Participate!) These town hall meetings will include sample of products for campuses to use. The taskforce's decision on system-wide versus institutional choice is still under consideration.

    New Program Approval Process – updated information sent to VPAAs via email on October 25, 2010. Update available at http://www.usg.edu/academic_programs/. Changes align BOR processes and definitions with SACS. Please refer to http://www.usg.edu/academic_affairs_handbook/section2/handbook/2.3_academic_programs/ for information on when BOR approval is needed for programs. Program website will also list institutions approved for distance education and will also indicate which programs are currently active. This step will create an alignment with Georgia On My Line.

    Enrollment issues – staffing classes; A task force is working to create a list of faculty titles currently in use across the System. The goal is to allow more institutional flexibility without creating or changing policy. Part-time teaching load is considered a System teaching load since ADP links employment. Part time faculty can teach a maximum of 49% without benefits. If institutional sharing exists, use the institution with the most generous workload as the

home institution. Use the term workload only if your part time faculty are required to perform duties in addition to teaching.

Chancellor's questions to VPAAs: "Why we have academic semester calendars? Can USG have open continuous enrollment?" Consensus, operational practices by offices external to academic affairs (budget, admissions, financial aid, and current definitions of teaching workload) make this proposal difficult to implement.

Dr. Virginia Michelich, Associate Vice Chancellor for Student Achievement, Board of Regents – Learning Support Policy

- Minimum COMPASS scores for admission to LS courses recommended: 62-reading, 32-English, 20-math
- Administer the COMPASS before admissions decision
  - o Opportunity to help students understand the importance of the test (high stakes)
  - o Opportunity to help students prepare for test
  - o Opportunity to use diagnostic feature of COMPASS
  - o Remote testing - Remote Testing Guide -
    http://www.act.org/compass/pdf/RemoteTestingGuide.pdf
  - o Florida - Postsecondary Education Readiness Test (PERT) – press release last week

- Plan to hold system-wide workshop regarding alternative pedagogies for LS and pre-LS students
- Implementation by Fall 2012

Core Curriculum updates

- Implementation of overlay requirements
- Implementation of A1 and A2 30-hour rule
  Both of above changes will be in the Academic Affairs Handbook soon
  FAQ page on the core website - http://core.usg.edu/
  Please inform registrars, admissions people and others

- Course approval form - http://core.usg.edu/implementation/
  Now course proposals will first be sent to the appropriate Regents' Academic Advisory committee. Once approved, the chair of the committee will send the proposal on to the Council on General Education electronically. Be certain to click on the right box (Regents versus Council).

- Core Submission Requirements:

- o Cover letter
- o No changes
- o Overlay requirements

- Caution about Area B – sometimes hard to tell what the goal of the Area is that institution has set. Need to make that clear when submitting student learning outcomes.

- Institutions who have completed process – 1

Regents' Test Exemptions
- 17 institutions granted exceptions
- None pending as of now

Comprehensive Program Reviw
- Rubric has been finalized - http://irhst40.irp.uga.edu/Wiki/index.php
- Need institutions to have program reviews on the web. Should be password protected. Please send link to me.

Transfer articulation portal

- Important
- What it means to you –
  - o First year – portal will be constructed, courses students have taken (and grades) will be self reported. Will be a link to GACollege 411, the ACCEL spreadsheet, and the Dual Enrollment matrix (with TCSG) – will have technical courses that articulate from HS to TCSG. 2nd year – will incorporate degree audit function and will be able to extract live data from Banner regarding what students took
  - o Are you using the transfer articulation module in Banner? (Most institutions are.)
  - o Will need to readjust as core revisions come in – starting fall 2011
  - o Project Director is Daphene Blackmon – she will be contacting some of your registrars
  - o There will be a kick off meeting and pertinent people will be invited. Make certain your front line people attend
  - o Currently – working out the contract with the vendor – Decision Academic – they have a software product – Transfer Navigator that will be used to build the functional part of the portal and work with information extracted from Banner
  - o Need to review technical college courses you will accept. Have discovered that some institutions are taking courses that the academic side does not agree about. Need to have a discussion/understanding between academic side and registrar/admissions side of your institutions. I'll be sending a link to the semester version of the TCSG courses. I do have a hard copy of the list of

courses each of you sent in about two years ago. If you need that, we'll scan and send as requested.

Lunch – presentation of Degree Works. Mr. Kim West (Associate Vice President for Enrollment Services and Registrar) and Mr. Will Tan (IT Application Support Professional V) of Kennesaw State University showcased KSU's use of Degree Works. The attached website contains instructional videos about degree works that might be helpful for institutions investigating this as an advising tool; https://web.kennesaw.edu/registrar/degreeworks/students. Mr. West can be reached at kwest26@kennesaw.edu for additional information.

Mr. Bryon Payne, Chair of the CIO advisory committee and CIO at North Georgia College & State University shared information about the structure of his advisory committee and topics currently being discussed by his advisory group.
Vision: To enhance the impact and value of technology in the University System of Georgia.
Mission: The mission of the CIO Advisory Council is to function as a professional organization for University System IT leaders, to serve as an advisory body for the University System of Georgia, and to act as a stakeholder communication group for the Vice Chancellor and Chief Information Officer.
Standing Committees of the CIO Advisory Council:

- **Executive Committee** – The Executive Committee comprises the following members: Current Chair, Secretary, Past Year's Chair, Chair Elect, Vice Chancellor & CIO (ex officio), and the Chairs of each of the Standing Committees (below).
  In the event that each of the USG Institution Groups (Research Universities, Regional Universities, State Universities, State Colleges, and Two-Year Colleges) is not represented, additional reps shall be nominated by each unrepresented group for one year of service on the Executive Committee.
  Members of the Executive Committee participate in monthly teleconferences for ACIT business, and serve as the default IT Governance and Policy committee.
- **Collaborative & Distance Learning Committee** – Charge: To keep ACIT in touch with system and institutional needs & initiatives in instructional technology and collaboration, and to serve as an interface with ALT/ITS, RACDE, and RACRA.
- **Knowledge Mgt & Communications Committee** – Charge: To improve knowledge sharing, persistence, and communication among ACIT, including benchmarking, web, Rock Eagle, etc.
- **Infrastructure & Services Committee** – Charge: To work with ITS leadership to anticipate and respond to institutional infrastructure needs and service initiatives at the system and institutional levels. Membership includes ITS staff.
- **Security Advisory Group** - same as current charge, but with more frequent communication to members. Includes USG CISO (ex officio) and campus Information Security personnel who may not be ACIT members.

- **Leadership Development Committee** – Charge: To continue and formalize leadership development efforts already underway, plus PDC, ELI and other initiatives.

Strategic Committees FY11:
- **Audits & Policy Team**
  Charge: To gather a standard framework of audit expectations and IT Handbook policies to assist campus IT leaders and USG/State Auditors in ensuring the security, availability, and reliability of institutional IT systems and the confidentiality of the information entrusted to us by our students, employees, and affiliates.
  Composition: 1 research rep, 1 regional, 1 state university, 1 state college rep, 1 two-year college rep, plus at least 2 at-large members.

All committees shall be reviewed annually for relevance of their charge and either perpetuated, amended or terminated as needed. Chairs shall be selected annually, and chairs will draft committee goals for the year and report at quarterly ACIT meetings on efforts and accomplishments.

Strategic Items from the CIO Advisory Council:
- Revised Vision, Mission and Structure (see handout) – update to our 21-year-old organization
  - Focuses on strategic impact of technology on the USG
  - Establishes "communities of practice" and aligns standing committees with the USG/IT Strategic Plan
  - Calls for partnership with CAOs, CBOs, RACDE, RACRA, other USG counterparts
  - Enhances and expands our partnership with ITS under Dr. Curt Carver's leadership
- DegreeWorks – implementation at remaining 18 USG institutions, partially subsidized and substantially supported by ITS (formerly OIIT)
- Learning Management System Task Force – preparing for March pilots/sandbox support
- Executive Dashboards and Ad Hoc Reporting:
  - iStrategy – already in use by CBOs, will be expanding
  - Cognos – deployed to Atlanta staff this week, limited institutional licenses available, but VC & CIO is seeking very low cost option for all campuses
  - Chancellor has tasked Executive Leadership Institute alumni scholars with Executive Dashboard/Decision Support System project submitted by Georgia Tech President Bud Peterson
- New USG Data Mart – working with ITS, CDO, Executive Leadership Institute team and campuses to enable smooth, supported transition for June 2011 – significantly reducing data fields, etc.

- HOPE Module in Banner
- Banner Customization Option for hosted institutions
- HR Module – Tie-in to Shared Services Center
- SciQuest Implementation
- Ingress (tighter integration between Banner and Vista/LMS): v1 rolled out last week, preparing for v2 March rollout
- Peachnet – only 7 institutions remain on single-connection "spur", all others have failover pairs of connections to the Internet; connection speeds increasing constantly Strategic Items from CAOs – what issues can we provide additional support on?

Dr. Lynne Weisenbach, Vice Chancellor, Educator Preparation, Innovation & Research, Board of Regents – discussed College Access and Completion. She also shared a graphic that explains the relationship between the various grant opportunities, state and national initiatives and educational partnerships.

1. **College Access Challenge Grant (CACG)**
   - ■ Transfer Web Portal
   - ■ Military
   - ■ Adult Learning Consortium – CAEL selection

2. **Complete College America (CCA)**
   22 state consortia focused on completion of 1 year certificates, 2 year and 4 year degrees. Key elements include:
   - ■ **Set Completion Goals**
   - ■ **Develop Action Plans and Move Key Policy Levers**
   - ■ **Collect and Report Common Measures of Progress**

3. **I3 Grant – Funder - DOE**
   Focused on Early College as access and time-to-completion strategy.
   Feedback was positive and we're in the "next tier" for other funding,

4. **Completion by Design. Funder – Bill & Melinda Gates**
   Gates 5 year initiative to raise community college grad rates. $34.8 million. Will award competitive grants to groups of Community Colleges to devise and implement new approaches to make college experience more responsive to today's student. 9 target states. Up to 5 multi-campus groups of Community colleges will be selected in early 2011. Will entail restructuring from the moment students enter college to the time they graduate.

5. **Community College and Career Training Grants (C3TG) program.**
   Funder: US Department of Labor.

Grant proposals will be submitted from community colleges and consortia of community colleges to develop new education and training programs. While these proposals will likely have to demonstrate how they would meet the needs of workers whose employment has been adversely affected by foreign trade, the programs to be developed would not be limited to serving only this category. This program will be funded at $500 million annually for four years and represents an unprecedented opportunity for community colleges to innovate in the design, structure, and delivery of education and skill development programs.

Ms. Kimberly Ballard – Washington, Assistant Vice Chancellor for Legal Affairs, Board of Regents.
Extra compensation Addendum – was shared with the VPAAs asking for their input in the development of this document. Comments are to be sent to Dr. Linda Noble (linda.noble@usg.edu).
Residency report – Final recommendations from Regents Task force:
a) Applications will include the sentence that false statements are criminal – language will be sent to institutions to add to applications
b) Students must ask for in-state or out-of-state tuition designation
c) BR Policy 4.1.6 – impacts those not lawfully present in the US; students not lawfully present will not be admitted to UGA, Tech, GSU, MCG or GCSU because these institutions have turned away academically qualified US citizens due to enrollment limitations
d) Verification of lawful presence by potential students must be verified by the 5 institutions above; all institutions must verify the lawful presence of every student admitted with in-state status; it will not be necessary to verify the following categories of students – students with completed FASFA or Visa status. Ms. Ballard-Washington needs volunteers to assist with further clarification of these requirements. To volunteer please contact her at kimberly-ballard.washington@usg.edu.

Dr. Watterson surveyed the group on several issues:
1) Changing the location of the Spring meeting (February 23, 2011) to Atlanta – consensus to meet again in Macon
2) Location of the joint RACAA – RACSA meeting – consensus – The Ritz – Carlton Oconee.

The meeting adjourned at 4:45pm.