Participants:
- Barbara Brown (GPC), Chair
- Allan Aycock (UGA), Chair-Elect
- Juliana Lancaster (GGC), Immediate Past Chair
- Bryan Davis (GSW), Secretary
- Michael Black (VSU), Treasurer
- Mickey Williford (GRU), Standing Committee Chair - CPR Peer Review
- Jill Lane (Clayton), Standing Committee Chair - RACEA Web Center
- David Gribbin (EGC), Task Force Chair - Assessment Task Force
- Jason Huffman (GCSU), Task Force Chair – Data and Benchmarking

Unable to Attend:
- Leigh Funk (KSU), Task Force Chair – SACSCOC Problem-Solver & Resources
- Susan Campbell-Lounsbery, USG Liaison to RACEA

I. CCG Metrics
   a. Michael Black reported on what Administrative Committee IR&P was told
   b. Current Metrics same as Complete College America Metrics
   c. Data from 2012 available in Cognos
   d. 2013 Data available soon
   e. IR&P group open to collaboration with RACEA, but would rather piggyback on Georgia Summit held in Augusta in September for its fall meeting

II. CPR status
   a. Discussed memo from Houston Davis, Vice Chancellor of Academic Affairs to President and VPAAs/Provosts
   b. Degrees and Majors Authorized Inventory
      i. This information will in turn be used to create a much more functional DMA Inventory that is linked to program productivity (e.g., degrees conferred)
   c. USG Internal Audit group will “build” on the work of RACEA to conduct an analysis of CPR Processes and procedures around the system
      i. Looks like RACEA is out of this particular loop
      ii. Vice Chancellor has asked Internal Audits to compare USG CPR processes with those used by other used by other states, i.e. Oklahoma and Tennessee
   d. It is unclear if RACEA and BoR agendas for CPR align
      i. BoR
         1. Productivity
         2. Simple metrics easily used by BoR
         3. Identify low performing programs (“averaged less [sic] than 10 graduates during a rolling three year period”)
      ii. RACEA
         1. Quality, Productivity, & Viability
         2. Value to institution for program improvement
e. Question for RACEA
   i. Where do we go with our CPR Process?
   ii. Should we gear up for 2013-14 or not?
f. Proposal 1 : route a request for a meeting between RACEA representatives and the Internal Audit group through Susan Campbell-Lounsbury

g. Proposal 2: Request meeting with someone at USG to get clarification on what institutions should expect concerning CPR for the coming year.

III. Annual meeting findings were postponed to next Executive Committee meeting

IV. Fall Meeting
   a. Date(s) Thursday, October 24 (if needed) & Friday, October 25, 2013
   b. Location: Macon campus of Middle Georgia State College
      i. Barbara will reserve the days
      ii. Send out Save the date e-mail with survey on Annual Meeting
   c. Current Agenda proposals
      i. Discussion of CPR process that will meet both BoR and RACEA Agendas to propose to USG
      ii. CCG Performance and Funding Metrics
      iii. Use the 24th, which has been set aside to train CPR reviewers if necessary, to develop a recommendation for how the BOR could get what they really need from CPR—this proposal assumes CPR reviews will not be conducted
   d. Agenda will be determined at next meeting of Executive Committee: come up with bright ideas!

V. Spring Annual Meeting
   a. Dates: Thursday, April 10, and Friday, April 11, 2014
   b. Location: Athens

VI. Finances
   a. Have balance in RACEA account at GPC of $3609.84 (or perhaps more)
   b. Due a refund check from Georgia Center
   c. Owe for Mike Johnson’s mileage (bill coming from Felita Williams?)

VII. Membership lists, etc.
   a. Bryan will verify accuracy of lists
   b. Jill says the list of official reps on the USG site is correct

VIII. Next Meeting
   a. Friday May 10, 2013 at 9:00 a.m.
   b. Discuss Agenda for Fall meeting
   c. Discuss annual meeting findings

Respectfully submitted,
Bryan Davis