



**RACEA Executive Committee
Conference Call
Thursday, April 8, 2021
9:00 AM
MINUTES**

Attending: Mary McLaughlin, Sabrina Thompson, Loraine Phillips,
Catherine Jenks, Bryan Davis, Barbara Brown, Jill Lane, Darby Sewell,
Sabrina Thompson, John Fuchko, Allan Aycock

Absent: Michael Black, Danielle Buehrer

1. Approved minutes from the March 11, 2021 (Regular Executive Committee Meeting): Loraine Phillips presented the minutes from March 11, 2021. The executive committee approved.
2. Treasurer's Report—Michael Black, Danielle Buehrer
Treasurer's Balance for RACEA is \$8,641.39 No transactions since March 25, 2020.
3. Committee Updates:
 - **Program Review Committee:** Lane—Focus group meetings were held by sector on program review facilitated by the USG. Marti Venn, Becky Corvey, and Michael Tanner facilitated.
 - **Update Accreditation Intelligence (AI) Committee:** Buehrer—Under resources on the USG Web site for accreditation, mission review is now included.
 - **USG Initiatives: Aycock**—Should this committee focus on Gen Ed Redesign or should it change focus? The committee would like to keep this committee. This committee can offer a “multi-lens” approach to keep up with various USG initiatives. There is work going on with MOU's and updates to the Academic and Student Affairs Handbook which may or may not qualify as “initiatives.”
 - **Gen Ed Redesign: Davis**— In the last meeting of the Provosts, Dr. Denley mentioned that Gen Ed Revision Town halls would begin. Some groups have galvanized around particular aspects of the redesign
4. **Discussion of GF MOU**—Jill noted items related to off-site locations and assignment of faculty. There was some discussion about facilities and the coordination of scheduling. It was noted that each institution has a legal department that will also vet the MOU prior to participating institutions sending the MOU to SACSCOC.

Jill shared feedback in the Teams chat:

I have to head to another meeting. Here is my only feedback on the GFC document (the highlighted piece is my suggestion).



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1. **Administratively Coordinate Teaching Assignments.** Assemble faculty credentials for all faculty teaching in this cooperative academic arrangement and maintain records and approvals in an accreditation management system that is available to all Partner Institutions. **Collaborate with Partner Institutions to** identify and recommend qualified faculty to teach in the GFC cooperative academic arrangement. Provide administrative coordination of teaching assignments of approved faculty. The faculty credentials and teaching assignments are approved by each Partner Institution through normal institutional processes to ensure that the faculty meet institutional faculty credential guidelines. Provide the faculty roster for such assignments to the designated academic administrators at the Partner Institutions for review and continuing approval of those assignments and to the GFC AAC. The faculty are funded through shared resources of the Partner Institutions in this cooperative academic arrangement.
2. **Coordinate Scheduling and Delivery at Off-Campus Instructional Sites.** The USG provides facilities to support film, television and digital entertainment instruction and makes these facilities available for approved use by the Partner Institutions in this cooperative academic arrangement.

Others were concerned about the use of the term “Delivery.” Jill clarified with the following change:

Coordinate Identification and Scheduling of Off-Campus Instructional Sites.

There was discussion about faculty appointments. Sabrina shared information in the Teams chat, which follows because the RACEA had a similar need for clarification:

I am unsure of the meaning of this part of the MOU:

All instructors have a faculty position at a Partner Institution in the GFC cooperative academic arrangement. It is the responsibility of the Partner Institution to ensure that faculty involved in curriculum development and teaching of courses in the cooperative academic arrangement meet the faculty credential standards set forth by the institution. The Partner Institution includes faculty assigned to teach its students on the Faculty Roster of the institution.

Will this be clarified at our virtual meeting in the next week or so? I realize that we have access to the GFA faculty credentials through a portal, but we don't have their transcripts on file in Academic Affairs here. Or am I missing something?

Mary will send feedback to Kevin Demmitt.

5. **Spring Meeting Webinar Update:** Darby Sewell and Danielle Buehrer—Darby is meeting with the guest speaker, Terri Flateby, to complete the presentation focus. Darby sent out the link for the May 6



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meeting to the membership. Darby will work with the leadership of RACEA and Michael Black for an honorarium of \$500 for Terri. The leadership approved \$500 for Terri. (Allan motioned, Jill seconded.)

6. **Election and Nomination Update: Executive Committee positions**—Darby announced that she is stepping down from her AVP position at ABAC and will return to faculty. Therefore, she will be unable to fulfill her duties as Chair. On June 30, Darby will move to a 10-month contract. She will begin as faculty on August 1. As of this date, there are zero nominations for open positions. The committee will discuss options to fill the positions and recruit new individuals to fill open positions. Nominations close on April 16. Darby would like to present the elected board on May 6 during our Webinar.
7. **Other Business:** None
8. **Next Meeting:** Thursday, May 13 at 9:00.
9. Meeting adjourned at 10:13 a.m.