



**RACEA Executive Committee  
Conference Call  
Thursday, December 12, 2019, 9:00-10:00 AM  
MINUTES**

Attending: Michael Black, Mary McLaughlin, Barbara Brown, Bryan Davis, Jill Lane, Cathi Jenks, Mickey Williford, Darby Sewell, Sabrina Thompson, Allan Aycock

Absent: Danielle Buehrer, Loraine Phillips,

1. Approved minutes from the November 14, 2019 executive committee conference call.

**2. Treasurer's Report**

Michael Black: The RACEA balance is \$8,641.39. Received a refund from Middle Georgia State University and a final registration payment that was outstanding.

**3. Program Review Committee Update**

Jill Lane: no report

**4. Accreditation Intelligence (AI) Committee Update**

Danielle Buehrer: Two groups of USG colleagues have submitted a proposal on Value rubrics and another group on adapting the Value rubrics for the USG Teaching and Learning Conference.

**5. BOR Initiatives Committee**

Allan Aycock: No Report.

**6. Spring Meeting Planning: Mary McLaughlin**

- Signed contract with Lake Blackshear for Spring 2020 meeting.
- Meeting dates: April 30-May 1, 2020
- Next steps:
  - Send a "Save the Date" to the membership.
- Discussed agenda and topics for Spring meeting:
  - Ask SACSCOC representative to focus more in on 8.2.c, 7.3, 8.1
    - Core Requirements for 5th year: 14.1, 13.8, 10.3, 10.9
    - 5.4, 13.8, 13.7, 6.3.b, 6.2.c, 10.7 were the most cited 5th year standards
    - 14.4, 8.1
    - Provide multiple years worth of examples for 5.4 evaluations
    - 8.1: Published goals and outcomes - must use multiple measures to document student success
  - Disaggregate graduation and completion data (race, gender, etc.) is expected for the spring
  - Need to include comparison to baseline indicator data from NSC that we selected



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- 14.4: use excerpts of reports prepared for other accreditors or the letter we receive; need to show consistency in how we describe ourselves

- Potential panel topic: how institutions are handling new standards such as debt management. Incorporate this topic with the USG Know More Borrow Less. Possibly include a USG representative to discuss (Tracey Ireland)
- Progress of General Education redesign and how it relates to 8.2.b.
- Institutional Spotlight: HIPs and VALUE Rubrics: (Best practices in assessment)
- Networking tables to share resources (e.g. toolkit of assessment rubrics, annual reporting tools, administrative services assessment, CPR, etc.).
- USG Accreditation Support Website Update: Sabrina Thompson

7. **Other Business:** Cathi Jenks

8. Next Meeting: Executive Committee will be January 9, 2019 at 9:00 AM.

9. Meeting adjourned at \_\_\_\_\_ AM.

Minutes typed by Darby Sewell, 12/12/2019