



Regents Advisory Committee
on Distance Education

Spring 2018 Meeting Minutes

Thursday, April 19, 2018

10:00 a.m. ----- Call to Order/Approval of Fall 2017 Minutes
Renita Luck, RACDE Chair 2017/2018

Renita thanked the University of Georgia - Gwinnett campus for hosting the meeting. The minutes were approved.

10:15 a.m. ----- GeorgiaVIEW Updates
Lisa Kafati, Information Technology Services, USG

D2L will move to a hosted solution for the life of the current contract, scheduled end date of November 2021. Migration to the cloud will be complete by the end of December 2018. GeorgiaVIEW is on a “strategic pause” until after the migration. In 2019, there will be continuous delivery, which means there will be no maintenance windows. There may be some speed improvements for download/upload. The same support model will be in place. For faculty and students, the interface should not look different.

After moving to the cloud, USG will have the core D2L as well as ePortfolio and the Learning Repository. Will need institutions to pilot these tools in early 2019.

Brief discussion about Daylight.

11:15 a.m. ----- eCore Updates
Janet Gubbins, UWG

- High enrollment growth in eMajor. Many are returning students and need more support. <https://emajor.usg.edu>
- FY eCore 2017 Factbook. <https://ecore.usg.edu/about/factbook2017>
- FY 2018 eCore enrollment is 31,0317
- Tuition has decreased.
- Dual enrollment is increasing.
- eCore is participating in the Gateways to Completion project with the rest of the USG schools.
- Using Knewton Adaptive Learning in summer for MATH 113.
- Testing biometrics identity verification

- Using a xitracs database to track eCore faculty and their credentials.

11:40 a.m. ----- Faculty Professional Development
Jeff Galle, Associate Vice Chancellor for Academic Affairs, USG

- Presentation and discussion about faculty development for those teaching online.
- Best online experiences are aligned with high impact practices.
<http://www.aacu.org/leap/hips>
- Mentioned High Impact Practices at Wabash College.
- There will be series of new programs looking at high impact educational practices.
- Email Jeff Galle or Jon Sizemore if you have suggestions about faculty development.
- Someone suggested some regional workshops that could serve institutions without an instructional designer or other experts.

1:00 p.m. ----- System Office Updates
Jon Sizemore, USG

- Tuition. Changed to a three-year roll out for tuition reduction.
- Request for Proposal is out for virtual tutoring. Twelve institutions use SmartThinking. Some discussion about various products on different campuses. Products in use include Tutor.com, SmartThinking, NetTutor, and Brainfuse.
- Information shared about the Momentum Year and the co-requisite model.
<https://www.completegeorgia.org/what-momentum-year>.
- Brief update about Gateway to Completion.
- One participant recommended that RACDE members read *The Undergraduate Experience: Focusing Institutions on What Matters Most*. This book was recommended as a common read for faculty involved in G2C.
- Shared information about Nexus, an 18-hour certificate. Six hours will be experiential learning, such as an internship.

Academic Data Mart/Distance Education Data *Michael Pizarek*

- He gave a presentation about the USG Research and Policy Analysis and the services and reports they provide. Web site: <http://www.usg.edu/research/>
- He is preparing a trend paper on distance education. He shared several examples of reports and data analysis.

3:30 p.m. ----- Cost of Online Education Task Force Updates/Discussion
Jon Sizemore, USG; Lisa Kafati, ITS; Renita Luck, RACDE

- There was a long discussion about this topic. The task force will look at the spreadsheets and try to efficiencies, such as enterprise-wide contracts.
- As a reminder, the charge of the task force was to brainstorm ideas for affordability and efficiencies.

- Many ideas were discussed including the following:
 - Making ALG Grants sharable through D2L.
 - Building courses with HTML or CSS so they can be moved easily to different systems
 - Helping faculty utilize OER content.
 - Talking to ALG about an integration so content would also have an LTI.
 - Utilizing the expertise of campuses, such as KSU's accessibility programs or UGA's digital publishing, for faculty development.
 - Looking at services that are not enterprise -wide but could be a way to save money.
 - No motions were made.
 - Meeting Adjourned at 5:07 p.m.

Friday, April 20, 2018

9:00 a.m. -----Call to Order

9:15 a.m. -----Distance Learning Technology Integrations Discussion
RACDE Group

Open Discussion about learning technologies based on suggestions.

There was a short presentation about the third-party integrations used by USG schools.

There was a discussion about the following technologies:

- [Concourse](#) a tool for managing course syllabi and making sure they are ADA compliant. KSU is using it, and UWG has recently adopted it.
- Examview, used by some nursing schools for assessment.
- Zendesk, Happy Fox, Service Now, and other ticketing systems.
- Project management systems such as Asana, SmartSheets, and Planner, which is built in Office 365.
- Customer management software such as Recruiter, Sales Force, etc. for admissions and recruiting.
- Quality Matters. The University of North Georgia is using a customized module, Service Now, for QM process. It is under development. Possible presentation for a future meeting.
- One participant suggested we move forward and figure a way to gather and share list of technologies institutions are using.
- Discussion about working with vendors and ways to get the same price for all schools on the system.

10:30 a.m.----- State Authorization Updates
Jon Sizemore, USG

- USG system office will take care of the fees.
- In May, the institutional SARA contacts will get message from SARA about data reporting. This year you must report your enrollment in every state. Pay attention to students who participate in clinicals or internships in other states.
- Webinars and recordings are on SARA's web site. <http://www.nc-sara.org/content/nc-sara-data-college-reporting-webinar-040418>
- Some RACDE members are concerned SARA regulations are not taken seriously and a discussion about what to do about it.
- There was a long discussion about SARA compliance.

11:00----- Installation of New Officers

Lisa McNeal is the chair.
Kokila Ravi is chair elect.
Irene Kokkala is treasurer.
Renita Luck is the past chair
Stephen Balfour is the at large representative.

The Fall RACDE meeting will be held at the College of Coastal Georgia.

Meeting adjourned at 11:45 p.m.