The meeting was called to order by the Chair, Dr. Zvi Szafran. Mr. Robbie Williams, chair of the Regents Advisory Committee on Mathematics presented Math Pathways. This presentation highlighted recommendation #2 from the USG Taskforce on Transforming College Mathematics. It is recommended that two pathways be established at USG institutions:

For non-STEM majors
* Math 1001 or Math 1101 in Area A.2
* Possibly Introductory Statistics in Area D

For STEM majors
* Math 1111 (if not prepared to start in a higher level course)
* Math 1113 (The Area A requirement in most STEM fields)
* Calculus I
* Additional courses based on Academic Program

The above recommendations do not require any BOR or Academic & Student Affairs Policy changes. However, communicating this information to math departments, advising centers will be important. This recommendation will be forwarded to the math departments at all institutions, and to the institutional Vice Presidents of Academic Affairs. It will also be communicated to the Registrars at their meeting next week.

Dr. Barbara Brown presented College Completion and Council on General Education. Two USG Taskforces have been working on transforming Math and English. Mr. Williams’ previous presentation touched on one of the resulting math recommendations.

- Transforming remediation – focus on moving students into credit bearing courses; use of co-requisite enrollment previously required special permission by the Executive Vice Chancellor & Chief Academic Officer. As of today, that special permission is no longer required, institutions may freely use co-requisite enrollment when appropriate. This will be noted in the Academic & Student Affairs Handbook. Once the change is posted, an email highlighting the change will be sent to the Vice Presidents of Academic Affairs. This information will also be shared with the Registrars by Dr. Joyce Jones at their meeting next Thursday.

- 15 to Finish – project piloted by Georgia Perimeter College (based on a successful project done by the University System of Hawaii). 15 to Finish highlights the financial benefits of taking 15 credit hours per semester. According to calculations provided by the University of North Georgia, students will save $15,000 over the course of their 4 year degree. Dr. Brown recommends developing a 2 year and a 4 year on time program map with milestones, as well as the creation of some block schedules. Dr. Brown also offered to share the program that will analyze the patterns of course/credit taking at your institution. (barbara.brown@usg.edu).
- Reverse Transfer – the awarding of two year degrees when the student has completed 60 hours, even if that student is no longer at the institution. This is an option for those institutions with associate degree granting privileges.
- Council on General Education – institutional changes in Areas A – E requires Council on General Education approval. Dr. Brown is working to improve the submission process.

Participants provided self-introductions. A motion was proposed and accepted for February 27, 2013 minutes with one correction. A motion was proposed and accepted for July 8, 2013 minutes with three corrections. A motion was proposed and accepted for the Bylaws changes with one correction.

RACAA Discussion Topics
- Dr. Mike Rogers recommends clarification for faculty related to their responsibility for students with disabilities. It is correct for the faculty member to refer the student to the disability center, but additional steps may need to be taken by the faculty member, i.e. allowing addition time to take tests; making sure to include detail overview of video clips or outside reading material. eCore classes are a great model for how to do this correctly, may need some coordination with Center of Teaching and Learning on the campuses and/or eCore courses to help bring all faculty up to the required standard.
- Faculty absence outside of sick leave – sick leave must be reported, even when classes are covered by a fellow faculty member or students are provided with an assignment. It was determined that additional instructions need to be provided to create a systematic handling of leave other than sick leave for faculty. Apparently even departments handle differently across the campus.
- Grant funded faculty and staff – compensation for grant work while working fulltime at the institution: faculty – receive a course release or receive payment during the summer; staff – depends largely upon the job description making it very difficult to verify that work is done outside of normal duties, normally the department can benefit but not the individual.
- TCSG tracking – Dr. Susan Campbell Lounsbury and Dr. Felita Williams presented a template for tracking TCSG students who transfer courses in the CCG articulation agreement. This template will be vetting with the institutional research representative of the volunteering institutions (Clayton State, Columbus State, Highlands, Georgia State, Kennesaw, SPSU and Valdosta). It was requested that at some point, the tracking make a comparison of TCSG students and our indigenous USG students taking similar courses.

Conversation with Dr. Houston Davis:
- USGFC recommendation – The USGFC has forwarded a resolution regarding the use teaching effectiveness as a measure of student success rates. In a conversation with the USGFC, Dr. Davis has requested the presentation of their work, resolutions, etc. in an annual report. This process will allow USGFC continuing input in the promotion of quality and formalize the conversation.
• New Models – on November 6, 2013 a forum will be held to gather and share information about the manner in which the USG will engage with MOOCs. This conversation is part of the expanded work of Dr. Lisa Rossbacher’s committee. This forum will explore faculty compensation models as well as how MOOCs can complement eCore.

• Policy Reviews – these projects (review of academic and administrative policies) were discussed at the summer joint meeting. Mr. Burns Newsome presented policies at the October meeting that needed revision. Academic Affairs continues reviewing the policies presented by the Policy Review Taskforce.

• ITS Affordable Learning Georgia – is a USG initiative to promote student success by providing affordable textbook alternatives. Each institution was asked to appoint an ALG Champion and forward that name and email address to Ms. Angelia Thomas angelia.thomas@usg.edu. For more information visit this website: www.affordablelearninggeorgia.org.

• Desire2Learn – customer service representative Nick Suttle and Doug Hyche were introduced to the group. They are available to assist with Desire2Learn and will be contacting the institutions.

• Productivity Report – the USG has produced an academic productivity report. Each institution will have a chance to review this report for accuracy. Low producing program will not be automatically removed; institutions will have an opportunity to explore/explain why such programs should be maintained. Newly approved programs will not be a part of this report.

• Raises for faculty & staff – on the Chancellor’s radar, however 1% raise for all state employees represents $140,000 million dollars.

Ms. Marion Fedrick, Vice Chancellor for Human Resources, addressed the group on the topic of the Affordable Care Act. Her office has done some preliminary work to determine how the new law might impact USG institutions. The PowerPoint presentation is a draft of how the Affordable Care Act can be implemented. However, final decisions have not been made on this issue. The USG Office of Academic Affairs and RACAA will be informed participants as this issue moves forward.

Dr. Lynne Weisenbach

• Teacher Prep Update – as a result of changes in certification and tiers of certification, programs undergoing new measures. Teacher performance will be more closely linked with the training institution.

• Complete College Georgia – plans have been received and submitted to the Governor. Available online: http://www.usg.edu/educational_access/documents/University-System-of-Georgia-Campus-Completion-Plan-Updates-October-2013.pdf


• Policy Review Task Force – major recommendation moving forward
Focus on Gamechanging Strategies
  - Time to Degree - 15 to Finish
  - Reverse Transfer
  - Data Analytics
  - Transformation of Remediation
  - Guided Pathways

Meeting was adjourned by Dr. Szafran at 3:30pm.

**Meeting attendees:**

1. Dr. Brian Adler  
   Georgia Southwestern State University
2. Dr. Jean Bartels  
   Georgia Southern University
3. Dr. Pam Bedwell  
   Middle Georgia State College
4. Dr. Patricia Brown  
   South Georgia State College
5. Dr. Susan Campbell – Lounsbery  
   Board of Regents of the University System of Georgia
6. Dr. Andy Clark  
   Valdosta State University
7. Dr. Michelle Cook  
   University of Georgia
8. Dr. Susan Cozzens  
   Georgia Institute of Technology
9. Dr. Micheal Crafton  
   Clayton State University
10. Dr. Houston Davis  
    Board of Regents of the University System of Georgia
11. Dr. Patricia Donat  
    University of North Georgia
12. Dr. Beverly Edmond  
    Albany State University
13. Dr. Bonita Flournoy  
    Atlanta Metropolitan State College
14. Dr. Tim Goodman  
    East Georgia State College
15. Dr. Paul Hackett  
    Columbus State University
16. Dr. Ken Harmon  
    Kennesaw State University
17. Dr. Kimberly Holmes  
    Savannah State University
18. Mr. Doug Hyche  
    Board of Regents of the University System of Georgia
19. Dr. Victoria Johnson  
    Georgia Gwinnett State College
20. Dr. Joyce Jones  
    Board of Regents of the University System of Georgia
21. Dr. John Kraft  
    Armstrong Atlantic State University
22. Dr. Phil Mason  
    College of Coastal Georgia
23. Dr. Andy Meyer  
    Dalton State College
24. Dr. Laura Musselwhite  
    Georgia Highlands State College
25. Dr. Linda Noble  
    Fort Valley State University
26. Dr. Tom Ormond  
    Georgia College & State University
27. Dr. Niles Reddick  
    Abraham Baldwin Agricultural College
28. Dr. Timothy Renick  
    Georgia State University
29. Dr. Donadrian Rice  
    University of West Georgia
30. Dr. Carol Rychly  
    Georgia Regents University
31. Mr. Philip Smith  
    Georgia Perimeter College
32. Mr. James Squires  
    Board of Regents of the University System of Georgia
33. Dr. Tonya Strickland  
    Bainbridge State College
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<td>Dr. Zvi Szafran</td>
<td>Southern Polytechnic State University</td>
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<td>Mr. Nick Suttle</td>
<td>Board of Regents of the University System of Georgia</td>
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<td>Dr. Margaret Venable</td>
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<td>Dr. Felita Williams</td>
<td>Board of Regents of the University System of Georgia</td>
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