RACEA Executive Committee
Conference Call, Friday, November 15, 2013, 9-10 a.m.

Minutes

Members Present: Allan Aycock, Bryan Davis, Leigh Funk, Jill Lane, Susan Lounsbury, and Mickey Williford

1. Follow up from meeting with Houston Davis
   a. Action items (see attached notes), actions taken
      i. List of RACEA Comprehensive Program Review committee members sent to Dr. Davis by Mickey Williford
      ii. Choose RACEA members to serve on the USG New Learning Models Advisory Council
      iii. Dr. Davis intends to broker a meeting between Burns Newsome and representatives of the RACEA SACSCOC Problem Solver Task Force to discuss documentation mechanisms for SACSCOC Governance Standards
   b. Communicating with RACEA
      i. Allan will send his report on the answers Houston Davis gave to our questions to the whole RACEA list on Monday
   c. Next steps
      i. Check with HD re: progress on RACEA-RACAA policy collaboration; make clear statement that RACEA wants to be involved
      ii. Forward RACEA appointees to the USG New Learning Models Advisory Council (Jill Lane and Allan Aycock)
      iii. Susan (?) will follow up on meeting with Burns Newsome, et al. Leigh Funk would like to attend this.

2. Fall meeting follow up
   a. Accounting from MGSC
      i. Allan will send message to our contact at MGSC and cc Michael
   b. Debriefing
      i. Agenda tight and worked well
      ii. How to work with new members/representatives? Can it be done at the Fall meeting? Do we need a new member orientation at the Spring meeting?

3. Spring meeting planning
   a. Agreement with Georgia Center in Athens has been struck
   b. Survey results
      i. The members who responded favored inviting a SACSCOC representative by a narrow margin
      ii. Topics
         1. IE Best Practices
         2. Program Cost Analysis
         3. Faculty Credentials
         4. Substantive Change
   c. Agenda
      i. Possible Speakers
1. Dr. Heather G. Hartman, SACSCOC Coordinator of Substantive Change or Panel of RACEA members who have attended Sub Change workshop; perhaps with a narrowed scope (e.g., changes around consortia)
   a. Susan will check on who should extend the invitation to Dr. Hartman

2. Houston Davis
   a. Susan says Thursday is likely best for him

   ii. Scratch Agenda (based on discussion and on Bryan’s first thoughts on the agenda)

   1. Thursday
      a. 7:30-8:30 Registration
      b. 7:30-8:30 am Continental Breakfast
      c. 8:30-10:00 Q & A with Houston Davis, USG Chief Academic Officer and Executive Vice Chancellor?
      d. 10:00-10:30 Morning Break
      e. 10:30-12:00 SACSCOC Presentation
      f. 12:30-1:30 pm Lunch
      g. 1:30-3:00 Concurrent Panels
         i. IE Best Practices
         ii. SACSCOC Substantive Change
      h. 3:00-3:15 Afternoon Break
      i. 3:15-4:30 Discussion Groups (discussion of issues for the new year)
      j. 4:30-5:00 Group report out

   2. Friday
      a. 7:30-8:30 am Continental Breakfast
      b. 8:30-10:00 Committee and Task Force meetings based on Thursday afternoon discussions
      c. 10:00-10:30 Morning Break
      d. 10:30-11:30 Task Force and Committee Reports
      e. 11:30-12:00 Election of new officers
      f. New Chair adjourns meeting
      g. 12:00-1:00 pm Boxed Lunches to stay or go
      h. Executive Committee working lunch

Next Meeting: Tuesday, December 10, at SACSCOC Annual Meeting: Max Lager’s Wood-Fired Grill (320 Peachtree St NE, Atlanta, GA); 11:45 am