



RACEA Executive Committee
Conference Call
Friday, February 10, 2017, 9:00-10:00 AM
MINUTES

Attendees: Danielle Buehrer (chair), Bryan Davis, Michael Black, Jill Lane, Terri Betowski, Dani Sutliff

Absent: Mickey Williford, Angeles Eames

Agenda

1. Approval of Minutes from January 13, 2017, meeting.
 - a. Minutes were approved without corrections
2. Annual Meeting
 - a. Contract signed
 - i. Jill stated that catering count was up to 45; approximate costs for Thursday is \$1363 and Friday is \$572
 - b. Registration underway
 - i. Danielle will contact the Drury Inn for total registered
 - ii. Danielle will send out an email reminder for registration and survey
 - iii. Michael stated that 26 have registered so far; 18 have paid
 - c. Invitations
 - i. Felita Williams, Rob Anderson, and a SACSCOC representative
 1. Danielle will speak with Felita Williams to invite Rob Anderson and Marti Venn to attend
 - ii. Survey results
 - d. Draft of Agenda
 - i. Volunteers for CPR Panel: Allan Aycock from UGA, Michael Black from VSU, DiYanna Jiles from AMSC, Kimberley McElveen from Columbus State, and Mickey Williford from AU
 - ii. Additional agenda ideas
 1. Q&A Session on CPR
 - a. Move CPR panel to the afternoon and move Rob Anderson to morning session; CPR discussion from 3-4 p.m.
 2. Possible presentation for consolidation; Jason Goodner from ASU/DSC
 - a. Danielle will reach out to Jason from Darton State College
 - b. Exec agreed to limit the presentation to 45 mins with q&a; move group discussion to Friday morning between 11-12 p.m.
 3. Possible rep to speak with
 4. Danielle will reach out to Chris Ferland for possible future join meetings; possibly fall meeting
3. Next Meeting: March 10 @ 9:00 AM