

**RACEA Executive Committee
Conference Call
Minutes from February 6, 2015**

Attendees: Allan Aycock, Michael Black, Danielle Buehrer, Bryan Davis, Angeles Eames, Juliana Lancaster, Jill Lane, Mickey Williford

Absentees: Barbara Brown, Peter Lyons

Agenda

1. Approval of Minutes from January 9, 2015
 - a. Minutes were approved.
2. Annual Meeting
 - a. Contract signed
 - i. Website is up and registration is underway.
 1. **Action item:** Bryan will keep an eye out on registration.
 - b. Invitations
 - i. Houston Davis has accepted for the morning of April 23 (9:00 to 10:00 AM)
 - ii. Mike Johnson will be available for an hour (9:00 to 10:00 AM) on April 24
 1. **Action item:** Bryan Davis will ask if Kevin Sightler, the new SACSCOC Coordinator of Substantive Change, can come in Mike Johnson's place.
 2. Asked to address Public Disclosure
 3. What else?
 - a. Competency based learning was suggested.
 - b. Interpretation of guidelines that were shared at the SACSCOC Annual Meeting, specifically Core Requirement 2.8 was also suggested.
 - c. Definition of student complaint and how institutions are responding to this *Principle* was suggested. Bryan and Jill shared that their institutions excluded emails at part of their definition and SACSCOC accepted this exclusion.
 - i. **Action item:** Bryan will share the three suggestions above with Mike Johnson.
 - c. Registration underway
 - d. Results of survey
 - i. Jill shared that someone is interested in hearing about how to be an effective accreditation liaison and/or IE director. The survey results also included someone wanting to know the status of CPR from the USG's Academic Affairs office.
 - e. Agenda Ideas

- i. Mickey suggested that we hear from a legislature, someone on the Higher Education Committee.
 1. **Action item:** Bryan will ask Barbara Brown about this suggestion.
 - ii. Jill suggested having a panel discussion made up of persons whose institutions have recently undergone reaffirmation and substantive changes to share strengths and weaknesses of their processes and the results of these processes.
 - iii. Angeles suggested having focus groups or roundtable discussions.
 - iv. Bryan reminded us that we need to hear from the task forces and have a discussion with the membership about the fee structure. We may need to raise the fee in order to be able to afford regionally or nationally known guest speakers.
 1. Bryan will talk to Barbara Brown about inviting a legislature, wait for feedback from us about ideas for roundtable topics, and work on reaching out to individuals who can be part of the panel discussion.
3. eCore and eMajor Idea: should these groups to be represented on RACEA?
 - a. Bryan is concerned, much like Danielle, about how to incorporate eCore/eMajor into accreditation and/or assessment efforts. He recommends having someone from these groups have a representative on RACEA.
 - i. **Action item:** Bryan will explore with Felita Williams on how to invite representatives from eCore/eMajor to the annual meeting.
 4. Next Meeting: March 13 @ 9:00 AM

Meeting was adjourned at 9:47 AM.