

RACEA Executive Committee
Conference Call, Friday, January 15, 2016, 9:00 AM
Draft Minutes

Attendees: Danielle Buehrer, Bryan Davis, Amy Foster, Barbara Brown, Jill Lane, Cathi Jenks, Allan Aycock

1. Approval of Minutes from November 13, 2015
 - a. Action item A replace blank with Juliana; add Danielle's last name
 - b. Approved with edits.
2. Action Items from November
 - a. Angeles and Juliana: What's up with the RACAA-RACEA CPR Subcommittee?
 - i. They are not on call – will table until next call.
 - b. Jill: Price meeting rooms, catering, etc. for annual meeting at Clayton State
 - i. This was completed and sent out in an email. See meeting discussion in item #3.
 - c. Barbara: Lori Durden will continue as chair of the BoR Subcommittee on Academic Affairs.
3. Annual Meeting Planning
 - a. Clayton arrangements
 - i. Jill Lane – Accommodations are set. Can use Drury Inn – reserved block of 30 rooms. Reservation good until 3/27. Price list for food/menu provided.
 1. **ACTION ITEM:** Jill to give approval for the menu
 2. **ACTION ITEM:** Jill to get parking information/passes
 3. **ACTION ITEM:** Danielle to send out Save the Date with Drury Inn reservation info
 4. **ACTION ITEM:** Allan has power cords, will bring to annual meeting
 5. **ACTION ITEM:** Bryan will bring name tents – will need to print new ones once have good registration list
 - ii. Clayton will allow invoice to say RACEA – no issues.
 - iii. Need to confirm guests. Felita follow-up needed.
 1. **ACTION ITEM:** Danielle will invite Kelly and Marci and see if they will be flexible.
 - b. Arrangements for Registration
 - i. Bryan - Could keep fee at \$100 and pay for food with 20 people. CSU is not charging for the room usage. Will end up with surplus.
 - ii. **ACTION ITEM:** Danielle to get conference registration set up with VSU.
 - c. Agenda (see draft below)
 - i. We have a draft agenda for Thursday and Friday. Could have bylaw change as well as panel on accreditation. Thursday afternoon – Kelly and Marci to share draft of CPR template that they referred to at fall meeting. Barbara Brown confirmed that this should be completed by the annual meeting date. May do some other report that is not specified. It is not clear to Barbara Brown. Kelly at last meeting stated there is no mandate to do anything else. Barbara stated we need to ask Houston about this. What is this something else? Will it provide institutions options? It just isn't clear and we need clarification.
 - ii. Guests –

1. Danielle heard back from Felita – she wanted guiding questions to determine who from SACSCOC should be there; Houston Davis is confirmed.
 2. Regent Lori Durden – AA committee for BOR. May be able to be there Friday morning. Bryan – 40/60 to get Lori Durden. Sounds like she wants to say no. Thursday is out for her; Friday there is a Regents gala in the evening – likely hinges on travel. Suggests extending an official, written invitation. Can look into others being available on Friday morning. Updates on committees and task forces.
 3. **ACTION ITEM:** extend an official, written invitation to Regent Durden.
 4. **ACTION ITEM:** Barbara Brown will ask Jon to attend at least the whole day on Thursday.
 5. **ACTION ITEM:** Jill will ask Kevin to attend.
 6. **ACTION ITEM:** Danielle ask members to serve on accreditation panel – look for people who are in class of 2015 on SACSCOC website
- d. Confirm questions issues for SACSCOC Representative
- i. Jill noted -- Perception that the BoR is starting to get too involved in curricular issues – eMajor, Competency Based Education, etc. We may need to have a question about governing board and curricular decision-making. Bryan – CS 3.2.6 board administrative distinction. Jill – film academy is board driven but is affecting universities to provide the courses and faculty with qualifications that meet SACSCOC standards; how it will count for credit/not count for credit; completion agenda is allowing BoR to trump faculty ownership of the curriculum. Jill had a conversation with Houston Davis at the SACSCOC annual meeting in Houston, who seems to get it. Sizemore seems to keep doing things that are not aligned with the SACSCOC Principles. Would it make more sense to have SACSCOC representative be there at same time as Houston Davis? BoR doesn't initiate these things; they receive them. They are a rubber stamp organization. Things are percolating up out of this office. BB – film academy is a little bit out of control. JL echoed this sentiment. USG foundation rep – some people they have brought do not understand how academia works; knowledge is confined to industry. Houston needs to address these questions.
 - ii. eCore oversight group as a RAC. They met late last year. Is that RAC going to be overseeing eMajor and the other pieces?
 1. **ACTION ITEM:** Barbara Brown will ask Jon Sizemore about this.
 - iii. eMajor is currently in transition. Clayton State rep on GenEd committee is Kevin Demmitt– might be able to ask Jon Sizemore and Kevin Demmitt to be there as well so that we can open a more specific discussion of the issues involved there. Could have Houston Davis there during lunch and stay from 1-5.
 1. **ACTION ITEM:** Barbara Brown will ask Jon Sizemore to attend.
 2. **ACTION ITEM:** Jill to invite Kevin Demmitt (Jill checked Demmitt's calendar – looks like he is available Thursday from 3-5. He might be able to schedule him after taskforce meeting.)
 - iv. eMajor/eCore – distance – adding additional pressure in terms of maintaining compliance with SACSCOC. Changes not in effect to be able to enact these things. Consortial arrangements on their radar – need to ask the question: “Who should be driving those?” How in a system like ours how does the Board administration play out? Is complicated because we have the additional layer of

admin. “How does CS 3.2.6 apply to individual institutions that are part of the system?” The relationship between Governing Board (3.2.6) and individual institutions when it applies to consortial arrangements. (Jill wording). Barbara added that they realize that system is adding an additional layer. What they are really trying to accomplish is making sure that things (courses, credits) transfer and the system is seamless and works as a whole for students – again, completion agenda. It is a necessary evil to “mess with things.”

- e. Anything else at this time?
 - i. Nothing.
- 4. Other issues?
 - a. None.
- 5. **Next Call: 2/12 at 9:00AM– Barbara Brown will book WebEx.**

Draft Agenda

Thursday, April 28

AM

- Bylaw Change Vote
- SACSCOC Representative
- Panel on Accreditation

PM

- Houston Davis
 - Qs for HD: CPR Policy – reports beyond template
 - Jon Sizemore
 - Kevin Demmitt (3-5?)
 - BoR
- Task Force Meetings
- CPR Template (Kelli Brown & Marci Middleton?)

Friday, April 29

AM

- Regent Lori Durden, Chair of BoR Academic Affairs Subcommittee
- Or CPR Template (Kelli Brown & Marci Middleton)
- Elections
- Committees and Task Forces for 2016-17
- Crowning of Danielle