

Application Standardization

Georgia Student Financial Aid Application System (GSFAPPS)

USG Joint Enrollment Meeting
April 13, 2005



GSFAPPS Introduction

- Primary Means of applying for financial aid
 - Scholarships
 - Grants
 - Service Cancelable Loans
- Replaces multiple paper-based and e-HOPE/
e-TEG applications
 - 24 separate applications/renewal applications
 - Multiple deadline dates



GSFAPPS Considerations

Key Considerations

- Electronic interface
- Security
- Accuracy
- Accelerated processing
- Positive feedback

GSFAPPS Features

Key Features

- Web-based, with option to print a paper application
- Real-time, on-line edits
- Pre-populate fields where possible
- Ability to suspend application and return



GSFAPPS Features (cont.)

Key Features (continued)

- Branches to obtain program unique data
- Built-in HELP throughout
- Ability to review application and print
- Provides a list of follow-up documents
- Email confirmations and notifications



GSFAPPS Benefits

- Simplify and standardize
 - Application Forms
 - Submittal dates
- Centralize eligibility checks at GSFC
 - GSFC to create eligibility verification process
 - Schools only certify relative to:
 - Enrollment, course load, GPA, hours, etc.
- Reduced workload on Schools



GSFAPPS Implementation

- Careful design & testing by GSFC
- Conducting Working Group Sessions
 - Deborah Barbone – No. Georgia Col & State University
 - Janis Bowles – Columbus State University
 - Jean Dobson – Emory University
 - Lenora Jackson – Spelman College
 - Susan Little – University of Georgia
 - Rich Loftus – University System of Georgia
 - Andy Parsons – Dept of Technical & Adult Education
 - Pennie Strong – Central Georgia Technical College
 - Vincent Walters – Gwinnett Technical College
 - Robin Winston – DeVry University



GSFAPPS Implementation (cont)

- Will be conducting state-wide implementation workshops
- Implement for “new” (first-time) applicants
- Current recipients “grandfathered”



GSFAPPS Implementation (cont)

Communication & Training

- April : USG Conference
- May: Demo to GSFC Staff
- June: GASFAA Conference
- June – Oct: On Going Activities:
 - GSFC Newsletter
 - GACollege411 Activities
 - GSFC Web Site



GSFAPPS Implementation (cont)

Communication & Training (cont)

- August: System Training for GSFC Staff
- Sept: PROBE Counselor Workshops
PROBE Student Fairs
GSFC Mailing to Schools
Half-day Workshops
(Savannah, Macon, Albany, Dalton, Atlanta)
- October: Implementation & Press-release



To Use GSFAPPS

Applicant

- Access GSFAPPS as a registered user of www.GACollege411.com
- Screen will look similar to depiction on next slide



Log In

The screenshot shows the GAcollege411 website interface. At the top, the logo "GAcollege411" is displayed with a graduation cap icon, followed by the tagline "Helping Students Plan, Apply, and Pay for College". A search bar with a "go" button is located in the top right corner. Below the logo, a navigation menu contains several colored buttons: "Career Info", "Student Planner", "GA Colleges", "Applications & Transcripts", "Paying for College", "GA College Savings Plan", and "Adult Learner". On the left side, a vertical menu includes "Create an Account", "Log On", and "My 411". The main content area is titled "Log On to GAcollege411" and contains the following text: "You need a username and password to access certain modules within GAcollege411. If you have an account with GAcollege411 or any other Xap-powered site, log on here:". Below this text is a login form with two input fields labeled "Username:" and "Password:", and a blue "Log On" button. A link "Can't log on? Forgot your username or password?" is positioned below the form. At the bottom of the page, there are two links: "Create an account if you're a first-time GAcollege411 user and have not created an account on another Xap-powered site." and "Change your password. A current username and password is required."

To Use GSFAPPS (cont.)

Applicant

- www.GACollege411.com provides the link to GSFAPPS
- Follow on-line instructions
- Applicant selects Program(s) for which to apply from the screen on the next slide



Program Selection

Available GSFC Programs

Let's start by selecting Programs you wish to apply for:

To see a program description, hold cursor over the program name. To select a program, click it's name, read it's requirements and select the box at the bottom of the page that appears.

Program Name	
Accel Program	<input type="checkbox"/>
Charles McDaniel Teacher Scholarship	<input type="checkbox"/>
GA Military State Service Loan	<input type="checkbox"/>
Georgia National Guard Service Loan Program	<input type="checkbox"/>
Georgia Tuition Equalization Grant	<input type="checkbox"/>
HOPE Grant Program	<input type="checkbox"/>
HOPE Scholarship Program	<input type="checkbox"/>
Hope Teacher Scholarship Loan	<input type="checkbox"/>
Law Enforcement Personnel Dependents Grant	<input type="checkbox"/>
North Georgia College and State University ROTC Grant	<input type="checkbox"/>
North Georgia Military Scholarship Loans	<input type="checkbox"/>
Promise Teacher Scholarship Loans	<input type="checkbox"/>
Public Safety Memorial Grant	<input type="checkbox"/>
Registered Nurse Service Cancelable Loan Program:	<input type="checkbox"/>
Scholarship for Engineering Loans (SEE)	<input type="checkbox"/>



To Use GSFAPPS (cont.)

Applicant

- Placing the cursor on a specific Program displays a description of that Program
- As an example, selecting the HOPE Scholarship Program would display a screen similar to the next slide

Program Description

Available GSFC Programs

Let's start by selecting Programs you wish to apply for:

To see a program description, hold cursor over the program name. To select a program, click it's name, read it's requirements and select the box at the bottom of the page that appears.

Program Name	
Accel Program	<input type="checkbox"/>
Charles McDaniel Teacher Scholarship	<input type="checkbox"/>
GA Military State Service Loan	<input type="checkbox"/>
Georgia National Guard Service Loan Program	<input type="checkbox"/>
Georgia Tuition Equalization Grant	<input type="checkbox"/>
HOPE Grant Program	<input type="checkbox"/>
HOPE Scholarship Program	<input type="checkbox"/>
Hope Teacher Scholarship Loan	<input type="checkbox"/>
Law Enforcement	<input type="checkbox"/>
North Georgia College and State University ROTC Grant	<input type="checkbox"/>
North Georgia Military Scholarship Loans	<input type="checkbox"/>
Promise Teacher Scholarship Loans	<input type="checkbox"/>
Public Safety Memorial Grant	<input type="checkbox"/>
Registered Nurse Service Cancelable Loan Program:	<input type="checkbox"/>
Scholarship for Engineering Loans (SEE)	<input type="checkbox"/>

Provides academic scholarships to GA residents seeking college degrees at eligible GA postsecondary schools.

SELECT

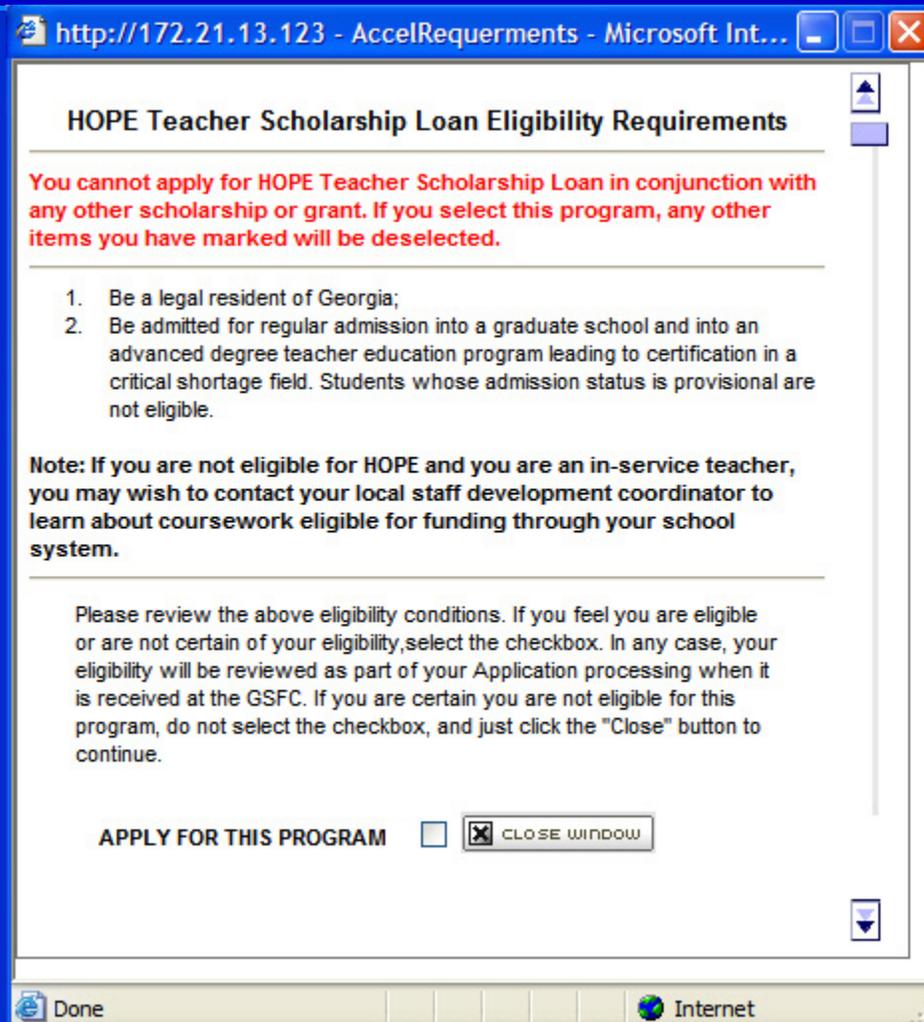


To Use GSFAPPS (cont.)

Applicant

- After viewing the Program description, if the Program is selected (clicked) for application, GSFAPPS will present the Program requirements
- Using the HOPE Teacher SC Loan as an example, the Program requirements will look similar to the screen on the next slide

Program Requirements



http://172.21.13.123 - AccelRequerments - Microsoft Int...

HOPE Teacher Scholarship Loan Eligibility Requirements

You cannot apply for HOPE Teacher Scholarship Loan in conjunction with any other scholarship or grant. If you select this program, any other items you have marked will be deselected.

1. Be a legal resident of Georgia;
2. Be admitted for regular admission into a graduate school and into an advanced degree teacher education program leading to certification in a critical shortage field. Students whose admission status is provisional are not eligible.

Note: If you are not eligible for HOPE and you are an in-service teacher, you may wish to contact your local staff development coordinator to learn about coursework eligible for funding through your school system.

Please review the above eligibility conditions. If you feel you are eligible or are not certain of your eligibility, select the checkbox. In any case, your eligibility will be reviewed as part of your Application processing when it is received at the GSFC. If you are certain you are not eligible for this program, do not select the checkbox, and just click the "Close" button to continue.

APPLY FOR THIS PROGRAM CLOSE WINDOW

Done Internet



To Use GSFAPPS (cont.)

Applicant

- Complete remainder of Application by following on-line instructions
- Must complete every field to proceed to next screen
- Next 2 slides illustrate representative input screens (Note the "Help" icon for each field)



Application Entry

GSFAPPS

Page 1 of 4.

Now, tell us about yourself.

*Denotes required fields

Student Demographic Information			
Name:	* Lisa	* Smith	?
SSN:	* 212 - 27 - 7921		?
Address:	* 12 Anywhere St		?
ZIP:	* 30102		?
City:	* SmallTown	State * GA	?
County:	* Cobb		?
Date of Birth:	* 05 / 19 / 1977		?
Home Telephone Number:	* (123) 456 - 7891		?
Work Telephone Number:	() -		?
Email Address:	* Lisa_smith@bellsouth.net		?
Gender:	* Female		?
Driver License #:	* 12345678 777	Driver License State * GA	?
US Citizenship Status:	* Eligible non-citizen		?
Alien Registration Number:	123456		?
State of Legal Residence:	* GA		?
State residency date:	* 05 / 19 / 1977		?
Do you pay Georgia State Income Tax?:	* <input type="radio"/> No <input checked="" type="radio"/> Yes		?
Have you been convicted of a drug-related felony?:	* <input checked="" type="radio"/> No <input type="radio"/> Yes		?
Default/refund/repayment Question:	* <input checked="" type="radio"/> No <input type="radio"/> Yes		?
Dependent/Independent:	* Dependent		?

CONTINUE



Application Entry (cont.)

GSFAPPS

Page 2 of 4.

Now, tell us about your parents.

*Denotes required fields

Parents Information	
Father/Guardian Name:	* Tom <input type="text"/> S <input type="text"/> * Smith <input type="text"/>
Father/Guardian Address:	* 12 Anywhere St. <input type="text"/>
Father/Guardian City:	* SmallTown <input type="text"/>
Father/Guardian State:	* GA <input type="text"/> Father/Guardian Zip Code * 30102 <input type="text"/>
Father/Guardian GA Resident From:	* 12 <input type="text"/> / 12 <input type="text"/> / 1976 <input type="text"/>
Father/Guardian Driver License #:	* 12323213 <input type="text"/> Driver License State * ga <input type="text"/>
Father/Guardian US Citizenship Status:	* Eligible non-citizen <input type="text"/>
Father/Guardian On Active Duty:	* <input checked="" type="radio"/> No <input type="radio"/> Yes
Is Father Deceased?:	* <input checked="" type="radio"/> No <input type="radio"/> Yes
Is Father Disabled?:	<input checked="" type="radio"/> No <input type="radio"/> Yes
Mother/Guardian Name:	* Alison <input type="text"/> <input type="text"/> * Smith <input type="text"/>
Mother/Guardian Address:	* 12 Anywhere St.fff <input type="text"/>
Mother/Guardian City:	* SmallTown <input type="text"/>
Mother/Guardian State:	* GA <input type="text"/> Mother/Guardian Zip Code * 12345 <input type="text"/>
Mother/Guardian GA Resident From:	* 12 <input type="text"/> / 12 <input type="text"/> / 1976 <input type="text"/>
Mother/Guardian Driver License #:	* 2312321321 <input type="text"/> Driver License State * ga <input type="text"/>
Mother/Guardian US Citizenship Status:	* U.S. citizen <input type="text"/>
Mother/Guardian on Active Duty:	* <input checked="" type="radio"/> No <input type="radio"/> Yes
Is Mother Deceased?:	* <input checked="" type="radio"/> No <input type="radio"/> Yes
Is Mother Disabled?:	<input checked="" type="radio"/> No <input type="radio"/> Yes
Parents Employment classification :	* Firefighter <input type="text"/>

»CONTINUE



To Use GSFAPPS (cont.)

Applicant

- Once all questions have been answered, completed Application is presented
- Applicant has three options:
 - Edit
 - Print
 - Submit
- Illustrative screen is depicted on the next slide

Application Review

GSFAPPS

Page 4 of 4.

CONGRATULATIONS! You have successfully completed filling out your Financial Aid Application . This Screen is your FINAL opportunity to REVIEW the information you have provided PRIOR TO SUBMITTING your Application to the GSFC. At this point you have three options:

1. **SUBMIT:** If you feel that the information displayed on this Review Screen is accurate, then click "SUBMIT." This will forward your Application for further processing by GSFC. You will receive an email acknowledging receipt of your Application at the Commission.
2. **EDIT:** If, upon review, you determine that some information displayed on the Review Screen is NOT accurate, click "EDIT" and GSFAPPS will return you to the Input Screens. Once you have entered the CORRECT data, you will once again be presented with the Review Screen so you can confirm that the information displayed is accurate. At that time, you should click "SUBMIT," and your Application will be forwarded to GSFC for further processing.
3. **PRINT:** GSFC recommends you print a copy of the Application that you submitted for your records. If you are connected to a printer and want to print a copy, click "PRINT."

Summary Information	
Name:	* Lisa Smith
SSN:	* 212 -27 -7921
Address:	* 12 Anywhere St
ZIP:	* 30102
City:	* SmallTown State * GA
County:	* Cobb
Date of Birth:	* 05 / 19 / 1977
Home Telephone Number:	* (123) 456 -7891
Work Telephone Number:	
Are you on active duty with the Armed Forces:	* <input checked="" type="radio"/> No <input type="radio"/> Yes
Do you have a brother/sister who has received this grant?:	* <input checked="" type="radio"/> Neither <input type="radio"/> Brother <input type="radio"/> Sister
Do you have a baccalaureate degree:	* <input checked="" type="radio"/> No <input type="radio"/> Yes
High School Name:	* Springburry High
High School Address:	* 123 Doom Way
High School City:	* Atlanta
High School State:	* GA High School Zip * 12356
Indicate any three semesters for which aid is req:	Summer Fall * Spring
List each postsecondary institution or high school attended:	* None
Student Signature	<input type="checkbox"/>

EDIT PRINT SUBMIT



To Use GSFAPPS (cont.)

Applicant

- Upon submission, GSFAPPS will inform Applicant about receiving confirmation notice
- If Program requires supplemental document, Applicant will be instructed what to submit
- The next slide depicts what an Applicant applying for both HOPE Teacher Scholarship Loan and Public Safety Memorial Grant would see



Documentation

GSFAPPS

Congratulations!

You have finished your online application.

You will receive an email from the GSFC confirming receipt of your application for further processing.

Below you will find a list of supplementary documents you have to submit in order for your application to be processed.

Hope Teacher Scholarship Loan

- None Required

Public Safety Memorial Grant

- The Preliminary Documentation Form. [Download Here](#)
- A letter from the deceased parent's former employer on official letterhead stating that your parent was killed or permanently disabled in the line of duty.
- Copy of the student's birth certificate or adoption papers.

Please mail these documents to the address displayed at the bottom of this screen.

Thank you for using GSFAPPS.

 MENU



To Use GSFAPPS

Colleges & Universities

- Exchange data files via SURFER or update student data on-line
- Certify certain data as accurate
- Certification reporting for HOPE funds via submission of an invoice



Summary

- Primary Means of applying for financial aid
- Replaces multiple paper-based and e-HOPE/e-TEG applications
- Implement for “new” (first-time) applicants
- Centralize eligibility checks at GSFC
- Reduced workload on Schools



Closing

- Questions?
- Thank you for your attention.
- GSFC POC: Bob Lahl
 (770) 724-9058
 rcl@gsfc.org

