

Advanced Placement Credits at USG Institutions FALL 2004

Answers to the four questions included in the memo for revising/correcting AP credits survey of USG institutions follow, categorized by question.

Many responses to the survey list some (but not all) of the 32 AP tests. It is important for the Committee to know how to interpret these exclusions. For any AP test (course) in the compilation for which your institution is shown as "not listed," state the reason for not listing that AP test (course); (e.g. it is your policy not to offer credit for that particular test, or no student has ever submitted a score for that test.)	
Research Universities	
GA Tech	Georgia Tech does not award credit for the following exams: Art/History of Art, Art Studio, Computer Science A, Human Geography, Latin/Literature, Latin/Virgil, Physics B, and Statistics. Therefore, the responses for Georgia Tech should be listed as no credit rather than "not listed."
GA State	It is our policy not to offer credit for that particular test.
UGA	All tests are covered by the UGA policy.
Regional Universities	
GA Southern	
Valdosta St	We had one exclusion to the 32 AP exams. We have not awarded credit for the Comparative Government exam because it is an upper division course and because we have never received a score report at our institution for this exam.
State Universities	
Albany St	Below (chart included in letter) you will find the AP courses and credit utilized at Albany State University.
Armstrong	
Augusta St	
Clayton C&SU	CCSU had seven AP tests "not listed." As a result of conferring with the appropriate Dean and faculty, here are the new additions for the list: Art/Studio (Drawing or General Portfolio, score 3, 4, 5 = ART 1101 Drawing I; Computer Science A, continue as not listed because it is under consideration by the department; French Literature, score 3, 4, 5 = elective credit; German Language, score 3, 4, 5 = elective credit; Government and Politics, score 3, 4, 5 = POLS 2301; Human Geography, score 3, 4, 5 = GEOG 1101; Latin Literature, score 3, 4, 5 = elective credit.
Columbus St	We do not publish how credit is awarded for an AP test until a student submits a score for that test and faculty in the appropriate department subsequently reviews the AP test.
Fort Valley St	
GA C&SU	
GA SW	
Kennesaw	
N GA C&SU	In cases where no AP test is shown in the NGCSU documentation, it is because no student has ever submitted a score and requested course credit for that particular test.
Savannah St	
West GA	See attached chart.
Southern Poly	Please see corrections on the tables summarizing institutional responses.
State Colleges	
Dalton St	All 34 tests are addressed in the DSC policy.
Macon St	Macon State has responded to all 32 AP tests.
Two-Year Colleges	
ABAC	ABAC does not list credit for three AP tests: French Literature, Spanish Literature and Government and Politics/Comparative. These tests have not been reviewed, and no students have ever submitted scores for these tests.
Atlanta Metro	In the last few years, so few students have supplied evidence of having acceptable scores for AP credit that advanced placement is a minor issue on the Atlanta Metropolitan campus.
Bainbridge	There are only two areas listed on page 22 of our catalog for accepting Advanced Placement tests and those areas are English and History. Each requires a score of 3 or higher. Where we responded "Not listed" on the sheets, we also stated in a footnote "No student has ever submitted a score for this test."
Coastal GA	In all cases where an AP test is shown as "not listed" for our institution, the reason is that the faculty did not feel that the college offered an equivalent course.

Darton	Darton College does not offer Human Geography and the course is not listed. Scores for this test have not been presented for credit.
East GA	It is our policy not to offer credit for a particular test or we do not have that course.
Floyd	
Gainesville	AP courses with "Not Listed" designations: Government and Politics/Comp: never reviewed since no student has ever submitted score for test; Latin/Literature and Latin/Virgil: institution does not offer course.
GPC	"Not listed" AP Exams (courses): Environmental Science: not yet approved by discipline; French Literature: not yet approved by discipline; Government and Politics/Comparative: course not offered at GPC and we do not offer credit to a student who has achieved an acceptable score on the test; History/European: course not offered at GPC and we do not offer credit to a student who has achieved an acceptable score on the test; Spanish Literature: not yet approved by discipline; and Statistics: not yet approved by discipline.
Gordon	
Middle GA	
South GA	Most of the tests for which you have South Georgia noted as "Not Listed" are for courses, which are not basic core curriculum, e.g., "Art/Studio (Drawing or General Portfolio." If a student were to present acceptable scores for a test that we can equate with a core curriculum course, e.g., "Environmental Science," we would definitely grant credit. It is also true, however, that in all likelihood no student has ever presented scores for these tests.
Waycross	We have listed courses that we offer as shown in the catalog. Credit is accepted for courses that apply to the degree programs we have.

In some cases, AP tests may have been excluded from the survey because an institution does not offer course or courses covered by a particular AP test. If this is the case, state whether your institution offers credit to an entering student who has achieved an acceptable score on that test. If so, state how the institution determines the courses for which credit is given and the number of hours of credit awarded.	
Research Universities	
GA Tech	
GA State	There is no credit given.
UGA	N/A
Regional Universities	
GA Southern	
Valdosta St	
State Universities	
Albany St	We did not accept AP credit for courses that are not offered at the university.
Armstrong	
Augusta St	
Clayton C&SU	AP tests for which CCSU does not offer the course and the transfer student comes in with scores of 3, 4, 5, they are awarded three credits of elective credit.
Columbus St	AP tests were not excluded from the survey for this reason.
Fort Valley St	
GA C&SU	
GA SW	
Kennesaw	
N GA C&SU	N/A, NGCSU has courses that correspond to all AP tests.
Savannah St	
West GA	If a score is received for an AP course, which has not been reviewed, the AP course description is sent to the appropriate department for review.
Southern Poly	Please see corrections on the tables summarizing institutional responses.
State Colleges	
Dalton St	If DSC does not offer courses covered by a particular AP test, in some cases, no credit is offered where DSC has no equivalent course. In the case of Foreign Language, if DSC does not offer the course, Foreign Language credit may be given if required for the student's program of study. The number of credits and courses awarded is based on the score achieved on the AP test.
Macon St	Macon State has responded to all 32 AP tests.
Two-Year Colleges	
ABAC	We have listed credit for some tests for which we do not have a corresponding course but which would comply with the Semester Core guidelines – for example, the European history test for which we give credit for an elective in Area E of the Core. (In BANNER, it would show up as CORE 1xxxE.)
Atlanta Metro	In cases where the college does not offer a course covered by a particular AP test, no credit is awarded. The “no credit” determiner is also used for scores that are not high enough to receive course credit.
Bainbridge	There were no courses covered by a particular AP test omitted from the survey for Bainbridge College.
Coastal GA	If the AP test is not on our approved list and we do not have an equivalent course, the Registrar has not been giving credit to entering students for the test score.
Darton	
East GA	N/A
Floyd	
Gainesville	
GPC	
Gordon	
Middle GA	
South GA	We will grant credit for courses we do not offer, as long as the courses can be applied to a student's program of study via a reasonable substitution. We would look to UGA's policy for guidance.
Waycross	Credit is given for courses that apply towards Waycross College degrees. The College limits the number of hours earned through credit by examination to 20 semester hours towards graduation requirements.

Does your institution periodically review its policy on AP credit and revise, as appropriate, to account for changes in the type and content of AP exams offered and/or changes in your stated student learning outcomes? If so, when was the most recent review conducted? If you do a review, briefly describe the review process.	
Research Universities	
GA Tech	Credit for Advanced Placement is reviewed annually at Georgia Tech. The review committee consists of representatives from the Office of Undergraduate Admissions, Office of the Registrar, and academic departments.
GA State	Our last formal review was done in 1998 for the semester conversion. Individual departments reviewed the policies regarding their specific courses that were equivalent to AP tests. As new AP courses are initiated, departmental review is requested by the Office of Admissions.
UGA	AP program is administered by the Honors Program. Credit for particular exams is reviewed as needed by academic units responsible for courses.
Regional Universities	
GA Southern	At Georgia Southern University, the Department Chair evaluates the information and determines the course for which AP credit is awarded and the number of credit hours. Georgia Southern does not have a standard review cycle, but is in the process of establishing one.
Valdosta St	We initially reviewed all AP exams when College Board provided the test booklets in 1997/98 and have updated course equivalencies as requested by departments and when a new AP exam is given.
State Universities	
Albany St	The information listed in the table (provided) above is from our most recent review. Representatives from the Admissions Office in collaboration with faculty members from specific programs are involved in the review process. The process involves comparing AP test information to course descriptions that are in the University catalog. Decisions are made after such information is thoroughly reviewed.
Armstrong	Yes. All changes in AP content or emphasis are reviewed in consultation with department heads on an annual basis. The most recent review was in March 2004. Any changes in content or emphasis for AP, IB, CLEP and DANTEs are reviewed prior to publication in the university catalog and on the Admissions and Registrar web sites.
Augusta St	
Clayton C&SU	CCSU has not reviewed its AP course credit for some time. However, as a result of this committee, the Deans will be asking their respective department chairs to review our policies this semester. The department chairs will take the matter up with their faculty for discussion and decision.
Columbus St	The appropriate department chair determines the type and amount of AP credit to be awarded. Each year, the department chairs are asked to review the latest AP tests. This fall, the faculty in the Department of Language and Literature will review the AP tests in English.
Fort Valley St	
GA C&SU	We occasionally review our policy. Thorough review was 1999. Last update was 2002 in response to questions. (per Sherry Jones)
GA SW	
Kennesaw	Reviews of our AP policies have not been systematic in the past. They seemed to have been reviewed on an "as needed" basis. This review has given us an opportunity to verify current practices and to plan for regular reviews in the future. These reviews will be conducted by the faculty responsible for subject area of each exam.
N GA C&SU	NGCSU has no formal mechanism in place for periodic review of AP test type and/or content or issues related to AP tests and changes in student learning outcomes. The decision to review is left to the individual academic department.
Savannah St	
West GA	Not that I am aware of.
Southern Poly	We do not have a formal review process; policies are revised as needed to accommodate new requests.
State Colleges	
Dalton St	DSC has long followed UGA guidelines. In response to the Senior Vice Chancellor's request for DSC input into the "System Review of Advanced Placement Credit, DSC has created its own policy for AP credit award, based on UGA guidelines. When new tests are created or old tests eliminated, DSC will revise its policy for the appropriate test, as needed.

Macon St	MSC compares AP test content to course descriptions as listed in the catalog. The offices of enrollment services, admissions, and academic affairs conduct the review on an annual basis.
Two-Year Colleges	
ABAC	ABAC does periodically review its policy on AP credit. The policy was last reviewed in Fall 2003. The list of tests was sent to the academic divisions, and the divisions reviewed the tests in their areas and made recommendations for credit.
Atlanta Metro	The college reviews its AP policies on an "as needed" basis. The Registrar with input from division chairs and the Vice President for Academic Affairs determines AP scores for various courses.
Bainbridge	When a request to accept an AP test score is submitted, the Vice President for Academic Affairs, the Director of Admissions, and the instructor of the test area review the test and determine if it is acceptable for credit. We have not received a request to accept an AP test score in 3 years. When a request to accept an AP test score is submitted, the Vice President of Academic Affairs, the Director of Admissions, and the instructor of the test area review the test and determine if it is acceptable for credit.
Coastal GA	The AP policy and credit awards are reviewed on a regular basis. The review is the responsibility of the General Studies Division since all of the specified courses fall within that division. The last review was initiated in 2002 by the division chair and involved faculty review of the current AP tests and ACE credit recommendations. Some changes were recommended by the division faculty, which were reviewed by the Academic Council and eventually approved by the faculty as a whole.
Darton	The AP credit is reviewed on an "as needed" basis. Darton College does not allow credit for ENGL 1102 at this time.
East GA	No, we do not periodically review our policy.
Floyd	
Gainesville	Gainesville College periodically reviews AP credit. Reviews are conducted by faculty with appropriate teaching credentials in the division that has responsibility for a particular AP credit discipline. Faculty recommendations are reviewed by the Division Chair and approved by the Vice President for Academic Affairs before they are given to the Registrar for implementation. Some of the changes submitted on the enclosed report are the result of recent AP credit reviews.
GPC	GPC's policy on AP credit is reviewed annually. The last review was Fall 2003. A review will occur this fall 2004.
Gordon	Gordon College reviews policies on AP credit periodically, and the Academic Policy Committee, a committee commissioned by the Faculty Senate, is responsible for that review.
Middle GA	Middle Georgia College does periodically review its policies on AP credit and revises them as appropriate. Our most recent reviews of AP policies took place during April 2004 and July 2004.
South GA	Due to the extremely low volume of AP scores that we receive, we do not have a periodic review of our policy.
Waycross	Waycross College periodically reviews policy on AP credit and one is scheduled for Fall 2004. The review goes through one, Academic Policies Committees, then two, Executive Council, and finally to three, the entire faculty.

When a student transfers to your institution, what is your policy on receiving AP credit awarded by the sending institution? Do you re-evaluate the AP credit? If so, describe your policy for re-evaluation in the two cases described below: -when the student has completed the appropriate area of the core; -when the student has not completed the appropriate area of the core.	
Research Universities	
GA Tech	When a student transfers to Georgia Tech, we evaluate AP credit and award accordingly. If a student received credit at another institution, we will transfer this credit to Georgia Tech if applicable.
GA State	We accept AP credits on the transcript of a school that is in the University System of Georgia. If the AP credit was awarded by a school that is not in the University System, they must submit official AP scores for credit. We do not re-evaluate AP credit.
UGA	If the transcript from a USG or non-USG school assigns credit for the AP exam to a particular course, the credit is accepted.
Regional Universities	
GA Southern	When a student transfers to Georgia Southern from a USG school, AP credit awarded by the sending institution is transferred as well. Students transferring from schools outside the system must have AP courses re-evaluated. Completion of the core is not a determining factor.
Valdosta St	Transfer students from non-university system institutions must provide an AP score report. Credit is awarded as listed in our documentation. Transfer students from University System of Georgia institutions are awarded the same credit as listed on their transfer transcript. If the student provides a score report and we can award initial credit not given by the transfer institution, or more credit, we do so.
State Universities	
Albany St	When a student transfers and AP course work is listed, the course work is not re-evaluated. It does not matter whether the student has completed the core or not.
Armstrong	Armstrong's policy does not change based on core completion. We re-evaluate all AP credit based on AASU policy. If AP credit is noted on a transcript from a previous institution, we ask the student to provide supporting documentation to determine appropriate AP credit to award.
Augusta St	
Clayton C&SU	We do not re-evaluate the AP credit given by another institution, but award it as the previous institution did.
Columbus St	AP credit is re-evaluated regardless of how much of the core has been completed.
Fort Valley St	
GA C&SU	Yes, we re-evaluate the credit. We use the GCSU guide in the two cases regarding the core.
GA SW	
Kennesaw	KSU does not award AP credit based on another university's evaluation because our cut-off scores may be different. We request that the student have the scores reported to Kennesaw and we award credit based up our standards. If this class has been used to complete the core at a system institution, we will consider the CORE completed. However, the student may or may not need to make up the hours, assuming that KSU cannot award the credit and the student has no other hours to reach 123. The only exception is ENGL 1101 and/or ENGL 1102. We will accept the other school's evaluation of ENGL 1101 and ENGL 1102. This decision was made some time ago by the Department of English since it is difficult to obtain copies of the essay. When the student has not completed the appropriate area of the core, KSU would require that the student complete the appropriate course to satisfy that area of the core.
N GA C&SU	If the sending institution is a unit of the USG, the course is accepted as credited on the sending institution's transcript. If the sending institution is not a unit of the USG, the score is reviewed by the academic department responsible for the course in question. This is the practice regardless of whether the student has or has not completed the appropriate area of the core.
Savannah St	
West GA	AP credit is posted on a transcript received from a system institution is automatically accepted as credit at UWG and applied to the appropriate core area. AP credit posted on a non-system institution transcript is not accepted on that basis. The student is required to submit the AP score and credit is awarded based upon our criteria.

Southern Poly	Scores are requested, and incoming credit is re-evaluated in the context of our AP cutoff scores. If an incoming student has core areas that have been satisfied at the previous institution, and is pursuing the same major as at the previous institution, we accept that core area as a block. If the student enters SPSU under a different major, then all major-dependent AP core courses will be re-evaluated.
State Colleges	
Dalton St	If the student has completed the appropriate area of the core, the area shall be considered complete, without further evaluation. If the student has not completed the appropriate area of the core, re-evaluation shall be conducted and be based on the DSC system of AP credit awards.
Macon St	MSC does not take another institution's award of AP credit. We evaluate AP credit from an AP score report and award credit when the student enters the institution.
Two-Year Colleges	
ABAC	For transfers from other USG institutions, we take the credit the sending institution awarded. For transfers from non-USG institutions, we require students to submit official score reports and we award credit according to our own criteria/chart.
Atlanta Metro	In order for transfer student to receive AP credit, he/she must produce an AP transcript. The Registrar then reviews the scores based on institutional policy.
Bainbridge	We accept the credit from the sending institution. We do not re-evaluate the AP credit. The two cases about the core are not applicable to us.
Coastal GA	The practice of the Registrar has been to review all AP credit awards and to require an original score report from the transfer student. If the student does not have an acceptable score in a test area on our approved list, the Registrar has not awarded credit no matter what the student's status is in relation to the Core Curriculum. Some exceptions have been made based on appeals initiated by academic advisors for substitutions. (It should be noted that the Registrar of the last several years has left the institution and a search is underway for a replacement. It is likely that several procedures will be reviewed and possibly changed, including those related to AP credit.)
Darton	When a student transfers to Darton College, all previous AP credit is accepted without re-evaluation.
East GA	Will accept without further review from USG institution.
Floyd	
Gainesville	Gainesville College requires an original copy of the AP score. The Registrar evaluates all scores to determine whether or not the course equivalencies can be accepted. This review is conducted regardless of how the student's transfer institution posted the credit at their institution.
GPC	Policy on receiving AP credit from a sending institution: We require an official score report before we award credit for AP exams. We do not award credit from other institutions that show coursework as transfer credit. So, in essence we are re-evaluating the credit. We require the official score report whether the core area has been completed or not.
Gordon	We do not re-evaluate AP credit transferred from other institutions, though we do request documentation of scores if they are not supplied.
Middle GA	If the student is transferring from a University System of Georgia institution which was also the point of initial evaluation of AP credit, then Middle Georgia College would award AP credit as had been awarded by the sending institution (on courses for which we would normally grant AP credit for our native students). If the student were transferring from a private or out-of-state institution, the student would be required to provide AP scores for transfer evaluation by Middle Georgia College. Transfer credit of those AP scores would be done according to our printed AP acceptance policies. Whether the student has or has not completed the appropriate area of the core, the above policies would apply at Middle Georgia College.
South GA	We will accept AP credit awarded by another institution without re-evaluation.
Waycross	We award credit according to cut-off scores. We do not re-evaluate our AP credit. We just follow the cut scores of the course we accept. There have been no challenges to what we do thus far.