

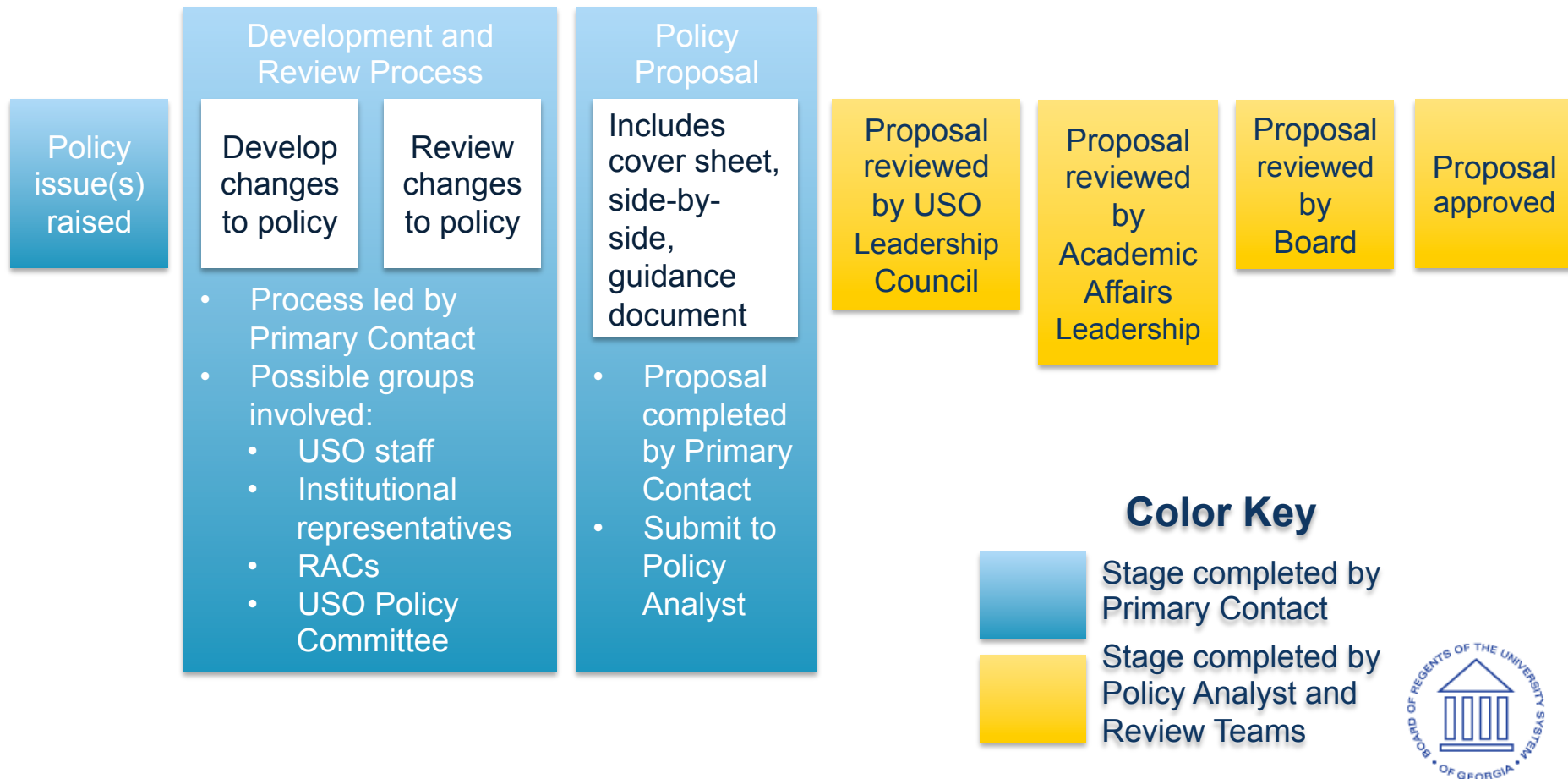
Academic Affairs Policy Review and Approval Process

University System of Georgia

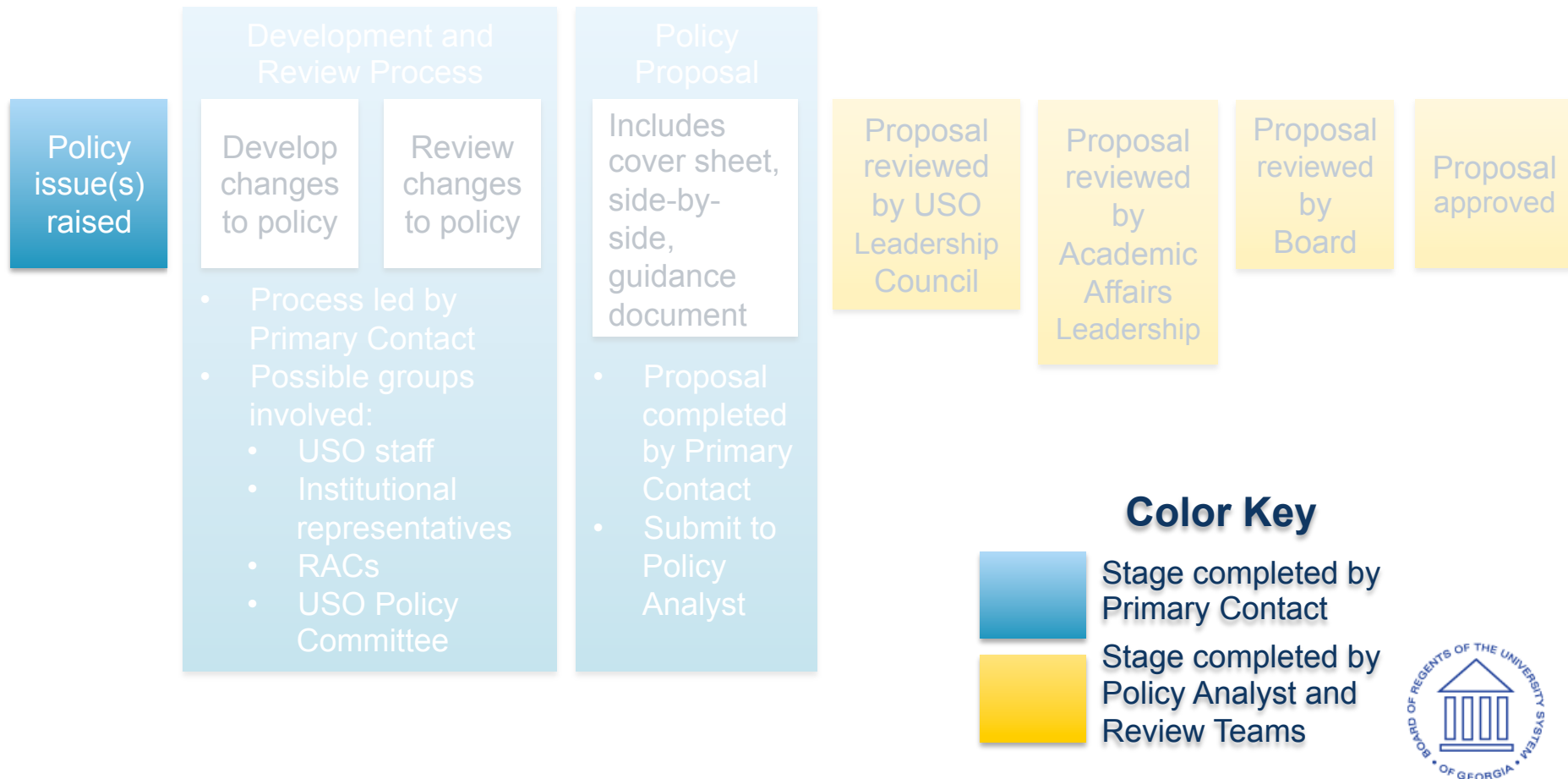
July 11, 2016



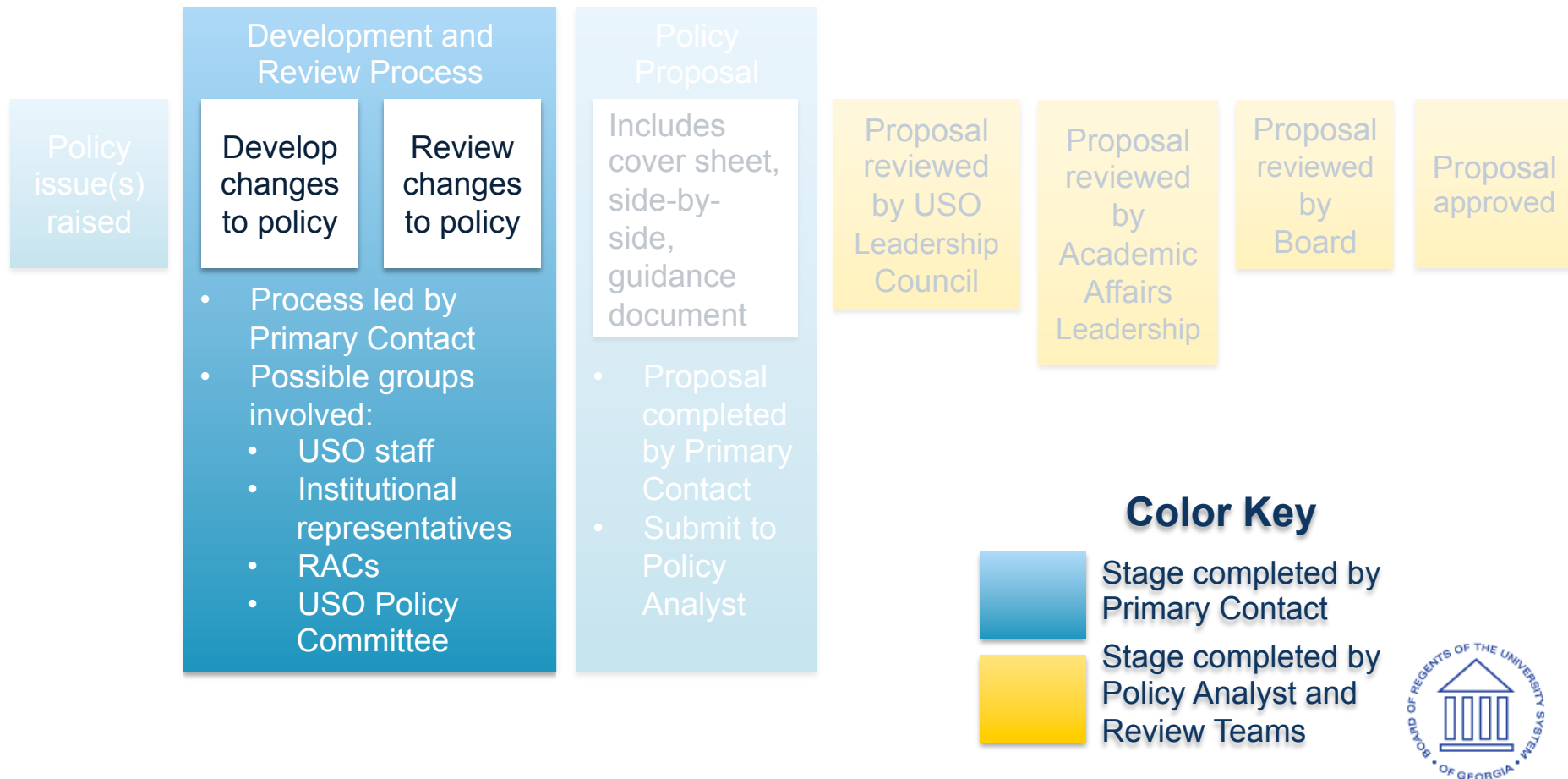
How Academic Affairs Policy is Reviewed and Approved by the Board



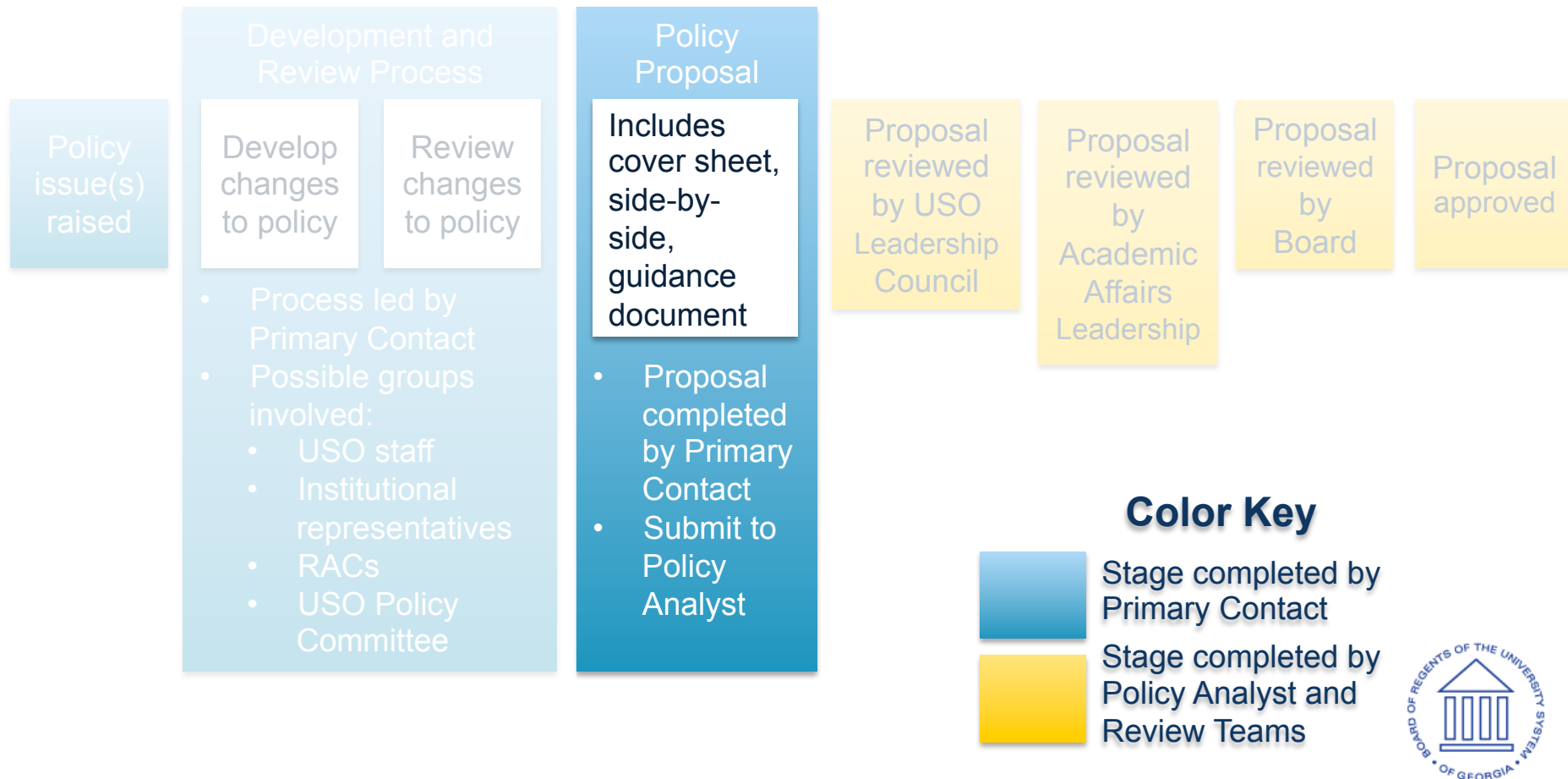
How Academic Affairs Policy is Reviewed and Approved by the Board



How Academic Affairs Policy is Reviewed and Approved by the Board



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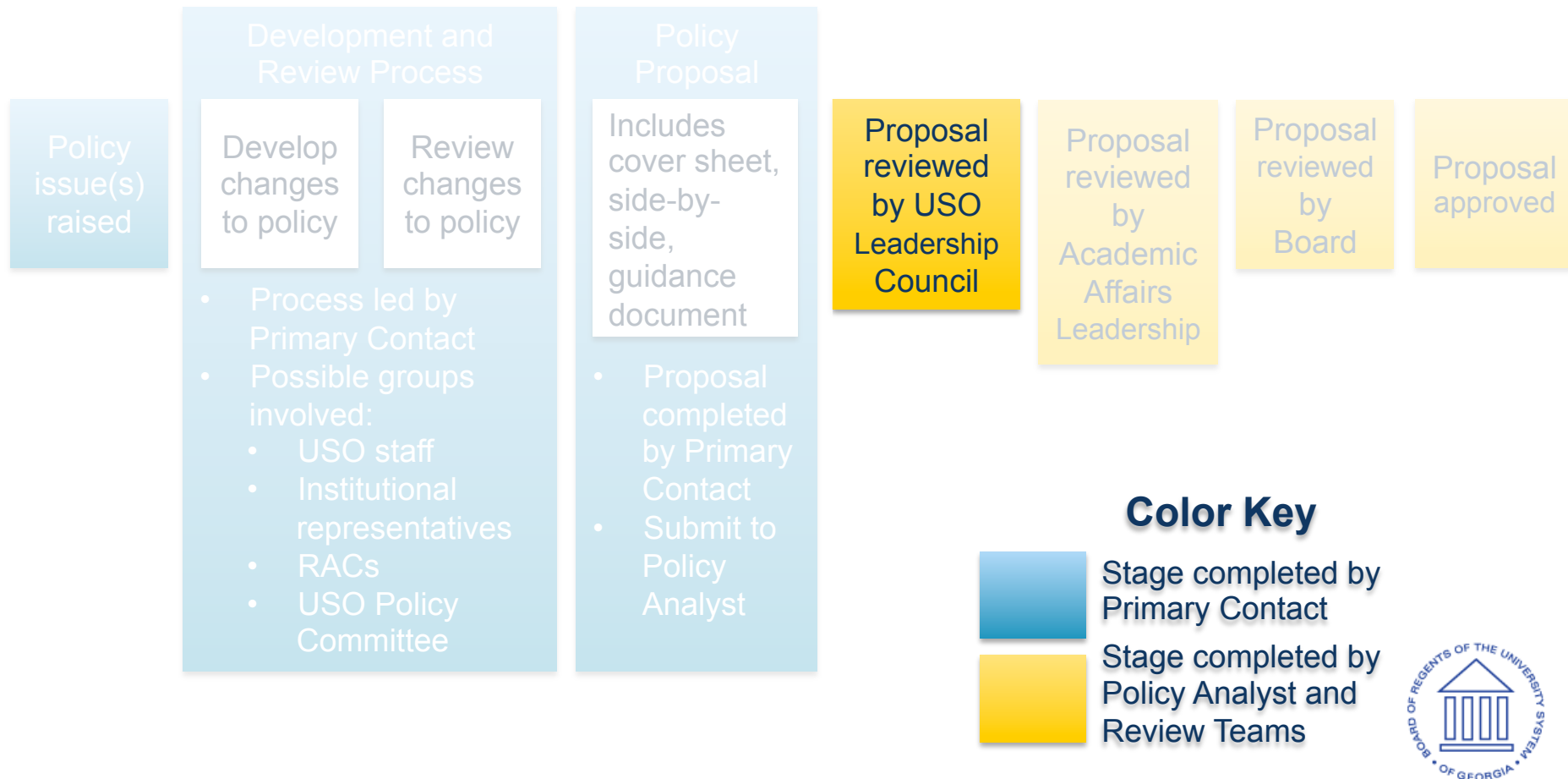


Policy Proposal Cover Sheet

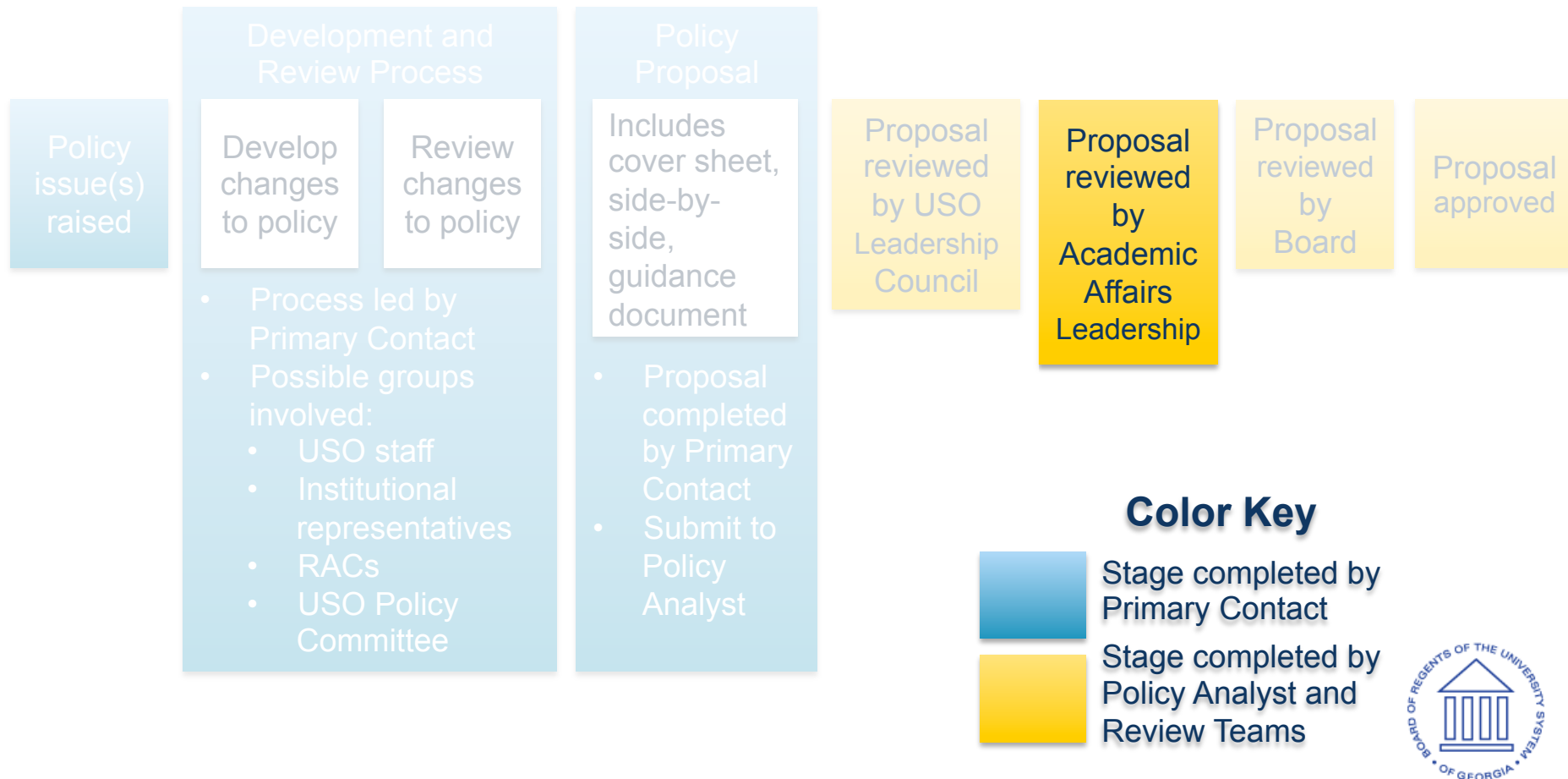
- Primary Contact and others involved in review
 - University System Office staff
 - Regents Advisory Committees
 - Specific institutions
- Origin of the policy review
- Rationale for the policy review



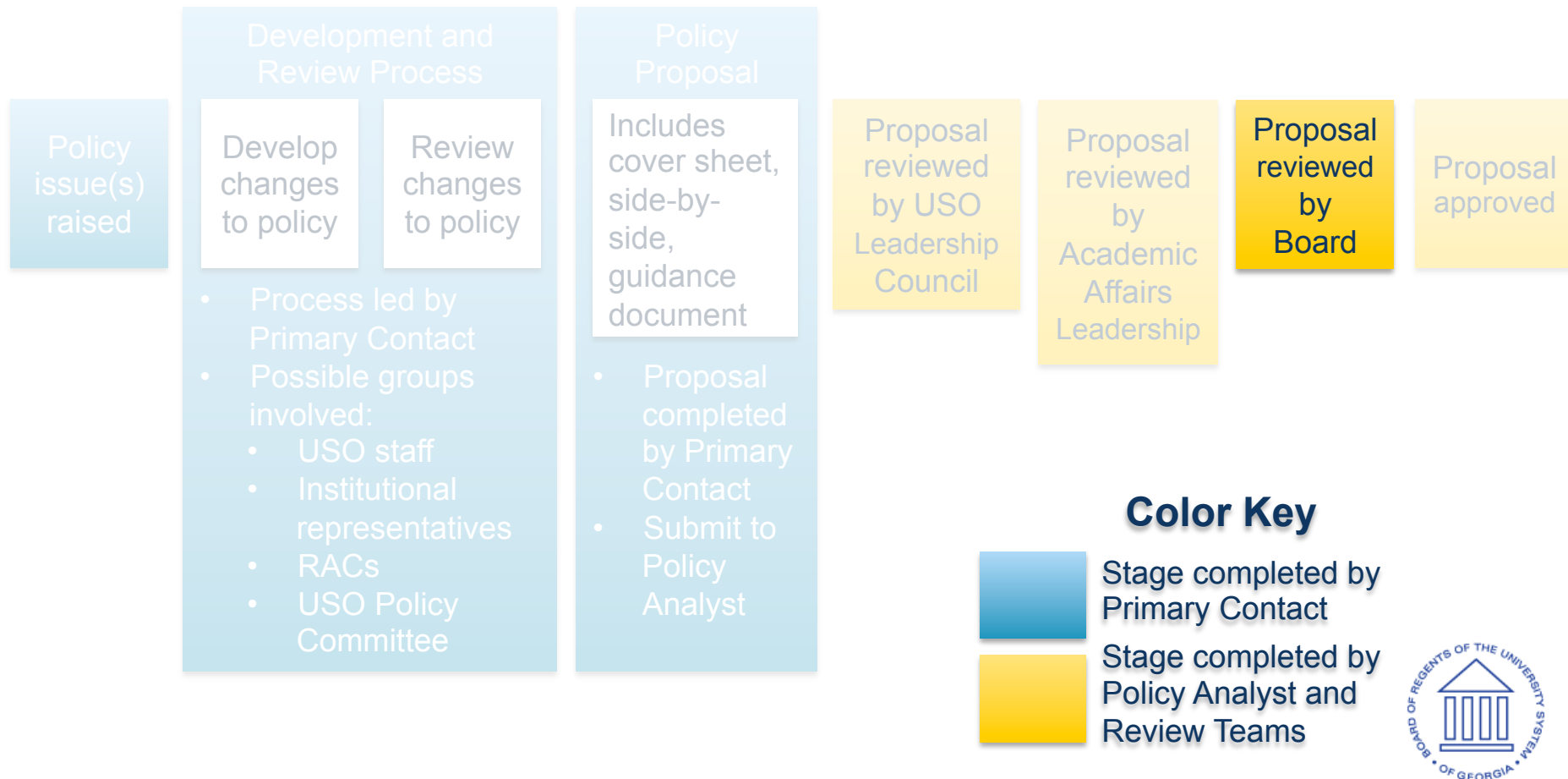
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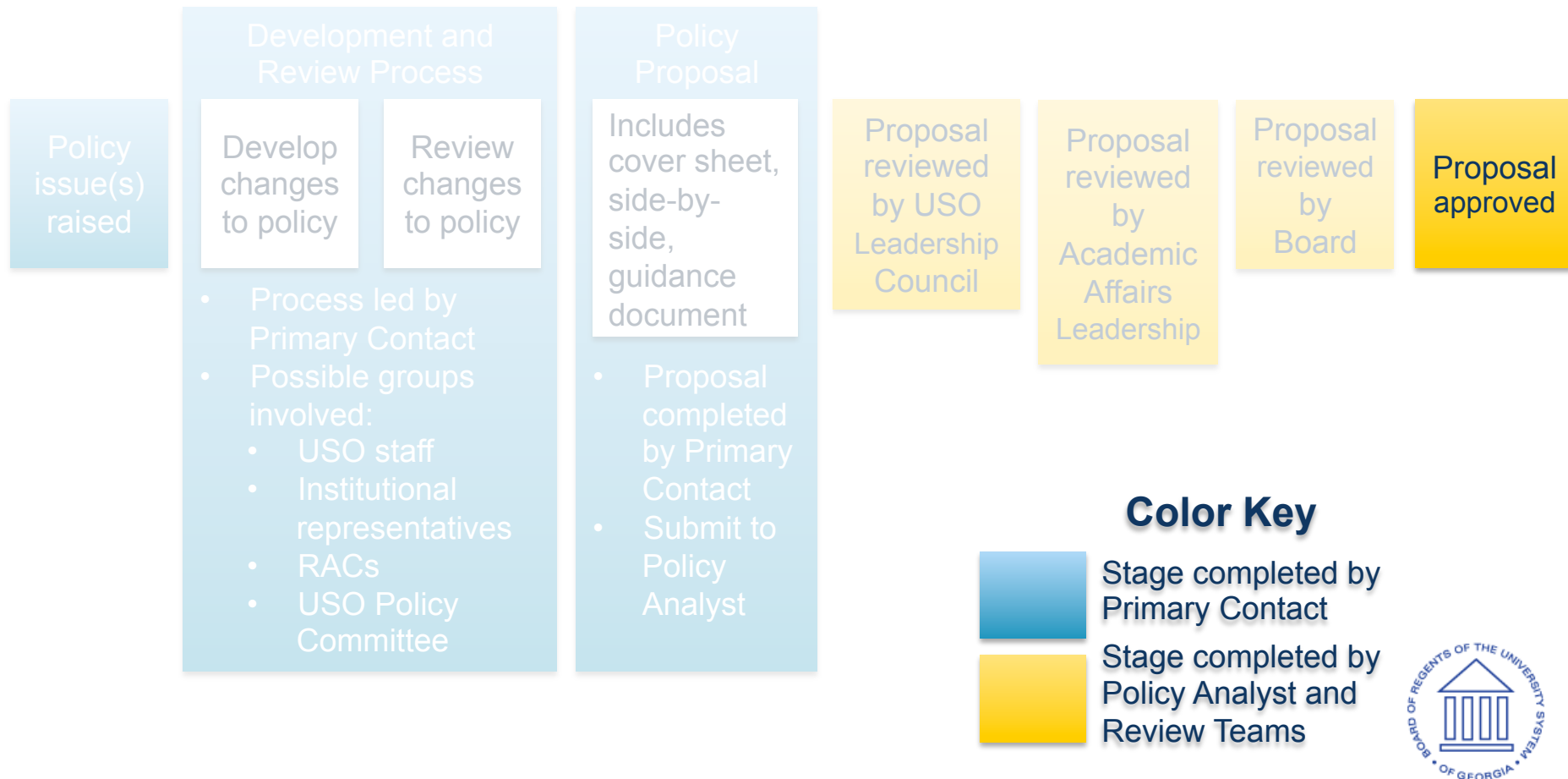
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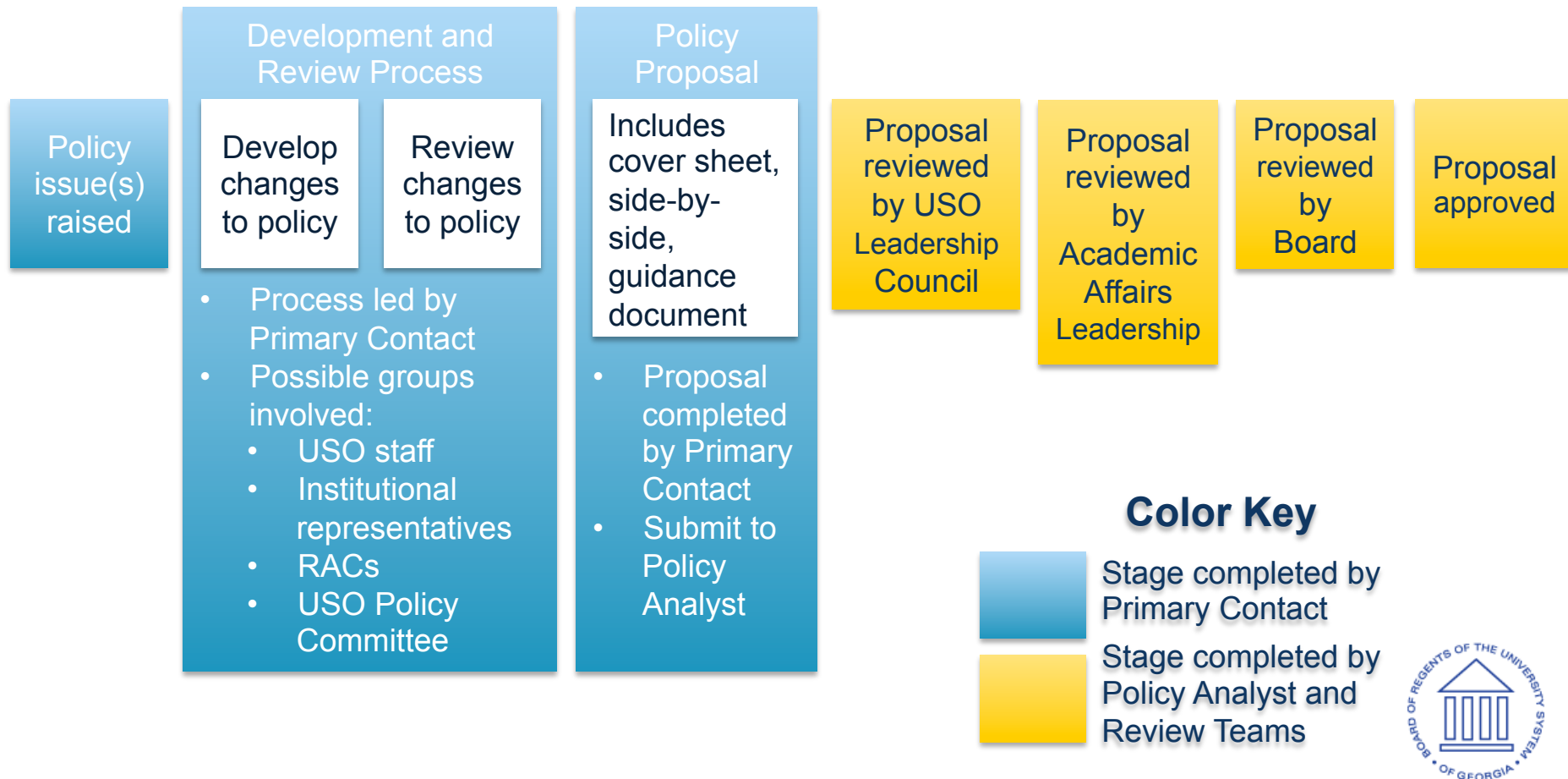
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How Approved Academic Affairs Policy Changes are Implemented

Policy Analyst notifies Primary Contact of policy approval

Policy Analyst provides changes to ASAH and Manual editors

Editors update ASAH and Manual

Editors confirm changes with Policy Analyst and Primary Contact

Primary Contact communicates changes to campuses

Policy Analyst uploads policy brief to the Academic Affairs webpage

Color Key



Stage completed by Primary Contact



Stage completed by Policy Analyst and Review Teams



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Color Key

-  Stage completed by Primary Contact
-  Stage completed by Policy Analyst and Review Teams



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Stage completed by Policy Analyst and Review Teams



How Policy is Tracked

ACTIVE POLICY TRACKING SHEET
As of 5/6/16

Phase	BOR Policy Number	ASAH Number	Policy Name	Description	Associated RACs	Systemwide Committee Development	System Office Development	System Office Review	Institutional Review	RAC Recommendation	BOR Approval	Change Posted to Website	Dissemination to Institutions
Complete	3.3.1	2.4	Core Curriculum Overlay	Policy changes that address problems with three overlay requirements for students who transfer before completing these requirements, for students transferring from outside the USG, and for "adult learners" who accumulated credits prior to 2010.	RACAA	General Education Council	Barbara Brown	Leadership Council	General Education Council	Reviewed - RACAA	Approved - BOR 3/9/2016	Updated May 2016	Completed
Complete		2.4	Area A2 Quantitative Skills-Trigonometry	Change to clarify the approval process for trigonometry courses in Area A2.	RACAA, Math RAC, Bio RAC, Chem RAC, Geo RAC, Physics RAC	General Education Council, Math RAC	Barbara Brown	Leadership Council	General Education Council	Reviewed - RACAA	N/A	Updated May 2016	Completed
Complete	3.3.1	2.4.9	Core Transfer	Changes to wording of core curriculum transfer policies and procedures to remove rationale for USG institutions to deny certain types of transfer credit.	RACAA	N/A	Barbara Brown	Barbara Brown	Not Moving Forward	Not Moving Forward	Not Moving Forward	Not Moving Forward	Not Moving Forward
Approved, Changing Website	7.3.4.1		Military Out-of-State Tuition Waiver	Policy and procedure changes to ensure that military affiliated (mostly children of service members) that have spent a considerable amount of time in Georgia receive in-state status, regardless of if military member was recently reassigned out of state.	RACAA	Working Group	David Snow, Sarah Wenham	David Snow, Sarah Wenham	Working Group	N/A	Approved - BOR 3/9/2016		Completed
Approved, Changing Website	7.3.4.2		Military Mandatory Fee Waiver	Policy and procedure changes to allow USG institutions to waive mandatory fees for military affiliated in order to reduce financial barriers.	RACAA	Working Group	David Snow	David Snow	Working Group	N/A	Approved - BOR 3/9/2016		Completed
Awaiting Approval		2.9	Learning Support Placement Testing	Replace Compass Placement Tests with Accuplacer Placement Tests. Holding for end of summer implementation.	RACAA	General Education Council	Barbara Brown, Internal Task Force	Barbara Brown	Committee on Learning Support and Dev. Studies	Reviewed - RACAA 12/1/15	N/A		
Development and Review		3.8.1	Transient Students	Refining the procedures that inhibit students from temporarily taking courses and transferring credit between USG institutions.	RACAA, RACRA, RACAD, RACSA	Working Group - Select Registrars, Advisors	Heather Collins, Jonathan Hull	Policy Committee, Leadership Council	Working Group - registrars, advisors, USO staff. Webinar Scheduled - RACAA, RACRA, RACAD, RACSA	Scheduled - early May	N/A		
Awaiting Approval	3.6.3		Comprehensive Academic Program Review	Policy changes are intended to codify a reporting vehicle to be used by institutions to provide information concerning academic program quality, viability, productivity, and centrality.	RACAA		Marci Middleton, Marti Venn	Marci Middleton, Marti Venn			Scheduled - BOR 5/11/2016		
Awaiting Approval	4.2.1.6		IB Credit	Remove requirement for students to complete the IB Diploma in order to receive credit for individual IB courses.	RACAA	Working Group	Jonathan Hull	Policy Committee, Leadership Council	Working Group	Reviewed - RACAA	Scheduled - BOR 8/10/2016		
Awaiting Approval	3.4		Academic Calendar	Incorporate more flexibility in policy and procedure to allow for more diverse course delivery methods including "mini-mesters" or nontraditional term-based modules with varying start and stop dates.	RACAA	Working Group	Jonathan Hull	Policy Committee, Leadership Council	Working Group	Reviewed - RACAA	Scheduled - BOR 8/10/2016		
Development and Review	4.4.1		Partial Year and Tenure Timeline	Provide clarity in policy and procedures for when USG institutions begin the "tenure clock."	RACAA		Linda Noble, Ginger Durham, Marti Venn			Scheduled - July RACAA meeting			
Development and Review	4.4.1		Probationary Credits Toward Tenure	Provide clarity in policy and procedures for how to count credits toward tenure.	RACAA		Linda Noble, Ginger Durham, Marti Venn			Scheduled - July RACAA meeting			
Development and Review	Potentially 4.2.1.2	3.2.6	RHSC Part 2 - Special Admissions and Exceptions to Freshman Admission Requirements for Special Groups of Students	Policy and procedure changes to provide institutions with flexibility to admit students with RHSC deficiencies in a manner that does not impede progression and completion.	RACRA	Admissions Directors	Sarah Wenham, Jonathan Hull, Heather Collins, Tabitha Press, Sheila Jones	Policy Committee, Leadership Council	RACRA				
Development and Review	3.9	2.7	Academic Advising	Policy and procedure changes to allow USG institutions to include professional staff and faculty in academic advising programs.	RACAA, RACRA, RACAD, RACSA	RACAD, RACRA, RACSA	Heather Collins, Jonathan Hull, Barbara Brown, Marci Middleton	Policy Committee, Leadership Council					
Development and Review	TBD	TBD	Reverse Transfer	Policy and procedures that clarify parameters for retroactively awarding associate degrees to students that transfer from associate degree programs to bachelor degree programs prior to receiving the degree.	RACAA		Barbara Brown						
Development and Review		3.11.7	Math Core Substitution	Revisiting previous changes to remove Learning Support requirement after implementation of prerequisite remediation.	RACAA, MathRAC, BioRAC, ChemRAC, GeoRAC, PhysicsRAC, RACLD	RACLD	Barbara Brown	Policy Committee, Leadership Council	RACLD, Math RAC, Bio RAC, Chem RAC, Geo RAC, Physics RAC				
Development and Review	4.2.1.1	3.2.6	Satisfying RHSC Deficiencies Clarification	Revision to the "Satisfying RHSC Deficiencies" procedure to clarify that the following are included as available options for satisfying an RHSC deficiency prior to enrollment. EPI and MPI scores sufficient to exempt IS placement can satisfy a deficiency in the corresponding area regardless of the criteria upon which the index was calculated. Exiting IS can satisfy a deficiency in the corresponding area.	RACRA		Sarah Wenham, Barbara Brown, Heather Collins, Jonathan Hul	Policy Committee, Leadership Council					
Development and Review			Student Conduct Policy		RACAA, RACSA		Kimberly Ballard Washington						
Development and Review			Graduation Requirements and Last Hours	Reviewing requirements related to the graduation application process and restrictions around enrollment that may affect students' ability to graduate on time.			Heather Collins, Barbara Brown						



How Policy is Tracked

- Updated and shared monthly
- Includes details about each policy
 - Brief description
 - Primary contacts
 - RACs involved
 - Shows progress through review process



Policy for August Board Meeting

- Academic Calendar
- IB Policy
- Institutional Mission
- Promotion and Tenure



Procedure Changes

- RHSC Deficiency
- Transient Students



Questions?

- Review process
- Tracking sheet
- Current policy under review
- Policy issues you would like to review



Thank you

Heather Collins

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completega.org

