

**BOR Academic Philosophy and Religion**  
**Advisory Committee**  
**Bylaws**

**Article I. Membership**

The membership of the Academic Advisory Committee on Philosophy and Religion will be composed of the department chairs or program directors, or their designees, from each of the colleges, schools, or divisions which comprise the areas of philosophy and religion at the institutions within the University System of Georgia (USG).

**Article II. General Function**

The general function of the Academic Advisory Committee shall be to study the curricula and programs of instruction within the areas of philosophy and religion. Further, the committee will make recommendations concerning the improvement of instruction, evaluating proposed new programs at institutions within the USG, and the committee will aid in facilitating the exchange of information and ideas to help improve articulation and coordination among the institutions of the USG. Any additional matters requested by the Chancellor, his or her representative, or a member of the committee will be considered.

**Article III. Subcommittees**

The Academic Advisory Committee may create such subcommittees as are necessary.

**Article IV. Voting**

Each institution within the USG that offers any philosophy courses will have a philosophy representative on the committee, and each institution that offers any religion courses will have a religion representative on it. Thus, some USG institutions may have two representatives on the committee, others one representative, and others none. However, each institution represented on the committee will have just one vote. Institutions represented by two members may only vote by agreement of both its members. Votes may only be cast by an official representative or designee of the USG institution on the committee. The majority of membership present will constitute a quorum.

**Article V. Meetings**

The Academic Advisory Committee will meet officially at least once each year. Additional meetings may be scheduled during the year and may be conducted by electronic format. The membership of the committee shall be notified a minimum of two weeks in advance of a regular or a called meeting of the committee and of the tentative agenda of the meeting. Meetings will be conducted following Robert's Rules of Order.

**Article VI. Reports of the Academic Advisory Committee**

The chair of the Academic Advisory Committee shall cause minutes to be recorded at each meeting of the Academic Advisory Committee. All minutes, reports, studies, and recommendations of the Academic Advisory Committee shall be submitted to the official designated by the Executive Vice Chancellor for Academic Affairs, who will direct their dissemination to the appropriate person(s).

**Article VII. Adoption and Amendment of Bylaws**

These bylaws shall be adopted by two-thirds of the committee as voting membership. Amendments to the bylaws must be approved by two-thirds of the committee as voting membership. Proposed amendments to the bylaws must be distributed to the membership a minimum of two weeks prior to a vote.

(Adopted by the BOR Philosophy and Religion Advisory Committee, January 31, 2015.)