Advancing Effective Decision Making by Advocating for Data Quality and Integrity

University System of Georgia

Research and Policy Analysis

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Agenda

- Data Collections
  - Best Practices
  - Common Validation Errors

- Data Governance

- Data Quality Control

- How USG uses your Data
  - Transparency & Accountability
  - Decision Making and Policy Analysis
  - Support USG Initiatives, State Agencies and Organizations
  - Support Campuses

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Data Collections

- Human Resources Data Collection (HRDM)
  - Human Resources Data at the System Level Session is Friday, 10:30-11:20 in Room 105
- Facilities Data Collection (FIDC)
- Financial Aid Data Collection (FADC)
- Transfer Course Data Collection
- Academic Data Collection (ADC)

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General Best Business Practices

- **Translations**: Institutional Code Mapping to Regents Codes
  - SOAXREF Translations: [Creating Translations for Data Collections Business practice](#)
- **Trend Data**: Trend reports available for FADC Fund Codes, ADC IPEDS First Time Freshman. Review persisted data reports if trend report not provided.
- **Data Stored Outside of Banner**: ADC, FADC, FIDC, Transfer Collections pull data from Banner. If data stored in another system, we are not collecting it.
- **Change System**: Changes to CRM or other Systems Feeding to Banner
- **Key Data Elements**

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Facilities Data Collection

- Occurs twice annually
- To report building and room inventory
- To calculate space utilization
- Data is used for Academic Data Collection
  - ADC Validation VSE001: If Section Location code is A or D, External Site is null, building code is not 'NONFIR', and building code is not null, then the building must be in the Facilities Master File.
  - ADC Validation VSE014: If Section Location code is A or D and External Site is null and room code is not null then the room must be in the Facilities Master File.

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Financial Aid Data Collection (FADC)

- Once a year during Fall Term

- Financial Aid Awards for the Previous Aid Year
  - Fall 2023 Collection will collect data for Fall 2022, Spring 2023, and Summer 2023. *Academic Year runs Summer to Spring.

- Data Elements
  - Awarded/Offered: RPRATRM_OFFER_AMT
  - Accepted: RPRATRM_ACCEPT_AMT
  - Paid Amounts: RPRATRM_PAID_AMT

Examples: Federal Work Study & PELL Recipients

https://www.usg.edu/research/financial_aid_hope_scholarship_reports

If your institution tracks financial aid data outside of Banner for any fund type, please contact us.

FADC – Common Validation Errors & Best Practices

- **Common Validation Errors**
  - Max Limits - Based on Regents Fund Code
  - Must have at least one student with xxxx Fund Code

- **Best Practices**
  - Review Trend Reports to compare data to last collection: Institutional Funds; Student Funds; Student summary
  - Review SOAXREF Translations: RGTFAID: fund code translations All new codes must be mapped to Regents Fund Code
    - [Creating Translations for Data Collections Business practice](#) and [FADC User Guide](#)

- **Validate Additional Reports:**
  - Current Year Report – Student Funds
  - Table Dump – Cost of Attendance Detail
    - Aid Year Budget - "RBRACMP_COMP_CODE" and "RBRACMP_AMT."
    - Period Budgeting - "RBRAPBC_PBCP_CODE" and "RBRAPBC_AMT."

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Transfer Course Data Collection

- Once a year during Summer Term
- First Term Summer 2021 – Momentum Approach
- Purpose:
  - ADC collects aggregated transfer data & Dual Enrolled at USG
  - Transfer Data Collection is to find out how students earn Gateway Course credits
    - AP/IB/Other Advanced Standing
    - Dual Enrollment not at USG institutions
    - College Credit from prior institutions
- Student Population

  Collection of data for undergraduate students who matriculated in the past year and received transfer credit articulated for lower-level English (ENGL) Math (MATH) or Statistics (STAT) courses.

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Academic Data Collection (ADC)

- 6x a year – MT / EOT / PH

- Collection Details
  - Details are outlined in the *Academic Data Collection Process Overview* document
  - Course, Student, and Graduation Data
  - Current Term Data & Previous Term Data

ADC - Validation Errors & Best Practices

Degree & Major not Authorized (DMA Errors)

- Degree Acronym, Degree Level, and CIP Code (6-digit STVMAJR & 2-digit extension on SOAXREF-RGTCIPC) Validations

| BA | 54010101 | Bachelors | Bachelor of Arts with a Major in History | ON CAMPUS | - | Active |
| BA | 45070100 | Bachelors | Bachelor of Arts with a Major in Geography | ON CAMPUS AND ONLINE | - | Active |

- Usually, collection edit errors at graduation side against DMA will not be relieved
- Public DMA
  - Review Regularly especially if changes have been requested
  - Contact RPA if approved changes have not been updated on the Public DMA. We will review with Academic Affairs.

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ADC - Validation Errors & Best Practices

New Programs & Program Changes

- SharePoint Requests by Provost

- New Programs: Effective Term and 8-digit CIP Needed
  o Processed within 1-2 weeks after BOR Approval

- Program Changes: Effective Term Needed
  o Processing time depends effective term. Example: A name change can be processed immediately as there is no validation for name changes. A CIP Code Change cannot be applied until effective term.

- Deactivations & Terminations
  o If Deactivation there is a teach out – no new students can enroll. If D Status for Fall 2023 then no new Fall 2023
  o If Terminated, no students enrolled for current term and no students awarded prior term or you will see errors. 1 term delay may be necessary for DMA updates.
  o Looking to enhance in future collections

DMA Enhancement Project

- Cleanup of Current Data
- New Data Fields to support Strategic Plan, and promote institutions programs
- Power BI Interface for public DMA

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ADC - Validation Errors & Best Practices

Valid FICE and HS Code

- [FICE/HS Code Translation Portal](#) - Email USG ITS ServiceDesk for new codes or to request updates

- [FICE and HS Code Translation User Guide](#)

- Source/Background Institution Code Validation Form (STVSBGI) in Banner
  - Source or Background Institution Column is STVSBGI_CODE Field
  - FICE Column is STVSBGI_FICE Field

Source or Background Institution *	Description *	Type *	Source Indicator	Admissions Request	Admissions Request Description	Electronic	FICE
5059	Berry College	College	☑				001554
10300	Berry High School	High School	☑	HSTR	High School Transcript		010300

Active filters: Description: Berry%   Source Indicator: unchecked   Clear All

Source/Background Institution Code Validation STVSBGI 9.3.30 (BTDW)   ADD   RETRIEVE

Key Data Elements

Matriculation Term
- ZHRMATR – [Update Matriculation Term Process](#)
- Data Element Dictionary Matriculation Term (page 93)
- Updates from Undergraduate to Graduation to Professional Level
- Updates from Transient to Undergraduate, or Dual Enrolled to Undergraduate
- <u>Does not</u> update from original Undergraduate Admission when later readmitted
- Used in First Time Freshman Calculations

High School Graduation – GPA, Graduation Year / Date
- Used in First Time Freshman Calculations
- New Validations – Null data fields

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Key Data Elements

Course Credit Hours (Credit Levels & Budget Group)
- [Functional & Technical Definitions of Derived Variables](#)
- Instructional Level Code and Course CIP Codes combined determine the budget group

Enrollment Errors (curriculum)
- Students enrolled in a major they were awarded in a prior term
- Institutional Academic Level– Looking to enhance our collection to pull all priorities

Online Courses Definition
- Section Location Codes (B – Section w/unassigned space or E – At a specific off campus site with unassigned space) AND
- Instructional Delivery Codes (E – Entirely at a Distance or F – Fully at a distance) AND
- Course Section Technology (21 – Internet; Previously 6 or 06 was utilized)

Social Security Number
- Incorrect SSNs create issues tracking students from one institution to the next or even within the institution.

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ADC - Validation Reports

- Preliminary IPEDS FTF (Fall MT Only)
- Preliminary Semester Enrollment Report (SER)
- Credit Hours by Budget Program
- Semester Total Credit Hours
- Attribute Summary
- Fee Classification Summary
- Dual Enrollment Students with Matriculation Term Issues

Data Governance – DGC

- Representatives from colleges and units

- New/Update Data Element Requests

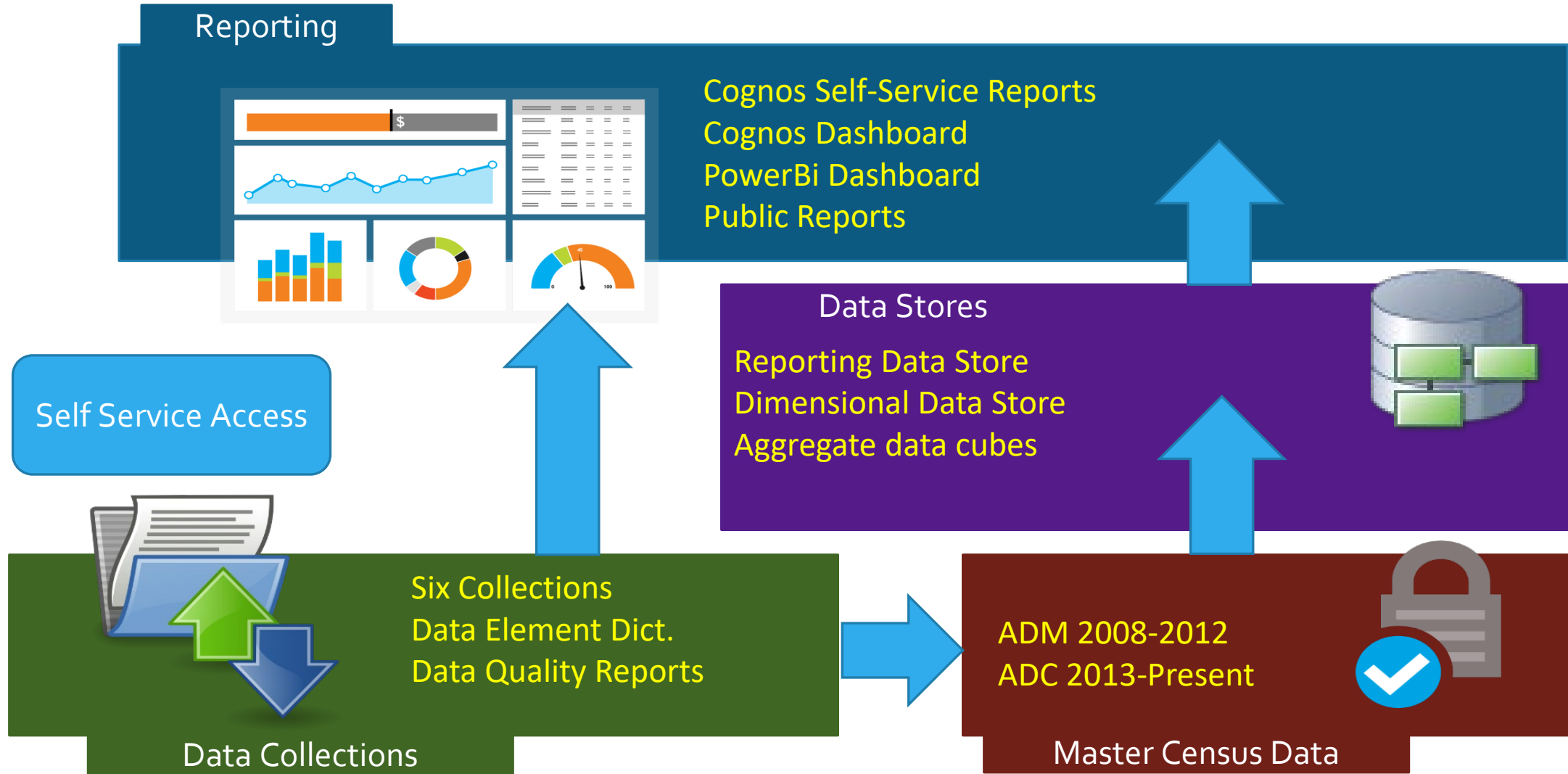| New/Update Data Request Submitted | Review Request First Read | Review Request Second Read | Approval |
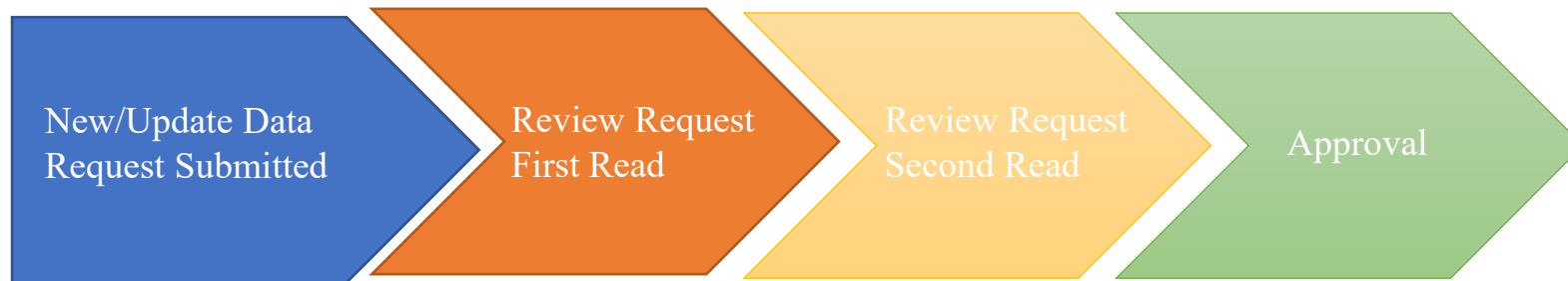
Data Governance – Data Quality Control

- Business Processes

- Data Element Dictionary

- Functional & Technical Definitions of Derived Variables

- Certification Resource Guides

- USG Valid Values

- Validation Rules

- Training

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How USG uses your Data

Data Flow

Reporting

Cognos Self-Service Reports
Cognos Dashboard
PowerBi Dashboard
Public Reports

Self Service Access

Data Stores

Reporting Data Store
Dimensional Data Store
Aggregate data cubes

Six Collections
Data Element Dict.
Data Quality Reports

ADM 2008-2012
ADC 2013-Present

Data Collections

Master Census Data

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Transparency and Accountability

- Strategic Plan metrics – Dashboard published

  https://www.usg.edu/strategic_plan/dashboard

- Georgia Degrees Pay

  https://www.usg.edu/georgia-degrees-pay

- Student Outcomes web pages

  https://www.usg.edu/institutions/student_outcomes/

- USG by the Numbers and Credit Hours – Dashboards published

  https://www.usg.edu/research/data_dashboards

- Regular reports – inventory shared with institutions

- Responding to external inquiries

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Decision Making and Policy Analysis

- Inform policy decisions
- Model legislative impacts
- Monitor trends and performance
- Assess success of policy and initiatives

Support USG Initiatives, State Agencies and Organizations
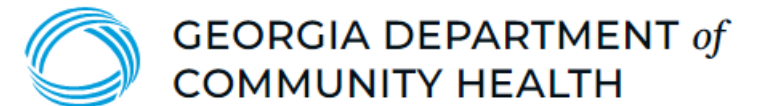
Supporting Campuses

- Funding formula
  - Credit hours
  - Facilities data
- Space utilization analysis
- Reports showing inter-campus dynamics and outcomes
- Running and submitting data on campus behalf
- Best practices development
- Data analytics to support decision making

USG Funding Formula
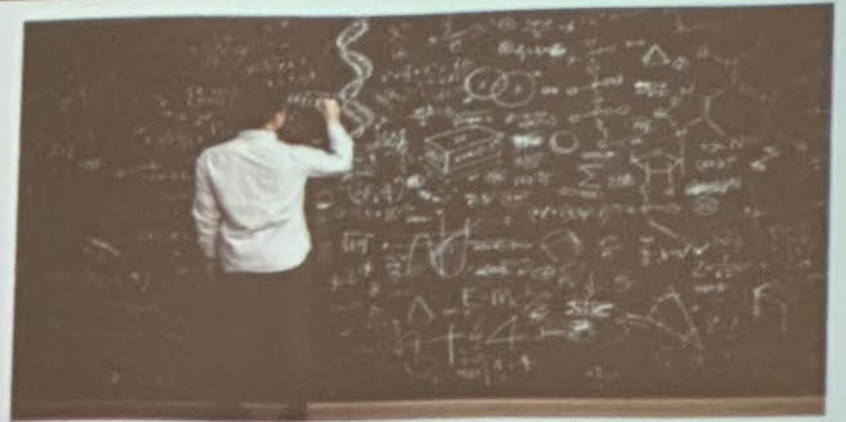
- Current "Formula for Excellence" implemented in 1984

- Formula used to calculate the lump sum amount - approximates the cost to educate students *(faculty, support services, etc.)*

- Funding appropriated annually by the General Assembly

- Formula is a request formula not an allocation formula

- Formula components:
  1. **Enrollment Growth** -- Based on Growth in Credit Hours (2-year lag)
     - Summer 2022, Fall 2022, Spring 2023 – Drives FY 2025 Formula Request
  2. **Maintenance and Operations (M&O)** - Based on Increase in Square Footage
  3. **Health Insurance and Retiree Benefits** - Based on increases in health insurance premiums for current employees and retirees

- Historically 75/25 state funds/tuition split, currently ~ 57/43

Assistance & Resources

Data Collection Resources

- ITS Data & Reporting Services (Links to APEX, Cognos, DMA, External Site Report, FICE/HS Application, Data Collections Documentation)

- Research & Policy Analysis (Links to Data Dashboards, Credit Hour Reports, DMA, Data Reporting Resources, etc.)

- Business Processes (Requires USG Single Sign-On)

- Georgia Enhancements Functional User Documentation (Requires USG Single Sign-On)

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Any Questions?

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