

# BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA 270 Washington Street, S.W. Atlanta, Georgia 30334

### Wednesday, January 8, 2014

<u>Approximate</u> Times	<u>Tab</u>	Agenda Item	<u>Presenter</u>
9:00 AM	1	Executive & Compensation Committee Meeting	Chairman Philip Wilheit
Room 7019 <b>9:30 AM</b> Room 7007	2	Call to Order	Chairman Philip Wilheit
9:30 AM Room 7007	3	UNG Honor Guard to Present Colors	UNG Student Cadet
Koom 7007	4	Invocation/Pledge of Allegiance	Regent James R. Hull
	5	Attendance Report	Secretary J. Burns Newsome
	6	Safety Briefing	Chief Bruce Holmes
	7	Approval of November Minutes	Secretary J. Burns Newsome
	8	Chairman's remarks	Chairman Philip Wilheit
9:40 AM	9	Special Introductions Dr. Christopher Blake – Middle Georgia State College Dr. Arthur N. Dunning – Albany State University Dr. Paul Jones, Darton State College Dr. Teresa Joyce, Associate Vice Chancellor for A.A	Chancellor Henry Huckaby
	10	COW: Personnel & Benefits	Regent Don Waters Dr. Tina Woodard Dr. Scott A. Shamp, UGA Dr. Michael T. Schmidt, Valdosta State Univ.
9:55 AM	11	USG Enrollment Management Incubation Showcase	Ms. Shelley Nickel
	12	COW: Economic Development	Regent C. Dean Alford Mr. Mark Lytle Ms. Margaret Martin/Merlin Mobility/CEO
	13	COW: Finance & Business Operations/Internal Audit Out of State Tuition Waivers	Regent T. Rogers Wade
	14	COW: Academic Affairs  Teacher Education	Regent Larry Ellis Dr. Lynne Weisenbach Dr. Kelly Henson Dr. Cindi Chance Dr. Adrian Epps

## **BOARD OF REGENTS MEETING AGENDA**

## Wednesday, January 8, 2014

Approximate Times	<u>Tab</u>	Agenda Item	Presenter
11:25 AM Room 7010	15	Lunch	
12:25 PM Room 5158 Room 5158 Room 5158	16 17 18	Track I Committee Meetings Academic Affairs Personnel & Benefits Organization & Law	Regent Larry Ellis Regent Don Waters Regent Kenneth Bernard
12:25 PM Room 7007 Room 7007 Room 7007 Room 7007	19 20 21 22	Track II Committee Meetings Economic Development Finance & Business Operations Internal Audit, Risk and Compliance Real Estate & Facilities	Regent C. Dean Alford Regent T. Rogers Wade Regent E. Scott Smith Regent Larry Walker
2:25 PM Room 7007	23	Reconvene	Chairman Philip Wilheit
10011	24	COW: Graduate Medical Education Residency Update	Regent C. Thomas Hopkins Mr. Ben Robinson
	25	COW: Internal Audit, Risk and Compliance Ethics Training	Regent E. Scott Smith Mr. John Fuchko
	26	Legislative update	Mr. Tom Daniel
	27	Chancellor's report	Chancellor Henry Huckaby
<b>3:20 PM</b> Room 7007	28	Committee Reports:  A. Executive & Compensation B. Academic Affairs C. Economic Development D. Finance & Business Operations E. Graduate Medical Education F. Internal Audit, Risk, and Compliance G. Organization & Law H. Personnel & Benefits I. Real Estate & Facilities	Chairman Philip Wilheit Regent Larry Ellis Regent C. Dean Alford Regent T. Rogers Wade Regent C. Thomas Hopkins Regent E. Scott Smith Regent Kenneth Bernard Regent Don Waters Regent Larry Walker
	29	Unfinished Business	Chairman Philip Wilheit
	30	New Business	Chairman Philip Wilheit
	31	Petitions and Communications	Secretary J. Burns Newsome
	32	Executive Session	Chairman Philip Wilheit
	33	Adjournment	Chairman Philip Wilheit

## **EXECUTIVE & COMPENSATION COMMITTEE**

## **January 8, 2014**

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## **EXECUTIVE SESSION**

1. Personnel Matters & Presidential Searches

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### 1. Executive Session: Personnel Matters & Presidential Searches

The Committee will discuss personnel matters, as well as presidential searches. Materials will be distributed in Executive Session.

## COMMITTEE OF THE WHOLE: PERSONNEL AND BENEFITS

## **January 8, 2014**

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INFORMATION ITEM	

1. Introduction of Executive Leadership Institute (ELI) Scholars

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#### COMMITTEE OF THE WHOLE: PERSONNEL AND BENEFITS

### **January 8, 2014**

#### 1. Introduction of Executive Leadership Institute (ELI) Scholars

Dr. Tina Woodard, Assistant Vice Chancellor for Organizational Development, will introduce the following Executive Leadership Institute Scholars:

- Dr. Scott A. Schamp, Director of New Media Institute & James Cox Kennedy Professor, University of Georgia
- Dr. Michael T. Schmidt, Interim Department Head & Professor of Art in the Department of Art, Valdosta State University

### COMMITTEE OF THE WHOLE: ECONOMIC DEVELOPMENT

## **January 8, 2014**

Agenda Item Page No.

#### **INFORMATION ITEM**

1. Ms. Margaret Martin, Founder and CEO of Merlin Mobility, will present the story of inception, development and growth Merlin Mobility. She will also provide a brief demonstration of Merlin Mobility's technology and products.

### COMMITTEE OF THE WHOLE: FINANCE AND BUSINESS OPERATIONS & INTERNAL AUDIT, RISK, AND COMPLIANCE

#### **January 8, 2014**

Agenda Item Page No.

#### **INFORMATION ITEM**

1. Proposed Revision to *The Policy Manual*, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance)

Elements included in the revisions are as follows:

- a. To accentuate the overarching philosophy for Out-of-State Tuition Waivers to applicable students in University System of Georgia institutions;
- b. To streamline existing waiver categories and allowances;
- c. To clarify established procedural requirements; and
- d. To recognize the importance of balancing the needs of the institutions and the State.

#### APPROVAL ITEM

2. Approval of Addition to *The Policy Manual*, Section 12.7 Integrated Review (Joint Meeting with Committee on Internal Audit, Risk, and Compliance)

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### COMMITTEE OF THE WHOLE: FINANCE AND BUSINESS OPERATIONS & INTERNAL AUDIT, RISK, AND COMPLIANCE

#### **January 8, 2014**

# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance)</u>

At its February meeting, the Board will consider for approval the proposed revisions to Board Policy 7.3.4.1 Out-of-State Tuition Waivers.

Institutions will allow a currently enrolled student to continue to receive the waiver provided the student remains continuously enrolled and the student continues to meet the original requirements of the waiver. Students not remaining continuously enrolled should be reevaluated for the purpose of awarding the out-of-state tuition waiver at the time they reenroll.

<u>Background</u> Out-of-State Tuition Waivers are essential to provide balanced recognition of special circumstances that the diverse body of students brings to the University System of Georgia. These are formally recognized as superior skill and talent, reciprocal agreements, support of research, residency considerations, economic development, and military friendliness.

Vice Chancellor John Brown and Associate Vice Chancellor John Fuchko will provide information about the importance of maintaining and improving the Out-of-State Waiver program. The new Out-of-State Waiver policy will go into effect for new students effective Fall 2014 Semester. If this change in policy no longer supports the awarding of an out-of-state tuition waiver to a currently enrolled student, the institution will allow the student to continue to receive the waiver provided the student remains continuously enrolled and the student continues to meet the original requirements of the waiver. Students not remaining continuously enrolled should be reevaluated for the purpose of awarding the out-of-state tuition waiver at the time they reenroll.

It is proposed that the current Board policy on Out-of-State Tuition Waivers be revised to incorporate more specificity in its articulation of the out-of-state tuition waivers and process. These revisions will result in increased guidance to the leadership of the University System of Georgia institutions, satisfy recent audit questions and concerns, and will provide additional information to outside entities.

The changes proposed to revise and improve Board Policy 7.3.4.1 Out-of-State Tuition Waivers include the following four elements:

Committee of the Whole: Finance and Business/
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Internal Audit, Risk, and Compliance

# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

- a. To accentuate the overarching philosophy for Out-of-State Tuition Waivers to applicable students in University System of Georgia institutions;
- b. To streamline existing waiver categories and allowances;
- c. To clarify established procedural requirements; and
- d. To recognize the importance of balancing the needs of the institutions and the State.

#### **Current Policy 7.3.4.1 Out-of-State Tuition Waivers**

#### 7.3.4.1 Out-of-State Tuition Waivers

An institution may award out-of-state tuition differential waivers and assess in-state tuition for certain non-Georgia residents under the conditions listed below. Notwithstanding any provision in this policy, no person who is unable to show by the required evidence that they are lawfully in the United States shall be eligible for any waiver of the tuition differential (BoR Minutes, June 2010; October 2013).

**Note:** For the definition of residency status, see Section 4.3 of this Policy Manual.

#### **Academic Common Market**

Students selected to participate in programs offered through the Academic Common Market.

#### **International and Superior Out-of-State Students**

International students and superior out-of-state students selected by the institution president or an authorized representative, provided that the number of such waivers in effect does not exceed four percent (4%) for the University of Georgia, Georgia Institute of Technology, Georgia State University, Georgia Regents University, and two percent (2%) for all other institutions of the equivalent full-time students enrolled at the institution in the fall term immediately preceding the term for which the out-of-state tuition is to be waived. The proportionate percentage of out-of-state tuition waived shall be used when determining the number of waivers in effect such that a full waiver of out-of-state tuition counts as one waiver, while a 50% waiver of out-of-state tuition counts as a .5 waiver (BoR Minutes, April 2012; October 2013).

Internal Audit, Risk, and Compliance

# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

#### **University System Employees and Dependents**

Full-time USG employees, their spouses, and their dependent children.

#### **Medical/Dental Students and Interns**

Medical and dental residents and medical and dental interns at Georgia Regents University (BoR Minutes, 1986-87, p. 340).

#### **Full-Time School Employees**

Full-time employees in the public schools of Georgia or the Technical College System of Georgia (BoR Minutes, October 2008), their spouses, and their dependent children. Teachers employed full-time on military bases in Georgia shall also qualify for this waiver (BoR Minutes, 1988-89, p. 43).

#### **Career Consular Officials**

Career consular officers, their spouses, and their dependent children who are citizens of the foreign nation that their consular office represents and who are stationed and living in Georgia under orders of their respective governments.

#### **Military Personnel**

Military personnel, their spouses, and their dependent children stationed in or assigned to Georgia and on active duty. Military personnel, their spouses, and their dependent children may continue waiver eligibility if:

- 1. The military sponsor is reassigned outside of Georgia, and the student(s) remain(s) continuously enrolled and the military sponsor remains on active military status;
- 2. The military sponsor is reassigned out-of-state and the spouse and dependent children remain in Georgia and the sponsor remains on active military duty; or,
- 3. The active military personnel and their spouse and dependent children are stationed in a state contiguous to the Georgia border and live in Georgia. (BoR Minutes, February 2009; October 2013)

#### **Research University Graduate Students**

Graduate students attending the University of Georgia, the Georgia Institute of Technology, Georgia State University, and Georgia Regents University, which shall be authorized to waive the out-of-state tuition differential for a limited number of graduate students each year, with the

Committee of the Whole: Finance and Business/ Internal Audit, Risk, and Compliance January 8, 2014

# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

understanding that the number of students at each of these institutions to whom such waivers are granted, shall not exceed the number assigned below at any one point in time:

University of Georgia 80 Georgia Institute of Technology 60 Georgia State University 80 Georgia Regents University 20

#### **Border County Residents**

Students domiciled in an out-of-state county bordering Georgia, enrolling in a program offered at a location approved by the Board of Regents, and for which the offering institution has been granted permission to award Border County waivers (BoR Minutes, October 2008).

#### Georgia National Guard and U.S. Military Reservists

Active members of the Georgia National Guard, stationed or assigned to Georgia or active members of a unit of the U.S. Military Reserves based in Georgia, and their spouses and their dependent children (BoR Minutes, October 2008).

# Students Enrolled in USG Institutions as Part of Competitive Economic Development Projects

Students who are certified by the Commissioner of the Georgia Department of Economic Development as being part of a competitive economic development project.

#### **Students in Georgia-Based Corporations**

Students who are employees of Georgia-based corporations or organizations that have contracted with the Board of Regents through USG institutions to provide out-of-state tuition differential waivers.

#### **Students in ICAPP® Advantage Programs**

Any student participating in an ICAPP® Advantage program.

#### **International and Domestic Exchange Programs**

Any student who enrolls in a USG institution as a participant in an international or domestic direct exchange program that provides reciprocal benefits to USG students (BoR Minutes, October 2008).

Committee of the Whole: Finance and Business/ Internal Audit, Risk, and Compliance

# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

#### **Economic Advantage**

As of the first day of classes for the term, an economic advantage waiver may be granted to a U.S. citizen or U.S. legal permanent resident who is a dependent or independent student and can provide clear evidence that the student or the student's parent, spouse, or United States court-appointed legal guardian has relocated to the State of Georgia to accept full-time, self-sustaining employment and has established domicile in the State of Georgia. Relocation to the state must be for reasons other than enrolling in an institution of higher education. For U.S. citizens or U.S. legal permanent residents, this waiver will expire twelve (12) months from the date the waiver was granted.

As of the first day of classes for the term, an economic advantage waiver may be granted to an independent non-citizen possessing a valid employment-related visa status who can provide clear evidence of having relocated to the State of Georgia to accept full-time, self-sustaining employment. Relocation to the state must be for employment reasons and not for the purpose of enrolling in an institution of higher education. These individuals would be required to show clear evidence of having taken legally permissible steps toward establishing legal permanent residence in the United States and the establishment of legal domicile in the State of Georgia. Independent non-citizen students may continue to receive this waiver as long as they maintain a valid employment-related visa status and can demonstrate continued efforts to establish U.S. legal permanent residence and legal domicile in the State of Georgia.

A dependent non-citizen student who can provide clear evidence that the student's parent, spouse, or United States court-appointed legal guardian possesses a valid employment-related visa status and can provide clear evidence of having relocated to the State of Georgia to accept full-time, self-sustaining employment is also eligible to receive this waiver. Relocation to the state must be for employment reasons and not for the purpose of enrolling in an institution of higher education. These individuals must be able to show clear evidence of having taken legally permissible steps toward establishing legal permanent residence in the United States and the establishment of legal domicile in the State of Georgia.

Non-citizen students currently receiving a waiver who are dependents of a parent, spouse, or United States court-appointed legal guardian possessing a valid employment-related visa status may continue to receive this waiver as long as they can demonstrate that their parent, spouse, or United States court-appointed legal guardian is maintaining full-time, self-sustaining employment in Georgia and is continuing efforts to pursue an adjustment of status to U.S. legal permanent resident and the establishment of legal domicile in the State of Georgia (BoR

Internal Audit, Risk, and Compliance

# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

Minutes, amended October 2008.)

#### **Recently Separated Military Service Personnel**

Members of a uniformed military service of the United States who, within twelve (12) months of separation from such service, enroll in an academic program and demonstrate an intent to become domiciled in Georgia. This waiver may also be granted to their spouses and dependent children. (BoR Minutes, June 2004; October 2008; October 2013).

#### **Non-Resident Students**

As of the first day of classes for the term, a non-resident student can be considered for this waiver under the following conditions:

#### 1. Students under 24.

- o If the parent, or United States court-appointed legal guardian has maintained domicile in Georgia for at least twelve (12) consecutive months and the student can provide clear and legal evidence showing the relationship to the parent or United States court-appointed legal guardian has existed for at least twelve (12) consecutive months immediately preceding the first day of classes for the term. Under Georgia code, legal guardianship must be established prior to the student's 18th birthday (BoR Minutes, October 2008, title amended February 2010); or
- o If the student can provide clear and legal evidence showing a familial relationship to the spouse and the spouse has maintained domicile in Georgia for at least twelve (12) consecutive months immediately preceding the first day of classes for the term (BoR Minutes, February 2010).

#### 2. Students 24 and Older.

o If the student can provide clear and legal evidence showing a familial relationship to the spouse and the spouse has maintained domicile in Georgia for at least twelve (12) consecutive months immediately preceding the first day of classes for the term. This waiver can remain in effect as long as the student remains continuously enrolled (BoR Minutes, October 2008, title amended February 2010).

This waiver can remain in effect as long as the student remains continuously enrolled (BoR Minutes, October 2008).

Committee of the Whole: Finance and Business/ Internal Audit, Risk, and Compliance

# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

If the parent, spouse, or United States court-appointed legal guardian of a continuously enrolled non-resident student establishes domicile in another state after having maintained domicile in the State of Georgia for the required period, the non-resident student may continue to receive this waiver as long as the student remains continuously enrolled in a public postsecondary educational institution in the state, regardless of the domicile of the parent, spouse or United States court-appointed legal guardian (BoR Minutes, June 2006, amended October 2008).

#### **Vocational Rehabilitation Waiver**

Students enrolled in a USG institution based on a referral by the Vocational Rehabilitation Program of the Georgia Department of Labor (BoR Minutes, October 2008).

#### **Proposed Policy 7.3.4.1 Out-of-State Tuition Waivers**

#### 7.3.4.1 Out-of-State Tuition Waivers

An institution may award out-of-state tuition differential waivers and assess in-state tuition for certain non-Georgia residents under the conditions listed below. Notwithstanding any provision in this policy, no person who is unable to show by the required evidence that they are lawfully in the United States shall be eligible for any waiver of the tuition differential (BoR Minutes, June 2010; October 2013). Institutions shall comply with the procedures governing the award of out-of-state tuition waivers as established by the Executive Vice Chancellor for Academic Affairs/Chief Academic Officer. Note: For the definition of residency status, see Section 4.3 of this Policy Manual.

#### **International and Superior Out-of-State Students**

International students and superior out-of-state students selected by the institution president or an authorized representative, provided that the number of such waivers in effect does not exceed four percent (4%) for the University of Georgia, Georgia Institute of Technology, Georgia State University, Georgia Regents University, and two percent (2%) for all other institutions of the equivalent full-time students enrolled at the institution in the fall term immediately preceding the term for which the out-of-state tuition is to be waived. The proportionate percentage of out-of-state tuition waived shall be used when determining the number of waivers in effect such that a full waiver of out-of-state tuition counts as one waiver, while a 50% waiver of out-of-state tuition counts as a 0.5 waiver (BoR Minutes, April 2012; October 2013).

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Internal Audit, Risk, and Compliance

1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

Institutions may only award waivers within this category to students who have demonstrated superior performance as reflected by academic success, professional achievement, talents or other noteworthy accomplishments and consistent with institutional strategic goals. Superior performance shall be defined by the institution president or designee and documented in an institutional policy. Minimally, students awarded this waiver shall score within the top quartile of the admissions criteria applicable to that institution. Institutions may, with advance approval of the Chief Academic Officer, establish alternative criteria in lieu of the score-based admissions criteria such as achievement in the arts, professional achievements, or other notable achievement consistent with the institution's mission. (Note: Admissions criteria refers to the freshman index or high school grade point average as defined in Board Policy 4.2.1.1 Freshman Requirements or the specific criteria used for the program for which the applicant has been accepted, e.g., a GRE score. Institutions should calculate the top quartile scores using data from admitted students from the fall term immediately preceding the term for which the out-of-state tuition is to be waived or may specify an alternate method for calculating the top quartile in a procedure to be approved by the USG Chief Academic Officer.)

#### **Border County Residents**

Students domiciled in an out-of-state county bordering Georgia, enrolling in a program offered at a location approved by the Board of Regents, and for which the offering institution has been granted permission to award Border County waivers (BoR Minutes, October 2008).

### **Economic Development**

- 1. Students who are certified by the Commissioner of the Georgia Department of Economic Development as being part of a competitive economic development project.
- 2. As of the first day of classes for the term, an economic advantage waiver may be granted to a U.S. citizen or U.S. legal permanent resident who is a dependent or independent student and can provide clear evidence that the student or the student's parent, spouse, or United States court-appointed legal guardian has relocated to the State of Georgia to accept full-time, self-sustaining employment and has established domicile in the State of Georgia. Relocation to the state must be for reasons other than enrolling in an institution of higher education. For U.S. citizens or U.S. legal permanent residents, this waiver will expire twelve (12) months from the date the waiver was granted.

Committee of the Whole: Finance and Business/ Internal Audit, Risk, and Compliance

# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

As of the first day of classes for the term, an economic advantage waiver may be granted to an independent, non-citizen possessing a valid, employment-related visa status who can provide clear evidence of having relocated to the State of Georgia to accept full-time, self-sustaining employment. Relocation to the state must be for employment reasons and not for the purpose of enrolling in an institution of higher education. These individuals will would be required to show clear evidence of having taken legally permissible steps toward establishing legal, permanent residence in the United States and the establishment of legal domicile in the State of Georgia. Independent, non-citizen students may continue to receive this waiver as long as they maintain a valid, employment-related visa status and can demonstrate continued efforts to establish U.S. legal, permanent residence and legal domicile in the State of Georgia.

A dependent, non-citizen student who can provide clear evidence that the student's parent, spouse, or United States court-appointed, legal guardian possesses a valid employment-related visa status and can provide clear evidence of having relocated to the State of Georgia to accept full-time, self-sustaining employment also is also eligible to receive this waiver. Relocation to the state must be for employment reasons and not for the purpose of enrolling in an institution of higher education. These individuals must be able to show clear evidence of having taken legally permissible steps toward establishing legal, permanent residence in the United States and the establishment of legal domicile in the State of Georgia.

Non-citizen students currently receiving a waiver who are dependents of a parent, spouse, or United States court-appointed, legal guardian possessing a valid employment-related visa status may continue to receive this waiver as long as they can demonstrate that their parent, spouse, or United States court-appointed, legal guardian is maintaining full-time, self-sustaining employment in Georgia and is continuing efforts to pursue an adjustment of status to U.S. legal, permanent resident and the establishment of legal domicile in the State of Georgia (BoR Minutes, amended October 2008.)

3. Students who are employees of Georgia-based corporations or organizations that have contracted with the Board of Regents through USG institutions to provide out-of-state tuition differential waivers.

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Committee of the Whole: Finance and Business/ Internal Audit, Risk, and Compliance

# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

- 4. Any student participating in an ICAPP® Advantage program.
- **5.4.** Students enrolled in a USG institution based on a referral by the Vocational Rehabilitation Program of the Georgia Department of Labor (BoR Minutes, October 2008).
- 6.5. Career consular officers, their spouses, and their dependent children who are citizens of the foreign nation that their consular office represents and who are stationed and living in Georgia under orders of their respective governments.

#### **Employee**

- 1. Full-time USG employees, their spouses, and their dependent children.
- 2. Full-time employees in the public schools of Georgia or the Technical College System of Georgia (BoR Minutes, October 2008), their spouses, and their dependent children.

Teachers employed full-time on military bases in Georgia also shall also qualify for this waiver (BoR Minutes, 1988-89, p. 43).

### **Military**

- 1. Military personnel, their spouses, and their dependent children stationed in or assigned to Georgia and on active duty. Military personnel, their spouses, and their dependent children may continue waiver eligibility if:
  - The military sponsor is reassigned outside of Georgia, and the student(s) remain(s) continuously enrolled and the military sponsor remains on active military status;
  - The military sponsor is reassigned out-of-state and the spouse and dependent children remain in Georgia and the sponsor remains on active military duty; or.
  - The active military personnel and their spouse and dependent children are stationed in a state contiguous to the Georgia border and live in Georgia. (BoR Minutes, February 2009; October 2013)

Committee of the Whole: Finance and Business/ Internal Audit, Risk, and Compliance

# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

- 2. Active members of the Georgia National Guard, stationed or assigned to Georgia or active members of a unit of the U.S. Military Reserves based in Georgia, and their spouses and their dependent children (BoR Minutes, October 2008).
- 3. Members of a uniformed military service of the United States who, within twelve (12) months of separation from such service, enroll in an academic program and demonstrate an intent to become domiciled in Georgia. This waiver may also be granted to their spouses and dependent children. (BoR Minutes, June 2004; October 2008; October 2013).

### Reciprocal

- 1. Students selected to participate in programs offered through the Academic Common Market.
- 2. Any student who enrolls in a USG institution as a participant in an international or domestic direct exchange program that provides reciprocal benefits to USG students (BoR Minutes, October 2008) or any student who enrolls in a USG study-abroad program. Tuition and fees charged study abroad students shall be consistent with the procedures established in the USG Business Procedures Manual and as determined by the institution president.

#### **Research University Graduate Students**

 Graduate students attending the University of Georgia, the Georgia Institute of Technology, Georgia State University, and Georgia Regents University, which shall be authorized to waive the out-of-state tuition differential for a limited number of graduate students each year, with the understanding that the number of students at each of these institutions to whom such waivers are granted, shall not exceed the number assigned below at any one point in time:

University of Georgia 80 Georgia Institute of Technology 60 Georgia State University 80 Georgia Regents University 20 Committee of the Whole: Finance and Business/ Internal Audit, Risk, and Compliance

# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

The proportionate percentage of out-of-state tuition waived shall be used when determining the number of waivers in effect such that a full waiver of out-of-state tuition counts as one waiver, while a 50% waiver of out-of-state tuition counts as a 0.5 waiver.

2. Medical and dental residents and medical and dental interns at Georgia Regents University.

#### **Non-Resident Students**

As of the first day of classes for the term, a non-resident student can be considered for this waiver under the following conditions:

#### 1. Students under 24.

- o If the parent, or United States court-appointed, legal guardian has maintained domicile in Georgia for at least twelve (12) consecutive months and the student can provide clear and legal evidence showing the relationship to the parent or United States court-appointed, legal guardian has existed for at least twelve (12) consecutive months immediately preceding the first day of classes for the term. Under Georgia code, legal guardianship must be established prior to the student's 18th birthday (BoR Minutes, October 2008, title amended February 2010); or
- o If the student can provide clear and legal evidence showing a familial relationship to the spouse and the spouse has maintained domicile in Georgia for at least twelve (12) consecutive months immediately preceding the first day of classes for the term (BoR Minutes, February 2010).

#### 2. Students 24 and Older.

o If the student can provide clear and legal evidence showing a familial relationship to the spouse and the spouse has maintained domicile in Georgia for at least twelve (12) consecutive months immediately preceding the first day of classes for the term. This waiver can remain in effect as long as the student remains continuously enrolled (BoR Minutes, October 2008, title amended February 2010).

This waiver can remain in effect as long as the student remains continuously enrolled (BoR Minutes, October 2008).

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# 1. <u>Information Item: Revision to The Policy Manual, Section 7.3.4.1 Out-of-State Tuition Waivers (Joint Meeting with Committee on Internal Audit, Risk, and Compliance) (Continued)</u>

If the parent, spouse, or United States court-appointed, legal guardian of a continuously enrolled non-resident student establishes domicile in another state after having maintained domicile in the State of Georgia for the required period, the non-resident student may continue to receive this waiver as long as the student remains continuously enrolled in a public post-secondary educational institution in the state, regardless of the domicile of the parent, spouse or United States court-appointed, legal guardian (BoR Minutes, June 2006, amended October 2008).

Internal Audit, Risk, and Compliance

# 2. <u>Approval of Addition to The Policy Manual, Section 12.7 Integrated Review</u> (Joint Meeting with Committee on Internal Audit, Risk, and Compliance)

<u>Recommended</u>: That the Board approve the addition to *The Policy Manual*, Section 12.7 Integrated Review.

<u>Background</u>: Chancellor Huckaby established the integrated review process at the start of his administration as a means to ensure that proposals to the Board receive an appropriate level of review with participation across the System Office. This policy proposal establishes the requirement for integrated review in Policy and reinforces the expectation that academic programs, intercollegiate athletics, capital projects, and real property proposals are consistent with the overall University System and institutional priorities.

#### **Proposed Policy 12.7 Integrated Review**

#### **12.7 Integrated Review**

Proposals requiring approval by the Board of Regents or an officer thereof pertaining to an academic program, intercollegiate athletics as noted in Board Policy 4.5, capital projects, and real property shall first be submitted for integrated review using a process determined by the Chancellor. Institutions should ensure that proposals submitted for integrated review are consistent with the University System of Georgia and institutional strategic plans, objectives, and mission while reflecting the prudent use of resources. Institutions should avoid public discussion, significant resource commitment, or long-term obligations involving projects submitted for integrated review until such time as the project has received initial approval.

#### COMMITTEE OF THE WHOLE: ACADEMIC AFFAIRS

#### **January 8, 2014**

Agenda Item Page No.

#### **INFORMATION ITEM**

1. Educator Program Accountability Presentation

This presentation will outline important changes in ways educator preparation and entry into the profession is being transformed in Georgia, and how the University System of Georgia is ensuring programmatic accountability, quality and quantity for the state's teacher workforce.

Addressing the Board today will be Kelly Henson, Executive Secretary, Georgia Professional Standards Commission, Lucinda Chance, Dean, College of Education, Georgia Regents University, and Adrian Epps, Associate Dean, College of Science and Mathematics, Kennesaw State University.

# AGENDA COMMITTEE ON ACADEMIC AFFAIRS

## **January 8, 2014**

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**Named/Endowed Faculty Positions:** 

Georgia Institute of Technology

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- 13. Establishment of the David A. Johnson Distinguished Scholar, University of West Georgia
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# 1. Request for a Substantive Change and Name Change to the Master of Science in Environmental Science, Columbus State University

**Recommendation:** That the Board approve the request of President Tim S. Mescon that Columbus State University ("CSU") be authorized to substantively change the existing Master of Science in Environmental Science, effective January 8, 2014.

<u>Abstract:</u> CSU seeks to substantively change the existing Master of Science in Environmental Science (thesis and non-thesis options) by 1) adding two new degree tracks, one in the Biological Sciences (thesis and non-thesis options) and one in the Geosciences (thesis option only), and 2) renaming the program "Master of Science in Natural Sciences" to better characterize the new nature of the degree. The credit hours for all tracks in the degree stay at 36 semester credit hours.

# 2. Request for a Substantive Change to the Certificate in Oral and Maxillofacial Surgery, Georgia Regents University

**Recommendation:** That the Board approve the request of President Ricardo Azziz that Georgia Regents University ("GRU") be authorized to substantively change the existing Certificate in Oral and Maxillofacial Surgery, effective January 8, 2014.

<u>Abstract:</u> GRU seeks to substantively change the existing Certificate in Oral and Maxillofacial Surgery (OMFS) by providing students who complete the OMFS residency the opportunity to enhance their educational background by obtaining the MD degree. Students who elect to participate in the Doctor of Medicine with a Certificate in Oral and Maxillofacial Surgery will complete the current four-year Oral and Maxillofacial Surgery post-first-professional certificate, pass USLME Step 1 examination, and complete the third-year and fourth-year of the Doctor of Medicine program.

GRU anticipates that the MD finishing track will enroll only a small number of participants.

# 3. Request for a Substantive Change to the Master of Education in Professional Counseling, University of West Georgia

**Recommendation:** That the Board approve the request of President Kyle Marrero that the University of West Georgia ("UWG") be authorized to substantively change the existing Master of Education in Professional Counseling, effective January 8, 2014.

Abstract: In response to revised CACREP (Council for Accreditation of Counseling and Related Educational Programs) standards, UWG seeks to substantively change the Community Counseling concentration for the M.Ed. in Professional Counseling to a concentration in Clinical Mental Health Counseling. The community counseling concentration is no longer an accredited area of study under the new CACREP accreditation standards. Instead, CACREP accredits Clinical Mental Health Counseling programs which will require an increase from 48 semester hours to 60 hours in order to meet accreditation standards. UWG will accomplish this by combining course work from the current Clinical Mental Health and School Counseling concentrations.

# 4. <u>Termination of Select Associate of Science and Associate of Applied Science Degrees and Options, Darton State College</u>

<u>Recommended</u>: That the Board approve the request of interim President Paul Jones that Darton State College ("DC") be authorized to terminate select Associate of Science and Associate of Applied Science degrees and options, effective January 8, 2014.

Abstract: Darton State College seeks to terminate select Associate of Science and Associate of Applied Science degrees and options. The institution has determined that four (4) stand-alone associate of applied science degrees, one (1) associate of science degree, and twenty-four (24) options offered under cooperative associate of applied science degrees should be removed from the institution's academic program array. The request to terminate programs was based upon an institutional review of the Degree/Discipline Productivity – Low Producing Programs report. Darton has confirmed that there are no students matriculating through these programs and there will be no adverse impact on faculty members or students within the degrees and options listed below:

- Associate of Applied Science in Trade and Industrial Education
- Associate of Applied Science in Governmental Services
- Associate of Applied Science in Fitness Science
- Associate of Applied Science in Office Administration
- Associate of Science in Dietetic Technician
- Associate of Applied Science in Business with options in:
  - o Accounting
  - o Business and Office Technology
  - o Information and Office Technology
  - o Computer Information Systems
  - o options are offered in cooperation with Southwest Georgia Technical College
- Associate of Applied Science in Health with options in:
  - o Medical Assisting
  - o Pharmacy Technology
  - o Paramedic Technology
  - o Surgical Technology
  - o Practical Nursing
  - o options are offered in cooperation with Southwest Georgia Technical College
- Associate of Applied Science in Technology with options in:
  - o Advanced Drafting and Design
  - o Industrial Electrical Technology
  - o Electronics Technology
  - o Air Conditioning Technology
  - o Automotive Technology
  - o Welding and Joining Technology
  - o options are offered in cooperation with Southwest Georgia Technical College

# <u>Termination of Select Associate of Science and Associate of Applied Science Degrees and Options, Darton State College (Continued)</u>

∐Associa	ate of Applied Science in Health with options in:
0	Dental Assisting
0	Radiologic Technology
0	options are offered in cooperation with Albany Technical College
□Associa	ate of Applied Science in Services with options in:
0	Environmental Horticulture
0	Institutional Food Workers
0	Child Development and Related Care
0	options are offered in cooperation with Albany Technical College
□Associa	ate of Applied Science in Technology with options in:
0	Printing/Graphics Technology
0	Advanced Drafting
0	Advanced Machine Tool Technology

o options are offered in cooperation with Albany Technical College

In addition, for informational purposes, it is reported that Darton State College has terminated the following certificates listed below of which several have been deactivated:

- Microsoft Office Specialist Master Option (one year and less than one-year certificates)
- Paralegal
- Polysomnography
- Word Information Processing
- Coaching
- Cancer Registry Management
- Emergency Medical Technician Basic Certificate

o Applied Manufacturing Technology

- Clinical Trials Research Assistant

### 5. <u>Termination of Five Baccalaureate Programs, Albany State University</u>

**Recommended:** That the Board approve the request of interim President Arthur Dunning that Albany State University ("ALSU") be authorized to terminate five baccalaureate programs, effective January 8, 2014.

<u>Abstract:</u> Albany State University seeks to terminate five bachelor's degrees upon review of the Degree/Discipline Productivity – Low Producing Programs report. The institution has confirmed that there are no students matriculating through these programs and there will be no adverse impact on faculty members or students within the degrees and majors listed below:

☐ Bachelor of Science with a major in Elementary Teacher Education
☐ Bachelor of Science with a major in Social Science Teacher Education
☐ Bachelor of Science in Education with a major in Birth through Five
☐ Bachelor of Science with a major in Allied Health Sciences
Bachelor of Science with a major in Office Administration

# 6. <u>Termination of the Bachelor of Science in Education with a major in Secondary Teacher Education, University of West Georgia</u>

**Recommended:** That the Board approve the request of President Kyle Marrero that the University of West Georgia ("UWG") be authorized to terminate the Bachelor of Science in Education with a major in Secondary Teacher Education, effective January 8, 2014.

<u>Abstract:</u> The University of West Georgia seeks to terminate the Bachelor of Science in Education with a major in Secondary Teacher Education upon review of the Degree/Discipline Productivity – Low Producing Programs report. The institution has confirmed that there are no students matriculating through the program and there will be no adverse impact on faculty members or students.

### 7. Termination of Three Academic Programs, Middle Georgia State College

**Recommended:** That the Board approve the request of interim President John Black that Middle Georgia State College ("MGSC") be authorized to terminate three academic programs, effective January 8, 2014.

<u>Abstract:</u> Middle Georgia State College seeks to terminate three undergraduate degrees upon review of the Degree/Discipline Productivity – Low Producing Programs report. The institution has confirmed that there are no students matriculating through these programs and there will be no adverse impact on faculty members or students within the degrees and majors listed below:

☐ Bachelor of Applied Science with a major in Administration (Macon)
☐ Bachelor of Applied Science in Flight Management (Middle Georgia)
Associate of Arts (39050100, Middle Georgia)

# 8. <u>Termination of Five Baccalaureate and Eight Master's Programs, Georgia Southwestern State University</u>

**Recommended:** That the Board approve the request of President Kendall Blanchard that Georgia Southwestern State University ("GSW") be authorized to terminate five baccalaureate and eight master's programs, effective January 8, 2014.

<u>Abstract:</u> Georgia Southwestern State University seeks to terminate five baccalaureate and eight master's degrees upon review of the Degree/Discipline Productivity – Low Producing Programs report. The institution has confirmed that there are no students matriculating through these programs and there will be no adverse impact on faculty members or students within the degrees and majors listed below:

- Bachelor of Business Administration with a major in Finance
- Bachelor of Science with a major in Computer Science Technology
- Bachelor of Science with a major in Art Teacher Education
- Bachelor of Science in Education with a major in Teaching Field French
- Bachelor of Science in Education with a major in Teaching Field Spanish
- Master of Education with a major in Teaching Field Behavior Disorders
- Master of Education with a major in Teaching Field Mental Retardation
- Master of Education with a major in Teaching Field Learning Disabilities
- Master of Education with a major in Secondary Teacher Education
- Master of Education with a major in Teaching Field Science
- Master of Education with a major in Teaching Field Biology
- Master of Education with a major in Teaching Field Chemistry
- Master of Education with a major in Teaching Field Social Science

### 9. <u>Establishment of the Georgia Research Alliance (GRA) Eminent Scholar and</u> Joseph M. Pettit Chair, Georgia Institute of Technology

**Recommended:** That the Board approve the request of President G. P. Peterson that Georgia Institute of Technology ("GIT") be authorized to establish the GRA Eminent Scholar and Joseph M. Pettit Chair, effective January 8, 2014.

<u>Abstract:</u> Georgia Tech seeks approval to establish the GRA Eminent Scholar and Joseph M. Pettit Chair to be housed in the School of Electrical and Computer Engineering. The Georgia Tech Foundation, Inc. has confirmed that an endowment fund of approximately \$1.5 million is on deposit to establish the position. It is anticipated that the Chair will enhance the College's ability to attract and retain eminent teacher-scholars to a senior position of academic leadership.

**Biosketch:** The endowment fund is supported through the sponsorship of the Georgia Research Alliance and in memory of Dr. Joseph M. Pettit. During year 1972, Dr. Pettit became president of Georgia Institute of Technology after having established a national reputation as a researcher, author, dean, and instructor. Before coming to Georgia Tech, he served as dean of Stanford's School of Engineering for fourteen years. While at Georgia Tech, Dr. Pettit recruited outstanding new faculty and students, expanded and improved doctoral programs, and guided the institution toward becoming a leading center of research.

#### 10. Establishment of the Charles W. Brady Chair, Georgia Institute of Technology

**Recommended:** That the Board approve the request of President G. P. Peterson that Georgia Institute of Technology ("GIT") be authorized to establish the Charles W. Brady Chair, effective January 8, 2014.

<u>Abstract:</u> Georgia Tech seeks approval to establish the Charles W. Brady Chair to be housed in the Ernest Scheller, Jr. College of Business. The Georgia Tech Foundation, Inc. has confirmed that an endowment fund of approximately \$1.5 million is on deposit to establish the position. It is anticipated that the Chair will enhance the College's ability to attract and retain eminent teacher-scholars to a senior position of academic leadership.

**Biosketch:** The Chair is supported through the sponsorship of INVESCO Group Services, Inc. to honor the accomplishments of Charles W. Brady, a Georgia Tech alumnus from the class of 1957. In the fifty-six years since graduating from Georgia Tech, Charles W. Brady dedicated the majority of his career to growing INVESCO into a leading investment management firm and thus helping clients build their financial security in preparation for retirement. INVESCO merged with AIM Management Group in 1997, creating one of the first global retail and institutional asset management firms. Under Mr. Brady's leadership, INVESCO, Ltd. grew to manage approximately half a trillion dollars in assets for individual investors and major corporate, governmental, and nonprofit institutions in twenty countries. A loyal supporter of Georgia Tech for several years, Charles W. Brady was among the inaugural inductees into the Ernest Scheller, Jr. College of Business (formerly College of Management) Alumni Hall of Fame in 2004. Mr. Brady also serves as an emeritus member of the College's advisory board as well as a trustee of the Georgia Tech Foundation.

## 11. <u>Establishment of the David Sloan Lewis Professorship, Georgia Institute of Technology</u>

**Recommended:** That the Board approve the request of President G. P. Peterson that Georgia Institute of Technology ("GIT") be authorized to establish the David Sloan Lewis Professorship, effective January 8, 2014.

<u>Abstract:</u> Georgia Tech seeks approval to establish the David Sloan Lewis Professorship to be housed in the Daniel Guggenheim School of Aerospace Engineering. The Georgia Tech Foundation, Inc. has confirmed that an endowment fund of approximately \$1 million is on deposit to establish the position. It is anticipated that the Professorship will enhance the School's ability to attract and retain eminent teacher-scholars to a position of academic leadership.

Biosketch: The endowment fund is supported through the philanthropic support of General Dynamics in honor of David S. Lewis, an aeronautical engineer and former CEO of the company. Mr. Lewis' career began in 1939 when he joined the Glenn L. Martin Company in Baltimore as an engineer in the aerodynamics department. During World War II, he worked in performance and flight testing on new aircraft designs. In 1946, he assumed the position of chief of aerodynamics at McDonnell Aircraft Corporation where he was instrumental in the development of the Navy's first jet aircraft. Mr. Lewis was active in the development of McDonnell Aircraft Corporation's space division and spearheaded the development of Mercury and Gemini spacecraft missions for the National Aeronautics and Space Administration agency (NASA). In 1962, he was named the company's president and chief operating officer. With the merger of McDonnell Aircraft and Douglas Aircraft, Mr. Lewis was named chairman of the Douglas Aircraft Division and as president of the merged company, McDonnell Douglas. Later, he left McDonnell Douglas to become CEO of General Dynamics from 1971 to 1985.

#### 12. <u>Establishment of the Glen E. Garrison, M.D. Distinguished Chair in Cardiovascular</u> Medicine, Georgia Regents University

**Recommended:** That the Board approve the request of President Ricardo Azziz that Georgia Regents University ("GRU") be authorized to establish the Glen E. Garrison, M.D. Distinguished Chair in Cardiovascular Medicine, effective January 8, 2014.

<u>Abstract:</u> Georgia Regents University seeks approval to establish the Glen E. Garrison, M.D. Distinguished Chair in Cardiovascular Medicine. The MCG Foundation has confirmed that \$1,146,503 is on deposit to establish the endowed position. The Distinguished Chair was established to support teaching, research, and scholarship in cardiovascular medicine.

**Biosketch:** The endowment is named in honor of Dr. Glen E. Garrison. Dr. Garrison is a former chairman of community medicine and professor of medicine at the Medical College of Georgia. Dr. Garrison also served as director of continuing education and continuing medical education during his years of service at the Medical College of Georgia. Dr. Garrison currently practices cardiology at the Charlie Norwood VA Medical Center, a two-division medical center (downtown and uptown) that provides tertiary care medicine, surgery, neurology, psychiatry, rehabilitation medicine, and spinal cord injury health services located in Augusta, Georgia.

## 13. Establishment of the David A. Johnson Distinguished Scholar, University of West Georgia

**Recommended:** That the Board approve the request of President Kyle Marrero that the University of West Georgia ("UWG") be authorized to establish the David A. Johnson Distinguished Scholar, effective January 8, 2014.

<u>Abstract</u>: The University of West Georgia seeks approval to establish the David A. Johnson Distinguished Scholar to be housed in the Department of Economics within the Richards College of Business. The University of West Georgia Foundation confirmed that an endowment fund balance of \$50,000 will be used to establish the position. It is anticipated that the special faculty position will direct the econometrics and business analytics course of study and further enhance the preparedness and competitive advantage of business graduates.

**Biosketch:** The endowment fund is supported through the philanthropic support of David A. Johnson. Mr. Johnson was a presidential scholar and 1996 graduate of the University of West Georgia. He is the founder of Cane Bay Partners, VI, LLLP, a management consulting practice specializing in financial services involving risk management models, debt collections requiring liquidation, and portfolio management companies needing a variety of services. Mr. Johnson continues his generous support of the institution through fundraising, endowment gifts, and the establishment of a presidential scholarship.

#### 14. Named Faculty Position Appointments

Details regarding institutional requests to appoint faculty with the appropriate qualifications into named faculty positions are found in the supplemental agenda. The following are included this month.

**Institution Name:** Georgia Institute of Technology

Faculty's Name: Dr. Wassim Haddad

Chair/Professorship Name: David Sloan Lewis Professorship

**Institution Name:** Georgia Institute of Technology

Faculty's Name: Dr. Berdinus Bras

Chair/Professorship Name: Brook Byers Professorship

**Institution Name:** Georgia Institute of Technology

Faculty's Name: Dr. Elsa Reichmanis

Chair/Professorship Name: Brook Byers Professorship

**Institution Name:** Georgia Institute of Technology

Faculty's Name: Dr. Marilyn Brown

Chair/Professorship Name: Brook Byers Professorship

**Institution Name:** University of Georgia **Faculty's Name:** Mr. Frank D. LoMonte

Chair/Professorship Name: Otis A. Brumby Jr. Distinguished Professorship in First

Amendment Law

**Institution Name:** University of Georgia **Faculty's Name:** Mr. Richard T. Watson

Chair/Professorship Name: Management Information Systems

**Institution Name:** University of Georgia **Faculty's Name:** Dr. Libby V. Morris

Chair/Professorship Name: Zell Miller Distinguished Professor in Higher Education

**Institution Name:** University of Georgia

Faculty's Name: Mr. Kota Ezawa

Chair/Professorship Name: Lamar Dodd Professorial Chair of Art

**Institution Name:** University of Georgia **Faculty's Name:** Mr. Mark G. Wilson

Chair/Professorship Name: University of Georgia Foundation Professor in the College of

Public Health

#### University System of Georgia Awards/Degrees Conferred, FY2008 through FY2012 For Degrees and Majors Authorized as of June 2013

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	Avg of Five	1-Year Percent	5-Year Percent
Institution						Years	Change	Change
Research Universities								
Georgia Health Sciences University*	738	838	852	840	825	819	-1.8%	11.8%
Georgia Institute of Technology	4,494	5,067	5,021	5,349	5,277	5,042	-1.3%	17.4%
Georgia State University	5,809	6,124	6,430	6,702	7,209	6,455	7.6%	24.1%
University of Georgia	8,911	8,950	9,021	9,587	9,515	9,197	-0.8%	6.8%
Comprehensive Universities								
Georgia Southern University	2,972	2,991	3,378	3,527	3,674	3,308	4.2%	23.6%
Kennesaw State University	3,823	4,009	4,066	4,200	4,355	4,086	3.7%	13.9%
University of West Georgia	1,717	1,898	2,103	2,099	2,136	1,988	1.8%	24.4%
Valdosta State University	2,160	2,246	2,410	2,411	2,631	2,372	9.1%	21.8%
State Universities								
Albany State University	662	657	662	710	812	701	14.4%	22.7%
Armstrong Atlantic State University	1,135	1,321	1,400	1,534	1,334	1,345	-13.0%	17.5%
Augusta State University*	992	1,135	1,181	1,097	1,039	1,089	-5.3%	4.7%
Clayton State University	1,027	1,097	1,191	1,203	1,281	1,160	6.5%	24.7%
Columbus State University	1,299	1,469	1,417	1,512	1,398	1,419	-7.5%	7.6%
Fort Valley State University	322	313	290	293	425	328	45.1%	32.0%
Georgia College & State University	1,308	1,451	1,521	1,574	1,747	1,523	11.0%	33.6%
Georgia Southwestern State University	496	458	640	739	681	602	-7.8%	37.3%
North Georgia College & State University*	1,132	1,169	1,121	1,203	1,307	1,184	8.6%	15.5%
Savannah State University	345	368	440	412	454	405	10.2%	31.6%
Southern Polytechnic State University	740	712	793	945	991	835	4.9%	33.9%
State Colleges								
Abraham Baldwin Agricultural College	435	493	477	555	506	491	-8.8%	16.3%
Atlanta Metropolitan State College	195	226	234	276	350	255	26.8%	79.5%
Bainbridge State College	610	634	539	525	415	546	-21.0%	-32.0%
College of Coastal Georgia	414	387	286	355	407	370	14.6%	-1.7%
Dalton State College	684	589	621	652	685	644	5.1%	0.1%
Darton State College	629	573	716	803	833	708	3.7%	32.4%
East Georgia State College	94	121	144	131	168	131	28.2%	78.7%
Gainesville State College*	704	747	859	882	977	832	10.8%	38.8%
Georgia Gwinnett College	5	74	91	185	340	139	83.8%	6700.0%
Georgia Highlands College	392	424	492	500	600	480	20.0%	53.1%
Georgia Perimeter College	1,667	1,557	1,674	1,825	2,143	1,772	17.4%	28.6%
Gordon State College	411	459	487	525	583	492	11.0%	41.8%
Macon State College*	743	830	807	846	874	820	3.3%	17.6%
Middle Georgia College*	499	381	435	502	530	467	5.6%	6.2%
South Georgia College*	192	243	256	251	238	235	-5.2%	24.0%
Two-Year Colleges								
Waycross College*	88	105	97	105	105	99	0.0%	19.3%
System Totals	47,844	50,116	52,152	54,855	56,845	52,337	3.6%	18.8%

<sup>\*</sup>Institutions that were consolidated during the 2012-13 year. Source: USG Office of Research & Policy Analysis, srpt602.

# University System of Georgia First-Time, Full-Time Degree-Seeking Freshmen System-Wide One-Year Retention Rates Fall 2007 to Fall 2011

Institution	Fall 2007 Cohort	7 Fall 2008 Cohort	Fall 2009 Cohort	Fall 2010	Fall 2011 Cohort	1-Year Pct Pt Change	5-Year Pct Pt Change
Research Universities							
Georgia Health Sciences University*	NA	NA	NA	NA	NA	NA	NA
Georgia Institute of Technology	94.4	94.5	95.1	95.6	95.5	-0.1	1.1
Georgia State University	88.1	89.1	89.4	89.1	88.0	-1.1	-0.1
University of Georgia	94.9	95.9	96.1	96.2	96.1	-0.1	1.2
Comprehensive Universities							
Georgia Southern University	88.0	88.8	87.6	88.1	86.9	-1.2	-1.1
Kennesaw State University	83.3	83.2	84.1	84.9	82.4	-2.5	-0.9
University of West Georgia	81.2	80.8	79.5	80.5	78.6	-1.9	-2.6
Valdosta State University	82.6	82.3	81.0	79.6	78.9	-0.7	-3.7
State Universities							
Albany State University	83.3	84.0	79.2	73.3	76.1	2.8	-7.2
Armstrong Atlantic State University	74.6	76.1	72.2	75.4	76.8	1.4	2.2
Augusta State University*	72.7	73.3	72.0	72.5	71.3	-1.2	-1.4
Clayton State University	64.6	74.5	70.2	74.0	77.5	3.5	12.9
Columbus State University	72.5	68.9	73.8	75.2	71.3	-3.9	-1.2
Fort Valley State University	79.3	76.4	69.9	65.6	63.3	-2.3	-16.0
Georgia College & State University	92.7	94.7	94.8	94.6	94.2	-0.4	1.5
Georgia Southwestern State University	83.5	77.5	77.7	76.2	72.0	-4.2	-11.5
North Georgia College & State University*	84.8	83.9	86.0	84.5	86.1	1.6	1.3
Savannah State University	79.5	78.9	79.7	77.5	78.7	1.2	-0.8
Southern Polytechnic State University	87.7	81.7	84.6	84.2	84.7	0.5	-3.0
State Colleges							
Abraham Baldwin Agricultural College	63.6	65.1	60.8	63.5	63.9	0.4	0.3
Atlanta Metropolitan State College	60.1	60.5	54.8	37.2	49.3	12.1	-10.8
Bainbridge State College	65.0	68.3	58.7	54.9	46.8	-8.1	-18.2
College of Coastal Georgia	64.4	65.6	62.7	56.6	51.9	-4.7	-12.5
Dalton State College	63.0	66.8	66.1	61.3	67.3	6.0	4.3
Darton State College	53.3	58.2	49.4	57.0	58.7	1.7	5.4
East Georgia State College	68.5	61.8	67.2	63.3	54.3	-9.0	-14.2
Gainesville State College*	69.2	71.6	68.6	65.2	68.7	3.5	-0.5
Georgia Gwinnett College	78.6	82.3	75.0	73.1	67.8	-5.3	-10.8
Georgia Highlands College	65.7	66.1	63.9	66.5	64.2	-2.3	-1.5
Georgia Perimeter College	68.4	66.9	62.2	64.2	54.2	-10.0	-14.2
Gordon State College	59.3	63.6	60.9	53.2	60.0	6.8	0.7
Macon State College*	61.6	63.4	57.3	57.6	67.0	9.4	5.4
Middle Georgia College*	65.1	62.3	59.6	65.5	63.5	-2.0	-1.6
South Georgia College*	60.1	61.7	60.2	55.7	60.1	4.4	0.0
Two-Year Colleges							
Waycross College*	67.4	62.0	63.7	58.4	65.6	7.2	-1.8
System Totals	78.9	78.9	77.0	76.6	76.1	-0.5	-2.8

<sup>\*</sup>Institutions that were consolidated during the 2012-13 year. Source: USG Office of Research & Policy Analysis, srpt670.

#### University System of Georgia First-Time, Full-Time Degree-Seeking Freshmen System-Wide Bachelor's Degree Six-Year Graduation Rates Fall 2002 to Fall 2006

	Fall 2002	Fall 2003	Fall 2004	Fall 2005	Fall 2006	1-Year Pct Pt	5-Year Pct Pt
Institution	Cohort	Cohort	Cohort	Cohort	Cohort	Change	Change
Research Universities						011411190	011111190
Georgia Health Sciences University*	NA	NA	NA	NA	NA	NA	NA
Georgia Institute of Technology	79.5	81.3	81.6	80.9	80.8	-0.1	1.3
Georgia State University	52.7	57.7	55.8	56.0	57.8	1.8	5.1
University of Georgia	81.6	82.4	83.7	85.0	83.9	-1.1	2.3
Comprehensive Universities							
Georgia Southern University	55.8	57.4	56.5	58.5	60.5	2.0	4.7
Kennesaw State University	42.5	46.2	49.3	49.7	51.5	1.8	9.0
University of West Georgia	41.6	45.3	43.5	47.3	46.4	-0.9	4.8
Valdosta State University	51.2	53.0	51.3	55.4	52.3	-3.1	1.1
State Universities							
Albany State University	54.9	46.2	50.0	46.3	46.0	-0.3	-8.9
Armstrong Atlantic State University	36.2	40.4	39.0	42.5	40.9	-1.6	4.7
Augusta State University*	28.2	28.3	32.7	31.2	34.0	2.8	5.8
Clayton State University	27.3	39.5	32.2	35.5	37.0	1.5	9.7
Columbus State University	34.6	39.2	41.0	37.6	41.4	3.8	6.8
Fort Valley State University	40.3	40.0	42.2	36.3	33.8	-2.5	-6.5
Georgia College & State University	57.0	62.2	72.2	70.5	75.5	5.0	18.5
Georgia Southwestern State University	43.0	42.7	38.6	42.4	39.9	-2.5	-3.1
North Georgia College & State University*	56.5	55.8	59.7	59.9	63.1	3.2	6.6
Savannah State University	40.1	36.7	42.3	36.6	38.0	1.4	-2.1
Southern Polytechnic State University	42.9	42.5	44.6	45.8	48.8	3.0	5.9
State Colleges							
Dalton State College	5.0	32.4	15.0	23.6	20.9	-2.7	15.9
Georgia Gwinnett College**	NA	NA	NA	NA	NA	NA	NA
Macon State College*	21.1	22.5	23.5	30.7	30.4	-0.3	9.3
System Total	56.7	59.0	59.2	59.5	60.5	1.0	3.8

<sup>\*</sup>Institutions that were consolidated during the 2012-13 year.

Source: USG Office of Research & Policy Analysis, srpt660.

<sup>\*\*</sup>Fall 2007 is the first first-time, full-time cohort for Georgia Gwinnett.

# University System of Georgia First-Time, Full-Time Degree-Seeking Freshmen System-Wide Associate's Degree Three-Year Graduation Rates Fall 2005 to Fall 2009

Institution	Fall 2005 Cohort	Fall 2006 Cohort	Fall 2007 Cohort	Fall 2008 I	Fall 2009 Cohort	1-Year Pct Pt Change	5-Year Pct Pt Change
State Colleges							
Abraham Baldwin Agricultural College	18.2	16.1	14.2	14.8	14.5	-0.3	-3.7
Atlanta Metropolitan State College	9.3	9.7	8.7	12.5	11.0	-1.5	1.7
Bainbridge State College	12.9	10.6	17.7	15.3	15.6	0.3	2.7
College of Coastal Georgia	11.7	13.7	14.4	9.3	8.7	-0.6	-3.0
Dalton State College	14.3	11.7	8.2	8.2	6.2	-2.0	-8.1
Darton State College	10.1	9.6	9.7	12.8	11.5	-1.3	1.4
East Georgia State College	7.3	7.3	8.6	6.0	6.1	0.1	-1.2
Gainesville State College*	13.6	10.5	11.9	10.2	9.2	-1.0	-4.4
Georgia Highlands College	7.9	8.3	8.6	6.8	9.8	3.0	1.9
Georgia Perimeter College	9.4	8.9	9.8	7.7	8.4	0.7	-1.0
Gordon State College	13.1	13.6	12.5	11.8	9.3	-2.5	-3.8
Macon State College*	5.2	2.6	3.6	3.0	3.6	0.6	-1.6
Middle Georgia College*	12.8	12.4	9.8	12.6	10.4	-2.2	-2.4
South Georgia College*	14.7	15.4	12.7	13.7	12.7	-1.0	-2.0
Two-Year Colleges							
Waycross College*	14.7	15.4	23.4	19.5	19.6	0.1	4.9
Total**	11.4	10.6	10.7	9.8	9.5	-0.3	-1.9

<sup>\*</sup>Institutions that were consolidated during the 2012-13 year.

Source: USG Office of Research & Policy Analysis, srpt660.

January 2014 Board meeting

<sup>\*\*</sup>Total does not include institutions in other USG sectors that offer associate degrees.

#### COMMITTEE ON PERSONNEL AND BENEFITS

## **January 8, 2014**

Age	nda Items	Page No.
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1.	Healthcare Plan Dashboard Discussion	1
2.	2014 Open Enrollment Results	2
3.	Tobacco and Smoke-Free Campus Policy	3

#### **COMMITTEE ON PERSONNEL AND BENEFITS**

#### **January 8, 2014**

#### 1. <u>Healthcare Plan Dashboard Discussion</u>

Ms. Karin Elliott, Associate Vice Chancellor for Total Rewards, will present the USG healthcare plan dashboard which was recently delivered from our Healthcare Data Analytics partner, Truven, for discussion.

#### **University System of Georgia Dashboard – Actives and Early Retirees - Summary**

- Financial Summary
- Demographics
- Risk Score
- Enrollment and Allowed Amount PMPY by Plan
- Top 10 Most Expensive Clinical Conditions
- Top 10 Most Expensive Major Diagnostic Categories

#### Financial

Previous Period: Sep 2011 - Aug 2012 (Paid) Current Period: Sep 2012 - Aug 2013 (Paid)

# University System of Georgia Creating A More Educated Georgia

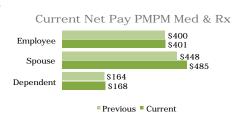
#### Actives and Early Retirees

#### Financial Summary

	Previous	Current	% Change
Allowed Amount Med and Rx	\$390,547,597	\$395,029,091	1.1%
Coordination of Benefits (COB)	\$9,653,114	\$6,924,516	-28.3%
Out of Pocket Med and Rx	\$53,743,125	\$53,556,374	-0.3%
Net Pay Med and Rx	\$327,151,359	\$334,548,201	2.3%
Net Pay PMPY Med and Rx	\$4,093	\$4,208	2.8%
Net Pay PEPY Med and Rx	\$8,592	\$8,872	3.3%

#### Demographics

	Previous	Current	% Change
Employees	38,078	37,708	-1.0%
Members	79,927	79,508	-0.5%
Family Size	2.1	2.1	0.4%
Average Employee Age	46.2	46.2	0.1%
Average Member Age	36.3	36.3	0.1%
Employees % Male	46.9%	47.0%	0.1%
Members % Male	47.5%	47.6%	0.0%



#### Risk Score\*

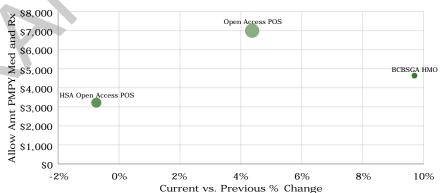
#### Your score of 118 is greater than the US average of 100.

	Previous	Current	% Change
Member Relative Risk Score	120.11	117.60	-2%



<sup>\*</sup> Previous Calendar Year

#### Enrollment and Allow Amt PMPY by Plan



This chart only includes plans with enrollment in both the current and previous time periods.

#### Clinical

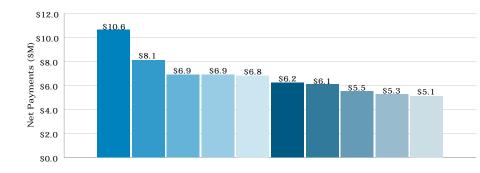
Previous Period: Jun 2011 - May 2012 (Incurred)

Current Period: Jun 2012 - May 2013 (Incurred) Aug 2013 Paid Through:



#### **Actives and Early Retirees**

#### Top 10 Most Expensive Clinical Conditions\*



	Net Pay Med	Percent of Total	Patients	Net Pay Per Pat Med
	,			
Osteoarthritis	\$10,628,432	4.3%	4,676	\$2,273
Pregnancy w Vaginal Delivery	\$8,088,208	3.3%	1,016	\$7,961
Gastroint Disord, NEC	\$6,899,097	2.8%	8,700	\$793
Arthropathies/Joint Disord NEC	\$6,878,661	2.8%	13,015	\$529
Spinal/Back Disord, Low Back	\$6,789,726	2.8%	6,493	\$1,046
Respiratory Disord, NEC	\$6,223,127	2.5%	6,486	\$959
Chemotherapy Encounters	\$6,082,814	2.5%	162	\$37,548
Coronary Artery Disease	\$5,503,216	2.2%	1,382	\$3,982
Newborns, w/wo Complication	\$5,264,417	2.1%	1,016	\$5,182
Cancer - Breast	\$5,122,994	2.1%	689	\$7,435
Top 10 Subtotal	\$67,480,692	27.5%	29,087	\$2,320
All Clinical Conditions	\$245,044,013	100.0%	75,482	\$3,246

# Top 10 Most Expensive MDCs



	Net Pay Med	Percent of Total	Patients	Net Pay Per Pat Med
Musculoskeletal	\$41,735,942	17.0%	23,131	\$1,804
Health Status	\$25,676,166	10.5%	53,506	\$480
Circulatory	\$24,203,785	9.9%	16,467	\$1,470
Digestive	\$21,686,410	8.9%	13,380	\$1,621
Skin, Breast	\$14,325,073	5.8%	24,274	\$590
Nervous	\$13,633,383	5.6%	8,195	\$1,664
Ear, Nose, Mouth & Throat	\$12,593,623	5.1%	29,567	\$426
Myeloproliferative Diseases	\$11,455,037	4.7%	1,724	\$6,644
Respiratory	\$10,899,724	4.4%	12,840	\$849
Pregnancy, Childbirth	\$9,561,139	3.9%	1,790	\$5,341
Top 10 Subtotal	\$185,770,282	75.8%	72,286	\$2,570
All MDCs	\$245,044,013	100.0%	75,482	\$3,246

<sup>\*</sup>Preventative Care and Signs/Symptoms are excluded.

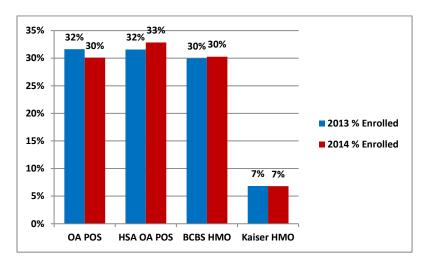
#### 2. <u>2014 Open Enrollment Results</u>

Ms. Marion Fedrick, Vice Chancellor for Human Resources, will present the 2014 Open Enrollment results.

#### 2014 Healthcare Plan Open Enrollment Statistics

	November	January		Increase in #
	2013	2014	% Change	Enrolled
<b>Active Employees</b>	37,805	38,665	2.3%	860
Retirees	14,710	14,624	(0.6%)	(86)

#### 2013/2014 Active Employees Plan Enrollment



#### 2014 Summary

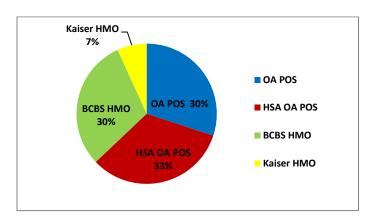
- Additional 860 employees enrolled in the USG healthcare plan;
   ACA projections by Mercer estimated a cost of each employee who opts into the plan as \$6,929; 860 equates to approximately \$5.9 million; We projected an increase of \$15 million (August 2013)
- 3,602 Tobacco Users which is 144% increase over 2013; 975
  employees did not take action and were defaulted to Tobacco User
  surcharge; we estimated 4,000 Tobacco Users (August 2013)
- Increase in enrollment in Voluntary Benefits from 2013 to 2014 a result of:
  - Enhanced plan designs and rates
  - Enhanced communications and educational materials
  - Employees had the opportunity to elect voluntary benefits for the first time at some institutions
  - Waived underwriting requirements for the life and disability plans

#### **Tobacco User Surcharge Statistics**

Employees with Tobacco Surcharge	% of Employees Tobacco Users	Active Employee Defaults	Dependents and Retiree Tobacco Users	Total Tobacco Users	2013 Tobacco Users	% Increase
2,651*	7%	975	951	3,602	1,478	144%

<sup>\*</sup>Includes defaults

#### 2014 Active Employees Plan Enrollment



#### 2014 Voluntary Benefits Open Enrollment Statistics

	2013 Enrollment	2014 Enrollment	% Increase
Dental Plan	36,672	37,644	2.7%
Vision Plan	13,316	20,256	52.1%
Employee Supplemental Life	24,752	25,543	3.2%
Short Term Disability	9,990	14,238	42.5%
Long Term Disability	25,800	36,519	41.5%
HSA	9,484	10,643	12.2%
FSAs	5,299	6,791	28.2%



#### 3. Tobacco and Smoke-Free Campus Policy

Ms. Marion Fedrick, Vice Chancellor for Human Resources, will present the Tobacco and Smoke-Free Campus Policy, for discussion.

#### **Background**

The University System of Georgia is committed to providing a healthy, comfortable, and productive learning and working environment for its students, faculty, staff, and visitors. With the vast knowledge accumulated within our leading research, comprehensive and state colleges and universities we understand the impact of tobacco and smoke related illnesses on our campuses as well as the communities that surround us. We are dedicated to being an active partner in the safety, health and welfare of all who matriculate, teach, work and visit our campuses. In accordance with that commitment, we are establishing a Tobacco and Smoke-Free Campus Policy effective July 1, 2014.

The use of tobacco products is the leading cause of avoidable death. Studies have shown that tobacco use has adverse effects among tobacco users and non-users alike including respiratory disorders, heart disease and various forms of cancer with a higher mortality and morbidity rate. The University System of Georgia recognizes the serious health implications of both direct use of tobacco products and indirect exposure to the use of tobacco products. It is with this knowledge that we recognize our responsibility to promote the health, well-being and safety of our students, faculty, staff and visitors by implementing a tobacco and smoke-free campus policy.

#### **Proposed Policy**

The USG prohibits the use of all forms of tobacco products on property owned, leased, rented or otherwise in the possession of or by the USG or its affiliates. For the purposes of this policy "Tobacco Products" include cigarettes, cigars, pipes, all forms of smokeless tobacco, clove cigarettes and any other smoking devices that use tobacco such as hookahs or simulate the use of tobacco such as electronic cigarettes.

This policy prohibits any advertising, sale, or free sampling of tobacco products on USG properties unless specifically stated otherwise. This includes, but is not limited to, all areas indoors and outdoors, buildings and parking lots owned, leased or rented or otherwise in the possession of or by the USG or its affiliates. The use of tobacco products is prohibited in all vehicles – private or public vehicles - located on USG proprieties.

This policy applies to all persons who enter the areas described above, including but not limited to students, faculty, staff, contractors and subcontractors, employees, spectators, and visitors. All events hosted by a USG entity shall be tobacco-free. All events hosted by outside groups on behalf of the USG shall also be tobacco-free.

#### COMMITTEE ON ORGANIZATION & LAW

#### **January 8, 2014**

Agenda Item		Page No.	
APP	PROVAL ITEMS		
1.	Adoption of New Seal: Gordon State College	1	
2.	Honorary Degree Requests: Georgia Institute of Technology	2	
3.	Executive Session: Applications for Review	3	

#### 1. Adoption of New Seal: Gordon State College

President Max Burns of Gordon State College seeks the Board's approval of a proposed new seal, to better reflect the school's heritage and unique culture. This request stems from Gordon State College's year-long development of a strategic plan, in which its history was much discussed. The new seal, if adopted, would be used beginning with the seals placed on diplomas in May 2014.

#### 2. <u>Honorary Degree Requests: Georgia Institute of Technology</u>

President G.P. "Bud" Peterson of the Georgia Institute of Technology requests the Board approve his request to award honorary degrees to Mr. Muhtar Kent and Ms. Sue Van.

#### 3. Executive Session: Applications for Review

Applications for review are made to the Board of Regents pursuant to Article VIII of the Bylaws. They are typically personnel matters and issues of academic status, which are discussed in executive session.

#### COMMITTEE ON ECONOMIC DEVELOPMENT

#### **January 8, 2014**

Agenda Item Page No.

#### **INFORMATION ITEMS**

- 1. The Vice Chancellor for Economic Development, Mark Lytle, will provide a progress update on economic development activities.
- 2. The Vice Chancellor for Economic Development, Mark Lytle, will present information on the economic development asset matrix and associated web page.
- 3. The Vice Chancellor for Economic Development, Mark Lytle, will lead a discussion regarding collection and summarization methodology of economic development assets from each campus.

#### COMMITTEE ON FINANCE AND BUSINESS OPERATIONS

### **January 8, 2014**

Agenda Item	Page No.
INFORMATION ITEM	

1. USG Capital Liability Management Plan

1

#### COMMITTEE ON FINANCE AND BUSINESS OPERATIONS

#### **January 8, 2014**

#### 1. Information Item: USG Capital Liability Management Plan

Vice Chancellor John Brown and Associate Vice Chancellor Susan Ridley will present an update on the USG Capital Liability Management Plan.

<u>Background</u>: The University System of Georgia currently has \$3.8 billion in capital lease obligations outstanding. The Plan outlines five-year projections for payments on new and existing projects and plans for new projects.

The Fiscal Year 2014 - 2018 Capital Liability Management Plan (the Plan) guides the Board of Regents of the University System of Georgia (USG) and its member institutions in authorizing new facilities supported by project financing in partnership with cooperative organizations and authorities and in requesting authorization for multi-year leases and energy performance contracts. The Plan serves as a reference guide to the Board and USG management in balancing the System's need for facilities and the long-term affordability of capital lease obligations. The plan provides a five-year projection of system-wide capital lease payments for existing obligations as well as estimated payments for new projects. Existing obligations are related to facilities constructed or purchased through the Public Private Venture (PPV) program. New obligations include new PPV projects, annually renewable capital lease agreements, multi-year leases, and multi-year energy savings performance contracts.

## COMMITTEE ON INTERNAL AUDIT, RISK, AND COMPLIANCE

## **January 8, 2014**

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2.	Interim Update – Internal Audit Results	2	
APPI	ROVAL ITEMS		
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#### COMMITTEE ON INTERNAL AUDIT, RISK, AND COMPLIANCE

#### **January 8, 2014**

## 1. <u>Information Item: Committee on Internal Audit, Risk, and Compliance Orientation and Forward Agenda</u>

The Committee on Internal Audit, Risk, and Compliance (Committee) maintains a one-year forward agenda that details items scheduled for approval and review by the Committee. At this meeting, Committee Chair Regent E. Scott Smith and Chief Audit Officer and Associate Vice Chancellor Mr. John Fuchko, III will review the planned forward agenda and obtain the Committee's feedback on additional agenda items that should be addressed over the coming year.

The operations of the Committee are specified in the Committee's Charter as approved by the Board of Regents. A copy of the proposed 2014 charter is included as part of item five within the Committee's agenda.

#### 2. <u>Information Item: Interim Update – Internal Audit Results</u>

The results of System Office and institutional internal audits are intended to provide insight on emerging risks, the quality of governance, risk management, compliance, and controls, and identify trends that provide a perspective on opportunities and challenges facing the University System of Georgia. At this meeting, Chief Audit Officer and Associate Vice Chancellor John Fuchko, III will highlight the results of selected University System Office internal audit engagements conducted since October 2013. A complete update will be provided in April 2014. 2013.

#### 3. Approval Item: Internal Audit Charter

Recommended: That the Board approve the Internal Audit Charter.

<u>Background</u>: The Internal Audit Charter defines the purpose, authority, and responsibility of the internal audit function of the University System of Georgia. The professional standards governing internal audit state that the chief audit executive must "periodically review the internal audit charter and present it to senior management and the board for approval." The charter was last approved in January 2013. At this meeting, Chief Audit Officer & Associate Vice Chancellor John Fuchko, III will present the Internal Audit Charter for approval. No changes have been made to the previously approved charter.

#### 4. Approval Item: Compliance and Ethics Charter

Recommended: That the Board approve the Compliance and Ethics Charter.

<u>Background</u>: The Compliance and Ethics Charter defines the purpose, authority, and responsibility of the University System of Georgia compliance and ethics function. The federal standards governing compliance programs states that the "organization's governing authority shall be knowledgeable about the content and operation of the compliance and ethics program and shall exercise reasonable oversight with respect to the implementation and effectiveness of the compliance and ethics program." A charter is a recognized tool to enhance oversight of the compliance and ethics function. The charter was last approved in January 2013. At this meeting, Chief Audit Officer & Associate Vice Chancellor John Fuchko, III and Director of Ethics and Compliance Wesley Horne will present the Compliance and Ethics Charter for approval. Minor editorial changes were made to the previously approved charter.

#### 5. Approval Item: Committee on Internal Audit, Risk and Compliance Charter

<u>Recommended</u>: That the Board approve the Committee on Internal Audit, Risk, and Compliance Charter.

<u>Background</u>: The oversight role of the Committee on Internal Audit, Risk, and Compliance (hereafter Committee) was previously defined within the "Internal Audit Charter" and the "Compliance and Ethics Charter." An external peer review of the USG internal audit function recommended that the role of the Committee formally be defined in a separate charter. Additionally, the Committee's role with respect to oversight of USG risk management is defined within the proposed charter. The Committee charter was last approved in January 2013.

At this meeting, Chief Audit Officer & Associate Vice Chancellor John Fuchko will present the Committee on Internal Audit, Risk, and Compliance Charter for approval. No changes have been made to the previously approved charter.

#### COMMITTEE ON REAL ESTATE AND FACILITIES

## **January 8, 2014**

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2.	Guaranteed Energy Savings Performance Contracts	2
3.	Military Outreach Projects	3
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#### COMMITTEE ON REAL ESTATE AND FACILITIES

## **January 8, 2014**

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#### COMMITTEE ON REAL ESTATE AND FACILITIES

### **November 12, 2013**

## 1. Committee Orientation

Vice Chancellor for Facilities, Jim James, will provide a review of the roles and responsibilities of the Committee on Real Estate and Facilities.

#### 2. Guaranteed Energy Savings Performance Contracts

Vice Chancellor Jim James will update the Board on the implementation of the Guaranteed Energy Savings Performance Contract Program for Fiscal Year ("FY") 2015.

#### 3. <u>Military Outreach Projects</u>

Vice Chancellor Jim James will update the Board on military outreach initiatives in Warner Robins and Hinesville.

In the 2013 legislative session, the Georgia General Assembly approved the Board of Regent's Fiscal Year ("FY") 2014 Capital Budget which included \$14.75 million to construct two facilities with a primary purpose of outreach and satisfying the educational needs of the state's military population.

An approximately 50,000 square foot ("SF") \$10 million facility in Warner Robins will provide space for the University System of Georgia and the Technical College System of Georgia to expand program offerings to the military and meet the growing instructional needs of Middle Georgia State College to serve the military population in Warner Robins. The City of Warner Robins will donate 40 acres to the Board of Regents for the facility.

An approximately 20,000 SF \$5 million facility in Hinesville will accommodate the military outreach of Armstrong Atlantic State University ("AASU"). AASU has a significant presence in Hinesville at the Liberty Center focused on outreach to Fort Stewart. A larger, more modern facility is needed to enhance program offerings. This facility would replace a smaller leased facility. The City of Hinesville has committed \$3.6 million in land acquisition and improvements to date, with an additional \$1.4 million to be dedicated to further acquisition and area infrastructure improvements.

### 4. Chancellor's Action

Pursuant to authority delegated by the Board at its November 2013 meeting, the Chancellor took the following action.

# 4.a <u>Appointment of Program Management Firm and Design Professional Firm, Project No. J-211, Military Academic and Training Center, Warner Robins</u>

<u>Approved</u>: On November 21, 2013 the Chancellor administratively approved the appointment of the first named program management firm listed below for the identified project and authorized the execution of a contract with the identified firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to execute a contract with the other listed firms in rank order.

Approved Further: On November 21, 2013 the Chancellor administratively approved the appointment of the first named design professional firm listed below for the identified project and authorized the execution of a contract with the identified firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to execute a contract with the other listed firms in rank order.

Following public advertisement, qualifications-based selection processes were held in accordance with Board of Regents procedures. The following recommendations are made:

#### Project No. J-211, Military Academic and Training Center, Warner Robins

Project Description: This project was authorized by the Board in November 2012. The proposed Military Academic and Training Center is planned to provide both the military community stationed at Robins Air Force Base and regional armed forces at other facilities, as well as the civilian central Georgia population, with improved higher education options. It will supplement existing educational and training services provided by Middle Georgia State College and Central Georgia Technical College campuses at Warner Robins by bringing together the resources of the University System of Georgia and the Technical College System of Georgia. The approximately 50,000 square foot building will be located on a 40 acre site on Wall Street in Warner Robins. The Board will be requested to accept a gift of this site from the City of Warner Robins.

The project will be funded with \$10 million in Fiscal Year ("FY") 2014 State General Obligation (G.O.) Bonds.

Total Project Cost: \$10,000,000 Construction Cost (Stated Cost Limitation): \$7,000,000

# 4.a <u>Appointment of Program Management Firm and Appointment of Design Professional Firm, Project No. J-211, Military Academic and Training Center, Warner Robins (continued)</u>

Number of program management firms that applied for this commission: 7

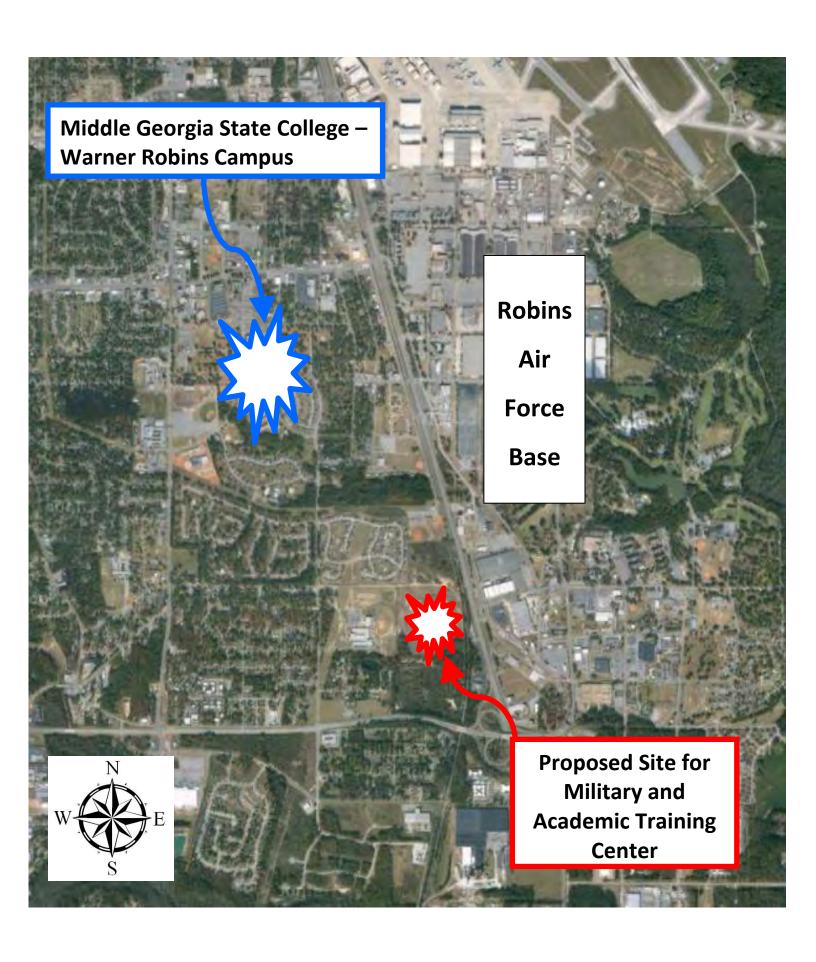
#### Recommended firms in rank order:

- 1) Parramore & Quinn, Inc., Snellville
- 2) Palacio Collaborative, Inc., Atlanta
- 3) Hendessi & Associates, LLC, Atlanta
- 4) Hal Gibson Companies, LLC, West Point
- 5) MBP, Atlanta

Number of design professional firms that applied for this commission: 23

#### Recommended firms in rank order:

- 1) JMA Architecture, Perry
- 2) Lyman Davidson Dooley, Inc., Marietta
- 3) Gardner Spencer Smith Tench & Jarbeau, P.C., Atlanta
- 4) MBS Architects, Macon
- 5) BTBB, Inc., Macon



4)5)

## 5. <u>Appointment of Construction Management Firm, Project No. J-211, Military Academic and Training Center, Warner Robins</u>

<u>Recommended</u>: That the Board approve the ranking of the construction management firms listed below for the identified project, authorize contract negotiations to proceed with the top ranked firm, and authorize the execution of a contract with the top ranked firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to negotiate and execute a contract with the other listed firms in rank order.

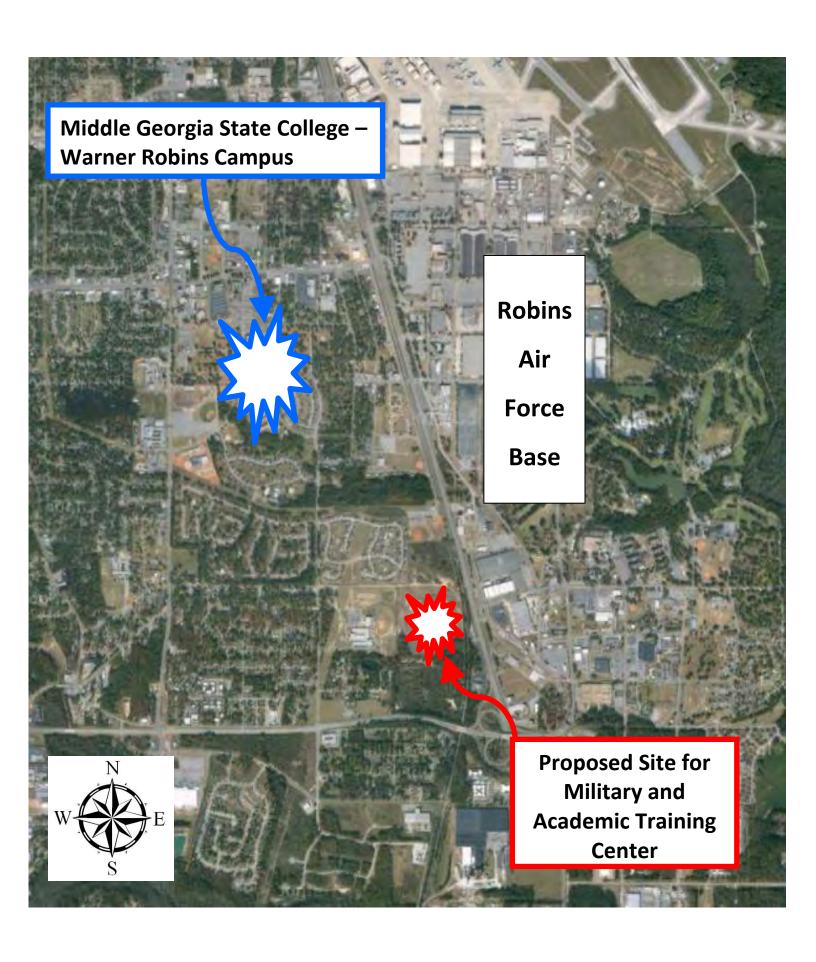
Following public advertisement, a qualifications-based selection process was held in accordance with Board of Regents procedures. The following ranking recommendation is made:

#### Project No. J-211, Military Academic and Training Center, Warner Robins

Project Description: This project was authorized by the Board in November 2012. The proposed Military Academic and Training Center is planned to provide both the military community stationed at Robins Air Force Base and regional armed forces at other facilities, as well as the civilian central Georgia population, with improved higher education options. It will supplement existing educational and training services provided by Middle Georgia State College and Central Georgia Technical College campuses at Warner Robins by bringing together the resources of the University System of Georgia and the Technical College System of Georgia. The approximately 50,000 square foot building will be located on a 40 acre site on Wall Street in Warner Robins. The Board will be requested to accept a gift of this site from the City of Warner Robins.

The project will be funded with \$10 million in Fiscal Year ("FY") 2014 State General Obligation ("G.O.") Bonds.

Total Project Cost: Construction Cost (Stated Cost Limitation):	\$10,000,000 \$ 7,000,000
Number of firms that applied for this commission:	
Recommended firms in rank order: 1) 2) 3)	



### 6. <u>Appointment of Construction Management Firm, Project No. BR-50-1302, Science Park Phase II, Georgia State University</u>

<u>Recommended</u>: That the Board approve the ranking of the construction management firms listed below for the identified project, authorize contract negotiations to proceed with the top ranked firm, and authorize the execution of a contract with the top ranked firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to negotiate and execute a contract with the other listed firms in rank order.

Following public advertisement, a qualifications-based selection process was held in accordance with Board of Regents procedures. The following ranking recommendation is made:

#### Project No. BR-50-1302, Science Park Phase II, Georgia State University

Project Description: This project was authorized by the Board in January 2013. A design professional was appointed by the Board in February 2013. This six floor approximately 66,000 square foot building will include research laboratories, support space, and a mechanical floor. The project will be developed in phases. This phase will involve the completion of two finished floors, three shelled floors and a mechanical floor. The shelled floors will be finished as researchers are brought in. Further action by the Board may be required for additional tenant build-out.

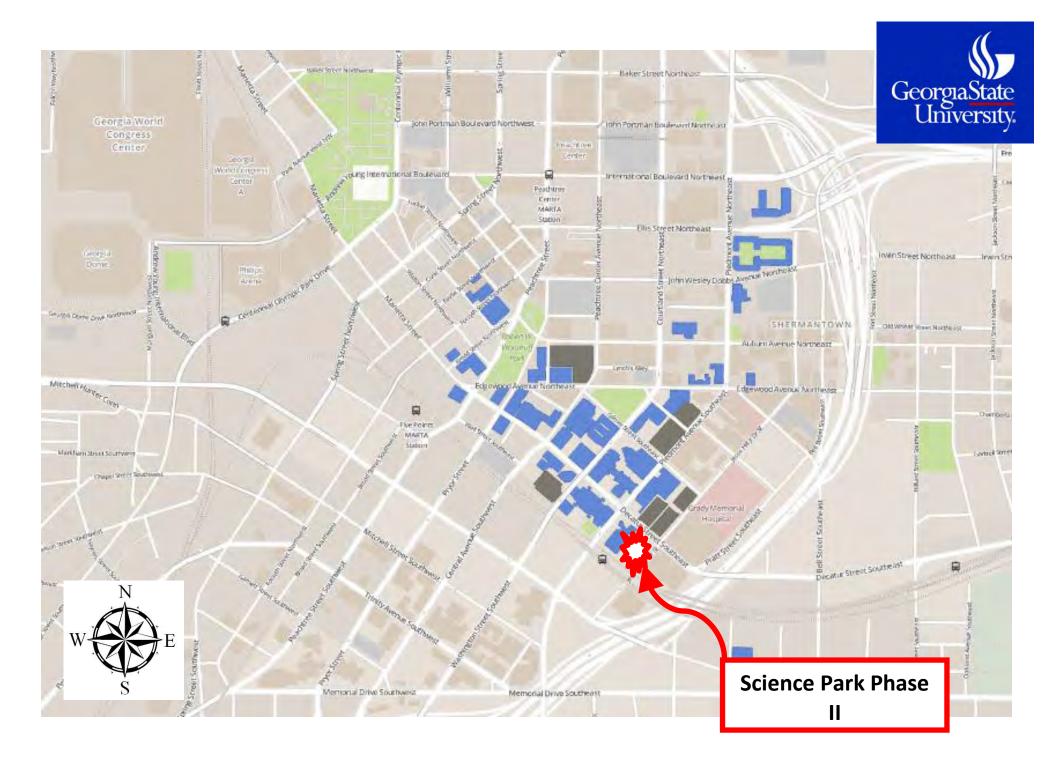
The project will be funded from Georgia State University indirect cost recovery funds.

Total Project Cost: \$25,536,000 Construction Cost (Stated Cost Limitation): \$20,950,000

Number of firms that applied for this commission: \_\_\_

Recommended firms in rank order:

- 1)
- 2)
- 3)



## 7. <u>Appointment of Design Professional Firm, Project No. J-235, Price Gilbert-Crosland Tower Renewal, Georgia Institute of Technology</u>

<u>Recommended</u>: That the Board approve the ranking of the design professional firms listed below for the identified project, authorize contract negotiations to proceed with the top ranked firm, and authorize the execution of a contract with the top ranked firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to negotiate and execute a contract with the other listed firms in rank order.

Following public advertisement, a qualifications-based selection process was held in accordance with Board of Regents procedures. The following ranking recommendation is made:

## Project No. J-235, Price Gilbert-Crosland Tower Renewal, Georgia Institute of Technology

Project Description: This project was authorized by the Board in October 2013. The four floor approximately 100,000 square foot ("SF") Judge S. Price Gilbert Memorial Library was completed in 1953. The ten floor approximately 130,000 SF Dorothy M. Crosland Tower was constructed in 1968. Both facilities are part of the Georgia Institute of Technology's ("GIT") Campus Historical Preservation Plan. The comprehensive capital renewal of these core campus buildings will extend the life of the buildings in excess of 25 years by restoring the buildings to "like new" condition. This renewal includes major upgrades to the building envelope and the modernization of building systems and interior space. This renewal will address accessibility, energy efficiency, seismic, and life safety systems. Improvements will be made to core infrastructure, including electrical systems, heating ventilating and air conditioning ("HVAC"), fire protection, and elevators.

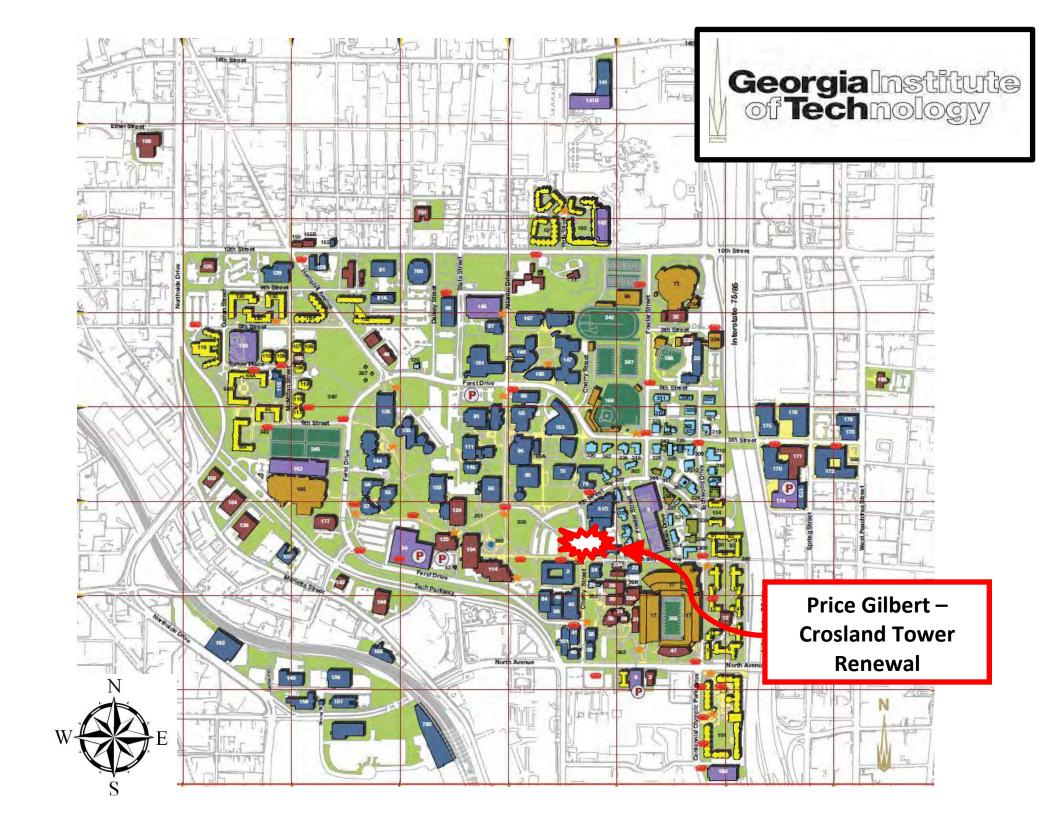
The total estimated project cost is \$84.6 million. The project will be funded from \$8.5 million in GIT institutional funds and \$76.1 million in General Obligation ("G.O.") Bond funds. GIT will fund \$2.3 million of the design cost. Design funds of \$1.7 million are being requested as part of the Fiscal Year ("FY") 2015 capital request. As the project progresses, funding for construction could potentially be phased over two years.

Total Project Cost: \$84,600,000 Construction Cost (Stated Cost Limitation): \$63,880,000

Number of firms that applied for this commission: 18

Recommended firms in rank order:

- 1)
- 2)
- 3)



# 8. Naming of the J. Phil Campbell Sr. Research and Education Center, Watkinsville, Oconee County, University of Georgia

<u>Recommended</u>: That the Board approve the naming of approximately 1047.09 acres of improved real property in Oconee County the "J. Phil Campbell Sr. Research and Education Center" in recognition of J. Phil Campbell Senior.

<u>Understandings</u>: President W. Jere Morehead confirms that this naming conforms to the University of Georgia ("UGA") naming guidelines and with the Board of Regents naming policy.

In August 2013 the Board accepted the transfer of this approximately 1,047.09 acres of improved real property located in Oconee County, from the United States Department of Agriculture ("USDA") for the use and benefit of the UGA. When under the purview of USDA the property was named the J. Phil Campbell Sr. Natural Resources Conservation Center.

Mr. Campbell was an alumnus of UGA, superintendent of the first agricultural high school in Georgia and state agent for South Carolina Farmers Cooperative Demonstration, a forerunner of the present extension service, a regional supervisor for the Farmer's Cooperative Demonstration in Washington, District of Columbia ("D.C."), a state agent and director for the Cooperative Extension Service, and head of the Cooperative Relations in Extension section.

Mr. Campbell was a pioneer in agricultural work, particularly in Extension. He was associated with Congressman Lever of South Carolina and Senator Smith of Georgia, sponsors of the Smith-Lever Act, which created the Cooperative Extension Service. Under his leadership, Camp Wilkins, the former 4-H Club camp at the University of Georgia, was built.

Maintaining the J. Phil Campbell Sr. name provides international credibility for both the creation of the Cooperative Extension Service and over fifty years of joint sustainable agriculture and resource conservation research between USDA and UGA College of Agricultural and Environmental Sciences scientists.

#### 9. Naming of the Shelby and Willena Peeples Hall, Dalton State College

<u>Recommended</u>: That the Board approve the naming of Project J-178, Academic Building at Dalton State College ("DSC"), the "Shelby and Willena Peeples Hall" in honor of Mr. Shelby Peeples and Mrs. Willena Peeples.

<u>Understandings</u>: President John Schwenn confirms that this naming conforms to the DSC naming guidelines and with the Board of Regents naming policy.

Mr. Shelby Peeples and Mrs. Willena Peeples are natives of Whitfield County. Mr. Peeples is a businessman and entrepreneur in the Dalton community.

The Peeples have contributed to the Dalton State College Foundation's (the "Foundation") "Fulfilling the Vision" fundraising campaign. Their contribution represents the largest single gift from an individual in DSC's history.

In addition to this generosity, the Peeples also donated a Baldwin concert piano to DSC. They also were among the earliest donors in the late 1990's to the Foundation's recognition society for gifts of \$10,000 or more, the James & Sis Brown Fellowship.







## 10. <u>Acquisition of Real Property, 107 - 111 East Brookwood Drive, Valdosta, Valdosta State University</u>

<u>Recommended</u>: That the Board authorize the purchase of approximately 1.125 acres of unimproved real property located at 107 - 111 East Brookwood Drive, Valdosta, from the Valdosta State University Foundation, Inc. (the "Foundation") for \$423,928 for the use and benefit of Valdosta State University ("VSU").

<u>Recommended further</u>: That the legal details involved with this purchase of real property be handled by the Georgia Department of Law.

Understandings: Acquisition of this real property is consistent with the VSU master plan.

If acquired the real property will be used for parking for the VSU University Center.

This real property was acquired by the Foundation in February, 2005 for \$386,000. The Foundation has invested \$67,595 for closing costs, demolishing existing single family homes and clearing the site, and moving a historic structure.

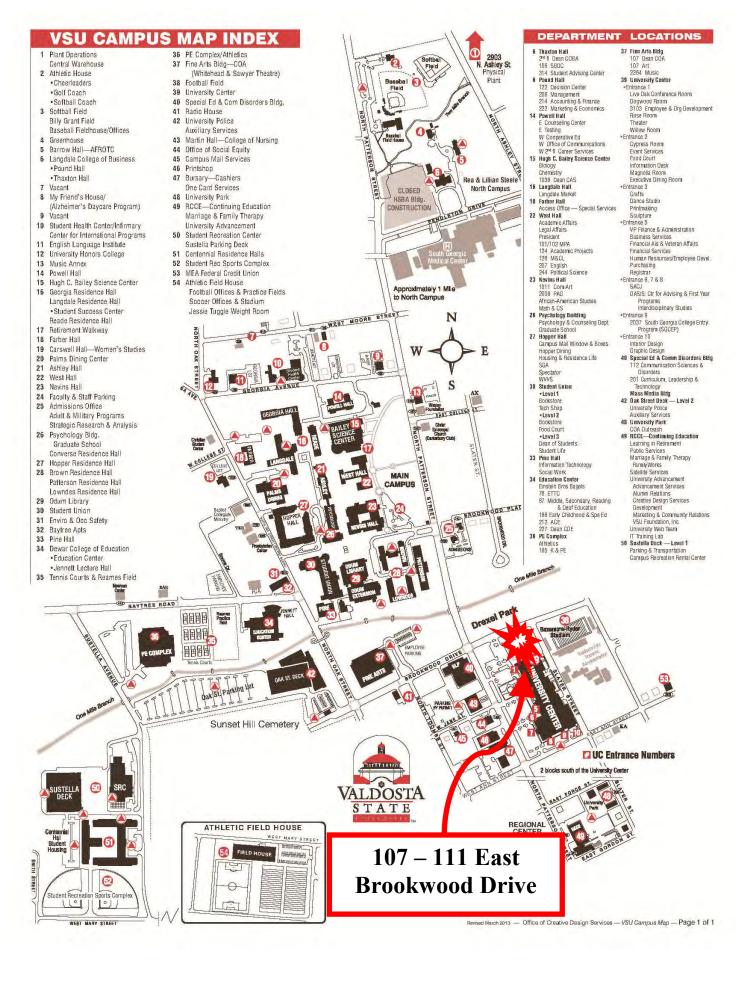
Three independent appraisals of the real property are as follows:

<u>Appraiser</u>	Appraised Value	<u>Average</u>
R. Bryan Almand, MAI, Valdosta	\$310,000	_
C. Ashley Fann, Valdosta	\$365,000	\$356,333
M. Freddia Bajalia, Valdosta	\$394,000	

An environmental site assessment has been conducted and indicates no significant adverse environmental issues.

There are no restrictions on the acquisition and no known reversions, restrictions, or adverse easements on the real property.

Funding for the purchase is from VSU tuition carryover funds.



#### 11. Ground Lease, Griffin Campus, University of Georgia

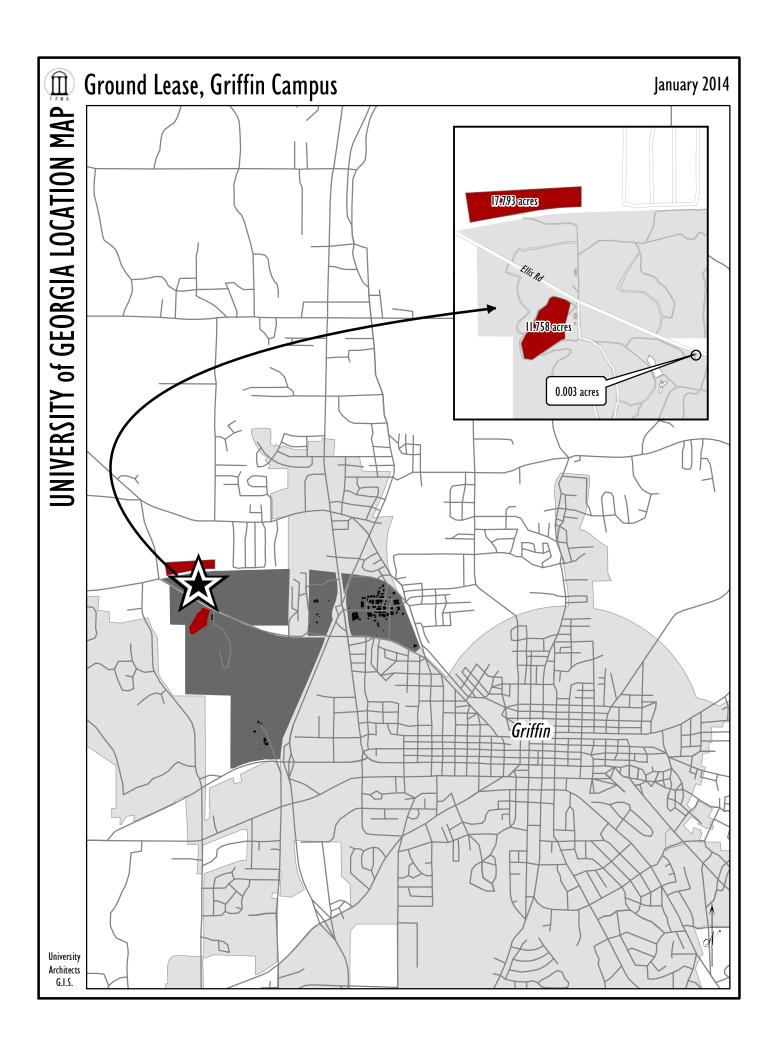
<u>Recommended</u>: That the Board declare approximately 29.554 acres of unimproved real property located on the Griffin Campus of the University of Georgia ("UGA") to be no longer advantageously useful to UGA or other units of the University System of Georgia but only to the extent and for the purpose of allowing this real property to be ground leased to the United States Department of Agriculture (the "USDA") for the purpose of cooperative agricultural research and education.

Recommended further: That the Board authorize the execution of a ground lease, including necessary access, use, and construction easements and encroachments, between the Board of Regents, Lessor, and the USDA, Lessee, for the above-referenced approximately 29.554 acres of real property on the Griffin Campus of UGA for an initial term commencing on execution of the ground lease and ending March 31, 2018, for a total rent of \$1, with one option to renew for an additional consecutive 10 years at the same rent rate.

<u>Recommended further</u>: That the terms of the ground lease be subject to review of the Georgia Department of Law.

<u>Understandings</u>: UGA and the USDA have had a cooperative program for agricultural research and education at the Griffin Campus since 1978. This real property has been used by the USDA pursuant to a cooperative agreement since 1992. This ground lease will continue the cooperative program and provide specificity of terms for use of the real property. The USDA will be responsible for all maintenance, operations, and utilities on the real property.

At the end of the term of the ground lease, the real property, and all improvements will become the property of the Board of Regents.



# 12. <u>Disposition of Interest in Real Property, 250 Spring Street, Atlanta, University of Georgia</u>

<u>Recommended</u>: That the Board declare its interest in approximately 0.21 acres of real property located at 250 Spring Street, Atlanta, to be no longer advantageously useful to the University of Georgia ("UGA") or other units of the University System of Georgia ("USG") but only to the extent and for the purpose of allowing the sale of this interest in real property for the benefit of UGA.

<u>Recommended further</u>: That the Board authorize the quitclaim of the above interest in real property to a special purpose affiliate of Portman Holdings, LLC (the "Purchaser") for \$81,250.

<u>Recommended further</u>: That the legal details involved with this sale of the above interest in real property be handled by the Georgia Department of Law.

<u>Understandings</u>: The interest in real property was acquired by devise in the will of Doris E. Miller in 1995. The real property is held in common with other owners and the USG holds a one-sixth undivided interest in the fee ownership of the real property.

The real property is ground leased to Trammel Crow Company and John C. Portman, Jr. through October 31, 2068. The property is part of a 4.2 acre assembled tract improved with a fifteen story, 2.4 million square foot office and showroom building commonly known as the Atlanta Apparel Mart.

Ground lease payments for the interest in real property are \$284.69 monthly, and will increase 10% on November 1, 2019 and every ten years thereafter to \$458.48 for the final nine years of the lease term.

An appraisal performed by J. Carl Schultz, Jr., MAI, Atlanta indicates a value of the interest in real property of \$65,000.

The proceeds from the sale will be used by UGA for unrestricted institutional priorities.



### 13. Non-exclusive Easement to Georgia Power Company, College Station Road, Athens, University of Georgia

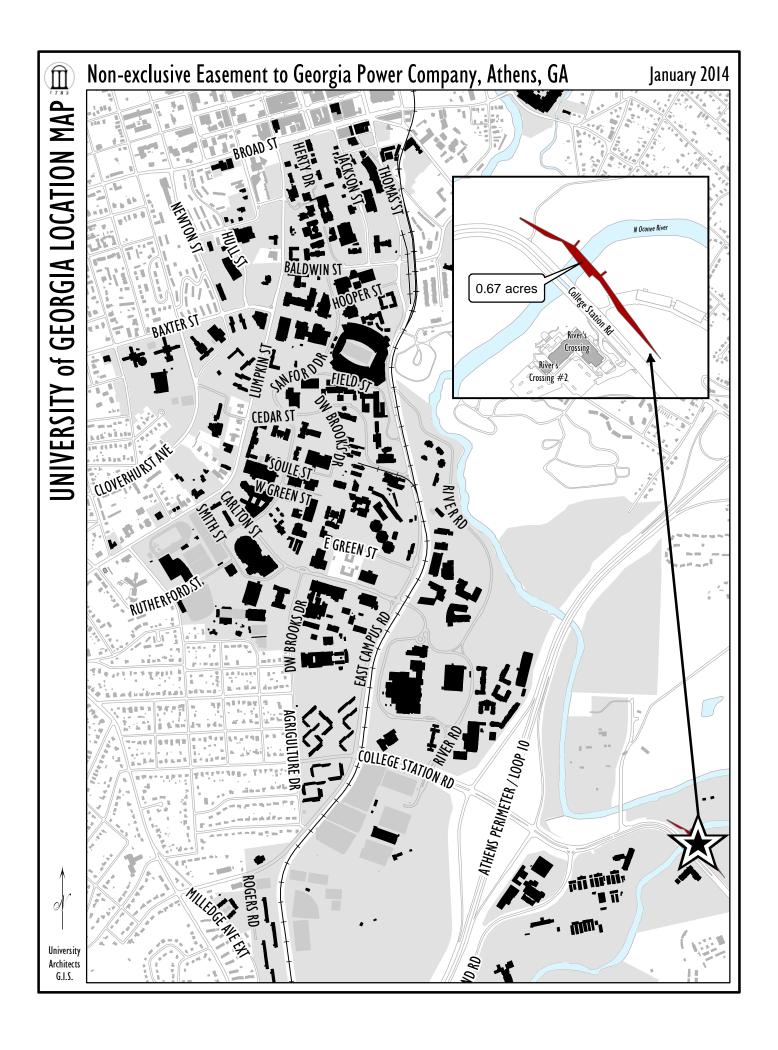
<u>Recommended</u>: That the Board declare an approximately 0.67 acre tract of unimproved real property on College Station Road, Athens, on the campus of the University of Georgia ("UGA"), to be no longer advantageously useful to UGA or other units of the University System of Georgia but only to the extent and for the purpose of granting a non-exclusive easement to Georgia Power Company (the "Georgia Power") for use for overhead electrical transmission lines and poles.

<u>Recommended further</u>: That the Board authorize the execution of a non-exclusive easement with Georgia Power for the above-referenced tract of real property.

<u>Recommended further</u>: That the terms of this non-exclusive easement be subject to review and legal approval by the Georgia Department of Law.

<u>Understandings</u>: In November 2013 the Board approved an exchange of property with Athens Clarke-County ("ACC"). ACC will replace a bridge crossing the North Oconee River along College Station Road. This project will necessitate Georgia Power to relocate their overhead electrical transmission lines and poles at this bridge location.

Georgia Power will pay \$43,713 to the Board as consideration for granting this non-exclusive easement. Additionally, when Georgia Power relocates the overhead electrical transmission lines the lines will be upgraded to improve the electrical service, which will benefit UGA.



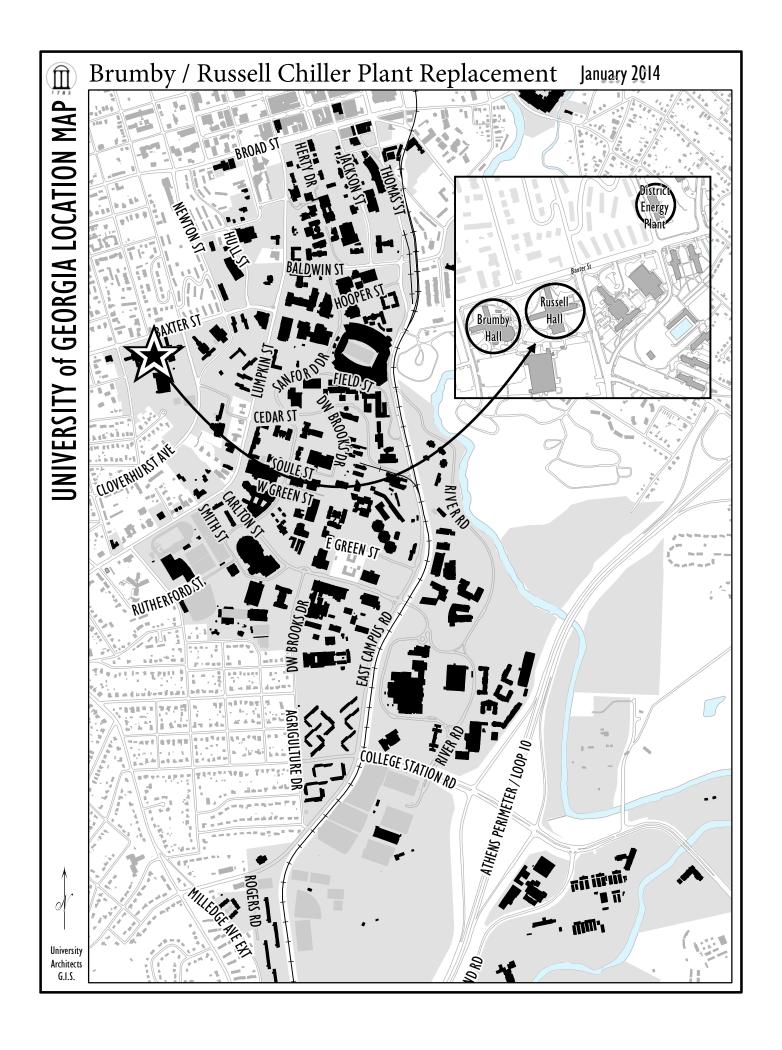
## 14. <u>Authorization of Project No. BR-10-1404, Brumby / Russell Chiller Plant Replacement, University of Georgia</u>

<u>Recommended</u>: That the Board authorize Project No. BR-10-1404, Brumby / Russell Chiller Plant Replacement, University of Georgia ("UGA"), with a total project budget of \$2,800,000 to be funded from UGA Auxiliary Housing Reserves.

<u>Understandings</u>: The current chiller equipment serving these facilities is over 20 years old and offers no redundant capacity. UGA evaluated two options for this project to either create a centralized chilled water plant at Russell Hall to serve both facilities, or extend chilled water loop service from UGA's District Energy Plant Number 1 to Russell Hall and Brumby Hall. This evaluation determined that connection to UGA's District Energy Plant Number 1 is the most beneficial solution and will provide the most economical initial cost, provide energy savings and reduce operating costs, build in efficiency and redundancy, and reduce service outage risks.

The project is consistent with UGA's master plan for campus wide upgrades for infrastructure.

If authorized by the Board, the University System Office staff and UGA will proceed with design and construction of the project in accordance with Board of Regents procedures.



### **AGENDA**

#### COMMITTEE ON GRADUATE MEDICAL EDUCATION

### **January 8, 2014**

Agenda Item	Page No.
INFORMATION ITEM	

1. Update on GME expansion activities at Gwinnett Medical Center

1

#### 1. Update on GME expansion activities at Gwinnett Medical Center

Dr. Mark Darrow, Director of Graduate Medical Education at the Gwinnett Medical Center (GMC) will provide the committee with a detailed update on activities underway to establish a family medicine residency program at GMC by July 1, 2014 and an internal medicine residency program by July 1, 2015.

### **AGENDA**

### COMMITTEE OF THE WHOLE: INTERNAL AUDIT, RISK, AND COMPLIANCE

### **January 8, 2014**

Agenda Item	Page No
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#### **INFORMATION ITEMS**

1. Ethics Training

#### 1. <u>Information Item: Ethics Training</u>

The duties of the Board of Regents of the University System of Georgia are specified in various governing documents to include the Bylaws of the Board of Regents and the University System of Georgia (USG) Ethics Policy. Chief Audit Officer John Fuchko, III will provide the Board an overview of the Bylaws provisions and USG Ethics Policy requirements that pertain to members of the Board of Regents, the Chancellor, and Executive Vice Chancellors. This orientation shall include signing the USG Ethics Policy certification and shall constitute the ethics training required by Board Policy 8.2.20.