



**BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA**

**270 Washington Street, S.W.**

**Atlanta, Georgia 30334**

**Wednesday, September 11, 2013**

<u>Approximate Times</u>	<u>Tab</u>	<u>Agenda Item</u>	<u>Presenter</u>
<b>8:30 AM</b> Room 5158	<b>1</b>	Graduate Medical Education	Regent C. Thomas Hopkins
<b>9:00 AM</b> Room 7019	<b>2</b>	Executive & Compensation Committee Meeting	Chair Dink NeSmith
<b>9:30 AM</b> Room 7007	<b>3</b>	Call to Order	Chair Dink NeSmith
	<b>4</b>	Invocation/Pledge of Allegiance	Regent Don Waters
	<b>5</b>	Safety Briefing	Chief Bruce Holmes
	<b>6</b>	Attendance Report	Secretary J. Burns Newsome
	<b>7</b>	Approval of August Minutes	Secretary J. Burns Newsome
	<b>8</b>	COW: Finance & Business Operations <i>FY 15 Operating and Capital Budget Request</i>	Regent Kenneth R. Bernard Mr. John Brown
	<b>9</b>	COW: Academic Affairs <i>Update on Degree Productivity Review</i>	Regent C. Dean Alford Dr. Houston Davis
	<b>10</b>	COW: Personnel & Benefits <i>Voluntary Benefits</i>	Regent Neil L. Pruitt Ms. Marion Federick
	<b>11</b>	COW: Organization & Law <i>Outdated BOR Policies</i>	Regent Rutledge A. Griffin Mr. J. Burns Newsome
<b>11:10 AM</b> Room 5158	<b>12</b>	<u>Track I Committee Meetings</u> Academic Affairs	Regent C. Dean Alford
<b>11:10 AM</b> Room 7007	<b>13</b>	<u>Track II Committee Meetings</u> Real Estate & Facilities	Regent Kessel D. Stelling

# BOARD OF REGENTS MEETING AGENDA

## Wednesday, September 11, 2013

<u>Approximate Times</u>	<u>Tab</u>	<u>Agenda Item</u>	<u>Presenter</u>
<b>11:45 AM</b> Room 7010	<b>14</b>	Board Luncheon	
<b>12:45 PM</b> Room 7007	<b>15</b>	Reconvene	Chair Dink NeSmith
	<b>16</b>	Economic Development Update	Regent Larry Ellis Mr. Mark Lytle
	<b>17</b>	Chancellor's Report	Chancellor Henry Huckaby
<b>1:10 PM</b> Room 7007	<b>18</b>	Committee Reports: A. Executive & Compensation B. COW: Academic Affairs C. COW: Finance & Business Operations D. Graduate Medical & Education E. COW: Personnel & Benefits F. COW: Organization & Law G. Real Estate & Facilities	Chair Dink NeSmith Regent C. Dean Alford Regent Kenneth R. Bernard Regent C. Thomas Hopkins Regent Neil L. Pruitt Regent Rutledge A. Griffin Regent Kessel D. Stelling
	<b>19</b>	Unfinished Business	Chair Dink NeSmith
	<b>20</b>	New Business	Chair Dink NeSmith
	<b>21</b>	Petitions and Communications	Secretary J. Burns Newsome
	<b>22</b>	Executive Session	Chair Dink NeSmith
	<b>23</b>	Adjournment	Chair Dink NeSmith

**AGENDA**  
**GRADUATE MEDICAL EDUCATION COMMITTEE**

**September 11, 2013**

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**Information Item**

- |                                       |   |
|---------------------------------------|---|
| 1. Update on GME expansion activities | 1 |
|---------------------------------------|---|

**Approval Items**

- |   |   |
|---|---|
| 2. Approval of Funding Recommendations from GREAT | 2 |
|---|---|

## **AGENDA**

### **GRADUATE MEDICAL EDUCATION COMMITTEE**

**September 11, 2013**

1. **Information Item:** Update on GME expansion activities

The legislature appropriated \$2.075 million into the USG budget for FY 2014 to further ongoing efforts to create new residency programs at new teaching hospitals in Georgia. This funding adds to the \$1.2 million appropriated by the legislature in FY 2013 and gives the USG a total of approximately \$3.3 million to support GME expansion in FY 2014. Efforts in FY 2014 will focus on further development at existing GME partners and on bringing new partners into the GME system. Dr. Shelley Nuss and Mr. Ben Robinson will provide the committee with a more detailed update on recent developments as well as a report on ongoing progress with existing and potential hospital partners.

2. **Action Item:** Approval of Recommendations from the GREAT

Background: In FY13 the board approved funding to support creation of GME programs at Gwinnett Medical Center and at St. Mary's hospital in Athens. Since that time both hospitals have made substantial progress in developing their GME programs. Gwinnett is currently on track to seat its first resident in family medicine by July 1 of 2014. St. Mary's maintains plans to seat its first residents in July of 2015. However, considerable effort remains to be done at each hospital to ensure they can effectively train residents in the future. Thus, at this time the GREAT recommends additional funding from FY 2013 funds to support continued development of GME programs at these hospitals.

Specific recommendations are as follows

- Gwinnett Medical Center – An addition \$350,000 is requested to support development of two GME programs in family medicine and internal medicine.
- St. Mary's Health System – An additional \$300,000 is requested to support development of two GME programs in internal medicine.

**AGENDA**  
**EXECUTIVE & COMPENSATION COMMITTEE**

**September 11, 2013**

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**EXECUTIVE SESSION**

- |                              |   |
|------------------------------|---|
| 1. Personnel & Legal Matters | 1 |
|------------------------------|---|

**1. Executive Session: Personnel & Legal Matters**

The Committee will discuss personnel and legal matters, as well as presidential searches. Materials will be distributed in Executive Session.

**AGENDA**

**COMMITTEE OF THE WHOLE: FINANCE AND BUSINESS OPERATIONS**

**September 11, 2013**

**Agenda Items**

**Page No.**

**APPROVAL ITEM**

1. Fiscal Year 2015 Operating and Capital Budget Request

1

## COMMITTEE OF THE WHOLE: FINANCE AND BUSINESS OPERATIONS

September 11, 2013

**1. Fiscal Year 2015 Operating and Capital Budget**

Recommended: That the Board approve the fiscal year (“FY”) 2015 Operating and Capital Budget Request.

Background: Revenue collections for FY 2013 were up 5.9% (\$951 million) compared to FY 2012. The state remains cautiously optimistic and expects a continued slow and steady recovery. State revenues are expected to grow at a modest pace; however, the demands of Medicaid, state employee health insurance, K-12 education, and other costs remain a significant draw on that revenue. The budget instructions from the Office of Planning and Budget (OPB) allow the University System of Georgia to request the formula funding increase for FY 2015.

Appendix I outlines the recommended operating request and Appendix II outlines the recommended capital request.

**Requested Additions for FY 2015 (Appendix I: \$45,634,817)**

Full funding of the University System formula remains the most essential factor of the annual budget request. These funds assist the System in meeting enrollment demands, provide for new facilities maintenance, ensure affordable student tuition costs, and allow the Board to pursue key strategic initiatives. The formula request contains the following major components:

**Enrollment Decline (-\$20.15M)**

Total credit hours generated by the institutions of the University System of Georgia were 8.26 million in FY 2013, which represents a decrease of 2.74%, or 232,423 credit hours, when compared to FY 2012. Total credit hours for research institutions increased by 0.44%, while the total credit hours for the comprehensive institutions and the access institutions decreased 2.39% and 7.10%, respectively.

The decline in remedial credit hours accounts for approximately 50% of the total decline. The overall decrease in credit hours can be attributed to several factors:

- (1) **Continued impact of HOPE changes** – Payments no longer cover remedial courses, cover less than 90% of tuition costs and no longer cover books and mandatory fees. Students now have only one chance to raise their GPAs to a 3.0 before the HOPE award is eliminated.
- (2) **Three Learning Support Rule** - Students who test into all three areas of Learning Support (English, Reading, and Math) are no longer eligible for admission.

**1. Fiscal Year 2015 Operating and Capital Budget (continued)**

- (3) **Continued impact of Pell changes** – Reduction of duration of student's eligibility from 18 semesters to 12 semesters. More stringent satisfactory academic progress (SAP) requirements so that students not progressing well academically will reach financial aid suspension more quickly than in the past.

**Maintenance and Operations (\$20.64M):**

The total resident instruction square footage in the University System is 53.5 million square feet for FY 2015, up from 52.6 million square feet in the FY 2014 formula. The increase of 888,406 square feet generates an additional \$4.96 million in state funds, which are essential for plant operations such as utilities, custodial services, building maintenance and other related operating expenditures. The FY 2015 request for maintenance and operations funding also includes \$6.96 million to correct a calculation error from FY 2014 and \$8.72 million for square footage not funded in FY 2012.

**Health Insurance (\$7.91M):**

The University System of Georgia offers four health insurance options for employees: (1) the Open Access Point of Service (POS) plan; (2) the Health Savings Account (HSA) Open Access POS plan; (3) Blue Choice HMO, and (4) Kaiser Permanente HMO.

The employer health insurance premium rates will increase by 3.4% for the Open Access POS, the Health Savings Account Open Access POS and the Blue Choice HMO plans for the plan year 2014. The employer rates for the Kaiser Permanente HMO plan will increase by 4.5% for active employees and decrease between 3.28% and 20.26% for retirees greater than 65 years old.

The rate changes for plan year 2014 will generate an additional \$7.91 million in state funds.

**Health Insurance: Affordable Care Act (\$20.60M):**

The University System of Georgia will experience additional costs due to the Affordable Care Act (ACA) in 2014. These additional costs are a result of two requirements effective in 2014: the individual mandate and the transitional reinsurance fee. The individual mandate requires individuals to enroll in health coverage or pay a penalty. Currently, there are approximately 8,400 employees eligible for health insurance that do not enroll. The transitional reinsurance fee must be paid by all employers offering health insurance in 2014. This fee will be used to fund reinsurance pools to help stabilize the individual insurance marketplace (exchanges) and to provide revenue for the federal government. The ACA also requires USG to pay a Patient-Centered Outcomes Research Institute (PCORI) fee each year.

**1. Fiscal Year 2015 Operating and Capital Budget (continued)****Fringe for New Retirees (\$6.21M):**

The additional funds required for the projected 949 retirees in FY 2015 for health and life insurance premiums are \$6.21 million.

**Optional Retirement Plan (\$10.00M):**

The Teachers Retirement System (TRS) rates for both the employee and employer have steadily increased over the past five years, while the Optional Retirement Plan (ORP) rates have not changed. Effective July 1, 2013, the TRS employee contribution is 1% higher than the ORP and the TRS employer contribution is 3.04% higher than the ORP rate. While the plans are different (Defined Benefit versus Defined Contribution), there is a perceived inequity by employees that the TRS plan participants are receiving a better benefit than the ORP participants. Funding in the amount of \$10 million closes the gap by 1%, bringing the ORP employer contribution from 9.24% to 10.24%.

**Georgia Regents University Rome Expansion (\$784,721)**

Expansion of medical education is a key strategic priority of the Board of Regents. Funding in the amount of \$784,721 is requested for the medical education expansion efforts in Rome, Georgia, including residency program development and other related expenditures. This new funding is in addition to the \$14 million in the FY 2014 base budget.

**Health Professions Initiative – Graduate Medical Education (\$3.23M)**

Expansion of medical education is a key strategic priority of the Board of Regents. Funding in the amount of \$3.23 million is requested to increase the number of residency slots for graduate medical students in Georgia by partnering with strategically positioned Georgia hospitals. This new funding is in addition to the \$3.275 million in the FY 2014 base budget.

Further, the formula funding request includes restored funding of \$1.01 million for Georgia Southern University for a dormitory project, and a reduction in the special appropriation for Georgia Gwinnett College in the amount of \$1.375 million.

Committee of the Whole: Finance & Business

September 11, 2013

**1. Fiscal Year 2015 Operating and Capital Budget (continued)**

**Other Items for Consideration (\$624K)**

The budget instructions from the Office of Planning and Budget allow the University System of Georgia to request only the formula funding increase for FY 2015; however, consideration is being sought for the three areas noted below.

**Georgia Archives (\$496,000)**

Effective July 1, 2013, the Georgia Archives was transferred from the Secretary of State to the University System of Georgia. Additional funding in the amount of \$496,000 is needed to provide for expanded operations. Specifically, Archives will be able to open to the public one additional day per week to increase service to Georgia residents.

**Formula for the Georgia Public Library Service (\$106,078)**

The FY 2015 increase for the Georgia Public Library System line item in the Appropriations Act totals \$106,078, which represents the formula funding request for the Library System.

**Southern Regional Education Board (\$22,400)**

The FY 2015 increase for the Southern Regional Education Board (SREB) totals \$22,400, which will provide adequate funding for the Optometry and Doctoral Scholars programs.

**Capital Request (Appendix II:\$235,225,000)**

The FY 2015 capital request includes \$14.9 million for equipment for three projects, \$68.8 million for construction for two projects, \$5.2 million for four planning projects, \$40.1 million for eleven small capital projects and \$2 million for airplane replacement. In addition, funding is requested for \$80 million in bond funds for Major Repairs and Renovations (MRR). The total amount requested is \$211.0 million for the University System of Georgia.

The Georgia Public Library Service is requesting a total of \$24.2 million in state funding for twelve public library projects, funding for computer replacement and funding to support major repairs and renovations.

The complete list of capital projects is detailed in Appendix II.

## Appendix I

**Board of Regents  
University System of Georgia  
Fiscal Year 2015 Operating Budget Request**

<b>FY 2014 State Funds</b>	
Formula Funds	\$1,676,074,685
All Other Activities	207,054,107
<b>Total FY 2014 State Funds</b>	<b>\$1,883,128,792</b>
<b>Formula Increase Request:</b>	
Enrollment Growth (Decline)	(\$20,152,068)
Maintenance and Operations	\$20,638,128
Health Insurance - Normal Increase	\$7,912,367
Health Insurance - Affordable Care Act	\$20,600,000
Retiree Health and Life Benefits	\$6,211,860
Optional Retirement Program (ORP)	\$10,000,000
Georgia Regents University - Rome Expansion	\$784,721
Payback Project - Georgia Southern University	\$1,014,809
Reduce Funding for Georgia Gwinnett College	(\$1,375,000)
<b>Subtotal Formula Increase Request</b>	<b>\$45,634,817</b>
Graduate Medical Education	\$3,232,228
<b>Total Increase Request</b>	<b>\$48,867,045</b>
<b>Total FY 2015 State Funds Request</b>	<b>\$1,931,995,837</b>

<b>Other Items for Consideration</b>	
Georgia Archives	\$496,000
Georgia Public Libraries Formula Increase	\$106,078
Southern Regional Education Board (SREB)	\$22,400
<b>Total</b>	<b>\$624,478</b>

## Appendix II

**Board of Regents  
University System of Georgia  
FY 2015 Capital Request**

**Capital Outlay: Equipment**

Georgia State University - Humanities/Law Building	7,000,000
Clayton State University - Science Building	2,900,000
Georgia Regents University - Cancer Research Building	<u>5,000,000</u>

**Equipment Subtotal** **14,900,000**

**Capital Outlay: Construction**

Albany State University - Fine Arts Center	24,100,000
University of Georgia - Science Building	<u>44,700,000</u>

**Construction Subtotal** **68,800,000**

**Capital Outlay: Small Capital Projects**

Gordon State College - Hightower Library Renovation	4,400,000
Kennesaw State University - English Building Renovation/Addition	4,900,000
University of Georgia - Baldwin Hall Expansion & Renovation	4,900,000
Fort Valley State University - Renovation of Bishop Hall	4,000,000
Columbus State University - Renovate Arnold Hall	4,950,000
University of North Georgia - Oconee Campus Annex	2,500,000
Southern Polytechnic State University - Building E Improvements	2,800,000
Atlanta Metropolitan State College - Infrastructure Renovation/Upgrades	2,500,000
Abraham Baldwin Agricultural College - Lab Science Building - Phase II	2,700,000
Valdosta State University - Renovate University Center	1,900,000
Georgia Regents University - Replace HVAC Reese Library	<u>4,600,000</u>

**Small Capital Projects Subtotal** **40,150,000**

**Capital Outlay: Planning**

Georgia Gwinnett College - Academic Building (\$14,000,000)	1,100,000
Georgia College and State University - Historic Beeson Hall Renovation (\$11,000,000)	1,000,000
Savannah State University - Science and Technology Facility (\$20,500,000)	2,500,000
Georgia Southern University - Military Science Building (\$7,500,000)	<u>550,000</u>

**Planning Subtotal** **5,150,000**

**Capital Outlay: Other**

Major Repair and Rehabilitation	80,000,000
Middle Georgia State College - Aviation College Airplane Replacement (Multi-Year Plan)	2,000,000

**Other Subtotal** **82,000,000**

<b>FY 2015 Capital Request for USG</b>	<b>211,000,000</b>
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**Appendix II**

**Board of Regents  
University System of Georgia  
FY 2015 Capital Request**

**Georgia Public Libraries**

Mountain Regional Library (Young Harris, Towns County)	900,000
Dougherty County Public Library (Central Library, Albany)	2,000,000
Three Rivers Regional Library (Folkston, Charlton County)	565,000
Dougherty County Public Library (Northwest Branch, Albany)	2,000,000
Gwinnett County Public Library (Norcross)	1,875,000
Cobb County Public Library (East Marietta)	2,000,000
Atlanta-Fulton County Library (Milton, Fulton County)	2,000,000
Atlanta-Fulton County Library (Wolf Creek, Fulton County)	2,000,000
Villa Rica Library (Carroll County)	2,000,000
Hogansville Public Library (Troup County)	2,000,000
WH Stanton Memorial Library (Walton County)	2,000,000
Barnesville-Lamar County Library (Lamar County)	1,385,000
Computer Replacement	2,000,000
Major Repair and Rehabilitation	<u>1,500,000</u>

**Georgia Public Libraries Subtotal** **24,225,000**

**Total FY 2015 Capital Request** **235,225,000**

## **AGENDA**

### **COMMITTEE OF THE WHOLE: ACADEMIC AFFAIRS**

**September 11, 2013**

#### **Agenda Item**

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#### **INFORMATION ITEM**

##### **1. Update on Degree Productivity Review**

The Executive Vice Chancellor and Chief Academic Officer, Dr. Houston Davis will provide an update of the Academic Program Productivity project that is underway at the system-level and on USG campuses. This initiative is examining the recent number of graduates in all degree programs and setting the stage for a more in-depth evaluation of the low-producing programs that will result in the eventual suspension or deletion of some programs and the reform and redesign of others. Dr. Davis will provide an overview of the steps taken to date and outline the process of review that will occur throughout the fall and spring semesters.

MODIFIED

**AGENDA**

**COMMITTEE OF THE WHOLE: PERSONNEL AND BENEFITS COMMITTEE**

**September 11, 2013**

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**APPROVAL ITEM**

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| 1. | Approval of Revision to the Policy Manual Section 8.2.9 Insurance | 1 |
|----|---|---|

**INFORMATIONAL ITEM**

- |    |   |   |
|----|---|---|
| 2. | Update on Voluntary Benefits Vendor Results | 4 |
| 3. | Wellness Mini-Grant                         | 5 |

**AGENDA****COMMITTEE OF THE WHOLE: PERSONNEL AND BENEFITS COMMITTEE****September 11, 2013****1. Approval of Revision to the Policy Manual Section 8.2.9 Insurance**

Recommended: That the Board approves the revision to the Policy Manual Section 8.2.9 Insurance

*Current Policy***8.2.9 Insurance****8.2.9.1 Group Health Insurance**

Hospitalization, surgical, medical and major medical benefits shall be made available to regular USG employees, with a work commitment of three-quarters time (30 hours per week) or more. A regular employee's work commitment may be comprised of multiple job assignments to achieve benefits eligibility if the work assignments are six (6) months or longer. Temporary work commitments/hours cannot be combined for benefit eligibility purposes. These benefits shall also be made available to dependents of the same employees. The USG shall pay that portion of the cost of such insurance as shall be designated from time to time by the Board. If elected, these benefits become effective on the first day of the month following enrollment unless enrollment is on the first day of the month in which case it becomes effective upon enrollment (BoR minutes, Nov. 2011). For those employees covered under an academic contract, benefits will begin on the first day of the contract if enrolled on or before that day or on the first day of the month following enrollment if they enroll after the contract start (BoR minutes, Jan. 2012).

**8.2.9.2 Group Life Insurance**

Group life insurance, with accidental death and dismemberment coverage, shall be made available to regular USG employees with the same benefits eligibility definitions as that of Group Health Insurance ([Section 8.2.9.1](#)). Group life benefits become effective upon hire (BoR minutes, Nov. 2011). The USG, as employer, shall pay the premium on the basic amount of life insurance, which shall be \$25,000. This amount of insurance is designated "basic life insurance" and the maximum premium therefore shall be established by the Board.

In addition, "supplemental life insurance", with the same benefits eligibility definitions as that of Group Health Insurance ([Section 8.2.9.1](#)), may be offered to these same employees with no employer participation in the premiums. If elected, these benefits become effective on the first day of the month following enrollment unless enrollment is on the first day of the month in which case it becomes effective upon enrollment (BoR minutes, Nov.

2011). For those employees covered under an academic contract, benefits will begin on the first day of the contract if enrolled on or before that day, or on the first day of the month following enrollment if they enroll after the contract start (BoR minutes, Jan. 2012). Group life insurance for dependents of these employees shall be made available to them in amounts which shall be established from time to time by the Board. There shall be no employer contribution to the dependent life insurance premiums (BoR minutes, 1987-88, pp. 63-64).

#### **8.2.9.3 Other Insurance**

Each institution may provide any additional types of group insurance protection desired on a voluntary basis if the total cost of such protection is paid by the employee with the same benefits eligibility definitions as that of Group Health Insurance ([Section 8.2.9.1](#)). If elected, these benefits become effective on the first day of the month following enrollment unless enrollment is on the first day of the month in which case it becomes effective upon enrollment (BoR minutes, Nov. 2011). For those employees covered under an academic contract, benefits will begin on the first day of the contract if enrolled on or before that day, or on the first day of the month following enrollment if they enroll after the contract start (BoR minutes, Jan. 2012).

### *Proposed Policy*

#### **8.2.9 Insurance**

The Board of Regents of the University System of Georgia is solely responsible for the solicitation, selection, contracting and implementation of employee benefits to include health insurance, basic life insurance, accidental death and dismemberment and all other group insurance plans. Institutions may not contract for employee health or voluntary benefits. Institutions may select, if desired, to contract for supplemental employee insurance coverage that is not in conflict with those offered by the Board of Regents.

##### **8.2.9.1 Group Health Insurance**

Hospitalization, surgical, medical and major medical benefits shall be made available to regular USG employees, with a work commitment of three-quarters time (30 hours per week) or more. A regular employee's work commitment may be comprised of multiple job assignments to achieve benefits eligibility if the work assignments are six (6) months or longer. ~~Temporary work commitments/hours cannot be combined for benefit eligibility purposes.~~ These benefits shall also be made available to dependents of the same employees. The USG shall pay that portion of the cost of such insurance as shall be designated from time to time by the Board. If elected, these benefits become effective on the first day of the month following enrollment unless enrollment is on the first day of the month in which case it becomes effective upon enrollment (BoR minutes, Nov. 2011). For those employees covered under an academic contract, benefits will begin on the first day of the contract if enrolled on or before that day or on the first day of the month following enrollment if they enroll after the contract start (BoR minutes, Jan. 2012).

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employees with the same benefits eligibility definitions as that of Group Health Insurance ([Section 8.2.9.1](#)). Group life benefits become effective upon hire (BoR minutes, Nov. 2011). The USG, as employer, shall pay the premium on the basic amount of life insurance, which shall be \$25,000. This amount of insurance is designated “basic life insurance” and the maximum premium therefore shall be established by the Board.

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#### 8.2.9.3 Other Insurance

~~Each institution~~The Board of Regents of the University System of Georgia may provide any additional types of group insurance protection ~~desired~~ on a voluntary basis if the total cost of such protection is paid by the employee with the same benefits eligibility definitions and benefits effective dates as that of Group Health Insurance ([Section 8.2.9.1](#)). ~~If elected, these benefits become effective on the first day of the month following enrollment unless enrollment is on the first day of the month in which case it becomes effective upon enrollment (BoR minutes, Nov. 2011). For those employees covered under an academic contract, benefits will begin on the first day of the contract if enrolled on or before that day, or on the first day of the month following enrollment if they enroll after the contract start (BoR minutes, Jan. 2012).~~

2. **Update on Voluntary Benefits Vendor Results**

Ms. Marion Fedrick, Vice Chancellor for Human Resources will present an update on the Voluntary Benefits Vendor Results.

**Background:** The USG Voluntary Benefits Steering Committee has completed their very important task of selecting the employee benefits for 2014. With their assistance, we have secured voluntary benefits that are competitive, provide cost savings to employees and the USG, and contain robust plan designs with enhanced benefits.



# PERSONNEL & BENEFITS COMMITTEE

## Committee of the Whole

Marion Fedrick/Karin Elliott  
September 11, 2013



# Agenda

## USG Voluntary Benefits

- Goals for combined USG Voluntary Benefits
- Enhancements for 2014
- Projected Savings
- Efficiency

## 2013 Wellness Grant Recipients



# USG Voluntary Benefits

## 100% Employee Paid

- Supplemental Life Insurance
- Dental
- Vision
- Short-Term Disability
- Long-Term Disability
- FSA/HSA



# Approach

- Perform as a System – Key for Success
- Equality in Coverage for USG employees
- Engage Campus Representatives
- Leverage our Workforce's Buying Power
- Eliminate Redundancies
- Eliminate Unnecessary Costs



# Goals for USG Voluntary Benefits

- Higher Employee Value
- Premium stability for 2014 and beyond
- Program Uniformity
- Improved Communications
- Expense reduction for USG and Employees



# Enhancements for 2014

## Overall Enhancements

- Premium guarantees for 3-5 years
- Upgraded to Employee + Children Category
- Employees without coverage can enroll in new coverage up to guarantee issue without EOI
- Lower premiums with competitive design



# Enhancements for 2014

## Benefit

## Plan change

### Life Insurance

- Lower rates
- 60% more coverage available
- Increased guaranteed issue to \$500K
- Increased maximum benefit from \$1.25M to \$2.5M
- No age reduction



# Enhancements for 2014

## Benefit

## Plan change

### Dental

- Premium decrease with enhanced plan design
- Base plan available at lower-price option
- Diagnostic and preventive services not subject to annual max

### Vision

- Lower rates
- Enhanced benefits
- New benefit for some institutions



# Enhancements for 2014

## Benefit

## Plan change

Short-Term  
Disability

Decreased rates  
25% increase in maximum weekly disability  
payment from \$2,000 to \$2,500

Long-Term  
Disability

Decreased rates  
33% increase in coverage available from  
\$10,000 to \$15,000  
Includes EAP benefit



# Enhancements for 2014

## Benefit

## Plan change

FSA/HSA

Decreased fees

Added limited purpose FSA

Interest rates on HSA account balances  
from .05% to .25%

Investment threshold lowered from \$2,500  
to \$1,000



# Projected Savings

## Total 2014 Projected Premium Savings

Premium Savings for USG	
Basic Life Insurance (\$25K)	\$2,200,000
Premium Savings for Employees	
Supplemental Life Insurance	\$924,000
Short-Term Disability	\$21,000
Long-Term Disability	\$1,600,000
Dental	\$851,000
FSA/HSA	HSA fees reduced from \$2.25/month to \$1.50/month FSA fees reduced from \$4.00 – \$3.50/month to \$2.50/month



# Positive System-Wide Impact

- As Employees transition throughout the USG
  - No loss or lapse of coverage
  - No additional forms to complete
  - Less confusion
- Shared Services Center
  - Streamlined administration
  - Requires less programming = fewer errors and less cost
- Administrative Savings
  - Single broker across all USG institutions
  - \$544,000 in Performance Guarantee
  - Carrier funded implementation \$218,000

*"Creating A More Educated Georgia"*

**3. Wellness Mini-Grants**

Ms. Marion Fedrick, Vice Chancellor for Human Resources will present information on institutions awarded Wellness Mini-Grants.

**Background:** As part of launching a System-Wide wellness initiative we solicited the USG institutions in May 2013 to submit a proposal to come up with their best ideas on how to use funds to support activities that are aimed at improving wellness on their campus. These activities could be implemented System-Wide as part of the wellness initiative. Six institutions have been chosen to receive a \$10,000 Wellness Mini-Grant.



# 2013 Wellness Initiatives Grant

In 2013 we launched the first  
**BOR Wellness Initiative Grants Program**

- Wellness Funds – from BCBSGa were made available for our Campuses
- Grants Awarded at \$10,000
- Goal is to encourage healthy living and better outcomes
- 16-Institutions submitted wellness proposals
- 6-Grants Awarded



# 2013 Wellness Initiatives Grant

## Criteria

- Creativeness
- Partnerships
- Expected Participation levels
- Impact of the program to the employee
- Comprehensiveness of the program



# **2013 Wellness Initiatives Grant**

**Winners of the first BOR Wellness Grants!**

**Georgia Gwinnett College**

**Georgia Regents University**

**University of West Georgia**

**University of Georgia**

**Kennesaw State University**

**Columbus State University**

## **AGENDA**

### **COMMITTEE OF THE WHOLE COMMITTEE ON ORGANIZATION & LAW**

**September 11, 2013**

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**1. Policy Manual Review**

The System Office is in the process of a systematic review of the Board of Regents Policy Manual, part of a continuing commitment to process improvement.

This review is targeted to refine and improve policies that are outdated, unduly burdensome, or serve to hinder, rather than promote, institutional missions. These will be presented to the Board of Regents during its October 8-9, 2013, meeting for approval.

**2. Policy 1.2.4 Fiscal Responsibilities**

The Chancellor shall be responsible for the preparation for the Board of a suggested allocation of state appropriations to the USG institutions. This suggested allocation shall be accompanied by a statement of the basis upon which it is to be determined. The suggested allocation shall be transmitted to the Board by the Committee on Finance and Business Operations with such modifications as the Committee may deem necessary.

Budgets of the USG member institutions shall be submitted by heads of the institutions to the Chancellor. When the Chancellor has approved the budgets, the Chancellor shall submit all of the USG budgets to the Board for final approval.

The Chancellor, and/or the Chancellor's designee, is authorized to execute all documents concerning federal aid to the USG, including, but not limited to, applications, acknowledgments of grants, and other necessary documents, in the conduct of affairs on behalf of the Regents of the University System of Georgia in connection with the United States Government (BoR Minutes, 1966-67, pp. 414-415; February 2007; April 2007).

The Chancellor is further authorized to settle any claim or dispute against the Board or its employees for an amount not to exceed \$300,000 of Board of Regents' funding (BoR Minutes, May 2006).

The Chancellor and the Chancellor's designee are authorized and empowered to execute, accept, and deliver for, on behalf of, and in the name of the Board of Regents of the University System of Georgia and under its Seal, and without prior approval by the Board, the following documents:

1. Any and all rental agreements, supplemental agreements, and subrental agreements in which the Board of Regents is named as the tenant of the property rented and where the total rent to be paid by the Board does not exceed the sum of \$5,000 per month.
2. Any and all contracts, agreements, deeds, licenses, or other instruments related to the purchase or gift of real property (other than property acquired by condemnation) at a purchase price not to exceed the average of three separate appraisals made by independent and licensed real estate appraisers and where the purchase price (or gift value) of the real property does not exceed the sum of \$100,000. (BoR Minutes, April 2007).

The Chancellor, and/or the Chancellor's designee, is authorized to act without prior approval of the Board as the contracting officers for and on behalf of the Board of Regents, with authority to act for the Board in the execution of:

1. Construction contracts;
2. Change orders to construction contracts;
3. Contracts for professional services;
4. Selection of architects and engineers and execution of architectural/engineering contracts for the preparation of plans for new buildings or engineering projects,
5. Major remodeling;

6. Allocation of rehabilitation funds; and,
7. Other USG projects, except routine maintenance.

However, the authority so delegated shall not exceed the sum of \$1,000,000 for any one contractual obligation. The actions taken under the authority of this paragraph shall be reported annually to the Committee on Real Estate and Facilities (BoR Minutes, 1991-92, pp. 319-320).

The Chancellor, and/or the Chancellor's designee, is authorized to allocate to USG institutions, without prior approval of the Board, capital outlay appropriations – rehabilitation funds (cash or bonds) in amounts not to exceed \$200,000 for any one project. The actions taken under the authority of this paragraph shall be reported annually to the Committee on Real Estate and Facilities (BoR Minutes, 1991-92, pp. 319-320).

The Chancellor, and/or the Chancellor's designee, is authorized to delegate any or all of the above authority to act as contracting officers to individual USG institutions based upon an evaluation by the Chancellor or the Treasurer of the ability of an institution to properly administer the delegated authority. Such delegation of authority shall be administered in accordance with policies and procedures approved by the Chancellor, the Treasurer, or the Chancellor's designee (BoR Minutes, 1991-92, pp. 319-320).

**~~The Chancellor is authorized to develop procedures whereby nonmandatory (revenue-producing) auxiliary fees from campus operations, such as bookstore, dormitory, cafeteria, and vending machines, may be approved by him or her without prior approval by the Board (BoR Minutes, 1980-81, p. 22).~~**

### **3. Policy 1.4 Treasurer**

The Treasurer shall be elected by the Board, upon the recommendation of the Chancellor; he/she shall not be a member thereof. The Treasurer shall be present at all meetings of the Board except as otherwise determined by the Board. He/she shall be placed under bond in an amount to be determined by the Board.

The Treasurer shall invest funds available for investments and shall maintain custody of securities, subject to the approval of the Board. He/she shall maintain financial supervision over trust funds of various institutions. The Treasurer shall see that all bank deposits of the USG and its institutions are adequately covered by insurance. He/she shall authorize a person or persons at each of the USG member institutions to sign checks drawn on banks where funds of the respective institutions are deposited, and shall empower the appointed person or persons to sign any documents that may be required by the banks in order to carry out this authorization. He/she shall see that fidelity bonds are secured for all persons in the USG for whom such bonds are necessary or advisable.

The Treasurer shall supply members of the Board with quarterly reports showing the financial status of the USG and of each member institution, and shall analyze all budgets and make copies of such analyses available to the Chancellor and members of the Committee on Finance and Business Operations. The Treasurer shall provide the Chancellor and members of the Committee on Finance and Business Operations with any information that will be helpful in preparing recommendations for the Board on the allocation of state funds. He/she shall assemble financial data that may be used as a basis for requests to the Governor and General Assembly for appropriations for the support of the USG and its institutions.

The Treasurer shall see that USG institutions establish and maintain uniform and effective procedures of accounting, budgetary control, internal **controls** ~~checks and audits~~, inventory controls, and business practices, and shall advise institutions on all problems of a fiscal or business nature. **Accounting and reporting procedures of the Board of Regents shall be approved by the Chancellor and published by the Treasurer.** The Treasurer shall assist each institution in preparing a manual of business procedures to be followed by that institution, and shall assist **the Vice Chancellor for Human Resources** ~~institutions~~ in developing policies governing terms and conditions of employment of classified personnel. Such policies shall include regulations regarding salaries and wages paid to various types of employees, job classification and merit plans, promotions, sick leaves, vacations, insurance, and retirement.

The Treasurer shall prepare and publish annual reports on the financial operations of the USG and its institutions. He/she shall be authorized to sign on behalf of the Board all documents necessary to convey, assign, transfer or sell investments for the various trust accounts for which the Board of Regents is the designated trustee. He/she shall perform such other duties and have such other powers as the Board may authorize or as may be assigned to him/her by the Chancellor.

The ~~USG chief financial officer and the~~ Treasurer **is the USG chief financial officer and is** ~~are~~ authorized, with the approval of the Chancellor, to delegate to the chief business officer of any institution the authority to execute any and all documents that may be necessary, required, or

desirable in order to provide proper fiscal management of funds given to the institution or the Board of Regents for the benefit of the institution concerned.

Institutional chief business officers are responsible for enforcing the fiscal policies and procedures established by the Board of Regents, the Chancellor and the Treasurer. Institutional chief business officers shall immediately report to the Board Treasurer any situation that reasonably could be expected to create a deficit at an institution in coordination with the President's reporting of a deficit as required by the *Policy Manual*, Section 7.1.2.2 Deficits. Institutional chief business officers also must report to either the Treasurer or the USG chief audit officer any significant instances of non-compliance with Board Policy or business procedures that cannot be effectively remediated at the institution. To ensure accountability and effective fiscal management, the president of each institution shall consult with the Treasurer on significant personnel actions involving the institutional chief business officer to include appointment, qualifications for the position, and termination. The president shall determine the organizational and operating reporting relationships of the chief business officer at his or her institution.

**4. Policy 2.1 Election of Presidents by the Board**

The Board shall elect the presidents of institutions ~~at the April monthly meeting~~. Presidents shall not hold tenure at the institution but may hold, retain, or receive academic rank. They shall be elected each year for a term of one (1) year. The Chancellor shall notify them of their appointment, but such presidents shall not be entitled to a written employment contract. All such appointments will be made expressly subject to the Policies of the Board of Regents.

Persons holding tenure in the USG who receive an initial presidential appointment shall be required to relinquish their tenure before assuming the office of the president. No person shall be awarded tenure while serving as president (BoR Minutes, 1991-92, p. 34).

A person accepting the position of acting president at a USG institution shall not be a candidate for president of that institution (BoR Minutes, Aug. 2000, p. 63)

**5. Policy 2.2 Procedure for Selection of a President for USG Institutions\***

When a vacancy occurs in a presidency, the chancellor shall consult with the chair to decide whether to conduct a national search. If a search is conducted, the chancellor in consultation with the chair may appoint an institutional search committee. The committee shall be composed of representatives of the faculty, alumni, foundation, students, and the community. Faculty shall compose the largest number of institutional members of the committee. Except as provided below, the chancellor shall name a faculty member as the chair of the institutional search committee.

For searches at research institutions, the chair shall serve on the institutional committee and name six other regents to the institutional search committee, one of whom shall be the regent residing closest to the institution. In addition, for a research institution search, the board chair shall name a regent, from those appointed, as chair of the institutional committee.

The institutional committee shall submit 3 to 5 unranked names to a Regents Special Committee for consideration. The chair shall appoint the Regents Special Committee, one of whom shall be the Regent residing closest to the institution. In the case of presidential searches at research universities, the institutional committee shall submit 3 to 5 unranked names to the board for consideration. Authority to name one or more finalists rests exclusively with the Board of Regents.

***\*This supersedes prior policy, which follows below, unmarked for ease of reading***

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**2.2 Procedure for Selection of a President for USG Institutions**

The policy of the Board regarding the selection of a president for USG institutions shall be as follows.

**2.2.1 All Presidential Searches**

The Chancellor shall confer with the Search committee(s) and the Regents regarding the position description and any special qualifications that should be considered for the position. The Chancellor shall finalize the position description.

The Chancellor shall, in consultation with the Board Chair and Search Committee chair(s), determine when a search warrants the services of an executive search firm, and shall develop any necessary contractual agreement that specifies the particular role and reporting lines for such services, all on a case-by-case basis.

For each search, the committee(s) and executive search firm (if one is contracted) will advertise the position widely to reach a diverse audience of candidates, making all reasonable efforts to attract a pool of well-qualified candidates. The committee(s), advised and aided by an executive search firm to the extent that such services have been contracted, will receive nominations and applications and undertake an initial evaluation of applicants.

Insofar as is compatible with state law, all parties to the search, screen, and selection process shall maintain strict confidentiality as to the identity of applicants and any considerations of their credentials, while making efforts to keep the institution community and the public appropriately informed as to the general progress of the search (BoR Minutes, September, 2006; March, 2008).

### 2.2.2 Research Universities

A presidential search is initiated by the Chancellor, with the agreement of the Board. For research universities, the Presidential Search Committee shall consist of Regent and non-Regent members. The Chair shall appoint seven (7) Regents as voting members to serve on the Presidential Search Committee, one of whom shall be the Board Chair and one of whom shall be the Regent residing in closest proximity to the institution. The Board Chair shall appoint a Chair of the Presidential Search Committee from among the Regents appointed to the Presidential Search Committee. Any vacancies of Regents occurring after the formation of the Presidential Search Committee may be filled by the Board Chair.

The Board Chair, in consultation with the Chancellor and the Committee Chair, shall select the non-Regent members of the Presidential Search Committee. The non-Regent voting membership of such committee shall consist of six faculty representatives from the institution, one representative of the administration and staff, one student, one representative of the institution's foundation, one representative of the institution's alumni association, and three representatives of the state-at-large, in addition to seven Regents, as provided above. For each committee position which the Board Chair requests its advice, the respective institution, foundation, or alumni association shall provide two nominations. Any vacancies of non-Regents occurring after the formation of the Presidential Search Committee may be filled by the Board Chair.

The Presidential Search Committee shall identify to the Chancellor and the Board Chair from three to five unranked candidates to be presented to the full Board of Regents for consideration. The Board of Regents may request a further search for applicants, or further consideration by the Presidential Search Committee of any applicant in addition to the candidates recommended. The Board of Regents may interview candidates and shall select the president. At the discretion of the Chancellor and the Board Chair, site visit(s) also may be undertaken prior to final selection.

### 2.2.3 Regional Universities, State Universities, and Colleges

A presidential search is initiated by the Chancellor, with the agreement of the Board. For regional universities, state universities, and colleges, a Special Regents' Search Committee shall be appointed by the Chair of the Board and will consist of three (3) Regents as voting members, selected as follows. The Board Chair shall, at the beginning of his/her term as Chair, identify six (6) Special Regents' Search Committees, each of which shall be chaired by one of the six most senior members of the Board of Regents. The next six most senior Regents shall be assigned to the six Special Regents' Search Committees in reverse descending order of seniority so that the most senior Regent is paired with the least senior Regent of the next six. The remaining Regents shall be assigned to one of the six Special Regents' Search Committees at the discretion of the Board Chair.

In the event of a vacancy in the presidency of a regional or state university or a college, the Board Chair shall assign one of the six Special Regents' Search Committees as the Committee with respect to that vacancy. In making such assignments, the Board Chair shall alternate the six Committees in turn so that each Committee has a relatively equal workload. The Chair of the Board and the Regent residing in closest proximity to the institution shall also serve as voting members. The Chancellor shall serve as an ex officio, nonvoting member. Seniority shall be determined by date of appointment. In the case of Regents appointed on the same date, seniority shall be determined by alphabetical order. Any vacancies occurring after the formation of the Special Regents Search Committee may be filled by the Board Chair.

The institution Presidential Search and Screen Committee shall be appointed by the Chancellor in consultation with the Board Chair. The voting membership of the campus Presidential Search and Screen Committee shall consist of three (3) faculty representatives from the institution, at least one (1) representative of the administrative staff, at least one (1) student, and at least two (2) representatives of the surrounding community (and region, as appropriate), including the institution's foundation and its alumni association and comprising up to one-third of the total voting membership of the committee. For each committee position from which the Chancellor requests its advice, the respective institution, foundation, or alumni association shall provide two (2) nominations. The Chancellor will appoint the committee's chair from among the committee's voting members. Any vacancies occurring after the formation of the institution Presidential Search and Screen Committee may be filled by the Chancellor.

The institution Presidential Search and Screen Committee shall keep the Chancellor and the Special Regents Search Committee informed as to the progress of its deliberations, and shall apprise the Special Regents Search Committee of the names of candidates removed from and retained for consideration during each phase of the screening and selection process. The institution Presidential Search and Screen Committee shall identify to the Chancellor and the Chair of the Special Regents' Search Committee from three (3) to five (5) unranked candidates to be presented to the Special Regents' Search Committee.

The Special Regents' Search Committee may request a further search for applicants, or further consideration by the institution Presidential Search and Screen Committee of any applicant in addition to the candidates recommended. The Special Regents' Search Committee and the Chancellor shall jointly make a recommendation to the full Board of Regents, which shall select the president. At the discretion of the Chancellor and the Chair of the Special Regents' Search Committee, site visit(s) also may be undertaken prior to the final selection.

**6. Policy 2.4.4 Educational Leave and Continued Employment**

Any person vacating a USG presidency that he/she has held for not less than five (5) years may, at the discretion of the Chancellor, be:

1. Granted twelve (12) months educational leave with pay. Such educational leave may be extended by the Chancellor for an additional twelve (12) months. In no event shall the duration of such educational leave exceed twenty-four (24) months. Any paid educational leave granted under this policy shall terminate immediately upon acceptance by the leave recipient of full-time employment during the period of leave.
2. Employed in a professional or administrative position within the USG. Employment beyond the second year, if any, shall be under such terms and conditions as determined by the Chancellor or the employing institution.
3. Awarded an academic appointment at the rank of professor at a USG institution. Such appointment may, consistent with accreditation requirements and the needs of the institution, include an award of tenure by the Chancellor. Compensation and other terms of employment beyond the second year of appointment shall be as determined by the institution.

Except as otherwise provided in this section, the terms and conditions of such employment in items 2 and 3 above shall be as provided in Section 8.0 of this Policy Manual.

The compensation during any period of leave, employment, or appointment granted under this policy shall be as determined by the Chancellor. In making such determination, the Chancellor shall take into consideration the base salary and other compensation of the outgoing president prior to his/her vacating the presidency.

Nothing in this section shall prohibit any cooperative organization of the USG from supplementing the compensation of a former president during any period of leave, employment, or appointment granted under this section **subject to approval of said compensation by the Chancellor.**

Nothing contained in this section shall govern any terms or conditions of educational leave or employment beyond two (2) years from the date a person leaves the presidency of a USG institution (BoR Minutes, 1991-92, pp. 33-34).

## **7. Policy 2.5.3 Personnel Policies**

The president shall be responsible for the initial appointment of faculty members and administrative employees of each institution, the salary and all promotions of each, and be authorized to make all reappointments of faculty members and administrative employees, except as otherwise specified in this Policy Manual. The president has the right and authority to grant leaves of absence for up to one (1) year for members of the faculty for study at other institutions or for such reasons as the president may deem proper.

He/she shall make **such reports as required from time to time** ~~an annual report~~ to the Board, through the Chancellor or his/her designee, of the condition of the institution under his/her leadership (BoR Minutes, February, 2007; **October 2013**).

The president of each institution, or his/her designee, is authorized to accept on behalf of the Board the resignation of any employee of his/her institution (BoR Minutes, 1977-78, p. 123; 1982-83, p. 225).

### 8. Policy 2.5.4 Agreements

The president of each institution, or the president's designee, shall have the authority to execute, accept, or deliver, on behalf of the Board, the following types of research agreements, settlement agreements, service agreements, and reciprocal emergency law enforcement agreements affecting his/her institution:

1. Research or service agreements whereby the institution concerned, for monetary compensation or other good and valuable consideration, agrees to perform certain institution-oriented research or other personal services within a time period of one (1) year or less.
2. Agreements between USG institutions and hospitals or other organized medical facilities, both public and private, ~~located within the State of Georgia~~, whereby the hospital or medical facility concerned agrees to provide clinical services to nursing and other students enrolled in nursing and allied health programs at the institution concerned. Said agreements ~~shall be effective for one year with the option of annual renewal as specified therein and~~ shall be subject to cancellation by either party.
3. Reciprocal emergency law enforcement agreements between USG institutions and county and municipal authorities, as authorized by the Georgia Mutual Aid Act, as amended (BoR Minutes, 1993-94, pp. 63-64).
4. Settlements of grievances and complaints, including those filed by state and federal agencies, that do not include a monetary commitment of more than \$100,000. Notice of settlements shall be filed with the University System Office of Legal Affairs (BoR Minutes, May 2006; April, 2007).
5. Any agreements necessary for the day-to-day operation of the institution (BoR Minutes, April, 2007).

## **9. Policy 2.8 Compensation of Presidents**

The salaries, **taxable income** and associated fringe benefits for USG presidents and the Chancellor, as approved annually by the Board of Regents, shall be paid exclusively from state appropriations allocated to each institution. State appropriations shall be used to pay salary, housing allowance, subsistence allowance, **auto allowance, relocation expenses** and, where applicable, salary supplement, supplemental fringe benefits, deferred compensation, and any other items as approved by the Board. State appropriations will also pay for fringe benefits for presidents that are available to all USG employees. **Individuals receiving an auto allowance under a non-accountable plan for taxation purposes are not eligible for mileage reimbursements associated with travel within the home county where the institution is headquartered and are otherwise subject to the provision of the USG's travel regulations as outlined in the Business Procedures Manual.**

The annual merit salary increase paid from state funds shall be based upon the approved salary, exclusive of any allowance, supplement, or deferred compensation (BoR Minutes, August 2004).

Non-state funds may pay for expenses and allowances such as civic memberships, business-related entertainment, **and other expenses associated with the operations of the office of the president but not resulting in taxable income to the president.** ~~**automobile, auto allowance, maintenance and insurance for automobiles, and relocation expenses.**~~

**10. Policy 7.2.2 Auxiliary Enterprises Revenues and Expenditures**

Auxiliary enterprises revenues and expenditures shall be defined as all revenues received and expenditures made for functions and activities that are related to the mission of USG institutions including, but not limited to:

1. Housing;
2. Food Services;
3. Student Health Services;
4. Student Activities;
5. Intercollegiate Athletics (excluding intercollegiate athletics which are operated under the authority of a separately incorporated athletic association);
6. Parking;
7. Transportation;
8. Stores and Shops; and
9. Vending and Other Services.

Refer to Section 15.0, Auxiliary Enterprise Funds, of the Business Procedures Manual for more information on auxiliary enterprise funds.

Auxiliary enterprise operations shall operate on a self-supported basis with revenues derived from student fees and other non-state sources, except as provided below. Each auxiliary enterprise operation shall be charged for its share of plant operations and maintenance expense as a direct expense, and/or charged on the basis of an allocation methodology, such as share of total institutional square footage. USG institutions may choose also to charge administrative overhead to recoup general costs expended on behalf of each operation. **USG institutions shall, notwithstanding the above, allocate at least all direct expenses to the respective auxiliary.**

Each institution shall develop and update annually a five-year plan for each auxiliary enterprise operation that defines the level and manner of service to be provided, planned expenditures and sources of revenue, including projected fee requirements. The format and content of each plan shall be determined by the USG chief fiscal officer, but must minimally ~~shall~~ contain the following:

1. A statement regarding the role of the enterprise in the context of the institution's academic mission.
2. A statement of goals and objectives to be achieved over the course of the five-year plan.
3. A statement on operating strategy, including services to be provided and sources of revenue, including student fees.
4. A financial pro forma that projects future revenues and expenditures consistent with stated goals and objectives. The method used to allocate plant operations costs and other indirect costs, if charged, also shall be described in the five-year plan.
5. The plan shall provide for an adequate reserve to cover anticipated renewals and replacements and other contingencies, as necessary (BoR Minutes, January 2010).

Exceptions to the requirement that institutions operate their auxiliary enterprises on a self-

supporting basis shall be recognized as follows:

1. Institutions may choose to operate some auxiliary enterprise activities on a loss basis, but must indicate in their five-year plans how the costs of such activities will be covered by revenues generated through other auxiliary operations and must also provide an alternative plan reflecting the elimination or privatization of the auxiliary. ~~It shall be the~~ The Board of Regents may, upon recommendation of the Chancellor, direct the institution to eliminate or privatize the auxiliary ~~determination as to whether such losses are sustainable based on the institution's five-year plan.~~
2. Institutions may apply general fund resources to auxiliary enterprise operations where such expenditures can be justified as supporting the primary mission of the institution; however, use of general fund resources for auxiliary enterprise operations is strongly discouraged and must be approved in advance by the Chancellor under procedures established by the USG chief fiscal officer. In no instance may general fund revenues be used to support athletic scholarships. The use and amount of general revenues applied to the support of auxiliary enterprise operations shall be included in the five-year plan.

Accounting records for auxiliary enterprises will be maintained on the full accrual basis. Therefore, funded depreciation will be required for all auxiliary enterprise service equipment, buildings, infrastructure and facilities, and other improvements. The reserve for depreciation will be used for repair and replacement of auxiliary assets according to guidelines provided in Section 7.0, Capitalization, of the Business Procedures Manual. The funds collected will be left with the institutions (BoR Minutes, February, 2007).

**11. Policy 7.3.4.1 Out-of-State Tuition Waivers\***

An institution may award out-of-state tuition differential waivers and assess in-state tuition for certain non-Georgia residents under the conditions listed below. Notwithstanding any provision in this policy, no person who is unlawfully present in the United States shall be eligible for any waiver of the tuition differential (BoR Minutes, June 2010).

**Note:** For the definition of residency status, see Section 4.3 of this Policy Manual.

**Academic Common Market**

Students selected to participate in programs offered through the Academic Common Market.

**International and Superior Out-of-State Students**

International students and superior out-of-state students selected by the institution president or an authorized representative, provided that the number of such waivers in effect does not exceed four percent (4%) for the University of Georgia, Georgia Institute of Technology, Georgia State University, Georgia Regents University, and two percent (2%) for all other institutions of the equivalent full-time students enrolled at the institution in the fall term immediately preceding the term for which the out-of-state tuition is to be waived. The proportionate percentage of out-of-state tuition waived shall be used when determining the number of waivers in effect such that a full waiver of out-of-state tuition counts as one waiver, while a 50% waiver of out-of-state tuition counts as a .5 waiver (BoR Minutes, April 2012, October 2013).

*\*The remainder of this policy is unaltered*

**12. Policy 7.7.2 Employee Purchasing**

Absent a specific and approved exemption **in state law or as approved by the Chancellor**, USG employees shall not purchase goods or services for personal use through channels used in the purchase of goods and services for USG operation (BoR Minutes, 1955-56, pp. 254-55).

### **13. Policy 8.2.3 Employment of Relatives**

For the purpose of this policy, relatives are defined as husbands and wives, parents and children, brothers, sisters, and any in-laws of any of the foregoing (BoR Minutes, February 14, 1973, p. 312). The basic criteria for the appointment and promotion of USG employees shall be appropriate qualifications and performance as set forth in the policies of the Board of Regents. Relationship by a family or marriage shall constitute neither an advantage nor a disadvantage.

~~No individual shall be employed in a department or unit that will result in the existence of a subordinate-superior relationship between such individual and any relative of such individual through any line of authority. As used herein, "line of authority" shall mean authority extending vertically through one or more organizational levels of supervision or management (BoR Minutes, 1989-90, p. 250).~~

No USG employee shall participate in any way in decisions about a personnel matter which may directly affect the selection, appointment, evaluation, retention, tenure, compensation, promotion, termination, work responsibilities, or other terms or conditions of employment of a relative, as defined above. If a USG institution wishes to employ an individual in a position or department that would otherwise violate the prohibition stated above, the institution may do so if an alternative reporting relationship can be implemented that would preclude either relative from directly influencing the performance evaluation or compensation of the other relative. Any such alternative arrangement must be approved by the Chancellor.

~~This standard does not apply to the temporary or part-time employment of children under age 25, nor to any individual employed as of February 14, 1990, at any institution where a relative of such individual then holds a superior position at least one level of supervision removed from such individual in any line of authority. Exceptions may be approved by the Board of Regents upon recommendation of the Chancellor as being clearly in the best interest of the institution and the USG.~~

**14. Policy 8.2.23 Amorous Relationships**

A USG faculty or staff member, including a graduate teaching assistant, is prohibited from having an amorous relationship with any student who the faculty or staff member supervises, teaches, or evaluates in any way. Consistent with Policy 8.2.3, a USG employee is prohibited from having an amorous relationship with any other employee if either employee supervises, evaluates, or in any other way directly affects the terms or conditions of the other's employment. Any individual who violates this policy is subject to disciplinary action commensurate with the offense, up to and including termination.

**15. Policy 8.3.2.2 Establishment of Named ~~Faculty~~ Positions\*****Support of ~~Academic~~ Positions from Gifts and Endowments**

No endowed chair, professorship, ~~or~~ fellowship, **or administrative position** will be established or announced without prior approval of the Board of Regents, and no initial appointment will be made to a chair, professorship, ~~or~~ fellowship, **or administrative position** without prior approval by the Board. Recommendations to the Board concerning specially designated ~~academic~~ positions will be made through the Chancellor to the Board. Before the final action of the Board, such recommendations will be referred to the Finance and Business Operations Committee and the Academic Affairs Committee (BoR Minutes, August 2007).

*\*The remainder of this policy is unaltered*

**16. Policy 8.3.7.2 Tenure Requirements**

Tenure resides at the institutional level. Institutional responsibility for employment of a tenured individual is to the extent of continued employment on a 100 percent workload basis for two (2) out of every three (3) consecutive academic terms until retirement, dismissal for cause, or release because of financial exigency, or program modification as determined by the Board.

Only assistant professors, associate professors, and professors are eligible for tenure. Normally, only faculty who are employed full-time (as defined by Regents' policies) by an institution are eligible for tenure. However, faculty members holding these professorial ranks who are employed by or on the staff of **Georgia Regents University** a **USG institution** on less than a full-time basis, and **who are assigned by the USG institution to** or hold an appointment at **a non-USG corporate or governmental entity** ~~the Veterans Administration Medical Center-Augusta,~~ shall, **subject to the approval of the Chancellor**, be eligible for promotion and/or the award of tenure by the institution president (BoR Minutes, August 2007). ~~Refer to Section 8.3.7.9 of this Policy Manual for more information on tenure for Georgia Regents University.~~

The term "full-time" is used in these tenure regulations to denote service on a 100 percent workload basis for at least two (2) out of three (3) consecutive academic terms. Faculty with non-tenure track appointments shall not acquire tenure. The award of tenure is limited to the above academic ranks and shall not be construed to include honorific appointments, such as adjunct appointments (BoR Minutes, October 2008).

**17. Policy 8.3.9.1 Grounds for Removal**

A tenured or non-tenured faculty member may be dismissed before the end of his/her contract term for any of the following reasons, provided that the institution has complied with procedural due process requirements:

1. Conviction or admission of guilt of a felony or of a crime involving moral turpitude during the period of employment—or prior thereto if the conviction or admission of guilt was willfully concealed.
2. Professional incompetency, neglect of duty, or default of academic integrity in teaching, in research, or in scholarship.
3. Unlawful manufacture, distribution, sale, use or possession of marijuana, a controlled substance, or other illegal or dangerous drugs as defined by Georgia laws; teaching or working under the influence of alcohol which interferes with the faculty member's performance of duty or his/her responsibilities to the institution or to his/her profession (BoR minutes 1989-90, pp.384-385).
4. Conviction or admission of guilt in a court proceeding of any criminal drug offense (BoR Minutes, 1989-90, pp. 384- 385).
5. Physical or mental incompetency as determined by law or by a medical board of three (3) or more licensed physicians and reviewed by a committee of the faculty.
6. False swearing with respect to official documents filed with the institution.
7. Disruption of any teaching, research, administrative, disciplinary, public service or other authorized activity.
8. Violation of, among other policies, Board Policy 8.2.1 (non-discrimination), Board Policy 8.2.16 (sexual harassment), or Board Policy 8.2.23 (amorous relationships).
89. Such other grounds for dismissal as may be specified in the Statutes of the institution.

Each institution, as a part of its statutes, may supplement Regents' policies governing causes for dismissal and procedures for dismissal. Each institution should provide for standards governing faculty conduct, including sanctions short of dismissal, and procedures for the implementation of such sanctions. In the imposition of sanctions, the burden of proof lies with the institution (BoR Minutes, 1951-52, pp. 315-319, pp. 159-60; 1966-67, p. 206; 1969-70, pp. 21-22; 1974-75, pp. 304-313; 1982-83, p. 254).

**18. Policy 9.1.7 Naming of Places, Colleges or Schools\***

The Board of Regents considers the naming of a place or an academic unit in honor of a living or deceased individual, corporation, foundation, or organization to be one of the highest and most distinct honors that it can bestow. Naming a place or an academic unit requires prior authorization by the Board of Regents and shall be in accord with Board of Regents procedures and guidelines.

The naming policy shall apply to the naming of all Board of Regents real estate and facilities, as defined in Section 9.1 of this Policy Manual. This includes all property owned or leased by the USG, including facilities constructed, donated, or acquired by affiliated organizations of the institutions. (Refer to Section 17.0, Affiliated Organizations, of the Business Procedures Manual, for more information on affiliated organizations.)

The president of an institution is authorized to name, without prior approval of the Board of Regents, interior spaces and academic units, such as departments. The president is also authorized to remove such names. The term “interior space” includes rooms, hallways, floors, and features, as well as, other enclosed or conditioned space(s) within buildings. Institutions shall provide a report on interior namings and naming removals as information only to the USG chief external affairs officer at the end of each calendar year.

The naming policy shall also apply to the naming of colleges and schools of all USG institutions.

Board authorized namings shall not be modified. The namings of facilities and grounds of an institution will endure only for the useful life of the facility or feature and not in perpetuity. If a facility or area is substantially changed, a named building or area may no longer exist. In that event, the president of an institution may determine if maintaining the name for transfer to a new facility or area is appropriate and seek Board approval as appropriate.

Situations may occur that would warrant the removal of a name. Where naming authority lies with the Board of Regents, so does the authority and responsibility to remove a name.

Namings may be authorized for outstanding and distinguished service, for philanthropic giving, or both. The Board will authorize namings to honor a living person only when that person has been disassociated from employment by the USG or from local, state, or federal government employment for at least two (2) years prior to seeking Board approval. In the event that the individual being honored is no longer living, the two (2) year waiting period may be waived.

All proposed namings shall be submitted to the USG chief administrative officer who shall distribute the proposal for integrated review and in conjunction with the chancellor submit the request to the Board of Regents for action.

Naming a place or an academic unit is a significant fund raising opportunity. Presidents of institutions should maximize the potential of fund raising in association with any naming. Namings authorized without associated fund raising should be the exception.

In order for a place or an academic unit to be named based upon a contribution, the gift will comply with the following guidelines:

1. The gift must be in irrevocable form to be paid within a five-year period and based upon a signed pledge commitment.
2. Where possible, namings should be associated with endowment gifts; if a gift is to construct a facility, presidents are encouraged to seek at least a portion of the gift for endowment to support the facility or academic programs associated with the facility.
3. Generally, deferred gifts such as life insurance and bequests are not to be used for current naming opportunities. Institutions should discuss with the interested donor(s) about the possible naming opportunities that may be available when the gift is actually received. No request for a naming should be made to the Board based on a deferred gift.
4. In cases where a gift is paid over a period of time, presidents should make the formal naming request to the Board only when at least half of the total gift has been received by the institution.

USG institutions vary and “outstanding service” and “philanthropic giving” is intended, to a certain extent, to be a flexible standard. Each naming situation must be judged on its merits after taking into account the facts that are relevant to the person or entity being honored and the institution involved. The president of each institution should ensure that the proposed naming is consistent with the interest of the institution and the USG.

**Institution Policy:**

Institutions shall also maintain their own naming policy. The policy should establish minimums for financial commitments corresponding to such naming opportunities. In setting minimums, institutions should benchmark against institutions similar in size, scope and mission. Institutions shall provide copies of their naming policy to the USG chief administrative officer.

***\*This supersedes prior policy, which follows below, unmarked for ease of reading***

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The Board of Regents considers the naming of a place in the USG in honor of a living or deceased individual, corporation, foundation, or organization to be one of the highest and most distinct honors that it can bestow. Place naming shall require authorization by the Board of Regents and shall be in accord with Board of Regents procedures and guidelines.

The place naming policy shall apply to the naming of all Board of Regents real estate and facilities, as defined in Section 9.1 of this Policy Manual. This includes all property owned or leased by the USG, including facilities constructed, donated, or acquired by affiliated organizations of the institutions. Refer to Section 17.0, Affiliated Organizations, of the Business Procedures Manual, for more information on affiliated organizations.

Board authorized place namings are not to be modified or appended. The place namings of facilities and grounds of an institution will endure only for the useful life of the facility or feature and not in perpetuity. If a facility or area is demolished, destroyed, developed or substantially

changed, a named building or area may no longer exist. In that event, the president of an institution may determine if maintaining the name for transfer to a new facility or area is appropriate. The president ultimately determines the validity of maintaining a name for transfer at the institution level and shall seek Board approval as appropriate.

Situations may occur that would warrant the removal of a name from a place in the USG. Circumstances may dictate that the parameters under which a name was bestowed have changed to the extent that consideration must be given to removing the name. As place naming authority lies with the Board of Regents, so does the authority and responsibility to remove a name.

The president of an institution is authorized to act, without prior approval of the Board of Regents, in the authorization of interior space namings, and interior space naming removals, on behalf of the Board of Regents, with authority to act for the Board in the authorization of interior space names, and removal of names, that are in accordance with the Board of Regents place naming procedures and guidelines. The term “interior space” includes rooms, hallways, floors, and features as well as other enclosed or conditioned space(s) within buildings. Institutions shall provide a report on namings and naming removals for interior space, as information only, to the USG chief facilities officer at the end of each calendar year in accordance with Board procedures and guidelines.

USG place naming is a significant fund raising opportunity. The raising of funds related to place naming is encouraged as an important resource for institutional advancement. Presidents of institutions should maximize potential of fund raising in association with place naming.

When naming is to honor a living person for outstanding and distinguished service as a public servant, and not in recognition of a gift, that person must have been disassociated from employment by or service to the USG or from local, state, or federal government employment for at least two (2) years prior to the naming. In the event that the individual being honored is no longer living, the two (2) year waiting period may be waived.

USG institutions vary and “outstanding service” and “philanthropic giving” is intended, to a certain extent, to be a flexible standard. Each naming situation must be judged on its merits after taking into account the facts that are relevant to the person or entity being honored and the institution involved. The president of each institution should ensure that the proposed naming is consistent with the interest of the institution and the USG and that the value of service warrants the actions proposed.

All proposed namings will be submitted to the USG chief facilities officer who shall then submit the recommendations to the Board of Regents for approval in accordance with the Board’s place naming procedures and guidelines. Institution presidents are responsible for coordinating announcements, events, or any other actions or activities associated with place namings in a manner that reflects the Board’s place naming authority.

Institutions shall maintain current guidelines for place naming opportunities covered by Board policy, including appropriate financial commitments corresponding to such naming opportunities. Updates of institution place naming guidelines will be submitted to the USG chief facilities officer to ensure compliance with Board policy. The USG chief facilities officer shall

maintain records on place namings and report periodically to the Board on the history of place (facilities and interior space) namings, including the status of fund raising in association with such namings (BoR Minutes, August, 2007).

**19. Policy 9.13.2 Campus Security and Police**

The Board of Regents recognizes it is essential to maintain the safety and security of the campus environment. Each USG institution has the responsibility to employ security and police policies, standards, and practices to minimize the risk of disruption to the campus community.

Each institution shall establish and maintain a department responsible for providing security and police services and shall designate an individual to serve as the director of public safety or chief of police. The director or chief of police will be assigned the management responsibility and authority for conducting and coordinating security and police services. The director of public safety or chief of police shall consult with the USG chief of police on major organizational policies and procedures.

The USG chief of police shall serve as a liaison to the Board of Regents on security and police service matters. The USG chief shall maintain guidelines that all USG institutions should consider in the development and implementation of security and police services.

Each director or chief of police at an institution shall be certified in accordance with the Georgia Peace Officer Standards and Training Council (POST) rules and regulations. Prior to employment, candidates for director or chief of police positions must meet the requirements for entry into the state mandated police academy and eligibility to obtain POST certification within 12 months of employment. Any changes in the individual's name, title, certification status and contact information will be provided to the USG chief of police.

Each director or chief of police at an institution shall have a direct reporting relationship to a vice president or above of that institution. The president of each institution will determine the reporting relationship.

The vice president or president of each institution shall consult with the USG chief on significant personnel actions involving the director of public safety or chief of police to include appointment, qualifications for the position, and termination.

Each institution shall notify the USG chief of police, or designee, upon receipt of any reports of significant crimes or threats reported to or known by the institution, and of any potential or actual events that may disrupt the operations of the campus community.

**AGENDA**  
**COMMITTEE ON ACADEMIC AFFAIRS**  
**September 11, 2013**

<b><u>Agenda Item</u></b>	<b><u>Page No.</u></b>
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**STANDING FOCAL AREAS**

- Complete College Georgia (Key indicators reports in appendix)
- Academic Program Inventory & Productivity
- New Instructional Delivery Models

**INFORMATION ITEMS**

- Financial Aid Briefing

**II.        Program Modification Requests:**

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**Program Termination Requests:**

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| 2. Request to Terminate Five Associate of Applied Science Degrees, Fort Valley State University | 3 |
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**III.       Named/Endowed Faculty Positions:**

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| 3. Establishment of the Arch Professorship for Public and International Affairs, University of Georgia  | 4 |
| 4. Redesignation of the Case Distinguished Chair of Psychiatry and Health Behavior to the Case Distinguished University Chair of Psychiatry and Health Behavior, Georgia Regents University                                   | 5 |
| 5. Redesignation of the Georgia Family Practice (GAFP) Joseph W. Tollison, M.D. Distinguished Chair to the Georgia Family Practice (GAFP) Joseph W. Tollison, M.D. Distinguished University Chair, Georgia Regents University | 6 |
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| 7. Named Faculty Position Appointments  | 8 |

1. **Request for a Substantive Change and Name Change to the Bachelor of Science with a major in Exercise and Health Science, Kennesaw State University**

**Recommendation:** That the Board approve the request of President Daniel S. Papp that Kennesaw State University (“KSU”) be authorized to substantively change and rename the existing Bachelor of Science with a major in Exercise and Health Science, effective September 11, 2013.

**Abstract:** The program requirements being modified in the Bachelor of Science with a major in Exercise and Health Science reflect the reorganization of the Department of Health, Physical Education, and Sport Science into two new departments: Department of Exercise Science and Sport Management (ESSM) and Department of Health Promotion and Physical Education (HPE). As a result of the reorganization, the name of the degree has been changed to a Bachelor of Science with a major in Exercise Science (health promotion component was removed). The revised curriculum now includes courses that emphasize exercise science, such as physiology of exercise, strength and conditioning, and exercise prescription. These degree modifications result in no net change in semester credit hours.

2. **Request to Terminate Five Associate of Applied Science Degrees, Fort Valley State University**

**Recommendation:** That the Board approve the request of President Ivelaw L. Griffith that Fort Valley State University (“FVSU”) be authorized to terminate the following degree programs, effective September 11, 2013.

**Abstract:** The institution has confirmed that there are no students matriculating through these programs and there will be no adverse impact on faculty members or students by terminating these programs.

- A. Associate of Applied Science in Agriculture Engineering Technology
- B. Associate of Applied Science in Electronic Engineering Technology
- C. Associate of Applied Science in Infant and Child Development
- D. Associate of Applied Science in Ornamental Horticulture
- E. Associate of Applied Science in Veterinary Technology

3. **Establishment of the Arch Professorship for Public and International Affairs, University of Georgia**

**Recommended:** That the Board approve the request of President Jere Morehead that the University of Georgia (“UGA”) be authorized to establish the Arch Professorship for Public and International Affairs, effective September 11, 2013.

**Abstract:** UGA seeks approval to establish the Arch Professorship for Public and International Affairs within the School of Public and International Affairs. The University of Georgia Foundation, through its own gift, has confirmed that \$328,901 is on deposit to establish the endowed position. The Professorship was established to support teaching and research. The individual named to fill the position will be a recognized scholar who will further advance the mission of the academic unit.

4. **Redesignation of the Case Distinguished Chair of Psychiatry and Health Behavior to the Case Distinguished University Chair of Psychiatry and Health Behavior, Georgia Regents University**

**Recommended:** That the Board approve the request of President Ricardo Azziz that Georgia Regents University (“GRU”) be authorized to redesignate the Case Distinguished Chair of Psychiatry and Health Behavior to the Case Distinguished University Chair of Psychiatry and Health Behavior, effective September 11, 2013.

**Abstract:** GRU seeks approval to redesignate the Case Distinguished Chair of Psychiatry and Health Behavior to the Case Distinguished University Chair of Psychiatry and Health Behavior. The redesignation elevates the position based on additional philanthropic gifts provided to the institution. The MCG Foundation has confirmed that an endowment of \$2 million is available to support the endowed position.

5. **Redesignation of the Georgia Family Practice (GAFP) Joseph W. Tollison, M.D. Distinguished Chair to the Georgia Family Practice (GAFP) Joseph W. Tollison, M.D. Distinguished University Chair, Georgia Regents University**

**Recommended:** That the Board approve the request of President Ricardo Azziz that Georgia Regents University (“GRU”) be authorized to redesignate the Georgia Family Practice (GAFP) Joseph W. Tollison, M.D. Distinguished Chair to the Georgia Family Practice (GAFP) Joseph W. Tollison, M.D. Distinguished University Chair, effective September 11, 2013.

**Abstract:** GRU seeks approval to redesignate the Georgia Family Practice (GAFP) Joseph W. Tollison, M.D. Distinguished Chair to the Georgia Family Practice (GAFP) Distinguished University Chair. The redesignation elevates the position based on additional philanthropic gifts provided to the institution. The MCG Foundation has confirmed that an endowment of \$2 million is available to support the endowed position.

6. **Establishment of the University of Georgia Foundation Professorship in Human Health, University of Georgia**

**Recommended:** That the Board approve the request of President Jere Morehead that the University of Georgia (“UGA”) be authorized to establish the University of Georgia Foundation Professorship in Human Health, effective September 11, 2013.

**Abstract:** UGA seeks approval to establish the University of Georgia Foundation Professorship in Human Health within the College of Public Health. The University of Georgia Foundation has confirmed that \$257,736 is on deposit to establish the endowed position. The Professorship was established to support teaching and research in the College of Public Health. The individual named to fill the position will be used to support teaching and research within the College.

**7. Named Faculty Position Appointments**

Details regarding institutional requests to appoint faculty with the appropriate qualifications into named faculty positions are found in the supplemental agenda. The following are included this month.

**Institution Name:** Georgia College & State University

**Faculty's Name:** Mr. Leon Johnson

**Chair/Professorship Name:** Martha Daniel Newell Visiting Scholar

**Institution Name:** Georgia Institute of Technology

**Faculty's Name:** Dr. Andres Garcia

**Chair/Professorship Name:** Regents' Professor

**Institution Name:** Georgia Institute of Technology

**Faculty's Name:** Dr. Armisted "Ted" Russell

**Chair/Professorship Name:** Regents' Professor

**Institution Name:** Georgia Institute of Technology

**Faculty's Name:** Dr. William L. Melvin

**Chair/Professorship Name:** Regents' Researcher

**Institution Name:** Georgia Institute of Technology

**Faculty's Name:** Dr. Scott S. Bair

**Chair/Professorship Name:** Regents' Researcher (second term)

**Institution Name:** University of Georgia

**Faculty's Name:** Dr. Stefanie Lindquist

**Chair/Professorship Name:** Dean and Professor

**University System of Georgia**  
**Awards/Degrees Conferred, FY2008 through FY2012**  
**For Degrees and Majors Authorized as of June 2013**

<b>Institution</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>Avg of Five Years</b>	<b>1-Year Percent Change</b>	<b>5-Year Percent Change</b>
<b><i>Research Universities</i></b>								
Georgia Health Sciences University*	738	838	852	840	825	819	-1.8%	11.8%
Georgia Institute of Technology	4,494	5,067	5,021	5,349	5,277	5,042	-1.3%	17.4%
Georgia State University	5,809	6,124	6,430	6,702	7,209	6,455	7.6%	24.1%
University of Georgia	8,911	8,950	9,021	9,587	9,515	9,197	-0.8%	6.8%
<b><i>Comprehensive Universities</i></b>								
Georgia Southern University	2,972	2,991	3,378	3,527	3,674	3,308	4.2%	23.6%
Kennesaw State University	3,823	4,009	4,066	4,200	4,355	4,086	3.7%	13.9%
University of West Georgia	1,717	1,898	2,103	2,099	2,136	1,988	1.8%	24.4%
Valdosta State University	2,160	2,246	2,410	2,411	2,631	2,372	9.1%	21.8%
<b><i>State Universities</i></b>								
Albany State University	662	657	662	710	812	701	14.4%	22.7%
Armstrong Atlantic State University	1,135	1,321	1,400	1,534	1,334	1,345	-13.0%	17.5%
Augusta State University*	992	1,135	1,181	1,097	1,039	1,089	-5.3%	4.7%
Clayton State University	1,027	1,097	1,191	1,203	1,281	1,160	6.5%	24.7%
Columbus State University	1,299	1,469	1,417	1,512	1,398	1,419	-7.5%	7.6%
Fort Valley State University	322	313	290	293	425	328	45.1%	32.0%
Georgia College & State University	1,308	1,451	1,521	1,574	1,747	1,523	11.0%	33.6%
Georgia Southwestern State University	496	458	640	739	681	602	-7.8%	37.3%
North Georgia College & State University*	1,132	1,169	1,121	1,203	1,307	1,184	8.6%	15.5%
Savannah State University	345	368	440	412	454	405	10.2%	31.6%
Southern Polytechnic State University	740	712	793	945	991	835	4.9%	33.9%
<b><i>State Colleges</i></b>								
Abraham Baldwin Agricultural College	435	493	477	555	506	491	-8.8%	16.3%
Atlanta Metropolitan State College	195	226	234	276	350	255	26.8%	79.5%
Bainbridge State College	610	634	539	525	415	546	-21.0%	-32.0%
College of Coastal Georgia	414	387	286	355	407	370	14.6%	-1.7%
Dalton State College	684	589	621	652	685	644	5.1%	0.1%
Darton State College	629	573	716	803	833	708	3.7%	32.4%
East Georgia State College	94	121	144	131	168	131	28.2%	78.7%
Gainesville State College*	704	747	859	882	977	832	10.8%	38.8%
Georgia Gwinnett College	5	74	91	185	340	139	83.8%	6700.0%
Georgia Highlands College	392	424	492	500	600	480	20.0%	53.1%
Georgia Perimeter College	1,667	1,557	1,674	1,825	2,143	1,772	17.4%	28.6%
Gordon State College	411	459	487	525	583	492	11.0%	41.8%
Macon State College*	743	830	807	846	874	820	3.3%	17.6%
Middle Georgia College*	499	381	435	502	530	467	5.6%	6.2%
South Georgia College*	192	243	256	251	238	235	-5.2%	24.0%
<b><i>Two-Year Colleges</i></b>								
Waycross College*	88	105	97	105	105	99	0.0%	19.3%
<b>System Totals</b>	<b>47,844</b>	<b>50,116</b>	<b>52,152</b>	<b>54,855</b>	<b>56,845</b>	<b>52,337</b>	<b>3.6%</b>	<b>18.8%</b>

\*Institutions that were consolidated during the 2012-13 year.  
Source: USG Office of Research & Policy Analysis, srpt602.

**University System of Georgia**  
**First-Time, Full-Time Degree-Seeking Freshmen**  
**System-Wide One-Year Retention Rates**  
**Fall 2007 to Fall 2011**

<b>Institution</b>	<b>Fall 2007 Cohort</b>	<b>Fall 2008 Cohort</b>	<b>Fall 2009 Cohort</b>	<b>Fall 2010 Cohort</b>	<b>Fall 2011 Cohort</b>	<b>1-Year Pct Pt Change</b>	<b>5-Year Pct Pt Change</b>
<b><i>Research Universities</i></b>							
Georgia Health Sciences University*	NA	NA	NA	NA	NA	NA	NA
Georgia Institute of Technology	94.4	94.5	95.1	95.6	95.5	-0.1	1.1
Georgia State University	88.1	89.1	89.4	89.1	88.0	-1.1	-0.1
University of Georgia	94.9	95.9	96.1	96.2	96.1	-0.1	1.2
<b><i>Comprehensive Universities</i></b>							
Georgia Southern University	88.0	88.8	87.6	88.1	86.9	-1.2	-1.1
Kennesaw State University	83.3	83.2	84.1	84.9	82.4	-2.5	-0.9
University of West Georgia	81.2	80.8	79.5	80.5	78.6	-1.9	-2.6
Valdosta State University	82.6	82.3	81.0	79.6	78.9	-0.7	-3.7
<b><i>State Universities</i></b>							
Albany State University	83.3	84.0	79.2	73.3	76.1	2.8	-7.2
Armstrong Atlantic State University	74.6	76.1	72.2	75.4	76.8	1.4	2.2
Augusta State University*	72.7	73.3	72.0	72.5	71.3	-1.2	-1.4
Clayton State University	64.6	74.5	70.2	74.0	77.5	3.5	12.9
Columbus State University	72.5	68.9	73.8	75.2	71.3	-3.9	-1.2
Fort Valley State University	79.3	76.4	69.9	65.6	63.3	-2.3	-16.0
Georgia College & State University	92.7	94.7	94.8	94.6	94.2	-0.4	1.5
Georgia Southwestern State University	83.5	77.5	77.7	76.2	72.0	-4.2	-11.5
North Georgia College & State University*	84.8	83.9	86.0	84.5	86.1	1.6	1.3
Savannah State University	79.5	78.9	79.7	77.5	78.7	1.2	-0.8
Southern Polytechnic State University	87.7	81.7	84.6	84.2	84.7	0.5	-3.0
<b><i>State Colleges</i></b>							
Abraham Baldwin Agricultural College	63.6	65.1	60.8	63.5	63.9	0.4	0.3
Atlanta Metropolitan State College	60.1	60.5	54.8	37.2	49.3	12.1	-10.8
Bainbridge State College	65.0	68.3	58.7	54.9	46.8	-8.1	-18.2
College of Coastal Georgia	64.4	65.6	62.7	56.6	51.9	-4.7	-12.5
Dalton State College	63.0	66.8	66.1	61.3	67.3	6.0	4.3
Darton State College	53.3	58.2	49.4	57.0	58.7	1.7	5.4
East Georgia State College	68.5	61.8	67.2	63.3	54.3	-9.0	-14.2
Gainesville State College*	69.2	71.6	68.6	65.2	68.7	3.5	-0.5
Georgia Gwinnett College	78.6	82.3	75.0	73.1	67.8	-5.3	-10.8
Georgia Highlands College	65.7	66.1	63.9	66.5	64.2	-2.3	-1.5
Georgia Perimeter College	68.4	66.9	62.2	64.2	54.2	-10.0	-14.2
Gordon State College	59.3	63.6	60.9	53.2	60.0	6.8	0.7
Macon State College*	61.6	63.4	57.3	57.6	67.0	9.4	5.4
Middle Georgia College*	65.1	62.3	59.6	65.5	63.5	-2.0	-1.6
South Georgia College*	60.1	61.7	60.2	55.7	60.1	4.4	0.0
<b><i>Two-Year Colleges</i></b>							
Waycross College*	67.4	62.0	63.7	58.4	65.6	7.2	-1.8
<b>System Totals</b>	<b>78.9</b>	<b>78.9</b>	<b>77.0</b>	<b>76.6</b>	<b>76.1</b>	<b>-0.5</b>	<b>-2.8</b>

\*Institutions that were consolidated during the 2012-13 year.  
Source: USG Office of Research & Policy Analysis, srpt670.

**University System of Georgia**  
**First-Time, Full-Time Degree-Seeking Freshmen**  
**System-Wide Bachelor's Degree Six-Year Graduation Rates**  
**Fall 2002 to Fall 2006**

<b>Institution</b>	<b>Fall 2002 Cohort</b>	<b>Fall 2003 Cohort</b>	<b>Fall 2004 Cohort</b>	<b>Fall 2005 Cohort</b>	<b>Fall 2006 Cohort</b>	<b>1-Year Pct Pt Change</b>	<b>5-Year Pct Pt Change</b>
<b><i>Research Universities</i></b>							
Georgia Health Sciences University*	NA	NA	NA	NA	NA	NA	NA
Georgia Institute of Technology	79.5	81.3	81.6	80.9	80.8	-0.1	1.3
Georgia State University	52.7	57.7	55.8	56.0	57.8	1.8	5.1
University of Georgia	81.6	82.4	83.7	85.0	83.9	-1.1	2.3
<b><i>Comprehensive Universities</i></b>							
Georgia Southern University	55.8	57.4	56.5	58.5	60.5	2.0	4.7
Kennesaw State University	42.5	46.2	49.3	49.7	51.5	1.8	9.0
University of West Georgia	41.6	45.3	43.5	47.3	46.4	-0.9	4.8
Valdosta State University	51.2	53.0	51.3	55.4	52.3	-3.1	1.1
<b><i>State Universities</i></b>							
Albany State University	54.9	46.2	50.0	46.3	46.0	-0.3	-8.9
Armstrong Atlantic State University	36.2	40.4	39.0	42.5	40.9	-1.6	4.7
Augusta State University*	28.2	28.3	32.7	31.2	34.0	2.8	5.8
Clayton State University	27.3	39.5	32.2	35.5	37.0	1.5	9.7
Columbus State University	34.6	39.2	41.0	37.6	41.4	3.8	6.8
Fort Valley State University	40.3	40.0	42.2	36.3	33.8	-2.5	-6.5
Georgia College & State University	57.0	62.2	72.2	70.5	75.5	5.0	18.5
Georgia Southwestern State University	43.0	42.7	38.6	42.4	39.9	-2.5	-3.1
North Georgia College & State University*	56.5	55.8	59.7	59.9	63.1	3.2	6.6
Savannah State University	40.1	36.7	42.3	36.6	38.0	1.4	-2.1
Southern Polytechnic State University	42.9	42.5	44.6	45.8	48.8	3.0	5.9
<b><i>State Colleges</i></b>							
Dalton State College	5.0	32.4	15.0	23.6	20.9	-2.7	15.9
Georgia Gwinnett College**	NA	NA	NA	NA	NA	NA	NA
Macon State College*	21.1	22.5	23.5	30.7	30.4	-0.3	9.3
<b>System Total</b>	<b>56.7</b>	<b>59.0</b>	<b>59.2</b>	<b>59.5</b>	<b>60.5</b>	<b>1.0</b>	<b>3.8</b>

\*Institutions that were consolidated during the 2012-13 year.

\*\*Fall 2007 is the first first-time, full-time cohort for Georgia Gwinnett.

Source: USG Office of Research & Policy Analysis, srpt660.

**University System of Georgia**  
**First-Time, Full-Time Degree-Seeking Freshmen**  
**System-Wide Associate's Degree Three-Year Graduation Rates**  
**Fall 2005 to Fall 2009**

<b>Institution</b>	<b>Fall 2005 Cohort</b>	<b>Fall 2006 Cohort</b>	<b>Fall 2007 Cohort</b>	<b>Fall 2008 Cohort</b>	<b>Fall 2009 Cohort</b>	<b>1-Year Pct Pt Change</b>	<b>5-Year Pct Pt Change</b>
<b><i>State Colleges</i></b>							
Abraham Baldwin Agricultural College	18.2	16.1	14.2	14.8	14.5	-0.3	-3.7
Atlanta Metropolitan State College	9.3	9.7	8.7	12.5	11.0	-1.5	1.7
Bainbridge State College	12.9	10.6	17.7	15.3	15.6	0.3	2.7
College of Coastal Georgia	11.7	13.7	14.4	9.3	8.7	-0.6	-3.0
Dalton State College	14.3	11.7	8.2	8.2	6.2	-2.0	-8.1
Darton State College	10.1	9.6	9.7	12.8	11.5	-1.3	1.4
East Georgia State College	7.3	7.3	8.6	6.0	6.1	0.1	-1.2
Gainesville State College*	13.6	10.5	11.9	10.2	9.2	-1.0	-4.4
Georgia Highlands College	7.9	8.3	8.6	6.8	9.8	3.0	1.9
Georgia Perimeter College	9.4	8.9	9.8	7.7	8.4	0.7	-1.0
Gordon State College	13.1	13.6	12.5	11.8	9.3	-2.5	-3.8
Macon State College*	5.2	2.6	3.6	3.0	3.6	0.6	-1.6
Middle Georgia College*	12.8	12.4	9.8	12.6	10.4	-2.2	-2.4
South Georgia College*	14.7	15.4	12.7	13.7	12.7	-1.0	-2.0
<b><i>Two-Year Colleges</i></b>							
Waycross College*	14.7	15.4	23.4	19.5	19.6	0.1	4.9
<b>Total**</b>	<b>11.4</b>	<b>10.6</b>	<b>10.7</b>	<b>9.8</b>	<b>9.5</b>	<b>-0.3</b>	<b>-1.9</b>

\*Institutions that were consolidated during the 2012-13 year.

\*\*Total does not include institutions in other USG sectors that offer associate degrees.

Source: USG Office of Research & Policy Analysis, srpt660.

**September 2013 Board meeting**



# Financial Aid: An Update

September 11, 2013

Dr. Joyce Jones  
Vice Chancellor for Student Affairs

John M. Fuchko, III  
Chief Audit Officer



# Agenda

- Financial Aid Overview
- Recent Changes
- Compliance Issues
- Next Steps



# Financial Aid Overview

Financial Aid Type	Repayment Required?*	Basis for Award*	Primary Sources of Funding	Federal Program Highlights*
Grants	No	Need	Federal	Pell Grant: \$5,550 max per year with limit of 12 semesters; primarily intended for undergrad w/no degree
Loans	Yes	Need	Federal	Subsidized (interest paid by govt. while in school) primarily for undergrads w/need; Unsubsidized also available
Scholarships	No	Merit	H.O.P.E.; Private	Minimal Federal programs outside military
Work-Study	N/A	Need	Federal; Institutional	Provides part-time employment focused on undergrads and grads

\* Information above is not comprehensive but represents common practice

Transforming the System, Changing Lives, Strengthening the State

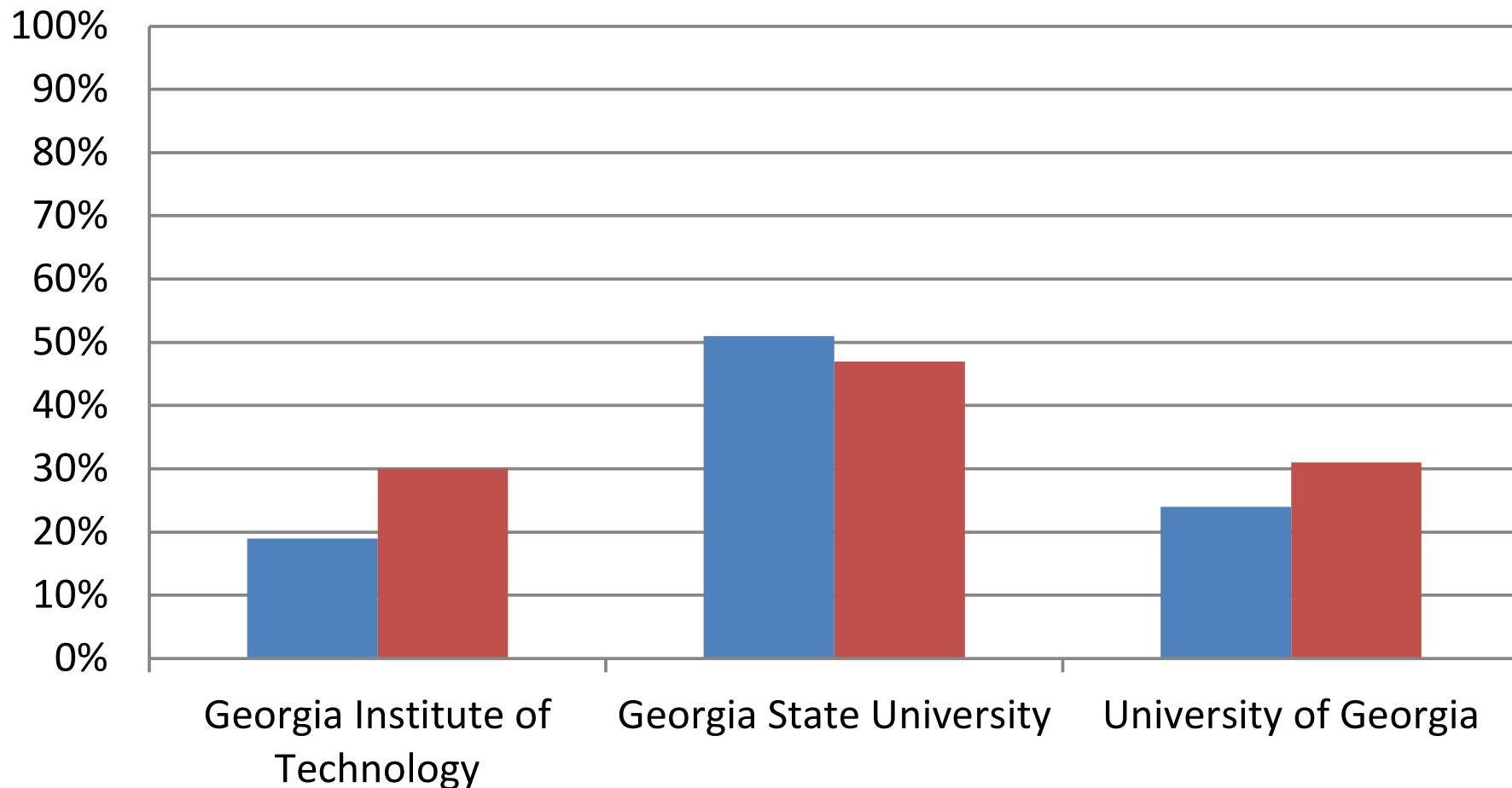


## Financial Aid Overview (cont.)

- Federal Aid provided \$150B in grants, work-study, and loans to over 14M students
- Free Application for Federal Student Aid (FAFSA) required – key components:
  - Estimated Family Contribution
  - Cost of Attendance
  - Status as full-time or part-time and plan to attend school year

<b>Year</b>	<b>Dependent Students (except students whose parents are unable to obtain PLUS Loans)</b>	<b>Independent Students (and dependent undergraduate students whose parents are unable to obtain PLUS Loans)</b>
<b>First-Year Undergraduate Annual Loan Limit</b>	\$5,500—No more than \$3,500 of this amount may be in subsidized loans.	\$9,500—No more than \$3,500 of this amount may be in subsidized loans.
<b>Second-Year Undergraduate Annual Loan Limit</b>	\$6,500—No more than \$4,500 of this amount may be in subsidized loans.	\$10,500—No more than \$4,500 of this amount may be in subsidized loans.
<b>Third-Year and Beyond Undergraduate Annual Loan Limit</b>	\$7,500—No more than \$5,500 of this amount may be in subsidized loans.	\$12,500—No more than \$5,500 of this amount may be in subsidized loans.
<b>Graduate or Professional Students Annual Loan Limit</b>	Not Applicable (all graduate and professional students are considered independent)	\$20,500 (unsubsidized only)
<b>Subsidized and Unsubsidized Aggregate Loan Limit</b>	\$31,000—No more than \$23,000 of this amount may be in subsidized loans.	\$57,500 for undergraduates—No more than \$23,000 of this amount may be in subsidized loans. \$138,500 for graduate or professional students—No more than \$65,500 of this amount may be in subsidized loans. The graduate aggregate limit includes all federal loans received for undergraduate study.

# % of Students w/ Federal Aid – Research Universities



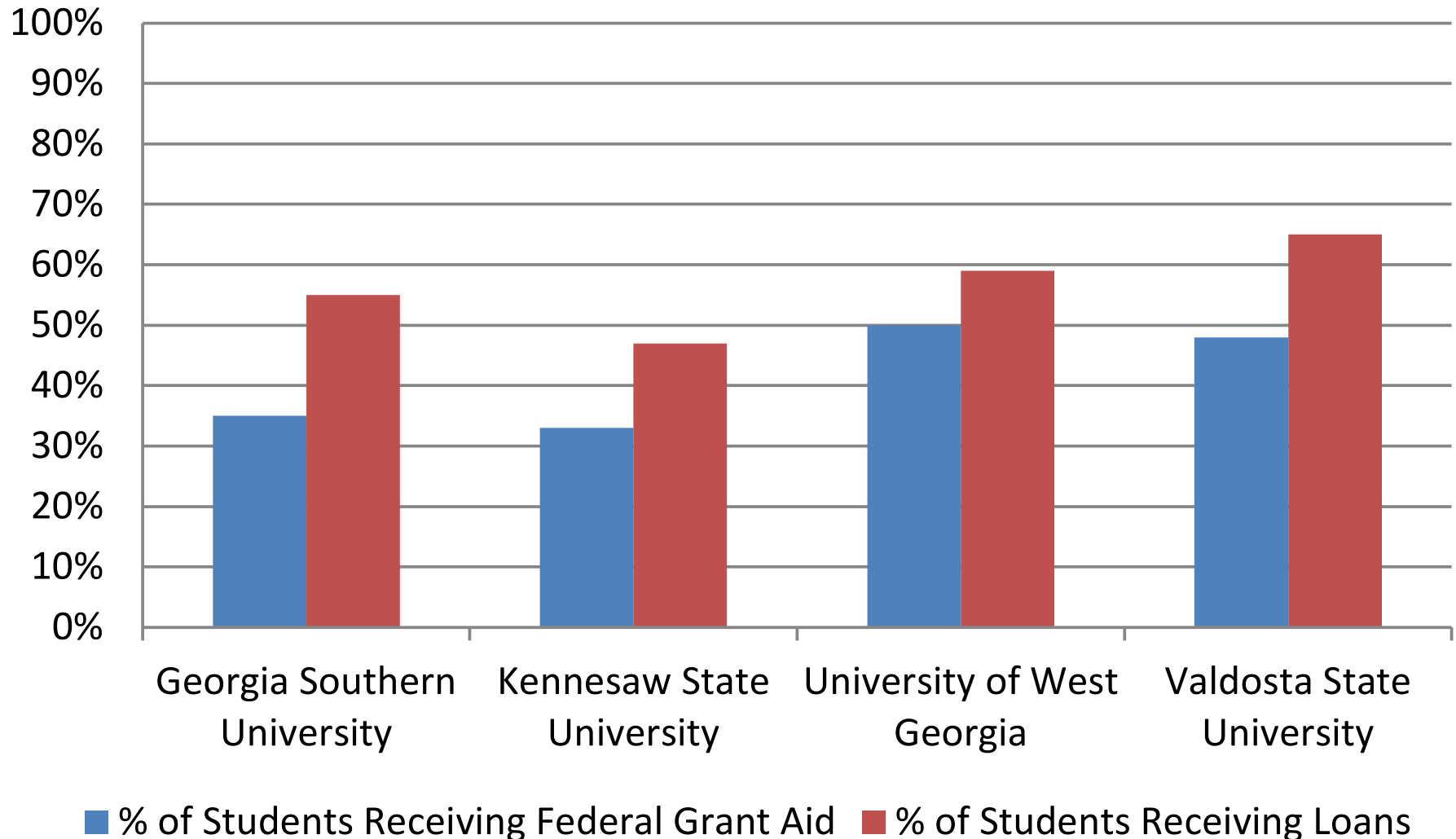
■ % of Students Receiving Federal Grant Aid ■ % of Students Receiving Loans

\*Data provided by National Center for Education Statistics IPEDS Data Center, August 7, 2013; data references 2011 academic year. Information for Georgia Regents University unavailable at the time of this report.

## Financial Aid Overview (cont.)

Transforming the System, Changing Lives, Strengthening the State

# % of Students w/ Federal Aid – Comp. Universities

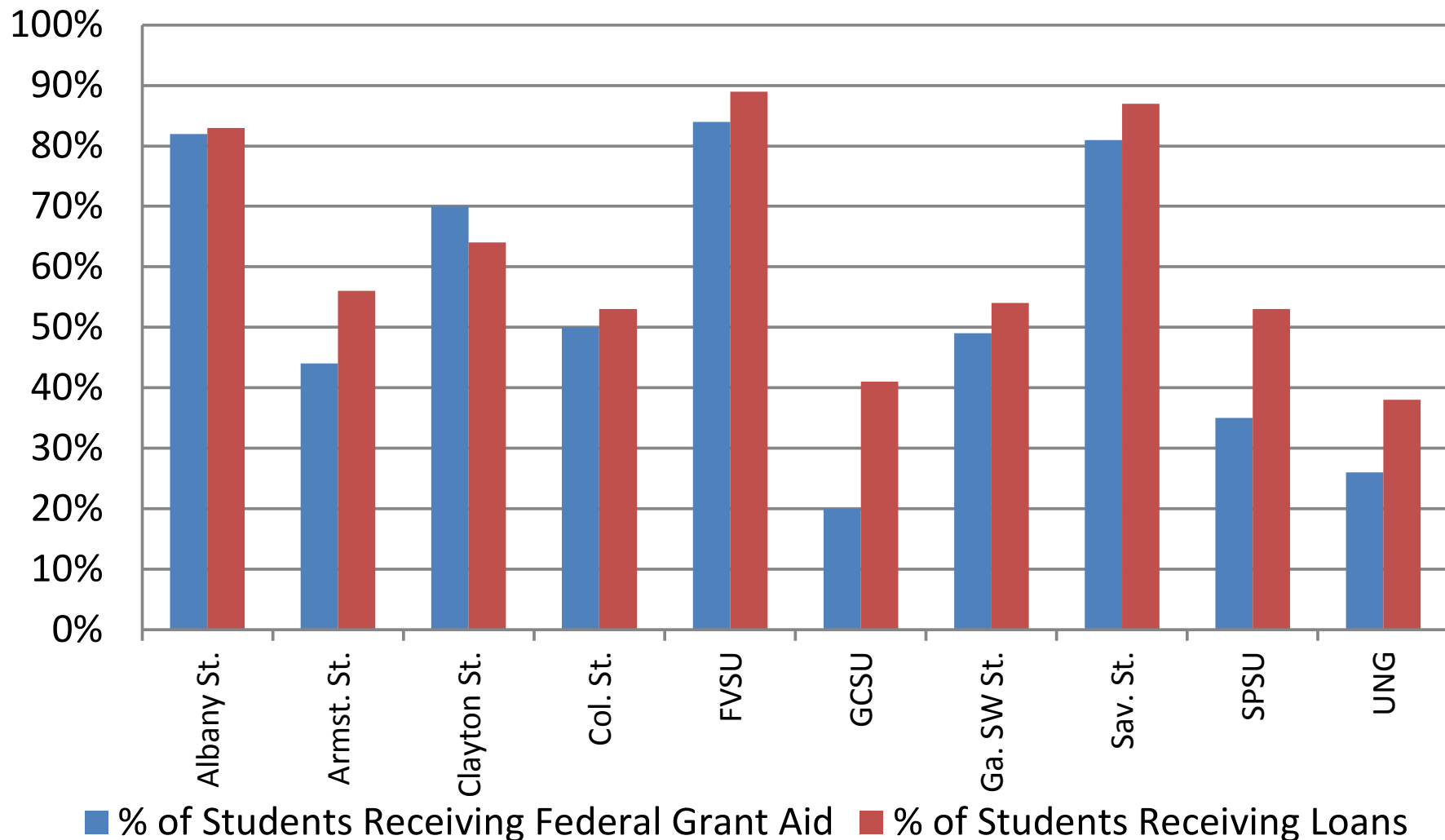


\*Data provided by National Center for Education Statistics IPEDS Data Center, August 7, 2013; data references 2011 academic year.

## Financial Aid Overview (cont.)

Transforming the System, Changing Lives, Strengthening the State

# % of Students w/ Federal Aid – State Universities

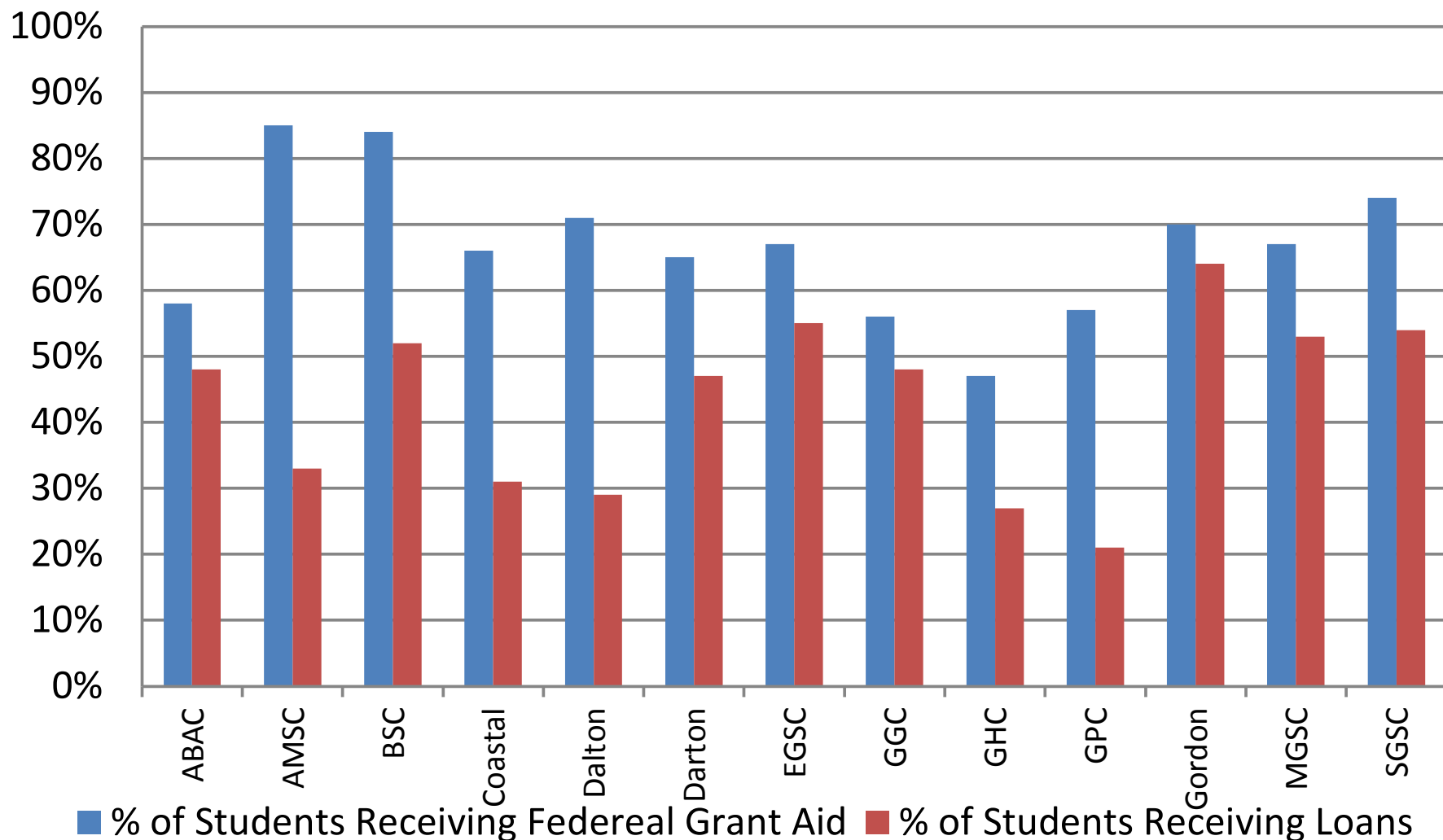


\*Data provided by National Center for Education Statistics IPEDS Data Center, August 7, 2013; data references 2011 academic year.

## Financial Aid Overview (cont.)

Transforming the System, Changing Lives, Strengthening the State

# % of Students w/ Federal Aid – State Colleges



\*Data provided by National Center for Education Statistics IPEDS Data Center, August 7, 2013; data references 2011 academic year.

## Financial Aid Overview (cont.)

Transforming the System, Changing Lives, Strengthening the State



# Recent Changes

H.R. 1911, signed into law August 9, 2013, will:

- Calculate undergraduate Stafford loans using a formula based on the 10-year Treasury note plus 2.05 percent.
- Calculate graduate Stafford loans using a formula based on the 10-year Treasury note plus 3.6 percent.
- Calculate graduate and parent PLUS loans using a formula based on the 10-year Treasury note plus 4.6 percent.
- Protect borrowers in high interest rate environments by including an 8.25 percent interest rate cap on Stafford loans made to undergraduates, a 9.5 percent cap on Stafford loans made to graduate students, and a 10.5 percent cap on PLUS loans.
- Provide stability for students by locking in interest rates for the life of the loans (current rate 3.4%)
- 10-year Treasury Note opened at 2.61% on August 7, 2013



# Key Compliance Issues

- Return to Title IV
  - Unofficial withdrawals
- Satisfactory Academic Progress
- Verification



# Financial Aid – Current Actions

- USG Training and Resources
- GABest Workshops/Campus Consultations
- DOE Training and Technical Resources
- GASFAA Resources
- Internal Audits and State Audits



# Financial Aid – The Way Ahead

- Increase standardization of processes in our student information systems
- Ensure participation in training
- Continue internal audit focus on financial aid
- Explore centralized processing for certain financial aid transactions and processes



# Discussion and Questions

## **AGENDA**

### **COMMITTEE ON REAL ESTATE AND FACILITIES**

**September 11, 2013**

<b><u>Agenda Item</u></b>	<b><u>Page No.</u></b>
---------------------------	------------------------

#### **INFORMATION ITEMS**

- |    |                                    |   |
|----|------------------------------------|---|
| 1. | Integrated Evaluation of Proposals | 1 |
|----|------------------------------------|---|

#### **APPROVAL ITEMS**

- |    |   |   |
|----|---|---|
| 2. | Authorization of Budget Modification, Project No. PPV-89-1201, Student Activity and Recreation Center, Gordon State College   | 2 |
| 3. | Authorization of Budget Modification, Project No. BR-30-1303, Renovation of Roe Stamps Field, Georgia Institute of Technology | 3 |
| 4. | Authorization of Budget Modification, Project No. J-200, Griffin Food Technology Center, University of Georgia                | 4 |
| 5. | Authorization of Budget Modification, Project No. BR-66-1104, Shooting Sports Education Center, Georgia Southern University   | 5 |
| 6. | Appointment of Construction Management Firm, Project No. J-209, Cancer Research Building, Georgia Regents University          | 6 |
| 7. | Appointment of Construction Management Firm, Project No. J-208, Health Center, Georgia Southern University                    | 7 |

## **AGENDA**

### **COMMITTEE ON REAL ESTATE AND FACILITIES**

**September 11, 2013**

#### **1. Integrated Evaluation of Proposals**

In accordance with the Chancellor's direction set in July 2011, and associated October 2011 memo to Presidents, requests for Academic Programs, Student Fees and/or Capital Outlay for Facilities will be initially vetted through an integrated evaluation by the Academic, Fiscal Affairs, Audit and Facilities Vice Chancellors.

Specifically regarding Real Estate and Facilities Proposals - All facilities related proposals, regardless of funding source, should begin with a concept proposal submitted to the Office of Real Estate and Facilities. The development of the concept proposal should not require any significant expenditure of funds nor consultants to work at risk. Together Academic, Fiscal Affairs, Audit and Facilities staff will perform an initial, simultaneous review to determine whether the concept should proceed for more in-depth project development and analysis. The focus in the initial review will be on whether the project is needed and what alternatives exist.

Integrated evaluation of campus facilities related proposals has resulted in the following potential items:

- 1) Georgia Southern University - Building 0448 Renovation. Complete the interior build-out and add out-buildings for storage and service structures for Georgia Southern University Division of Facilities Services.
- 2) Clayton State University - Public Safety Relocation. Rent space in State Archives Building for Clayton State Public Safety Department.

The **next step** involves the appropriate level of detailed development including definition of scope, all due diligence, financing and requisite authorizations by the Board. This stage of detailed analysis will continue to involve Academic, Fiscal Affairs and Audit.

2. **Authorization of Budget Modification, Project No. PPV-89-1201, Student Activity and Recreation Center, Gordon State College**

Recommended: That the Board modify the budget of Project No. PPV-89-1201, Student Activity and Recreation Center, Gordon State College, ("GSC"), to increase the total project budget from \$12,048,000 to \$13,765,000.

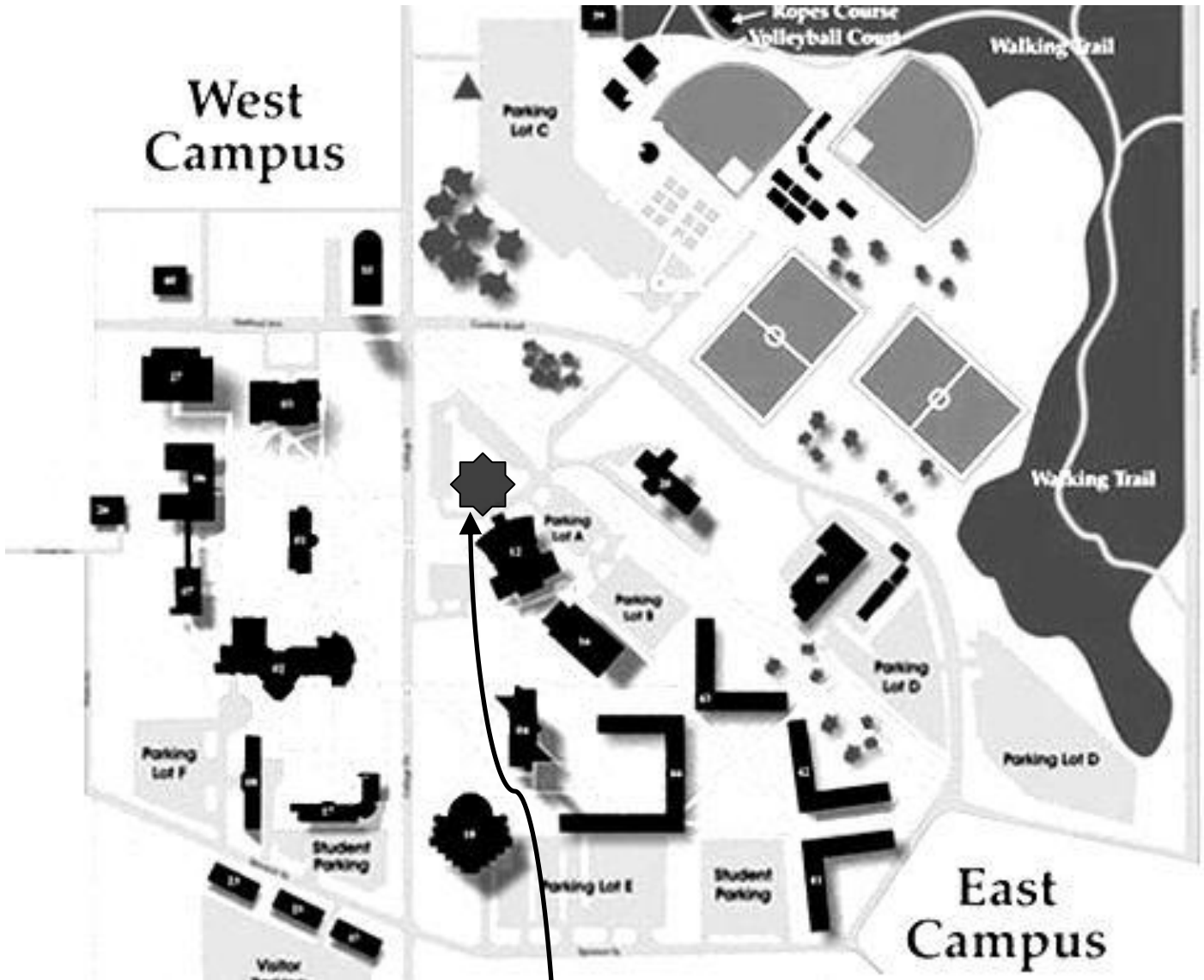
Understandings: The project was approved by the Board in August 2012. In February 2013 the Board appointed a program management firm and a design professional firm. In March 2013 the Board appointed a construction management firm. The project is currently in design.

Funding of this cost increase cost of \$1,717,000 will be from a \$444,000 gift from the Gordon State College Foundation, \$500,000 from GSC auxiliaries, and \$773,000 from a public private venture.

Bleachers and additional restrooms and heating, ventilation and air conditioning ("HVAC") will be added to the project to enable students to have large assembly events.

	<u>August 2012</u>	<u>Now</u>
Total Project Cost:	\$12,048,000	\$13,765,000
Construction Cost (Stated Cost Limitation):	\$ 9,500,000	\$11,050,000

# Gordon State College



Student Activity and  
Recreation Center

3. **Authorization of Budget Modification, Project No. BR-30-1303, Renovation of Roe Stamps Field, Georgia Institute of Technology**

Recommended: That the Board modify the budget of Project No. BR-30-1303, Renovation of Roe Stamps Field, Georgia Institute of Technology (“GIT”), to increase the total project budget from \$5,200,000 to \$5,550,000.

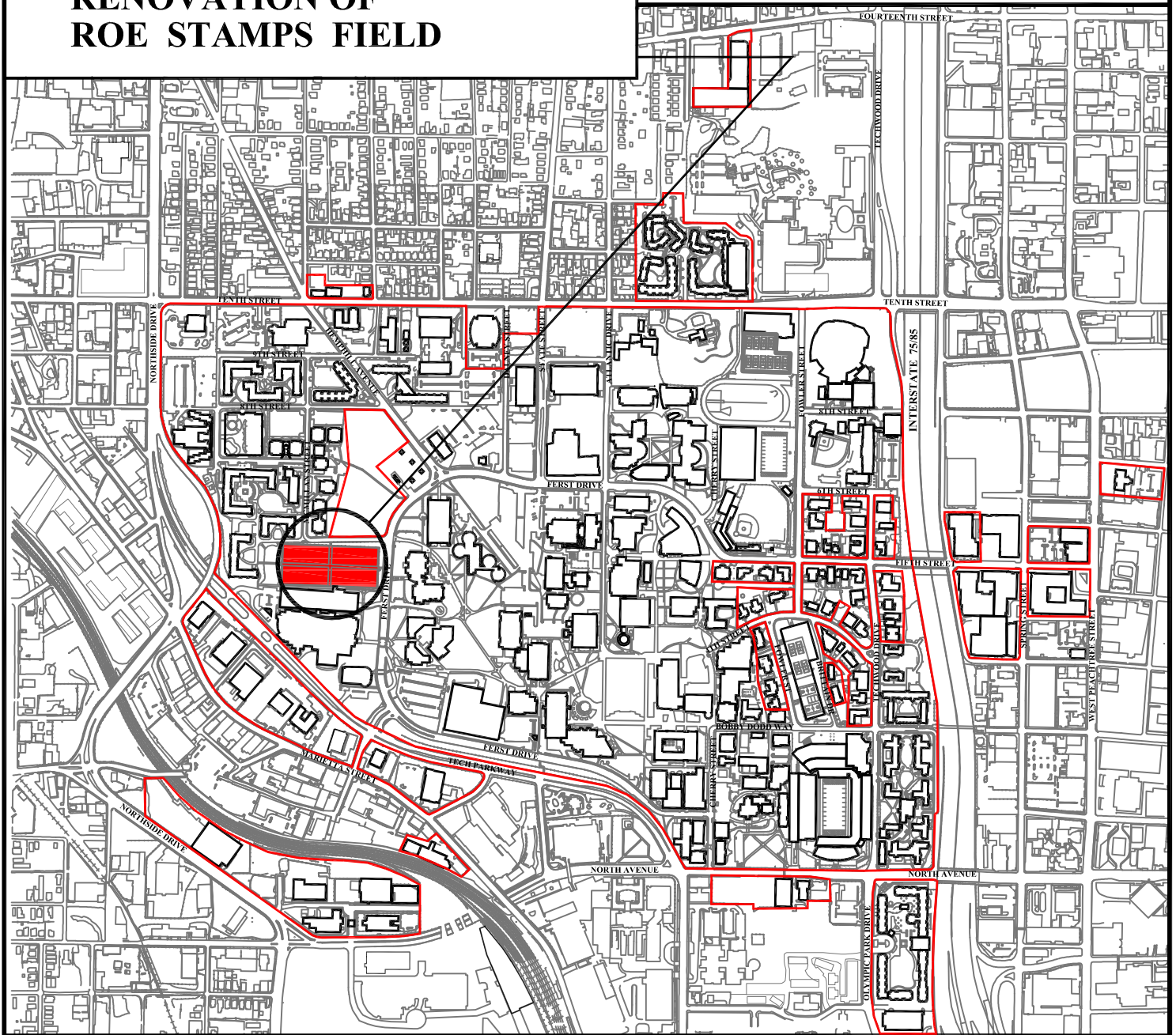
Understandings: The Renovation of Roe Stamps Field project, approved by the Board in March 2013, is in construction. Unforeseen site conditions, including the need to relocate a fire line and remove abandoned concrete foundations, and modifications to storm manholes, need to be addressed.

Funding of this cost increase of \$350,000 will be from GIT Recreation Center Operating Reserves.

	<u>March 2013</u>	<u>Now</u>
Total Project Cost:	\$5,200,000	\$5,550,000
Construction Cost (Stated Cost Limitation):	\$4,300,000	\$4,930,000

# RENOVATION OF ROE STAMPS FIELD

Georgia Institute of Technology Campus Map 2013



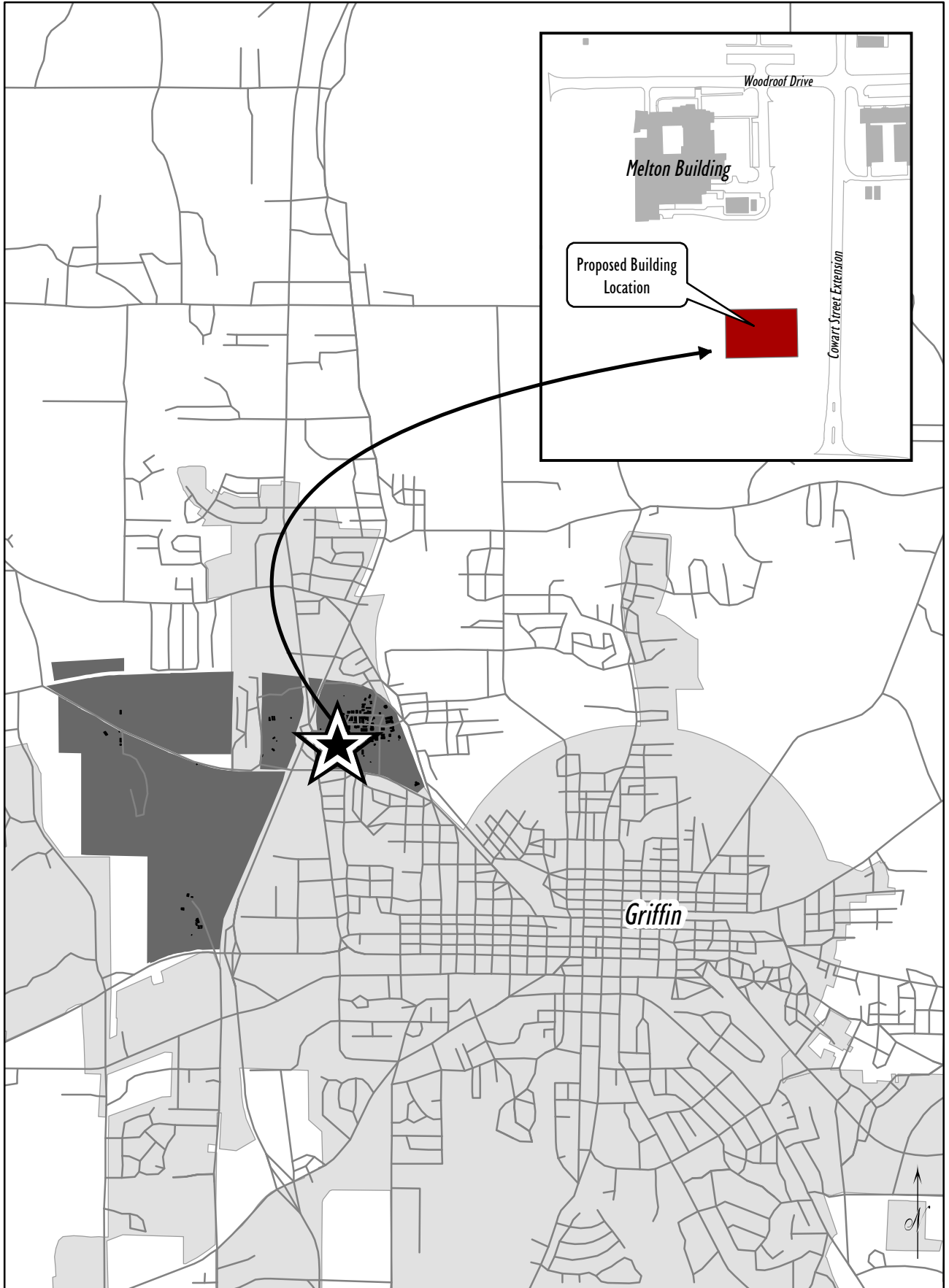
4. **Authorization of Budget Modification, Project No. J-200, Griffin Food Technology Center, University of Georgia**

Recommended: That the Board modify the budget of Project No. J-200, Griffin Food Technology Center, University of Georgia (“UGA”), to increase that total Project Budget from \$5,500,000 to \$7,379,261.

Understandings: The Griffin Food Technology Center project is in preplanning. UGA’s College of Agricultural and Environmental Sciences (“CAES”) and the Griffin-Spalding Development Authority (“GSDA”) have jointly applied to the U.S. Economic Development Administration’s (“EDA”) Investment Assistance program for a \$1,879,261 grant. The EDA grant funds, if received, would increase the facility from 13,000 square feet (“sf”) to 17,500 sf and will include an additional pilot plant utilizing various dry/wet/cold processes, enabling four pilot plants to run concurrently.

This budget increase of \$1,879,261 is contingent on award of the EDA grant.

	<u>Original Funding</u>	<u>If Grant Awarded</u>
Total Project Cost:	\$5,500,000	\$7,379,261
Construction Cost (Stated Cost Limitation):	\$3,400,000	\$5,687,550



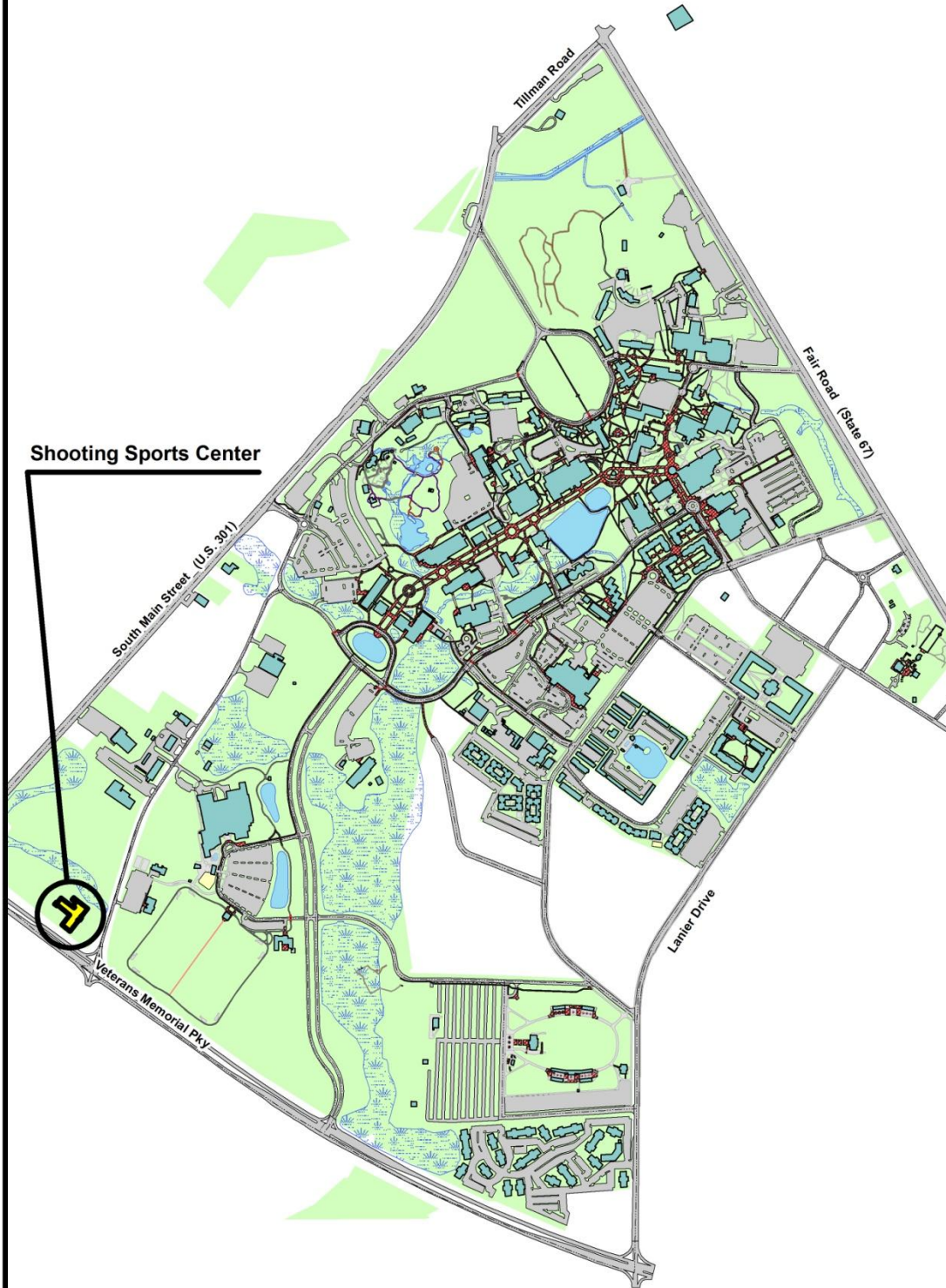
5. **Authorization of Budget Modification, Project No. BR-66-1104, Shooting Sports Education Center, Georgia Southern University**

Recommended: That the Board modify the budget of Project No. BR-66-1104, Shooting Sports Education Center, Georgia Southern University (“GSOU”) to increase the total project budget from \$4,125,000 to \$5,831,000.

Understandings: The Shooting Sports Education Center project, approved by the Board in August 2011, is in design. The size of the facility is increasing from 24,000 square feet (“sf”) to 31,940 sf to increase the area of the archery range and the firearms range, add a firearms equipment room, add a 70 meter archery range, and add an archery office. Outdoor ranges will be deleted. No further budget modifications will be considered for this project. The Stated Cost Limitation will increase from \$3,200,000 to \$4,780,000.

Funding of this cost increase of \$1,706,000 will be from \$500,000 in donations, \$206,000 from GSOU student recreational fee reserves and \$1,000,000 from tuition fee reserves.

	<u>August 2011</u>	<u>Now</u>
Total Project Cost:	\$4,125,000	\$5,831,000
Construction Cost (Stated Cost Limitation):	\$3,200,000	\$4,780,000



6. **Appointment of Construction Management Firm, Project No. J-209, Cancer Research Building, Georgia Regents University**

Recommended: That the Board appoint the first-named construction management firm listed below for the identified project and authorize the execution of a contract with the identified firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to execute a contract with the other listed firms in rank order.

Following public advertisement, a qualifications-based selection process was held in accordance with Board of Regents procedures. The following recommendation is made:

**Project No. J-209, Cancer Research Building, Georgia Regents University**

Project Description: This project was authorized by the Board in August 2012. In August 2013 the Board modified the budget and appointed a program management firm and a design professional firm. The 115,000 square foot Cancer Research Building will include research faculty offices, wet bench research laboratory spaces, and a vivarium.

The project will be funded from \$50,000,000 in State General Obligation ("G.O.") Bonds (\$45,000,000 in FY 2014 and \$5,000,000 anticipated in FY 2015) and \$12,500,000 in philanthropy.

Total Project Cost:	\$62,500,000
Construction Cost (Stated Cost Limitation):	\$44,500,000

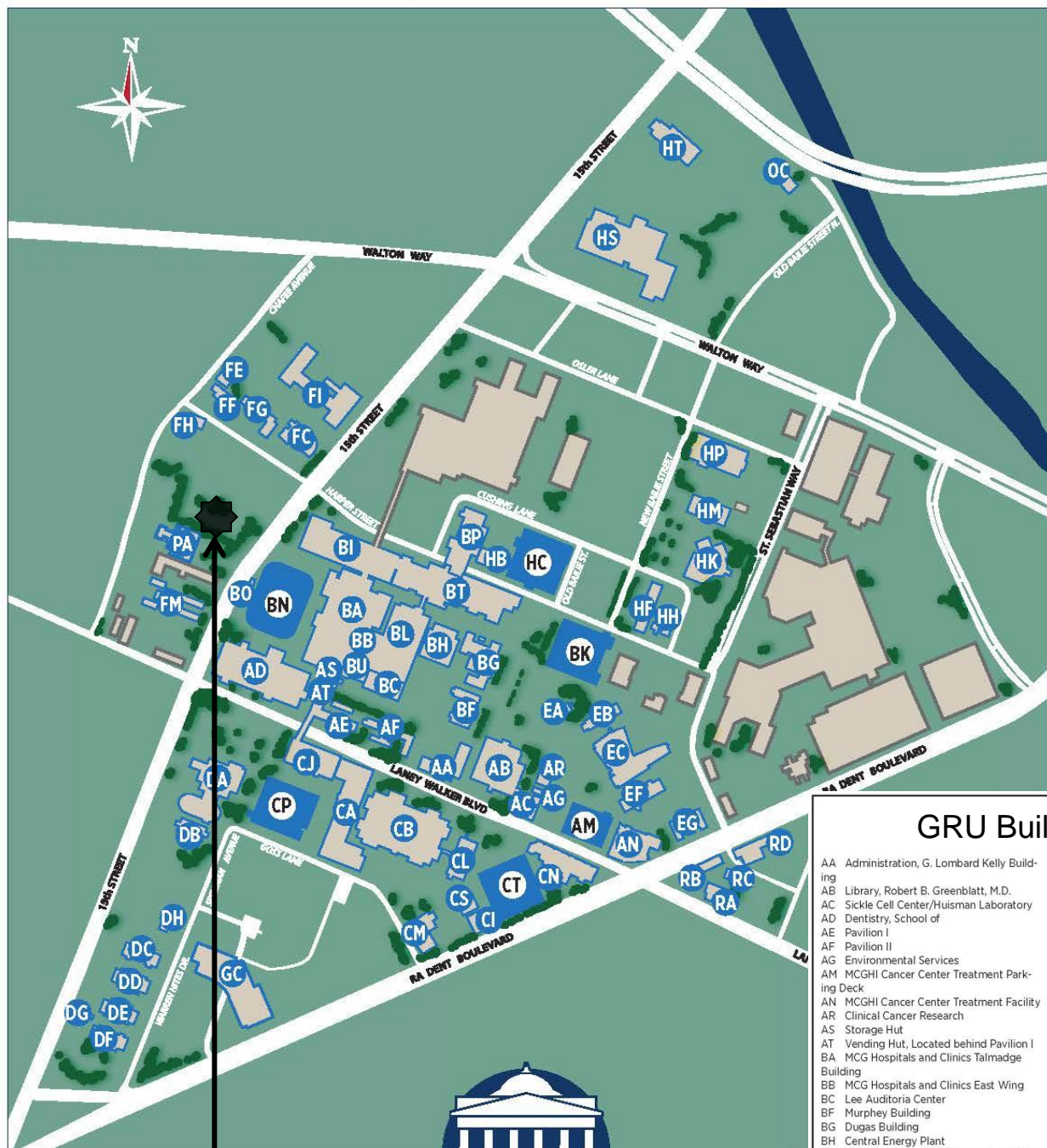
Number of firms that applied for this commission: 18

Recommended firms in rank order:

- 1)
- 2)
- 3)
- 4)
- 5)

# GEORGIA REGENTS UNIVERSITY

## Enterprise-Wide Map



Cancer Research Building

### GRU Building Codes

AA Administration, G. Lombard Kelly Building	CS Materials Safety Storage Facility
AB Library, Robert B. Greenblatt, M.D.	CT Dent Boulevard Parking Deck
AC Sickle Cell Center/Huisman Laboratory	DA Student Center
AD Dentistry, School of	DB Residence IV
AE Pavilion I	DC MCG Village Apartments A/Residence V
AF Pavilion II	DD MCG Village Apartments B/Residence V
AG Environmental Services	DE MCG Village Apartments C/Residence V
AM MCGHI Cancer Center Treatment Parking Deck	DF MCG Village Apartments D/Residence V
AN MCGHI Cancer Center Treatment Facility	DG MCG Village Laundry
AR Clinical Cancer Research	DH MCG Village Security Station
AS Storage Hut	EA Telemedicine Center
AT Vending Hut, Located behind Pavilion I	EB Jennings Building
BA MCG Hospitals and Clinics Talmadge Building	EC Health Sciences Building
BB MCG Hospitals and Clinics East Wing	EF Walter L. Sheppard Building
BC Lee Auditoria Center	EG Stoney Building Behavioral Health
BF Murphy Building	FC Sports Medicine Center
BG Dugas Building	FE Employee/Faculty Assistance Program
BH Central Energy Plant	FF Office of Clinical Investigative Services
BI MCG Hospitals and Clinics Sydenstricker Building	FG MCG Health Human Resources
BK MCG Children's Medical Center Parking Deck	FH Dermatology
BL Central Distribution Building, Warehouse	FI Alumni Center, Continuing Education
BN MCG Hospitals and Clinics Parking Deck	FM Residence VI
BO MCG Health, Inc. Security Office	GC Future School of Dentistry
BP MCG Hospitals & Clinics Ambulatory Care Center/	HB Faculty Office Building
Specialized Care Center ACC/SCC	HB Health Center Credit Union/Offices
BT MCG Children's Medical Center	HC Harper Street Parking Deck
BU Gazebo	HF Pediatrics Building
CA Interdisciplinary Research Facility	HH Community Medicine Offices
CB Research and Education/Carl T. Sanders Building	HK Georgia Radiation Therapy Center
CJ Pavilion III	HM UGA Pharmacy/Outpatient Dialysis
CI Research Support Building II	HP Physical Plant Shop Building
CL Hamilton Wing/Research and Education Building	HS Annex
CM South Energy Plant	HT Annex II
CN Cancer Research Center	HT Copy Center
CP Goss Lane Parking Deck	HT Printing Services
	HT Public Safety
	OC Child Care Center
	PA Georgia War Veterans Nursing Home
	RA Physical Plant Administration Offices
	RB Physical Plant/Grounds Maintenance
	RC Physical Plant/Grounds Storage
	RD Physical Plant Storage Warehouse

7. **Appointment of Construction Management Firm, Project No. J-208, Health Center, Georgia Southern University**

Recommended: That the Board appoint the first-named construction management firm listed below for the identified project and authorize the execution of a contract with the identified firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to execute a contract with the other listed firms in rank order.

Following public advertisement, a qualifications-based selection process was held in accordance with Board of Regents procedures. The following recommendation is made:

**Project No. J-208, Health Center, Georgia Southern University**

Project Description: This project was authorized by the Board in August 2012. In August 2013 the Board appointed a design professional firm. The approximately 40,000 - 50,000 square foot, two story Health Center will accommodate both health services and a counseling center, including exam rooms, x-ray and laboratory space, counseling and wellness spaces, and general office spaces.

The project will be funded from \$10,000,000 in State General Obligation (“G.O.”) Bonds and \$635,000 in Georgia Southern University funds.

Total Project Cost:	\$10,635,000
Construction Cost (Stated Cost Limitation):	\$ 8,325,000

Number of firms that applied for this commission: 22

Recommended firms in rank order:

- 1)
- 2)
- 3)
- 4)
- 5)



1:12,271

Drawn By: Dustin Sharber