

BOARD OF REGENTS MEETING AGENDA
Tuesday, June 12, 2007

<u>Times (approx.)</u>	<u>Tab</u>	<u>Agenda Item</u>	<u>Presenter</u>
11:00 AM	1	Executive and Compensation Committee (Room 7019)	Chairman Vigil
12 Noon	2	Board Luncheon (Room 7010)	
1:00 PM	3	Call to Order (Board Room, 7007)	Chairman Vigil
	4	Safety Briefing	Ms. Sandra Neuse
	5	Invocation	Regent Jenkins
	6	Remarks from the Chancellor	Chancellor Davis
	7	Attendance Report	Secretary Murphy
	8	Approval of April 17-18, 2007 Minutes Approval of May 2, 2007 Minutes Approval of May 30, 2007 Minutes	Chairman Vigil
	9	Recognition of Guest: Senator Jack Hill	Chancellor Davis Mr. Tom Daniel
	10	Introduction of New President and Co-Chairs of the Campus Presidential Search Committee for Savannah State University: Earl G. Yarbrough, Sr., Ph.D., President Emily M. Crawford, DBA, Ph.D., Co-Chair Irvin R. Clark, Ed.D., Co-Chair	Chancellor Davis
	11	Presentation: Student Affairs Council	Ms. Tonya Lam Mr. Travis Horsley Mr. Isaac McAdams
	12	Committee of the Whole: <i>Academic Affairs Regents' Test</i>	Regent Poitevint Dr. Beheruz N. Sethna
	13	Committees of the Whole Approvals and Authorities: Internal Audit Academic Affairs Real Estate and Facilities	Regent Jenkins, Mr. Ron Stark Regent Poitevint, Dr. Beheruz Sethna Regent Tucker, Ms. Linda Daniels
3:45 PM		<u>Track I Committee Meetings</u>	
Room 6041	14	Academic Affairs	Regent Poitevint
Room 7019	15	Organization and Law	Regent Jolly
3:45 PM		<u>Track II Committee Meetings</u>	
Room 7007	16	Real Estate and Facilities	Regent Tucker
Room 7007	17	Finance and Business Operations	Regent Hatcher
Room 7007	18	Internal Audit	Regent Jenkins
	19	Dinner	

BOARD OF REGENTS MEETING AGENDA
Wednesday, June 13, 2007

<u>Times (approx.)</u>	<u>Tab</u>	<u>Agenda Item</u>	<u>Presenter</u>
9:00 AM	20	Call to Order (Board Room, 7007)	Chairman Vigil
	21	Safety Briefing	Ms. Sandra Neuse
	22	Invocation	Regent Jenkins
	23	Attendance Report	Secretary Murphy
	24	Committee of the Whole: Strategic Planning <i>Creating Capacity</i>	Regent Cleveland Mr. Rob Watts President Randy Pierce
	25	Presentation: System Level Project <i>STEM</i>	Dr. Carlton Brown President Carl Patton Dr. Jan Kettlewell
	26	Committee Reports: A. Executive and Compensation B. Academic Affairs C. Finance and Business Operations D. Internal Audit E. Organization and Law F. Real Estate and Facilities G. Strategic Planning	Chairman Vigil Regent Poitevint Regent Hatcher Regent Jenkins Regent Jolly Regent Tucker Regent Cleveland
	27	Unfinished Business	Chairman Vigil
	28	New Business	Chairman Vigil
	29	Remarks from the Chairman	Chairman Vigil
	30	Petitions and Communications	Chairman Vigil
	31	Committee of the Whole: Executive and Compensation	Chairman Vigil
	32	Adjournment	Chairman Vigil

AGENDA

EXECUTIVE AND COMPENSATION COMMITTEE

June 12, 2007

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INFORMATION ITEM

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AGENDA

EXECUTIVE AND COMPENSATION COMMITTEE

June 12, 2007

1. Information Item: Future Issues

The Executive and Compensation Committee will discuss future issues that may be presented to the full Board at an upcoming meeting.

AGENDA

COMMITTEE OF THE WHOLE: ACADEMIC AFFAIRS

June 12, 2007

Agenda Item **Page No.**

APPROVAL ITEM

1. Regents' Test: Follow-up Action from the March 2007 Board Meeting 1

AGENDA

COMMITTEE OF THE WHOLE: ACADEMIC AFFAIRS

June 12, 2007

1. **Regents' Test: Follow-up Action from the March 2007 Board Meeting (To Be Addressed by a Committee of the Whole)**

Recommended: That early diagnostic measures such as the Georgia High School Graduation Test be used upon entry and early in their first year to identify and assist students who might be at risk of not meeting the Regents' Writing and Reading Skills Requirement. Policy 307 on the Regents' Writing and Reading Skills Requirement states that the "requirement shall be determined by the Chancellor." That policy will continue until the new core curriculum with attendant assessment measures is implemented.

AGENDA
COMMITTEES OF THE WHOLE COMBINED
INTERNAL AUDIT
ACADEMIC AFFAIRS
REAL ESTATE AND FACILITIES
June 12, 2007

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AGENDA

COMMITTEES OF THE WHOLE COMBINED

INTERNAL AUDIT

ACADEMIC AFFAIRS

REAL ESTATE AND FACILITIES

June 12, 2007

1. Revision of The Policy Manual, Section 100, Officers of the Board of Regents

Recommended: That the Board approve revisions to The Policy Manual concerning specific policies as outlined below and on successive pages for Section 100, Officers of the Board of Regents.

Specific Policies Recommended for Revision and Brief Details

Item 1.	Policy 102	Chancellor
		-- Empower Chancellor authority to delegate or re-delegate authority given to him in this manual.

The proposed revisions are provided according to each enumerated recommendation item. Please note the strike-through texts represent deletions from the current version and the highlighted, bold texts represent additions.

1. **Revision of The Policy Manual, Section 100, Officers of the Board of Regents**
(Continued)

102 CHANCELLOR

The Board of Regents shall elect the Chancellor annually. The Chancellor shall be given an annual letter of agreement. In case of any vacancy in the chancellorship, the Board shall name an Acting Chancellor who shall serve until the office of the Chancellor shall be filled.

The Chancellor shall be the chief executive officer of the University System as well as the chief executive officer of the Board of Regents and, as such, shall perform those duties that are prescribed by the Board. The Chancellor shall be responsible to the Board for the prompt and effective execution of all resolutions, policies, rules, and regulations adopted by the Board for the order and operation of the entire University System and for the government of any and all of its institutions. The Chancellor's discretionary powers shall be broad enough to enable him/her to discharge these responsibilities. **The Chancellor is authorized to delegate or re-delegate all approvals and actions designated by The Policy Manual.** The Chancellor shall attend and shall participate in, without the privilege of voting, all of the meetings of the Board and its Committees except as otherwise determined by the Board and shall be an ex-officio member of all Committees without the authority to vote. The Chancellor shall make recommendations for the appointment of institution presidents and senior level employees of the Office of the Board of Regents. Campus presidents shall make decisions regarding appointments, promotions, salaries, transfers, suspensions, and dismissals for members of instructional, research and extension staffs, and all other employees of their institutions.

The Chancellor shall be a member of all faculties and other academic bodies within the University System. He/she shall decide all questions of jurisdiction, not otherwise specifically defined, of the several councils, faculties, and officers. The Chancellor shall have the right to call meetings of any council, faculty, or committee at any time (BR Minutes, 1986-87, p. 263).

The Chancellor shall have the power to veto any act of any council, faculty, or committee of any institution within the University System but, in doing so, shall transmit to the proper officer a written statement of the reason for such veto. A copy of each veto statement shall be transmitted to the Board of Regents.

Any council, faculty, or committee shall have the right of appeal from a veto of the Chancellor to the Board and to be represented before the Board by any member or members chosen from said council, faculty, or committee.

1. **Revision of The Policy Manual, Section 100, Officers of the Board of Regents
(Continued)**

The Chancellor shall prepare and submit to the Board of Regents such annual and special reports concerning the University System as the Board may require. The Chancellor or his/her designee shall be the medium through which all matters shall be presented to the Board, and to the Committees of the Board, including reports, recommendations, and suggestions from institutions, their faculty members, employees, and students. The Chancellor may, on his/her own initiative, make such reports to the Board as will, in his/her opinion, be helpful to the members in the discharge of their duties.

The Chancellor shall be responsible for the preparation for the Board of a suggested allocation of state appropriations to the institutions of the System. This suggested allocation shall be accompanied by a statement of the basis upon which it is to be determined. The suggested allocation shall be transmitted to the Board by the Committee on Finance and Business Operations with such modifications as the Committee may deem necessary. Budgets of the member institutions shall be submitted by heads of institutions of the University System to the Chancellor. When the Chancellor has approved the budgets, the Chancellor shall submit all of the budgets of the University System to the Board for final approval. The Chancellor shall be the regular channel through which policies of the Board of Regents shall be announced. The heads of University System institutions shall not make any announcements of the Board's policies until so authorized by the Chancellor.

The Chancellor may limit the matriculates to the educational facilities at the institutions of the System.

The Chancellor or his/her designee is authorized to execute all documents concerning federal aid to the University System of Georgia, including, but not limited to, applications, acknowledgments of grants, and other necessary documents, in the conduct of affairs on behalf of the Regents of the University System of Georgia in connection with the United States Government (BR Minutes, 1966-67, pp. 414-415). The Chancellor is further authorized to settle any claim or dispute against the Board or its employees for an amount not to exceed \$300,000 of Board of Regents' funding (BR Minutes, May 2006).

The Chancellor and the Chancellor's designee are authorized and empowered to execute, accept, and deliver for, on behalf of, and in the name of the Regents of the University System of Georgia and under its Seal, and without prior approval by the Board, the following documents:

1. **Revision of The Policy Manual, Section 100, Officers of the Board of Regents (Continued)**

- A. Any and all rental agreements, supplemental agreements, and subrental agreements in which the Board of Regents is named as the tenant of the property rented and where the total rent to be paid by the Board does not exceed the sum of \$5,000 per month;
- B. Any and all contracts, agreements, deeds, licenses, or other instruments related to the purchase or gift of real property (other than property acquired by condemnation) at a purchase price not to exceed the average of three separate appraisals made by independent and licensed real estate appraisers and where the purchase price (or gift value) of the real property does not exceed the sum of \$100,000;
- C. Gifts, bequests, agreements, or declarations of trust in those instances where the initial gift or trust estate is \$100,000 or less, as well as those documents necessary to provide proper fiscal management of those funds accepted under the aforesaid authorization.

The Chancellor may, at his/her discretion, delegate the authority to execute said documents to the Treasurer or to the presidents of the several institutions in the University System, provided, however, that the Chancellor is not authorized to delegate to the presidents the authority to accept gifts of real property (BR Minutes, 1980-81, p. 241; January, 1997, p. 24).

The Chancellor, and/or the Chancellor's designee, is authorized to act without prior approval of the Board as the contracting officers for and on behalf of the Board of Regents, with authority to act for the Board in the execution of construction contracts, change orders to construction contracts, contracts for professional services, and the selection of architects and engineers and execution of architectural/engineering contracts for the preparation of plans for new buildings or engineering projects, major remodeling, allocation of rehabilitation funds, and other projects, except routine maintenance in the University System of Georgia, provided, however, that the authority so delegated shall not exceed the sum of \$1,000,000 for any one contractual obligation. The actions taken under the authority of this paragraph shall be reported annually to the Committee on Real Estate and Facilities (BR Minutes, 1991-92, pp. 319-320).

The Chancellor, and/or the Chancellor's designee, is authorized to allocate to System institutions, without prior approval of the Board, capital outlay appropriations – rehabilitation funds (cash or bonds) in amounts not to exceed \$200,000 for any one project. The actions taken under the authority of this paragraph shall be reported annually to the Committee on Real Estate and Facilities (BR Minutes, 1991-92, pp. 319-320).

1. **Revision of The Policy Manual, Section 100, Officers of the Board of Regents (Continued)**

The Chancellor, and/or the Chancellor's designee, is authorized to delegate any or all of the above authority to act as contracting officers to individual institutions in the University System of Georgia based upon an evaluation by the Chancellor or the Treasurer of the ability of an institution to properly administer the delegated authority. Such delegation of authority shall be administered in accordance with policies and procedures approved by the Chancellor, the Treasurer, or the Chancellor's designee (BR Minutes, 1991-92, pp. 319-320).

The Chancellor, and/or the Chancellor's designee, is authorized and empowered, in the name of and on behalf of the Board of Regents of the University System of Georgia, to take or cause to be taken any and all such other and further action as, in the judgment of such officials, may be necessary, proper, convenient, or required in connection with the execution and delivery of such instruments documents or writings in order to carry out the intent of authority delegated herein. The Chancellor is authorized to develop procedures whereby nonmandatory (revenue-producing) auxiliary fees from campus operations, such as bookstore, dormitory, cafeteria, and vending machines, may be approved by him or her without prior approval by the Board (BR Minutes, 1980-81, p. 22).

Each Institution is authorized to develop procedures for approval of the following matters without the necessity of formal Board action:

- A. Adjunct (courtesy) appointments;
- B. Graduate teaching assistant appointments;
- C. Appointment of part-time faculty members, other than those faculty members who have previously retired from the System;
- D. Reappointments of temporary faculty, part-time faculty, and aliens; and
- E. Changes of designation for approved degree programs and approved administrative units.

The Chancellor shall make all recommendations regarding the establishment or discontinuance of all positions in the University System Office. He/she shall recommend the appointment of administrative officers and all other employees of the University System Office.

2. **Revision of The Policy Manual, Section 200, Institutional Governance**

Recommended: That the Board approve revisions to Policy Manual concerning specific policies as outlined below and on successive pages for Section 200, Institutional Governance.

Specific Policies Recommended for Revision and Brief Details

Item 1.	Policy 205.01	Comprehensive Academic Program Review -- All requests for changes are to be submitted to the University System chief academic officer
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The proposed revisions are provided according to each enumerated recommendation item. Please note the strike-through texts represent deletions from the current version and the highlighted, bold texts represent additions.

2. **Revision of The Policy Manual, Section 200, Institutional Governance (Continued)**

Abstract/Rationale: It is recommended that Policy 205.01: Comprehensive Academic Program Review be further modified to state that all requests for changes to an institution's comprehensive academic program review schedule be submitted for review and approval by the University System chief academic officer. Updates will be provided as notification items.

Policy 205.01: Comprehensive Academic Program Review

Each University System institution shall conduct academic program review on a periodic basis. Consistent with efforts in institutional effectiveness and strategic planning, each University System institution shall develop procedures to evaluate the effectiveness of its academic programs through a systematic review of academic programs, to address the quality, viability, and productivity of efforts in teaching and learning, scholarship, and service as appropriate to the institution's mission. The review of academic programs shall involve analysis of both quantitative and qualitative data, and institutions must demonstrate that they make judgments about the future of academic programs within a culture of evidence.

The cycle of review for all undergraduate academic programs shall be no longer than seven years and for all graduate programs no longer than ten years. Programs accredited by external entities may substitute an external review for institutional program review, provided the external review meets University System and institutional requirements for program review. If an external accreditation entity's review cycle for undergraduate programs is ten years, the ten-year review cycle may be used for that program only. No program review cycle at any level shall exceed ten years.

The ~~Senior Vice Chancellor for Academic and Fiscal Affairs~~ **University System chief academic officer** must approve each institution's plan for the conduct of a complete cycle of program review and may require changes in the plan, providing adequate time for the change to be implemented. Each institution shall conduct program review according to the terms of its approved plan, with annual updates and requests for changes to the plan as necessary. **Requests for changes to the plan will be reviewed and approved by the University System chief academic officer. Updates to Comprehensive Program Review Schedules will be provided as notification items to the University System chief academic officer.**

2. Revision of The Policy Manual, Section 200, Institutional Governance (Continued)

Planning and conduct of academic program reviews shall be used for the progressive improvement and adjustment of programs in the context of the institution's strategic plan and in response to findings and recommendations of the reviews. Adjustment may include program enhancement, maintenance at the current level, reduction in scope, or, if fully justified, consolidation or termination. Actions taken as the result of reviews and strategic plans shall be documented as provided below.

Each institution shall submit an annual program review report to the University System chief academic officer, which shall include a list of academic programs reviewed and a summary of findings for programs reviewed during the previous year. The institution must summarize actions taken both as the result of current reviews and as follow-up to prior years' reviews. For each review, institutions must establish that the program has undergone review and is meeting rigorous standards. The report must identify (1) quality, viability, and productivity parameters measured, and (2) findings relative to internal standards, the institution's strategic plan, and, as appropriate, external benchmarks.

The University System chief academic officer shall monitor annually a small number of performance indicators for academic programs and shall initiate dialogue with the chief academic officer of the institution when programs do not meet the guidelines defined by the indicators. If further investigation justifies additional study, the institution may be asked to conduct an off-cycle review of such programs.

3. **Revision of The Policy Manual, Section 300, Academic Affairs**

Recommended: That the Board approve revisions to the Policy Manual concerning specific policies as outlined below and on successive pages for Section 300, Academic Affairs.

Specific Policy Recommended for Revision and Brief Details

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|---------|---------------|---|
| Item 1. | Policy 302.03 | Administrative Officers
-- Administrative officers have the privileges of faculty membership |
| Item 2. | Policy 305 | Grading System
-- "S" or "U" grade exceptions are to be approved by the University System chief academic officer |

The proposed revisions are provided according to each enumerated recommendation item. Please note the strike-through texts represent deletions from the current version and the highlighted, bold texts represent additions.

3. Revision of The Policy Manual, Section 300, Academic Affairs (Continued)

Abstract/Rationale: It is recommended that Policy 302.03: Administrative Officers be revised in order to clarify and clearly differentiate the standards of performance required of administrators versus faculty members. The current language would mean that an administrative officer is held to the same teaching and research standards (e.g., number of classes taught, number of publications, external research grant dollars, etc.) as a full-time faculty member.

Policy 302.03: Administrative Officers

Faculty status of full-time administrative officers will necessarily vary with the size and complexity of the institution. A faculty member who has academic rank and rights of tenure in the Corps of Instruction and who accepts an appointment to an administrative office (other than president) shall retain his/her academic rank and rights of tenure as an ex officio member of the Corps of Instruction but shall have no rights of tenure in the administrative office to which he or she has been appointed. The additional salary, if any, for the administrative position shall be stated in the employment contract and shall not be paid to the faculty member when he or she ceases to hold the administrative position. An administrative officer having faculty status shall have all the ~~responsibilities and~~ privileges of faculty membership. Administrative officers shall be appointed by the president with the approval of the Board of Regents and shall hold office at the pleasure of the president.

Research and Regional Universities: In addition to the Corps of Instruction, the faculty will include the president, administrative and academic deans, registrar, librarian, chief fiscal officer, and such other full-time administrative officers as the statutes of the institution may designate as having ex officio faculty status.

Each institution is required to file with the office of the Board of Regents a list of administrative offices which have faculty status (by office, not by name of individual).

~~State Colleges and Universities and Associate Degree Colleges~~ **State Universities, State Colleges, and Two-Year Colleges:** In addition to the Corps of Instruction, the faculty will consist of the president and the full-time administrative officers, and such other full-time administrative officers as the statutes of the institution may designate as having ex officio status. Each institution is required to file with the office of the Board of Regents a list of administrative offices which have faculty status (by office, not by name of individual) (BR Minutes, 1951-52, pp. 314-319; 1952-53, pp. 159-160; 1953-54, p. 225).

3. Revision of The Policy Manual, Section 300, Academic Affairs (Continued)

Abstract/Rationale: The last point of accountability on Policy 305: Grading System will reside in the System Office with the University System chief academic officer.

Policy 305: Grading System

All institutions of the University System of Georgia shall be on a 4.0 grade point average system. The following grades are approved for use in institutions in the determination of the Grade Point Average:

Grade	Grade Point Average
A	Excellent (4.0)
B	Good (3.0)
C	Satisfactory (2.0)
D	Passing (1.0)
F	Failure (0.0)
WF	Withdrew (0.0)

The following symbols are approved for use in the cases indicated, but will not be included in the determination of the grade point average.

"I" This symbol indicates that a student was doing satisfactory work but, for non-academic reasons beyond his/her control, was unable to meet the full requirements of the course. The requirements for removal of an **"I"** are left to the respective institutions; however, if an **"I"** is not satisfactorily removed after three academic terms of residence, the symbol **"I"** will be changed to the grade **"F"** by the appropriate official.

"IP" These symbols indicate that credit has not been given in courses that require a **"CP"** continuation of work beyond the term for which the student signed up for the course. The use of these symbols is approved for dissertation and thesis hours and project courses. With the exception of Learning Support or Developmental Studies courses, and Regents' Test remediation courses, these symbols cannot be used for other courses. These symbols cannot be substituted for an **"I"** (BR Minutes, 1988-89, pp. 77-78; 1990-91, p. 61).

"W" This symbol indicates that a student was permitted to withdraw without penalty. Withdrawals without penalty will not be permitted after the mid-point of the total grading period (including final examinations) except in cases of hardship as determined by the appropriate official of the respective institution.

3. Revision of The Policy Manual, Section 300, Academic Affairs (Continued)

"WM" This symbol indicates a student was permitted to withdraw under the Board of Regents policy for military service refunds (704.0401). The use of this symbol indicates that this student was permitted to withdraw without penalty at any time during the term. (BR Minutes, October 2001.)

"S" This symbol indicates that credit has been given for completion of degree requirements other than academic course work. The use of this symbol is approved for dissertation and thesis hours, student teaching, clinical practicum, internship, and proficiency requirements in graduate programs. Exceptions to the use of this symbol for academic course work must be submitted to the Chancellor **University System chief academic officer** for approval.

"U" This symbol indicates unsatisfactory performance in an attempt to complete degree requirements other than academic course work. The use of this symbol is approved for dissertation and thesis hours, student teaching, clinical practicum, internship, and proficiency requirements in graduate programs. Exceptions to the use of this symbol for academic course work must be submitted to the Chancellor **University System chief academic officer** for approval.

"V" This symbol indicates that a student was given permission to audit this course. Students may not transfer from audit to credit status or vice versa. Students may register, however, on a credit basis for a course that has previously been audited (BR Minutes, 1989- 90, p. 146).

"K" This symbol indicates that a student was given credit for the course via a credit by examination program approved by the respective institution's faculty. (CLEP, AP, Proficiency, etc.) "K" credit may be provided for a course the student has previously audited if the institutional procedures for credit by examination are followed (BR Minutes, 1989-90, p. 146).

Institutions are permitted to use other than the Uniform Grading System for the purpose of grading student progress in Learning Support or Developmental Studies (BR Minutes, 1974-75, pp. 109-11).

Cumulative Grade Point Average. The cumulative grade point average in each institution of the University System of Georgia will be calculated by dividing the number of hours scheduled in all courses attempted in which a grade of A, B, C, D, F or WF has been received into the number of grade points earned on those hours scheduled. The cumulative grade point average will be recorded on the student's permanent record. Institutional credit shall in no way affect the cumulative grade point average. Other averages may be computed by each institution for internal uses as may be required.

4. Revision of the Policy Manual, Section 400, Student Affairs

Recommended: That the Board approve revisions to the Policy Manual concerning specific policies as outlined below and on successive pages for Section 400: Student Affairs.

Specific Policies Recommended for Revision and Brief Details

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|---------|-----------------|---|
| Item 1. | Policy 402 | Undergraduate Admissions
-- Exceptions are to be approved by the University System chief academic officer and reviewed by the Board biennially. |
| Item 2. | Policy 402.0101 | Freshman Requirements
-- Institutions may set higher requirements only with the written approval of the University System chief academic officer |

The proposed revisions are provided according to each enumerated recommendation item. Please note the strike-through texts represent deletions from the current version and the highlighted, bold texts represent additions.

4. Revision of the Policy Manual, Section 400, Student Affairs (Continued)

Abstract/Rationale: It is recommended that Policy 402: Undergraduate Admissions be modified to include a biennial review of any changes to institutional admission requirements as such revisions impact a given sector of the university system.

Policy 402: Undergraduate Admissions

Every student admitted as an undergraduate in any University System institution must meet the requirements for one of the categories listed below and must meet any additional requirements that may be prescribed by the institution. Applicants should be advised that meeting minimum requirements will not guarantee admission at any institution. Institutions may set additional and/or higher requirements than listed here. Except as explicitly permitted in this policy manual, any exceptions to these admissions policies may be made only with written approval of the ~~Chancellor~~ **University System chief academic officer. Exceptions to these admissions policies will also be reviewed by the Board biennially to ascertain how such action impacts other institutions within a given sector.** Students must submit transcripts of all secondary and college work and must follow the application procedures specified by the institution to which they are applying.

4. Revision of the Policy Manual, Section 400, Student Affairs (Continued)

Abstract/Rationale for Policy 402.0101: Freshman Requirements: It is recommended that Policy 402.0101: Freshman Requirements be revised to reflect the fact that state and two-year colleges should follow the current policy now in place until the success of that policy change can be evaluated. Additional language has been inserted to clarify that the current pilot policy does not now allow institutions in the state and two-year college sector to raise admission standards.

Policy 402.0101: Freshman Requirements

Students applying for freshman admissions to a University System institution must meet the following criteria:

College Preparatory Curriculum. Completion of the University System of Georgia's College Preparatory Curriculum ("CPC") requirements and graduation from a high school accredited by a regional accrediting association (such as the Southern Association of Colleges and Schools) or the Georgia Accrediting Commission or from a public school regulated by a school system and state department of education. Students applying to any institution must present credit for 16 specified CPC units.

The 16 specified University System CPC courses are:

- A. MATHEMATICS: 4 college preparatory Carnegie units of Mathematics, including Algebra I, Algebra II, and Geometry.
- B. ENGLISH: 4 college preparatory Carnegie units of English which have as their emphasis grammar and usage, literature (American, English, World), and advanced composition skills.
- C. SCIENCE: 3 college preparatory Carnegie units of Science, with at least one laboratory course from the life sciences and one laboratory course from the physical sciences.
- D. SOCIAL SCIENCE: 3 college preparatory Carnegie units of Social Science, with at least one course focusing on United States studies and one course focusing on world studies.
- E. FOREIGN LANGUAGE: 2 college preparatory Carnegie units in the same foreign language emphasizing speaking, listening, reading, and writing.

In addition to these minimum requirements, students are encouraged to take additional academic units in high school to improve their probability for admission and success.

Freshman Index. A designated score on the Freshman Index ("FI"), which is based on a combination of a student's SAT I or ACT assessment scores and high school grade point average (HSGPA). The Freshman Index is

4. Revision of the Policy Manual, Section 400, Student Affairs (Continued)

FI = 500 x (HSGPA) + SAT I Verbal + SAT I Math

OR

FI = 500 x (HSGPA) + (ACT Composite x 42) + 88

The minimum FI required for admission to a research university is 2500; regional university--2040; state university--1940; and a state or two-year college--1830.

In addition to the FI, students must have a minimum SAT I Verbal score of 430 and Mathematics score of 400 (or ACT equivalent) for admission to a university (research, regional, or state). Students without these minimum scores but with SAT I scores of at least 330 Verbal and 310 Mathematics may be considered for admission to a two-year college but will be required to exempt or exit learning support ("LS") in the areas of deficiency.

Institutions may set higher requirements for admission **only with written approval by the University System chief academic officer and a follow-up Board review of impacts to a particular institutional sector**. Students meeting the minimum FI requirements are not guaranteed admission.

A. EXCEPTIONS TO FRESHMAN ADMISSION REQUIREMENTS FOR SPECIAL GROUPS OF STUDENTS

Students may also be admitted as freshmen based on alternative evidence of college readiness. Following are modified or additional requirements for specific groups of applicants:

1. LIMITED ADMISSIONS CATEGORY

In recognition of the fact that a limited number of students do not meet established standards but do demonstrate special potential for success, institutions are authorized to grant admission to a limited number of such students. Institutions will use multiple measures whenever possible, such as interviews, portfolios, and records of experiential achievements, for students being considered for Limited Admission. The number of students who may be granted Limited Admissions will be restricted based on institutional sectors, with two-year colleges allowed the highest percentage for Limited Admissions. The FI required for Limited Admission to a research university is 2020; regional university, 1830; and state university, 1790.

Nontraditional freshmen will not be included in the Limited Admissions percentage allowed for each institution.

4. Revision of the Policy Manual, Section 400, Student Affairs (Continued)

In addition to the FI, Limited Admissions students must have a minimum SAT I Verbal score of 430 and Mathematics score of 400 (or ACT equivalent) for admission to a university (research, regional, or state). Students with SAT I (or ACT equivalent) scores of at least 330 Verbal and 310 Math may be considered for Limited Admission to a two-year college but will be required to exempt or exit LS in the areas of deficiency.

At research, regional, and state universities, students granted Limited Admission must also have completed the 16-unit College Preparatory Curriculum ("CPC"). At state and two-year colleges, students may be considered for Limited Admission if they have a high school diploma or GED and meet the minimum SAT/ACT score requirements. A GED is acceptable only if the student's high school class has graduated. Certificates of attendance or special education diplomas are not acceptable.

PRESIDENTIAL EXCEPTIONS: Presidents of University System institutions may grant exceptions to the CPC and FI requirements for Limited Admissions if the student shows promise for academic success in college and has at least a high school diploma or GED credential. Institutions will be required to report to the Senior Vice Chancellor for Academics and Fiscal Affairs on those students granted Presidential Exceptions. Presidential Exceptions must be included as part of the institution's maximum percentage for Limited Admissions.

Students who enter under the Limited Admissions category (including Presidential Exceptions) must make up any CPC deficiencies in accordance with University System procedures. They must also be screened, as applicable, for placement in LS courses using the CPE or COMPASS administered by a University System institution and must meet University System criteria for exemption or exit of learning support in reading, English, and mathematics. (For students transferring from a Commission on Colleges ["COC"]-accredited DTAE technical college, comparable scores from the DTAE technical college may be used according to guidelines issued by the Senior Vice Chancellor for Academics and Fiscal Affairs.)

2. ALTERNATIVE REQUIREMENTS FOR HOME-SCHOOLED STUDENTS AND GRADUATES OF NONACCREDITED HIGH SCHOOLS

Applicants from home schools or graduates of nonaccredited high schools may validate the CPC in an alternative way. SAT I scores and satisfactory documentation

4. Revision of the Policy Manual, Section 400, Student Affairs (Continued)

of equivalent competence in each of the CPC areas at the college-preparatory level may be used in lieu of the FI and Carnegie unit requirements of the CPC.

A student whose SAT I Composite (Verbal plus Mathematics) (or ACT equivalent) score is at or above the average SAT I score of the previous year's fall semester first-time freshmen admitted to the University System institution to which he or she is applying and who has completed the equivalent of each of the CPC areas as documented by a portfolio of work and/or other evidence that substantiates CPC completion qualifies for consideration for admission. Students in this category must also meet the minimum SAT I Verbal requirement and the minimum SAT I Mathematics requirement (or ACT equivalent) for the sector to which they apply.

Applicants who achieve designated scores on each of the following SAT II Subject Tests in a CPC area will be considered to have demonstrated equivalent CPC competence and do not need to submit additional documentation in that area: English Writing, Literature, Math IC or Math IIC, American History & Social Studies, World History, Biology, and one of the following: Chemistry or Physics.

Students admitted in this category with satisfactory documentation of CPC competence in all areas will not be counted in the institution's Limited Admissions (including Presidential Exceptions) category. Those with qualifying SAT I scores and documentation of partial CPC completion may be admitted on the same basis and with the same conditions as other students with CPC deficiencies.

3. ADMISSION OF STUDENTS WITH OUTSTANDING SCORES

Students who demonstrate very high academic ability by achieving a composite SAT I Composite (Verbal plus Math) score in the upper five percent of national college-bound seniors according to the most recent report from the College Board and who show other evidence of college readiness may be admitted under this section. (An ACT score which is equivalent to this SAT I score may also be used.) Institutions must carefully evaluate such students to determine their ability to benefit from college coursework. Students must satisfy any CPC deficiencies in areas other than English or mathematics through college coursework.

Students admitted in this section will not count in an institution's Limited Admissions exceptions.

4. Revision of the Policy Manual, Section 400, Student Affairs (Continued)

4. ADMISSION OF INTERNATIONAL STUDENTS

Freshman international students may be admitted in another admissions category or may be admitted in a separate category for international students under procedures established by the University System of Georgia. If these students do not meet the alternative admission procedures established under the University System of Georgia, they might be considered as Presidential Exceptions.

5. ADMISSION OF STUDENTS WITH DISABILITIES

Because the core curriculum of each institution requires students to complete college-level courses in English, mathematics, social science, and science, all students must complete the high school CPC in these areas. Students with disabilities that preclude the acquisition of a foreign language may petition for admission without this CPC requirement according to procedures established by the System. Students with disabilities are expected to meet the sector's minimum SAT I or ACT score requirements but should request the appropriate testing accommodations from the agencies administering the SAT I or ACT.

6. JOINT ENROLLMENT/EARLY ADMISSION OF HIGH SCHOOL STUDENTS

The University System of Georgia recognizes the need to provide academically talented high school students with opportunities for acceleration of their formal academic programs. This recognition has led to the development of two organized programs: (1) a joint enrollment program in which a student, while continuing his/her enrollment in high school as a junior or senior, enrolls in courses for college credit and (2) an early admissions program in which the student enrolls as a full-time college student following completion of the junior year in high school. The minimum admissions standards for both the joint enrollment and early admissions programs have been developed to allow certain advanced students to receive both high school and college credit for some courses. Procedures for admission, course selection, and instruction can be found in sections 301.01-301.06 of the Academic Affairs Handbook. (BR Minutes, September 2004)

7. RESIDENTIAL PROGRAMS

The University System of Georgia offers residential programs for gifted, talented, and motivated students at two institutions: the Advanced Academy of Georgia at the State University of West Georgia and the Georgia Academy of Mathematics, Engineering, and Sciences at Middle Georgia College. Admissions and program requirements are established by the individual institutions. (BR Minutes, September 2004)

4. Revision of the Policy Manual, Section 400, Student Affairs (Continued)

8. EARLY COLLEGE

Early Colleges enhance students' opportunities to accelerate their education by participating in a joint high school/college program. Each Early College represents an approved partnership between a Georgia public school system and a University System of Georgia college or university. Students in University System of Georgia recognized Early Colleges are eligible for enrollment in college courses while they are enrolled in the Early College. (BR Minutes, September 2004)

5. Revision of the Policy Manual, Section 800, Personnel

Recommended: That the Board approve revisions to the Policy Manual concerning specific policies as outlined below and on successive pages for Section 800: Personnel.

Specific Policies Recommended for Revision and Brief Details

- | | | |
|---------|-----------------|---|
| Item 1. | Policy 803.0402 | Establishment of Special Faculty Positions
-- Institutions may require funds greater than stated minimum funding levels; endowment amounts must be assured and documented |
| Item 2. | Policy 803.05 | Intrasystem Recruitment
-- Intrasystem recruitment may occur only when an offer is being made to a candidate |
| Item 3. | Policy 803.07 | Evaluation of Faculty
-- Pre-tenure review policies shall be reviewed and approved by the University System chief academic officer; Administrators will not be subject to post-tenure review |
| Item 4. | Policy 803.09 | Tenure
-- Criteria for tenure have been added to this policy |
| Item 5. | Policy 803.10 | Non-tenure Track Personnel
-- Approval of the conversion of position type resides at the presidential level |

The proposed revisions are provided according to each enumerated recommendation item. Please note the strike-through texts represent deletions from the current version and the highlighted, bold texts represent additions.

5. Revision of the Policy Manual, Section 800, Personnel (Continued)

Abstract/Rationale for Policy 803.0402: Establishment of Special Faculty Positions: Institutions may raise funds above the stated minimum funding levels. Special faculty positions will be established after funds for the position are assured, documented, and approved by the Board.

Policy 803.0402: Establishment of Special Faculty Positions

Support of Academic Positions from Gifts and Endowments

No endowed chair, professorship or fellowship will be established or announced without prior approval of the Board of Regents, and no initial appointment will be made to a chair, professorship or fellowship without prior approval by the Board. Recommendations to the Board concerning specially designated academic positions will be made through the Chancellor to the Board. Before the final action of the Board, such recommendations will be referred to the Finance and Business Operations Committee and the ~~Education, Research and Extension Committee~~ **Academic Affairs Committee**.

The minimum funding levels for each endowed academic position listed below shall be established periodically by the Board upon recommendation by the Chancellor. **Institutions may require funds greater than the stated minimum funding levels when developing support for endowed chairs.** (The initial recommendations are included below for each position.)

The categories of endowed academic positions shall be described as follows:

Research and Regional Universities		State Colleges and Universities and Associate Degree Colleges	
<i>Position Title</i>	<i>Amount</i>	<i>Position Title</i>	<i>Amount</i>
Distinguished University Chairs	\$2,000,000		
Distinguished Chairs	\$1,000,000	Distinguished Chairs	\$500,000
Chairs	\$500,000	Chairs	\$300,000
Distinguished Professorships	\$400,000	Distinguished Professorships	\$200,000
Professorships	\$200,000	Professorships	\$100,000
Distinguished Scholar	\$100,000	Distinguished Scholar	\$50,000
Fellowships	\$50,000	Fellowships	\$30,000
Lecture or Seminar Series	\$50,000	Lecture or Seminar Series	\$30,000

5. **Revision of the Policy Manual, Section 800, Personnel (Continued)**

Specially Designated Faculty Positions Funded By Endowments

The endowed chairs, professorships and fellowships will be established by the Board of Regents upon request of the institutional President and recommendation of the Chancellor only after it is assured **and documented** that the endowment is properly funded and that the investment strategy of the endowment, wherever held, will meet the continuing demands of the chair, professorship or fellowship. This assurance must address the proper mix of capital growth, income production and liquidity. The institution will pay from its funds such amounts as are necessary to set the salary of the holder at a level commensurate with his or her record, experience, and position in the faculty. The endowment income will be used for salary supplementation and for other professional support of the holder of the endowed position, including assistance in the research of the holder.

The holder of a fellowship shall be a qualified person of any academic rank, without regard to tenure status. The endowed fellowship will be used to provide temporary support (not to exceed one academic year) of distinguished scholars who are in temporary residence at the institution while participating in planned academic programs; visiting scholars who are in temporary residence at the institution for special academic programs or purposes; institution faculty who have made unique contributions to academic life or to knowledge in their academic discipline; and institution faculty of any academic rank irrespective of tenure status, who have been selected for teaching excellence through procedures established by the institution (BR Minutes, 1989-90, pp. 147-148).

5. **Revision of the Policy Manual, Section 800, Personnel (Continued)**

Abstract/Rationale for Policy 803.05: Intrasystem Recruitment: The proposed change to enable notification of the president of each institution will occur in those cases where an offer of employment is being made to the candidate.

Policy 803.05: Intrasystem Recruitment

It is recognized as a good practice for University System institutions to employ principal administrators and faculty members from other institutions of the System. When a president wishes to consider for employment a principal administrator or faculty member of another institution in the System, he/she shall ~~secure authorization from~~ **notify** the president of the employing institution ~~prior to contacting the~~ **before an offer is being made to the** principal administrator or faculty member. When a formal offer is made, the letter shall include a statement to the effect that acceptance can be made only after all contractual obligations have been fulfilled ~~or a replacement secured.~~

5. Revision of the Policy Manual, Section 800, Personnel (Continued)

Abstract/Rationale for Policy 803.07: Evaluation of Faculty: It is recommended that Policy 8+03.07: Evaluation of Faculty be revised to reflect the fact that administrators will not be subject to post-tenure review as long as a majority of their job responsibilities are administrative in nature and are not classified as teaching responsibilities. As administrators, they are subject to administrative evaluation annually and every five years.

Policy 803.07: Evaluation of Faculty

Each institution shall establish definite and stated criteria, consistent with Regents' policies and the statutes of the institution, against which the performance of each faculty member will be evaluated. The evaluation shall occur at least annually and shall follow stated procedures as prescribed by each institution. Each institution, as part of its evaluative procedures, will utilize a written system of faculty evaluations by students, with the improvement of teaching effectiveness as the main focus of these student evaluations. The evaluation procedures may also utilize a written system of peer evaluations, with emphasis placed on the faculty member's professional development. In those cases in which a faculty member's primary responsibilities do not include teaching, the evaluation should focus on excellence in those areas (e.g., research, administration) where the individual's major responsibilities lie. Institutional policies and procedures shall ensure that each faculty member will receive a written report of each evaluation and that the results of the evaluation will be reflected in the faculty member's annual salary recommendations. Institutions will ensure that the individuals responsible for conducting performance evaluations are appropriately trained to carry out such evaluations (BR Minutes, 1979-80, p. 50; 1983-84, p. 36; May, 1996, p. 52).

Each institution shall conduct in-depth pre-tenure reviews of all faculty in their third year of progress toward tenure. The criteria established for promotion and tenure, emphasizing excellence in teaching, shall be used as the focus for these reviews. The institution shall develop pre-tenure policies, as well as any subsequent revisions (BR Minutes, April 1996, p. 39-47; May 1996, p. 52).

Institutions employing graduate teaching and/or laboratory assistants shall develop procedures to (a) provide appropriate training to support and enhance these assistants' teaching effectiveness, (b) conduct regular assessments, based on written procedures and including results of student and faculty evaluations, of each assistant's teaching effectiveness and performance, and (c) assess competency in English and, if needed, provide training in English language proficiency.

5. Revision of the Policy Manual, Section 800, Personnel (Continued)

Senior administrators shall be evaluated by the administrator's supervisor, using a performance management instrument which emphasizes leadership qualities, management style, planning and organizing capacities, effective communication skills, -accountability for diversity efforts and results, and success at meeting goals and objectives. All senior administrators shall be evaluated by their subordinates (one level down) at least once every five years. Evaluation results will be the basis for the senior administrator's development plan.

Each institution shall conduct post-tenure reviews of all tenured faculty members. Each faculty member is to be reviewed five years after the most recent promotion or personnel action, and reviews shall continue at five-year intervals unless interrupted by a further review for promotion. **Administrators who have tenure and who may also have some teaching responsibilities will not be subject to post-tenure review as long as a majority of their duties are administrative in nature. At such time as an administrator may return full time to the faculty, she/he will be placed into the post-tenure review cycle and will be evaluated under those guidelines as a faculty member in the fifth year following the return to the faculty and at subsequent five year intervals.**

The institutional president shall review and approve institutional post-tenure review policies, as well as any subsequent revisions. These institutional policies must conform to the institution's mission and to System procedures for post-tenure review. Institutional policies also shall address cases in which a tenured faculty member's performance is deemed unsatisfactory (BR Minutes, April 1996, p. 39-47; May 1996, p. 52).

5. **Revision of the Policy Manual, Section 800, Personnel (Continued)**

Abstract/Rationale: It is recommended that Policy 803.09: Tenure be remanded to the campus level. To that end, tenure decisions will reside with the institutional president. Changes in faculty policies would mean that institutions would need to report faculty tenure decisions for monitoring purposes to the Human Resources Data Mart (HRDM). Based on the discussion and informal poll of this policy as an information item during the April 2007 meeting of the Committee on Academic Affairs, it was suggested that both promotion and tenure decisions reside at the presidential level.

Policy 803.09: Tenure **and Criteria for Tenure**

- A. Each institution in the University System shall establish clearly stated tenure criteria and procedures that emphasize excellence in teaching for all teaching faculty. Such policies shall conform to the requirements listed below and shall be reviewed and approved by the ~~Senior Vice Chancellor for Academics and Fiscal Affairs~~ **University System chief academic officer**. The requirements listed below shall be the minimum standard for award of tenure, but they are to be sufficiently flexible to permit an institution to make individual adjustments to its own peculiar problems or circumstances. These policies are to be considered a statement of general requirements which are capable of application throughout the System and are not a limitation upon any additional standards and requirements which a particular institution may wish to adopt for its own improvement. Such additional standards and requirements, which must be consistent with the Regents' policies and approved by the Board of Regents, shall be incorporated into the statutes of an institution.

Criteria for Tenure

1. **Minimum for all three types of institutions in all professorial ranks:**
 - a. **Superior teaching; Demonstrating excellence in instruction**
 - b. **Academic achievement, as appropriate to the mission**
 - c. **Outstanding service to the institution, profession, or community**
 - d. **Professional growth and development**

5. **Revision of the Policy Manual, Section 800, Personnel (Continued)**

Noteworthy achievement in all four of the above need not be demanded, but should be expected in at least two. A written recommendation should be submitted by the head of the department concerned, setting forth the reasons for tenure. The faculty member's length of service with an institution shall be taken into consideration in determining whether or not the faculty member should be tenured.

2. Research and Regional Universities: In addition to "1" above, tenure at the rank of associate or full professor requires the earned doctorate or its equivalent in training, ability, and/or experience. Neither the possession of a doctorate nor longevity of service is a guarantee of tenure.

3. State Universities: In addition to "1" above, tenure requires the earned doctorate or its equivalent in training, ability, and/or experience. Neither the possession of a doctorate nor longevity of service is a guarantee of tenure.

4. State and Two-Year Colleges: In addition to "1" above, tenure requires at least the equivalent of two years of full-time study beyond the bachelor's degree. Longevity of service is not a guarantee of tenure.

- B.** Tenure resides at the institutional level. Institutional responsibility for employment of a tenured individual is to the extent of continued employment on a 100% workload basis for two out of every three consecutive academic terms until retirement, dismissal for cause, or release because of financial exigency, or program modification as determined by the Board.
- C.** Normally, only assistant professors, associate professors, and professors who are employed full-time (as defined by Regents' policies) by an institution are eligible for tenure. However, faculty members holding these professorial ranks who are employed by or on the staff of the Medical College of Georgia (MCG) on less than a full-time basis, and who also hold an appointment at the Veterans Administration Medical Center-Augusta, shall be eligible for promotion and/or the award of tenure by the ~~Board of Regents~~ **institutional president** (BR Minutes, 1979-80, p. 73; 1980-81, p. 303; 1990-91, pp. 369- 70). The term "full-time" is used in these tenure regulations to denote service on a 100% work load basis for at least two out of three consecutive academic terms. Faculty members with adjunct appointments shall not acquire tenure. The award of tenure is limited to the above academic ranks and shall not be construed to include honorific appointments (BR Minutes, 1990-91, pp. 369-70).

5. **Revision of the Policy Manual, Section 800, Personnel (Continued)**

- D. Tenure may be awarded, upon ~~recommendation~~ **approval** by the President, upon completion of a probationary period of at least five years of full-time service at the rank of assistant professor or higher. The five-year period must be continuous except that a maximum of two years interruption because of a leave of absence or part-time service may be permitted, provided, however that an award of credit for the probationary period of an interruption shall be at the discretion of the President. In all cases in which a leave of absence, approved by the President, is based on birth or adoption of a child, or serious disability or prolonged illness of the employee or immediate family member, the five-year probationary period may be suspended during the leave of absence. A maximum of three years credit toward the minimum probationary period may be allowed for service in tenure track positions at other institutions or for full-time service at the rank of instructor or lecturer at the same institution. Such credit for prior service shall be ~~defined~~ **approved** in writing by the president ~~and approved by the Board of Regents~~ at the time of the initial appointment at the rank of assistant professor or higher. Notwithstanding anything to the contrary in this Policy Manual, in exceptional cases an institution **president may approve an outstanding distinguished senior faculty member for the award of tenure** ~~may recommend to the Board of Regents that an outstanding distinguished senior faculty member be awarded tenure upon the faculty member's initial appointment;~~ **such action is otherwise referred to as tenure upon appointment.** Each such recommendation shall be ~~considered by the Board individually and shall be granted only~~ in cases in which the faculty member, at a minimum, is appointed as an associate or full professor, was already tenured at ~~his or her~~ **a** prior institution, and brings a demonstrably national reputation to the institution (BR Minutes, 1983-84, p. 94; May, 1996, p. 52; April 2000, pp. 31-32). **If the person is being appointed to an administrative position and has not previously held tenure, the award of tenure must be approved at the level of the Chancellor.**
- E. Anything in this Policy Manual to the contrary notwithstanding, faculty members employed by the Medical College of Georgia (MCG) who hold a professorial rank in a tenure track position of assistant professor or above and who also hold a part-time or full-time appointment at the Veterans Administration Medical Center-Augusta (VA), shall as stated above (Section 803.09-C) be eligible for the award of tenure at MCG upon completion of at least five years of full-time or part-time service at the rank of assistant professor or higher. Such faculty members shall otherwise meet the same probationary periods, criteria for promotion, procedures and other requirements set forth in the Bylaws and Policy Manual of the Board of Regents and Statutes of MCG for the award of tenure to full-time faculty, provided, however, that such faculty members who have been employed previously by MCG for five consecutive years or more shall be eligible to apply for tenure.

5. **Revision of the Policy Manual, Section 800, Personnel (Continued)**

The tenure of a faculty member who also holds a VA appointment shall apply only to that portion of a faculty member's salary and benefits which are provided directly by MCG. In no event shall the award of tenure to faculty members holding such joint appointments obligate MCG to assume any portion of the salary or other benefits provided by the VA.

In the event a faculty member who has been awarded tenure at MCG under the provisions of this section shall for any reason cease to be employed by the VA, the Medical College shall have the right, at its sole discretion, to revoke the tenure, employment or other affiliation of the faculty member by MCG without a hearing or other due process procedures or requirements set forth in the Bylaws and Policy Manual of the Board of Regents and the Statutes of MCG for other full-time tenured faculty. After termination of employment or revocation of tenure, MCG shall not be obligated to provide such faculty members with any further salary, benefits or other financial support.

- F. Except for the approved suspension of the probationary period due to a leave of absence, the maximum time that may be served at the rank of assistant professor or above without the award of tenure shall be seven years, provided, however, that a terminal contract for an eighth year may be proffered if a recommendation for tenure is not approved by the ~~Board of Regents~~ **president**. The maximum time that may be served in combination of full-time instructional appointments (instructor or professorial ranks) without the award of tenure shall be 10 years, provided, however, that a terminal contract for the 11th year may be proffered if a recommendation for tenure is not approved by the ~~Board of Regents~~ **president** (BR Minutes, 1992 - 93, p. 188; April 2000, pp. 31-32).
- G. Except for the approved suspension of the probationary period due to a leave of absence, the maximum period of time that may be served at the rank of full-time instructor shall be seven years (BR Minutes, April 2000, pp. 31-32).
- H. Tenure or probationary credit towards tenure is lost upon resignation from an institution, or written resignation from a tenured position in order to take a non-tenured position, or written resignation from a position for which probationary credit toward tenure is given in order to take a position for which no probationary credit is given. In the event such an individual is again employed as a candidate for tenure, probationary credit for the prior service may be awarded in the same manner as for service at another institution.
- I. Upon approval of the award of tenure to an individual by the ~~Board of Regents~~ **president**, that individual shall be notified in writing by the president of his/her institution, with a copy of the notification forwarded to the ~~Chancellor or his/her designee~~ **University System chief academic officer**.
- J. Each institution shall provide data annually to the **University System chief academic officer** ~~Senior Vice Chancellor for Academics and Fiscal Affairs~~ showing the institution's tenure rates by gender and race.

5. **Revision of the Policy Manual, Section 800, Personnel (Continued)**

K. By February 15 of each year, each institution will submit to the University System chief academic officer a list of names of faculty to be tenured, effective July 1. For each of these, the institution will provide the percentage of faculty who already hold tenure in that field and department. If, after the approval of tenure of the faculty member(s) under consideration, the above percentage will be less than or equal to 66.67%, the President may approve tenure for them without further consultation of Board staff. This percentage is one that is often used to allow for contraction capability in case of an enrollment downturn or shift in demand for that field. If, after the approval of tenure of the faculty member(s) under consideration, the above percentage will be greater than 66.67%, the following information must accompany the name: An analysis of the expected institutional liability (\$ costs) associated with a positive tenure decision, how that risk is to be managed, and what the positive benefits are of this decision. After review and endorsement by University System chief academic officer, the President may approve tenure.

5. **Revision of the Policy Manual, Section 800, Personnel (Continued)**

Abstract/Rationale for Policy 803.10: Non-tenure Track Personnel: It is recommended that Policy 803.10: Non-tenure Track Personnel be revised to demonstrate that tenure decisions will now be the responsibility of and reside at the presidential level.

Policy 803.10: Non-tenure Track Personnel

Institutions of the University System are authorized to establish professional positions designated as non-tenure track positions. Each institution shall prepare annually, along with its budget, a list of positions so designated for signations submitted during the budget year must also be approved by the Chancellor or his/her designee. Positions designated as non-tenure track positions or as tenure track positions may be converted to the other type only with approval by the ~~Chancellor or his/her designee~~ **institutional president**.

Non-tenure track positions may be established for full-time professional personnel employed in administrative positions or to staff research, technical, special, career, and public service programs or programs which are anticipated to have a limited lifespan or which are funded, fully or partially, through non-System sources. There shall be no maximum time limitation for service in positions in this category.

The following provisions shall apply to all non-tenure track professional personnel:

- A. Individuals employed in non-tenure track positions shall not be eligible for consideration for the award of tenure.
- B. Probationary credit toward tenure shall not be awarded for service in non-tenure track positions.
- C. Notice of intention to renew or not to renew contracts of non-tenure track personnel who have been awarded academic rank (Instructor, Assistant Professor, Associate Professor, Professor) shall follow the schedule required for tenure track personnel. This schedule of notification shall not apply to other professional personnel.
- D. Individuals employed in non-tenure track positions may apply on an equal basis with other candidates for tenure track positions which may become available.

The transfer of individuals from tenure-track positions to non-tenure track positions shall be effected on a voluntary basis only (BR Minutes, 1982 – 83, pp. 255 – 256).

6. Revision and Reorganization of The Policy Manual, Section 900, Facilities

The Vice Chancellor for Facilities, Linda M. Daniels (the University System chief facilities officer), will present information on proposed Policy Manual revisions and reorganization of Section 900 regarding facilities.

Item 1 – Propose reorganization and expansion of existing Policy Manual Section 900: Real Estate and Facilities.

Item 2 – New Policy 901.04 - Expand existing Policy 904 requiring procedures for building projects to address all Real Estate and Facilities areas of responsibility. (For example, but not limited to, real estate due diligence, environmental guidelines, major repair and rehabilitation guidelines, and master planning template/guidelines)

Item 3 – New Policy 901.07 - Update Naming Policy (existing Policy 912). New language separates policy level changes and procedural changes. It includes delegation of naming of interior spaces.

Item 4 – New Policy 904 - Clarify the Board’s intent related to Facilities Project Authorization in existing Policy 902. Existing Policy 902 reserves the authority for the Board to authorize projects. The Board authorized (existing Policy 904) Building Project Procedure (“BPP”) manual allows the University System chief facilities officer to approve projects with cost below \$1 million. In addition, clarify that the University System chief facilities officer’s delegated authority to approve projects under \$1 million applies only to projects that conform with the Campus Master Plan. No further delegation to the institutions is implied. The Board may wish to reconsider its position on further delegation to the institutions.

Item 5 – New Policy 906.01 - Change (existing Policy 709.01C) Board’s and University System chief facilities officer’s level of delegated authority to approve qualifications based selections (“QBS”) of architects, engineers, construction managers, planners, and other consultants. Allows for further delegation of authority to the presidents of the institutions.

New Policy 906.01 - Increases University System chief facilities officer’s delegated authority (existing Policy 709.01C) to sign contracts from \$1 million to \$5 million. Allows for further delegation of signature authority to the presidents of the institutions through the BPP. (New Policy 906.02 requires annual report to the Board.)

New Policy 906.01 - Increases University System chief facilities officer’s delegated authority to sign change orders on bid projects. (Note: there are currently restrictions and guidelines for bid

6. Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)

project change orders in the BPP manual. These checks and balances will remain in place for change orders.

New Policy 906.01 – Allows University System chief facilities officer to delegate authority for institution presidents to approve selection of master planning consultants and increase contracting authority for master planning contracts. (New Policy 901.04 requires all campus master plans be accomplished in accord with the University System of Georgia campus master planning template/guidelines.)

Item 6 – New Policy 906.02 requires annual report on contracting (including qualifications-based selections) to the Board.

Item 7 – New Policy 909.02 – Change existing Policy 701.01 and 102B to increase University System chief facilities officer's delegated authority for acceptance of gifts and purchase of real property from \$100,000 to \$250,000. Limit delegated authority based on conformance with campus master plans, no reversionary clause, and no other restrictions on use.

Item 8– New Policy 909.04 and its subsections – Reiterates existing Policy 914 and its subsections regarding easements.

Item 9 – New Policy 910 – Use of Board of Regents property including Leasing as Landlord to be expanded on:

Future New Policy 910.03 – Will change existing Policy 909.03 to shift authority to lease housing to outside groups, for up to one year, from the Chancellor to the institution president. Further – Will clarify intent and change existing Policy 915.03 to shift authority to lease housing to outside groups, up to 2,000 square feet for up to two years, from the Chancellor to the institution president. Attorney General approval of standard forms of agreement, and reporting to the University System chief facilities officer would be required.

Future New Policy 910.04 - Change existing Policy 915.01A to shift authority to lease University System of Georgia owned laboratory and research space to private entities, from the Chancellor to the institution president. A special task force needs to be assigned to recommend procedures and guidelines for this practice. Implementation of this policy change should be contingent upon putting procedures and guidelines in place. Coordination with the Attorney General, standard forms of agreement and reporting would be required.

6. Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)

New Policy 910.05 - Update needed for existing Policy 909.02 related to Presidents' homes.

Item 10 – New Policy 911.01 - Change existing Policy 102 to increase University System chief facilities officer's delegated authority to authorize, execute, accept and deliver all rental agreements as tenant from \$5,000 to \$20,000. Address limits on amendments to such delegated agreements.

Item 11 – New Policy 912.03 - Increase Chancellor's and University System chief facilities officer's delegated authority to allocate emergency MRR funds from \$200,000 to \$500,000 and \$200,000 to \$250,000 respectively (existing Policy Section 102).

Item 12 – Change policy to eliminate wordy, unnecessary verbiage.

Item 13 – Change policy to change titles to a generic form.

Item 14 – Change policy to ensure consistency of descriptions.

Item 15 – Modify various Regents procedures and guidelines as follows:

Modify Real Estate Guidelines to address “limiting” language related to number of options to renew on standard (non PPV) lease agreements through appropriate procedures and guidelines (in lieu of policy).

Modify BPP manual to delegate approval of payment of invoices from the Office of Facilities to the institution with notification to the Office of Facilities. Clarify intent through levels of delegated authority.

Modify BPP manual to delegate selection of and approval of testing and lab fees from the Office of Facilities to the institution. Requires training to meet requirements of new State Construction Manual. Consider having levels of delegated authority.

Modify BPP manual to incorporate the requirement that – (portions of Existing Policy 709.01) Construction contracts which involve expenditures of \$25,000 or more shall require certification by the contractor that a drug-free workplace is provided to the contractor's and subcontractor's employees in accordance with laws of the State of Georgia and further that - All such construction contracts shall contain a certification that the contractor will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract (BR Minutes, 1989-90, p. 387).

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

Modify BPP manual to incorporate new Campus levels of delegated authority.

Modify BPP manual to incorporate new facilities naming procedures and guidelines.

Background: This information is presented based on the premise that decisions should be made at the lowest level where management is given the responsibility to act and is held accountable for their actions.

These concepts were proposed by the Approvals and Authorities Committee for Facilities co-chaired by Presidents Thomas A. Wilkerson of Bainbridge College and Thomas Z. Jones of Armstrong Atlantic State University. The committee was made up of: James Black, Chief Business Officer, Valdosta State University, Michael Renfrow, Assistant Vice President/Campus Planning & Facilities, University of West Georgia, Jack Reynolds, Director of Plant Operations, Dalton State College, Janet Kirkpatrick, Director of Facilities, Middle Georgia College and Dr. G. Wayne Clough, President, Georgia Institute of Technology.

Proposed reorganization of Section 900

LEGEND

Plain text = existing policy language

Highlighted in yellow = new text

Italics = notes to reader to eventually be eliminated

~~Strike through~~ = existing policy text to be deleted

Board of Regents Policy Manual: Section 900: **Real Estate and Facilities**

901 GENERAL POLICY **ON REAL ESTATE AND FACILITIES**

Expand this new section as needed

The term “real estate” includes land and anything permanently affixed to or growing upon the land. All rights issuing out of, annexed to, and exercisable within or about real property. Any estate or interest in real property.

The term “facilities” includes buildings of all types, as well as campus grounds and athletic venues. It includes all outdoor areas of a USG institution including streets, entrances, gates, and landscape features, such as quadrangles, gardens, lakes, fountains, ~~recreation~~ fields, and such.

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

901.01 LEGACY OF OWNERSHIP *(OLD SECTION 901)*

Title to all real, personal, and mixed property of whatever nature of each of the institutions named in the Bylaws of the Board is vested in the Board of Regents, to be held by said Board in trust for the benefit and use of the institutions entitled thereto, it being the purpose and intent of the General Assembly that the Board of Regents shall hold title to the property or assets of each institution, so that each institution shall receive the use and benefit of the property devoted to its use, and in no event shall the property or assets of one institution be subject to the liabilities or obligations of any other institution, provided, however, that this restriction shall not prevent the Board of Regents from utilizing the facilities, educational or otherwise, of one institution for the advancement or assistance of another (Acts, 1931, pp. 7, 26).

901.02 PORTFOLIO MANAGEMENT AND UTILIZATION

Add New Section on asset management including reference to Building and Real Estate inventories, space utilization (standards) and joint use of space.

901.03 COMPLIANCE AND RISK MANAGEMENT

EXPAND NEW SECTION as necessary.

The Board of Regents recognizes the importance of compliance with all applicable laws and regulations and to that end encourages the employment of knowledgeable professionals in the acquisition, development, planning, design, construction/renovation, management and operations of its real estate and facilities. In the absence of specific laws or regulations, industry standards and good management practices shall be followed.

Pro-active efforts shall be initiated to ensure that compliance is addressed and risks are appropriately managed.

901.04 BOARD OF REGENTS PROCEDURES AND GUIDELINES *(OLD SECTION 904 deleted and expanded to address broader range of Facilities issues)*

~~Building projects authorized by the Board of Regents shall be processed in accord with the procedure prepared by the Chief Facilities Officer, recommended by the Chancellor, approved by the Board of Regents, and published under the title, Building Project Procedure.~~

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

The Board of Regents holds the University System chief facilities officer responsible for the establishment of the procedures and guidelines under which the acquisition, development, planning, design, construction/renovation, management, and operation of facilities of the University System of Georgia shall be accomplished. Documentation of Board of Regents procedures and guidelines shall be maintained and updated in electronic format and shall be readily available to institutions, consultants, vendors, and any other parties involved in work on University System of Georgia (USG) Facilities related initiatives. A complete list, and access to current documents will be accessible on the USG web site. Hard copies will be available in the Office of Facilities.

The University System chief facilities officer shall work with the Attorney General's Office to make available to institutions standard forms of agreement, contracts, and other templates of legal documents that might expedite or facilitate Real Estate and/or other Facilities transactions.

The University System Chief Facilities Officer shall periodically update the Board on the status of documents available for guidance on USG facilities related topics.

901.05 TRAINING AND STAFF DEVELOPMENT *ADD NEW PARAGRAPH on the importance of training and staff development in knowledge of, and compliance with, applicable laws, regulations, and industry standards as well as Regents' procedures and guidelines related to all Real Estate and Facilities issues.*

901.06 DELEGATION OF AUTHORITY *EXPAND NEW PARAGRAPH on Delegation of Authority in this section and any clarification needed.*

For the purposes of the Board of Regents Policy Manual Section 900, unless specifically designated otherwise, the Chancellor's designee shall be the University System chief facilities officer.

901.07 PLACE NAMING *(OLD SECTION 912 updated for consideration. Significant detail was shifted to Board of Regents place naming procedures and guidelines which are included at end of section)*

The Board of Regents considers the naming of **a place in the University System of Georgia** (in honor of a living or deceased individual, corporation, foundation, or organization) to be one of

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

the highest distinctions and most distinct honors that it can bestow. Place naming shall require authorization by the Board of Regents and shall be in accord with Board of Regents procedures and guidelines.

In light of the importance and magnitude of this honor, The place naming following policy shall apply to the naming of all Board of Regents real estate and physical facilities. (See section 901 for definition.) This includes streets on all property owned or leased by the University System of Georgia, including facilities constructed by affiliated organizations of the institutions.

~~The term "facilities" does not include interior spaces such as rooms, hallways, etc., within buildings and sports facilities. The President of College/University has the authority to name such interior spaces. The President of College/University will notify the Board of Regents, on a timely basis and for informational purposes only, any such interior space naming.~~

Although place namings are considered permanent, the place namings of facilities and grounds of an institution will endure only for the useful life of the facility or feature and not in perpetuity. If a facility or area is demolished, destroyed, developed or substantially changed, a named building or area may no longer exist. In that event, the president of an institution may determine if maintaining the name for transfer to a new facility or area is appropriate. The president ultimately determines the validity of maintaining a name for transfer at the institution level and shall seek Board approval as appropriate.

Situations may occur which would warrant the removal of a name from a place in the University System of Georgia. Circumstances may dictate that the parameters under which a name was bestowed have changed to the extent that consideration must be given to removing the name. As place naming authority lies with the Board of Regents, so does the authority and responsibility to remove a name.

The president of an institution is authorized to act, without prior approval of the Board of Regents, in the authorization of interior space namings, and naming removals, on behalf of the Board of Regents, with authority to act for the Board in the authorization of names, and removal of names, that are in accord with the Board of Regents place naming procedures and guidelines. The term interior space includes rooms, hallways, etc., within buildings. The University System chief facilities officer shall be notified, for informational purposes only, on any such interior space naming on a timely basis.

Move the following stricken text to Board of Regents Place Naming Procedures and Guidelines

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

~~The act of naming a University System facility or street is the conferral of not only a high honor, but also a conspicuous honor. It publicly exhibits the judgment and standards of the University System of Georgia and signifies lasting approval of the actions of the honoree. Given the fact that a name may be on display for decades, the task of naming should not be taken lightly. Rather, each institution should carefully consider each name, seek advice, and use the utmost discretion in ensuring that those upon whom such an honor is bestowed are truly worthy.~~

~~In order to allow for the individual being honored to enjoy and take part in the honor when it is bestowed, the Board of Regents will allow facilities and streets to be named after a living individual if the person to be honored has provided outstanding service to the institution, to the nation, or to society, and has served with distinction.~~

When naming is to honor a living person for outstanding and distinguished service as a public servant, that person must have been disassociated from employment by or service to the University System or from state or federal government employment for at least two years prior to the naming. **In the event that the individual being honored is no longer living, the standards listed above will still apply, however, the two year waiting period may be waived.**

Move the following stricken text to Board of Regents Place Naming Procedures and Guidelines

~~In light of the fact that every institution within the University System is different, "outstanding service" is intended, to a certain extent, to be a flexible standard. Each naming situation must be judged on its own merits after taking into account the facts that are relevant to the person being honored and the institution involved. The president of each institution shall endeavor to ensure that the proposed naming is consistent with the interests of the institution and the University System and that the value of service warrants the action proposed.~~

All proposed namings will be submitted to the **University System** chief facilities officer who shall then submit the recommendations to the Board of Regents **for approval in accord with the Board's place naming procedures and guidelines.** ~~The Board of Regents must approve the proposed name of a facility or street, whether to honor an individual, corporation, foundation, or organization or to memorialize a deceased individual.~~

Move the following stricken text to Board of Regents Place Naming Procedures and Guidelines

~~All namings pursuant to this policy should be subject to periodic review to determine that the naming continues to be consistent with the interest of the institution as described in The Policy~~

6. Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)

Manual. Since naming often occurs in recognition of a gift or commitment to an institution, Institutions shall maintain current ~~will develop~~ guidelines for **place** naming opportunities covered by Board of Regents policy at their campuses, including appropriate financial commitments corresponding to such naming opportunities. ~~These~~ **Updates of institution place naming** guidelines will be submitted to the ~~Board of Regents~~ **University System chief facilities officer** for review (BR Minutes, May 2004).

The University System chief facilities officer shall report periodically to the Board on the history of place (facilities and interior space) namings including the status of fund raising in association with such namings.

902. STRATEGIC CAPITAL PLANNING

902.01 SYSTEMWIDE MULTI-YEAR PLANNING AND FUNDING MODEL

Add New Section on multiyear strategic programming and funding model (cash, State G.O. bonds, other financing options)

902.02 CAMPUS MASTER PLANNING (OLD SECTION 908.01)

A master plan for capital development of each institution shall be maintained on a current basis in the office of the Board and at the institution. Development and maintenance of such plans shall involve continuous study by the office of the **University System** chief facilities officer under the supervision of the Chancellor and the respective institutions. The **University System** chief facilities officer shall periodically inform the Board of the scope and direction of campus master plans for capital development (BR Minutes, May 1995).

903 OFF CAMPUS INSTRUCTIONAL SITES

THIS EXISTING SECTION (920) NEEDS TO BE REVIEWED (w/ Academic Affairs) AND UPDATED:

In accordance with Section 303.03 of The Policy Manual, University System institutions may offer instruction at locations away from their home campuses. Institutions must follow appropriate procedures for approval to offer such instruction as specified in Section 303.03. No institution may propose the use of any off-campus instructional location prior to approval of the academic program(s) to be offered at that location.

6. Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)

Once approval to offer external instruction has been secured, any utilization of off-campus facilities must adhere to the following guidelines:

- Every off-campus instructional location in the University System of Georgia will conform to all appropriate standards of due diligence, structural integrity, adequacy of resources, and responsible use as designated by the **University System** chief facilities officer. Facilities will be appropriate to support the academic purpose of the off-campus location and will reflect quality standards comparable to home campus facilities.
- Any off-campus instructional location that requires or anticipates no capital investment for facilities (either to acquire or to operate) within the next three fiscal years is subject to administrative review and approval by the Chancellor.
- Any off-campus instructional location that requires or anticipates a capital investment for facilities (either to acquire or to operate) within the next three fiscal years must be reviewed and approved by the Board of Regents.
- In all cases, the proposal shall be reviewed in accordance with the External Instruction in the University System of Georgia: Policies and Procedures, as adopted by the Board of Regents on February 2, 2005, and as thereafter amended. Institutions must adhere to the guidelines, criteria, and nomenclature contained in that document. The designation of an off-campus instructional location as a campus, center, or consortium requires approval by the Board of Regents through its Committee on Academic Affairs.
- The University System Office's review shall be coordinated by the **University System chief academic officer** in consultation with the **University System chief facilities officer**, and if the proposal anticipates the creation of a new location or significant expansion of an existing location, it shall be presented to the Board of Regents for approval. (BR Minutes, February 2005.)

904 PROJECT AUTHORIZATION

904.01 AUTHORIZATION BY BOARD OF REGENTS *(OLD SECTION 902 partial)*

All new buildings, major renovation, rehabilitation, or other projects, except routine maintenance, involving the campus or buildings of a unit of the University System using funds from any source shall require authorization by the Board of Regents and shall be implemented in

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

accord with established Board procedures under the direction of the **University System** chief facilities officer. (~~For Construction Contracts, see section 709.01~~).

Consider proposed NEW PARAGRAPH to clarify Chief Facilities Officer's delegated authority.

The University System chief facilities officer is authorized to act, without prior approval of the Board of Regents, in the authorization of projects on behalf of the Board of Regents, with authority to act for the Board in the authorization of projects that are in accordance with the accepted campus master plan, provided, however, that the authority so delegated shall be for projects that do not exceed the sum of \$1,000,000 in initial construction cost.

Consider proposed NEW PARAGRAPH below on further delegation of authority to institutions to authorize projects under \$1 million that are in accord with the accepted campus master plan on file with the Board of Regents.

The University System chief facilities officer may delegate any or all of the above authority, to authorize projects, to individual institution presidents in the University System based upon an evaluation by the Chancellor or University System chief facilities officer of the ability of an institution to properly administer the delegated authority. Such delegation of authority shall be administered in accordance with Board of Regents policies, procedures and guidelines. Delegated authority may be withdrawn at the discretion of the Chancellor or the University System chief facilities officer.

904.02 ANNUAL PLAN FOR CAPITAL IMPLEMENTATION (*OLD SECTION 902 partial*)

The Board of Regents shall establish on an annual basis the projects to be included in the University System building program upon the recommendation of the Chancellor who shall take into consideration the funds available and the requests of the presidents of the institutions.

904.03 EMERGENCY AND OTHER PROJECTS OUTSIDE ANNUAL PLAN

ADD NEW SECTION on Board approval of "opportunity" and emergency projects which may arise outside the Annual Capital Implementation Plan

905 CAPITAL PROGRAM PROCUREMENT

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

905.01 PROJECT DELIVERY

The Board of Regents shall use appropriate construction delivery methods in accord with current industry practices and under procedures and guidelines developed by the University System chief facilities officer. *(Take procedures to the Board when the new State Construction Manual is available—SCM anticipated in July.)*

905.02 PROFESSIONAL SERVICES *(EXISTING SECTIONS 908.02 & 903)*

When any institution of the University System of Georgia requires professional advice in laying out long-range plans for campus and plant development, the **University System** chief facilities officer may authorize the employment of a competent professional to gather necessary information and render needed services. The **University System** chief facilities officer shall inform the Board periodically of the progress of campus planning efforts (BR Minutes, May 1995).

Facilities related consultants, including but not limited to architects, engineers, landscape architects, interior designers, **program managers**, and facilities planners, shall be procured in accordance with **Board of Regents** procedures ~~developed by the Chief Facilities Officer, recommended by the Chancellor, and approved by the Board~~ (BR Minutes, September 1997).

905.03 CONSTRUCTION SERVICES

POSSIBLE NEW PARAGRAPH on bidding (Take procedures to the Board when the new State Construction Manual (SMC) is available—SCM anticipated in July.)

POSSIBLE NEW PARAGRAPH on qualifications-based selection of Construction Managers (Take procedures to the Board when the new SCM is available—SCM anticipated in July.)

905.05 FURNITURE, FIXTURES, AND EQUIPMENT

THIS OLD SECTION 905 NEEDS TO BE REVIEWED AND UPDATED:

In connection with the development of a new facility at an institution of the University System of Georgia the cost of the purchase of essential furniture required to place the facility in operation shall be included in the total project budget of the facility. Such furniture shall be that required in addition to existing furniture which is suitable for moving into the new facility.

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

The purchase of instructional, administrative, operational or maintenance equipment for use in a new facility shall be the responsibility of the institution. The Chancellor and his/her staff will cooperate with and assist the institution in securing whatever assistance in the purchase of equipment that may be available through special or restricted funds included in the total funds of the project other than bond funds (BR Minutes, 1950-51, p. 199; 1950, p. 415; 1951-52, p. 10; 1952-53, pp. 4-5).

~~The Board of Regents of the University System of Georgia acknowledges that title to any equipment purchased for the Georgia Education Authority (University) and/or the Georgia State Financing and Investment Commission by the Board of Regents or any of its institutions or branches through the facilities of the State Purchasing Department is vested in the Georgia Education Authority (University) and/or the Georgia State Financing and Investment Commission, provided that the Georgia Education Authority (University) and/or the Georgia State Financing and Investment Commission will issue a letter of instructions and offer to reimburse for equipment within a specific specification on a specific project, and that the Board of Regents acknowledges by letter from the Chief Facilities Officer that it is proceeding to procure the equipment in accordance with the letter of instructions (BR Minutes, 1975-76, pp. 240-241).~~

906 CONTRACTING

906.01 CONTRACTING AUTHORITY *EXISTING SECTION 709.01 B*

Unless otherwise provided by these policies, major construction contracts **and related professional service contracts** entered into by the Board of Regents shall require prior approval by the Board. **The University System chief facilities officer is authorized to act, on behalf of the Board of Regents, without prior approval of the Board of Regents, in a bid award of previously authorized construction projects.**

EXISTING SECTION 709.01 C, 709.01 D TO BE MOVED INTO PROCEDURES MANUAL

~~Construction contracts which involve expenditures of \$25,000 or more shall require certification by the contractor that a drug free workplace is provided to the contractor's and subcontractor's employees in accordance with laws of the State of Georgia (BR Minutes, 1989-90, p. 387).~~

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

~~All such construction contracts shall contain a certification that the contractor will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract (BR Minutes, 1989-90, p. 387).~~

(EXISTING SECTION 102 & 906 increase \$1m limit to \$5m)

The Chancellor or the **University System** chief facilities officer is authorized to act, without prior approval of the Board of Regents, **in the qualifications-based selection of professionals** and as the contracting officer for and on behalf of the Board of Regents, with authority to act for the Board in the execution of construction contracts/contract change orders, ~~to construction contracts,~~ professional service contracts/**contract amendments, including but not limited to** ~~and the selection of architects and engineers and execution of architectural/engineering contracts~~ for the preparation of plans for new buildings or engineering projects, major remodeling, ~~rehabilitation funds~~ and other projects, ~~except routine maintenance~~ in the University System of Georgia, provided, however, that the authority so delegated shall not exceed the sum of **\$5,000,000** for any one contractual obligation.

The Chancellor or the **University System** chief facilities officer is authorized to delegate any or all of the above authority, **in qualifications-based selections and** to act as contracting officer, to individual institutions in the University System of Georgia based upon an evaluation by the Chancellor or **University System** chief facilities officer of the ability of an institution to properly administer the delegated authority. Such delegation of authority shall be administered in accordance with **Board** policies, and procedures and guidelines. ~~approved by the Chancellor or Chief Facilities Officer.~~ **Delegated authority may be withdrawn at the discretion of the Chancellor or the University System chief facilities officer.** (BR Minutes, 1991-92, pp. 319-320).

The Chancellor and the **University System** chief facilities officer shall be authorized and empowered, in the name and on behalf of the Board of Regents of the University System of Georgia, to take or cause to be taken any and all such other and further action as, in the judgment of such officials, may be necessary, proper, convenient or required in connection with the execution and delivery of such instruments, documents or writings in order to carry out the intent of authority delegated (BR Minutes, March, 1981).

906.02 REQUIRED REPORTING

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

NEW SECTION ON REQUIREMENT FOR ANNUAL REPORT ON CONTRACTING (including Qualifications-Based Selections) TO THE BOARD

The University System chief facilities officer shall inform the Board periodically on the volume, scope, and progress of capital projects. An annual report on Board of Regents facilities design and construction related contracting, including information on levels of authority delegated to institutions, and qualifications-based selections, shall be provided to the Board at the first Board meeting following the end of the calendar year.

906.03 DEBARMENT *(EXISTING SECTION 918)*

A design professional, consultant, or contractor may be debarred from performing any work, in any capacity, for the Board of Regents for a period of time up to five years from the date of determination. This sanction may be imposed by the Chancellor as the final agency decision based on the recommendation by a hearing panel comprised of the **University System** chief facilities officer or his/her designee and two other members appointed by the **University System** chief facilities officer. Cause for debarment will include commission of a criminal act in obtaining or attempting to obtain a contract or in the performance of a contract, any act indicating a lack of business integrity or business honesty, violation of state or Federal antitrust statutes, deliberate failure without good cause to perform under the terms of a contract with the Board of Regents, unsatisfactory performance under the terms of a contract with the Board of Regents, any violation of the conflict of interest statutes of the State of Georgia, or any other cause so serious and compelling as to affect the responsibility of the design professional, consultant, or contractor.

907 FACILITIES AND CAMPUS GROUNDS DEVELOPMENT

907.01 SUSTAINABLE DESIGN AND LIFE CYCLE COSTING *(EXISTING SECTION 908.03 & 908.03.01)*

USG buildings and grounds shall be planned and developed to provide long-term lifecycle benefits, and each campus's individual architectural character and landscape shall be maintained in a coordinated and consistent manner. In order to ensure that this intent is achieved:

Each campus shall employ design and construction concepts to allow for adaptive reuse, appropriate infrastructure, and flexibility to accommodate evolving technology. State-funded educational buildings shall be designed and constructed to provide quality service for 50 or more

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

years, ultimately serving the citizens of Georgia by achieving long-term life cycle benefits (a positive cost-to-benefit return on the initial investment) (BR Minutes, September 2002).

907.02 BUILDING DESIGN STANDARDS *(EXISTING SECTION 908.03.02)*

Each campus shall develop standards that establish basic aesthetic expectations for construction. These standards shall be founded on and complementary to the University System of Georgia's preplanning guidelines. Campus standards shall establish the campus's architectural theme and provide specificity sufficient to guide future construction activities to achieve harmony with the existing facilities while providing modern teaching and learning spaces. These standards shall ensure that the exterior architectural character of each building conveys the college/university character in a cohesive, attractive, and timeless manner. Each campus shall develop an "architectural palette" (list of materials) to guide the selection of exterior materials for construction projects. Enduring and easily maintained materials shall form the basis of these design standards. Although various products may be used as incidental or accent points, typically more traditional and durable materials, such as masonry, shall form the basis of each campus's selection of materials (BR Minutes, September 2002).

907.03 MODULAR/TEMPORARY BUILDINGS *(EXISTING SECTION 915.02)*

The renting, leasing, or purchase of modular or other type temporary buildings and trailers is prohibited. Modular or other temporary buildings and trailers currently being rented or leased for or owned by an institution in the University System are exempt from this policy (BR Minutes, 1993-94, p. 153).

907.04 CAMPUS GROUNDS AND LANDSCAPE STANDARDS *(EXISTING SECTION 908.03.03)*

Each campus shall develop standards that establish basic expectations for landscaping and grounds. These standards shall be founded on and complementary to the University System of Georgia's preplanning guidelines. Campus standards shall establish the campus's landscape plan and provide specificity sufficient to guide the planning and development of outdoor common space, including landscape and signage, to achieve a cohesive and sustainable campus. These standards shall ensure that the campus grounds convey an attractive and inviting college/university character. Each campus shall establish material and plant lists to guide the development of public green spaces, and plantings shall be predominantly indigenous, maintainable, and diverse (BR Minutes, September 2002).

6. Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)

(EXISTING SECTION 910)

Each institution shall have installed on its campus, and on each existing off-campus facility, if any, an appropriate number of properly designed and constructed exterior signs containing the name of the institution and identification of the institution as a part of the University System of Georgia. Such signs shall be architecturally proper and structurally sound, and they shall be kept in good repair. Each of these signs shall be made and situated so that it can be readily seen and quickly read from nearby public street(s) and/or public highway(s) (BR Minutes, May, 1981).

(EXISTING SECTION 913)

Each institution shall fly the flag of the United States and the flag of Georgia from a building or flag pole on the campus of the institution (BR Minutes, 1956-57, p. 98).

907.05 PLAQUES *(EXISTING SECTION 917)*

A plaque of bronze cast metal or other appropriate material will be installed in all major construction projects including new buildings, additions, and renovations, noting the year completed, the Governor and members of the Board at the time of completion and other Regents serving since the project was first approved, the architect and the contractor.

If deemed appropriate by the president of the institution, major contributor(s) may be recognized by inclusion on the plaque or a separate plaque (BR Minutes, February, 1995, p. 18).

908 PUBLIC PRIVATE VENTURES

Add New Section on Public Private Ventures.

HOUSING FACILITIES *(THIS OLD SECTION 909 MUST BE REVIEWED FOR APPLICABILITY)*

For policy concerning student housing comprehensive plans and financial statements, see [Section 711.0701](#). *(verify this reference based on policy updates)*

PRIVATE HOUSING *(THIS OLD SECTION 909.01 MUST BE REVIEWED FOR APPLICABILITY)*

6. Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)

The following policies shall govern off-campus private housing:

- A. No private housing and/or attendant facilities shall be constructed on properties of the University System without the expressed written consent of the Board of Regents (BR Minutes, 1984-85, pp. 119-20).
- B. Board of Regents reserves the right to construct housing and other student service facilities in any or all of the institutions of the University System at any time.
- C. For sound educational reasons, a president may require students to live on campus (BR Minutes, 1984-85, pp. 119-20).
- D. Agreements may be entered into, with the approval of the Regents, between institutions and private housing operators to establish and make clear the terms and conditions upon which students are housed in the off-campus facilities, provided no financial or other restricting obligations, expressed or implied, are made on the part of the institutions of the Regents.
- ~~E. All institutions will cooperate in supplying information on their current overall housing situation and outlook to possible private housing financiers.~~
- F. All institutions will cooperate with owners of private housing by providing complete information concerning facilities available to all students.
- ~~G. Subject to the above, the Board of Regents, in view of the wide interest in private housing and the possibility of saving public funds, favors the construction of privately owned, privately financed and privately operated off-campus housing facilities (BR Minutes, 1968-69, pp. 182-183).~~

909 REAL PROPERTY OWNERSHIP AND ASSET MANAGEMENT

909.01 PROCUREMENT OF PROFESSIONAL EXPERTISE

ADD PARAGRAPH ON PROCUREMENT OF PROFESSIONAL REAL ESTATE EXPERTISE

909.02 ACQUISITION *(OLD SECTION 701.01 and 102 B expanded and limits of authority increased from \$100,000 to \$250,000)*

The Chancellor and/or the **University System** chief facilities officer are authorized and empowered to execute, accept, and deliver for, on behalf of, and in the name of the Board of Regents of the University System of Georgia and under its SEAL, and without prior approval by the Board, any and all contracts, agreements, deeds, licenses, or other instruments related to the purchase or gift of real property (other than property acquired by condemnation) at a purchase price not to exceed the average of three separate appraisals made by independent and licensed

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

real estate appraisers and where the purchase price (or gift value) of the real property does not exceed the sum of **\$250,000, provided the acquisition is in accordance with the campus master plan on file and shall not be subject to any reversions, restrictions, covenants, or adverse easements.**

909.03 DISPOSITION *(DEVELOP NEW SECTION ON DISPOSITION OF PROPERTY and include existing old sections below)*

SALE OF PROPERTY *(DEVELOP NEW PARAGRAPH)*

CONVEYANCES FOR ROAD IMPROVEMENTS *(OLD SECTION 919 NEEDS TO BE REVIEWED AND UPDATED)*

The Chancellor or **University System** chief facilities officer is authorized to declare, without further approval of the Board, that unimproved real property is no longer advantageously useful to any University System institution but only for the purpose of conveying title for public road improvements provided that less than one acre of real property is to be conveyed.

The Chancellor or the **University System** chief facilities officer is authorized to request, without further authorization of the Board, that the Governor execute a deed without warranty, quitclaim deed, or other deed of conveyance for unimproved real property for the purpose of conveying title for public road improvements provided that less than one acre of real property is conveyed.

DEMOLITION *(OLD SECTION 906.01 NEEDS TO BE REVIEWED AND UPDATED)*

The Chancellor or **University System** chief facilities officer is authorized to declare, without further approval of the Board, that a building, structure, or other improvement on the real property of the Board of Regents is no longer advantageously useful to any unit of the University System of Georgia but only for the purpose of authorizing demolition, provided that such building, structure, or other improvement is not a candidate for a national or state historic register and either:

1. is vacant, and has been vacant, for an extended period of time,
2. a cursory examination represents that it is not a cost-effective candidate for repair,
3. is obsolete and no longer necessary to provide support for which it was constructed and no longer needed to support academic programs, or

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

4. is consistent with the campus physical master plan and a Regents-approved capital improvement project.

The Chancellor or the **University System** chief facilities officer is authorized to request, without further approval of the Board, that the Governor issue an executive order authorizing the demolition of any building, structure or other improvement on the real property of the Board of Regents, provided that such building, structure or other improvement is not a candidate for a national or state historic register and either:

1. is vacant, and has been vacant, for an extended period of time,
2. a cursory examination represents that it is not a cost-effective candidate for repair,
3. is obsolete and no longer necessary to provide support for which it was constructed and no longer needed to support academic programs, or
4. is consistent with the campus physical master plan and a Regents-approved capital improvement project.

909.04 EASEMENTS (*OLD SECTION 907 NEEDS TO BE REVIEWED AND UPDATED*)

The **University System** chief facilities officer or his/her designee shall approve the execution and delivery of easements or revocable license agreements or permits for the installation of electrical power lines, cables, and duct banks; gas lines; domestic water lines, sanitary and storm sewers; communications lines; steam, hot water and chilled water mains; and other such utilities and appurtenances to the above, across Regents' property to buildings and improvements at the various institutions of the University System, by any entity and/or by private or public utility companies, and provided in each case a license agreement shall contain the following paragraph:

This agreement does not confer upon the Licensee any rights, title, estate or interest in said licensed premises, nor does this license agreement confer upon the Licensee a license coupled with an interest or an easement. This agreement merely gives to the Licensee, and to the Licensee only, a revocable personal privilege, it being expressly understood and agreed by Licensee that regardless of any and all improvements and investments made, expenses and harm incurred or encountered by Licensee, this agreement may be revoked and terminated by Licensor, either in toto or pro tanto, upon thirty (30) days written notice to Licensee. After expiration of such thirty (30) day period, this license agreement shall stand as revoked and terminated (BR Minutes, 1972-73, p. 504).

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

909.05 TIMBER SALES (*OLD SECTION 911 NEEDS TO BE REVIEWED AND UPDATED*)

The Georgia Forestry Commission has consented to assist the University System and its institutions in the efficient and timely disposal of timber and timber products growing or produced on lands of the System. The Commission will designate and prepare for sale those timber products which should be harvested on property of the University System. The timber products so designated are hereby declared to be surplus property which can no longer be advantageously used in the University System and the sale of all such timber products is declared to be in the best interest of the University System.

The **University System** chief facilities officer shall act as the liaison between the Board of Regents and the Georgia Forestry Commission in the management, sale and disposition of timber and its by products.

The proceeds from such timber sales, after deducting the cost and expenses thereof, shall be paid to the Board for distribution to the institution having jurisdiction of the lands from which the timber was cut. All such sales shall be reported to the Board as information items at the meeting of the Board following the sale thereof.

All timber harvests and sales shall be contingent upon the completion of a Georgia Environmental Policy Act (GEPA) evaluation finding no significant adverse environmental impact.

On those lands of the University System which are under the management of the School of Forest Resources at the University of Georgia, the foresters of said school will designate and approve all sales of timber products and prepare the same for sale in keeping with sound and efficient forest management practices. All such sales shall be reported to the Board as aforesaid (Georgia Laws, 1974, Section 43-206.1, p. 458; BR Minutes, 1972-73, pp. 145-47).

910 USE OF BOARD OF REGENTS PROPERTY (*REVIEW AND COORDINATION OF ALL SUBSECTIONS HEREIN IS NEEDED*)

910.01 LEASING AUTHORITY AS LANDLORD (*NEW SECTION NEEDED*)

910.02 WHEN TO LEASE AS LANDLORD (*NEW SECTION FOR CONSIDERATION*)

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

It is the intention of the Board of Regents to insure that owned space within the University System is utilized with the greatest efficiency. The Board of Regents will allow campuses to lease space to others when it is appropriate to do so. When leasing to others is appropriate, the Board of Regents wants to assure the rental rates are fair and equitable

910.03 LEASE OF RESIDENTIAL FACILITIES (OLD SECTIONS 909.03 & 915.03)

THIS EXISTING SECTION (909.03) NEEDS TO BE REVIEWED AND UPDATED:

The Chancellor is authorized to lease housing to groups external to the University System of Georgia for a maximum term of one year under the following conditions. Any option periods or extensions beyond one year will require specific approval by the Board. Housing facilities will only be leased to outside parties when it has been determined that there is sufficient excess capacity and when such lease will not impact the ability to house all institutional students desiring housing during the term of the lease. Any lease to outside parties should be contemplated only after a good faith effort has been made to fill housing with University System students.

Any lease of housing must be compatible with the mission of the institution and must not be disruptive to the institution's students occupying housing. Leases for other than an institution's own students will only be considered in priority order for cooperative interns, college students, education institutions, or not-for-profit education institutions. Leases to individuals or groups not in these categories will not be considered. The lease rate will be at market rates for comparable housing in the vicinity and in no case will be less than the rate being charged to the institutional students for similar accommodations. Payment for the lease will be made in full prior to the commencement of the term of the lease (BR Minutes, 1996-97).

THIS EXISTING SECTION (excerpts 915.03) NEEDS TO BE REVIEWED AND UPDATED:

The president of each institution may recommend to the Chancellor or the **University System** chief facilities officer the leasing of residential facilities up to 2,000 square feet owned by the University System for fair market value rent and for a period of time up to two years at such times when such facilities are not in use by the institution. The president shall certify that such proposed lease of residential facilities does not adversely affect or impact the institution. Any revenues generated by such proposed lease of residential facilities will be used only for maintenance of the residential facility. Such leases shall be in writing and shall be consistent with guidelines promulgated from time to time by the Chancellor.

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

910.04 LEASE OF RESEARCH FACILITIES (*EXCERPTS OLD SECTION 915.01*)

THIS EXISTING SECTION (915.01) NEEDS TO BE STUDIED BY A TASK FORCE PRIOR TO RECONSIDERATION BY THE BOARD:

The following policies shall govern the leasing of laboratory and research facilities:

- A. The president of each institution may recommend to the Chancellor the leasing of laboratory and research facilities owned by the University System to private businesses, companies and corporations for the purpose of small business and economic development during times when such laboratory and research facilities are not in use by the institution as authorized by Georgia laws 1987, pp. 848 and 1020.
- B. The president shall certify that the proposed lease of such laboratories and/or facilities does not adversely affect or impact on the institutional or research programs at the institution, or conflict with the academic and service mission of the institution.
- C. Such leases shall be in writing and shall be consistent with guidelines promulgated from time to time by the Chancellor (BR Minutes, 1987-88, p. 139).

910.05 PRESIDENTS' HOMES (*EXISTING SECTION 909.02 previously edited to delete reference to Chancellor's Home. NEEDS TO BE FURTHER REVIEWED AND UPDATED*)

The policy of the Board regarding presidents' homes shall be as follows:

- a. Presidents of research universities will be required to live, without charge, in university housing unless an exception is granted by the Chancellor. Existing presidential housing at other institutions will be phased out as rapidly as possible, and no additional presidents' houses shall be purchased or constructed for those institutions. Presidents who are currently furnished housing shall continue to occupy that housing during their tenure as president (BR Minutes, 1984-85, p. 114; BR Minutes, 1985-86, p. 53-54).
- b. The institutions shall be responsible for the repair and upkeep of the buildings and grounds of the homes furnished for presidents.
- c. The institutions shall be responsible for furnishing utilities, including local telephone service.
- d. No food, food service or other services shall be provided for the presidents and their families (BR Minutes, 1967-68, pp. 416, 645).
- e. Any proposed project for improvement of a president's home, other than routine and necessary maintenance, shall be submitted for review and approval by the Chancellor and

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

the Board of Regents. Any subsequent changes in the scope of the project or budget shall be similarly submitted for review and approval (BR Minutes, 1990-91, p. 385).

910.06 IN POLITICAL CAMPAIGNS (OLD SECTION 914.01 NEEDS TO BE REVIEWED AND UPDATED)

The president of each institution may authorize the use of institution facilities for political speeches. However, such use shall be limited to meetings sponsored by recognized organizations of the institution and shall be held only at places designated by the president.

The use of System materials, supplies, equipment, machinery, or vehicles in political campaigns is forbidden (BR Minutes, 1976-77, p. 257).

910.07 BY AFFILIATED ORGANIZATIONS

Add New Section on use by affiliated organizations (Athletic Associations, Foundations, etc.) possibly requiring that a Memorandum of Understanding (MOU) be in place

910.08 BY UNAFFILIATED OUTSIDE PARTIES (OLD SECTION 914.03 NEEDS TO BE REVIEWED AND UPDATED)

When an outside party requests permission to use a campus facility for an event which is not contrary to the mission of the institution but which holds a potential for harm to the participants as a result of which a liability could be incurred, the president of the institution shall require the completion of a license agreement including a properly executed indemnification and liability insurance agreement (an approved form of License Agreement may be from the Chancellor's Office).

(THE EXISTING SECOND PARAGRAPH in this section was moved to the end of SECTION 911.02

910.09 FOR PERSONAL USE (OLD SECTION 914.02 needs to be updated and may need to be moved to 700 section or other)

Personal property owned by an institution shall be used only for institutional purposes. No employees in the University System shall permit such property to be removed from the campus

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

of an institution for use on either a rental or loan basis for personal use (BR Minutes, 1949-50, p. 109).

911 USE OF NON BOARD OF REGENTS PROPERTY (REVIEW AND COORDINATION OF ALL SUBSECTIONS HEREIN IS NEEDED)

911.01 LEASING AUTHORITY AS TENANT (EXCERPTS OLD SECTION 102 A increases University System chief facilities officer delegated authority to \$20,000.)

The Chancellor and/or the **University System** chief facilities officer are authorized and empowered to execute, accept, and deliver for, on behalf of, and in the name of the Board of Regents of the University System of Georgia and under its SEAL, and without prior approval by the Board, any and all rental agreements, supplemental agreements, and subrental agreements in which the Board of Regents is named as the landlord of the property rented and where the total rent to be paid to the Board does not exceed the sum of **\$20,000** per month.

911.02 LEASING AS TENANT (EXCERPTS OLD SECTION 915.01 and SECTION 914.03 NEEDS TO BE REVIEWED AND UPDATED)

It is the intention of the Board of Regents to insure that currently owned space within the University System is utilized with the greatest efficiency. The Board of Regents wants to assure that campuses lease space only when it is appropriate to do so given the nature of the space needed, location of programs and the space demands on the campus. When leasing is required, the Board of Regents also wants to assure the rental rates are cost/beneficial.

As campuses have primary responsibility for space management, it is incumbent on campuses to assure adequate review of each leasing decision. Campuses are to establish review procedures which assure that all available space on campus is utilized to maximum benefit and that leased space is sought only when there is no appropriate space available on campus; when the program requires an off-campus site; when it is more economical to lease than build additional space; when no other campus has appropriate space which may be used; or when there are other extraordinary circumstance which require leasing.

Property to which title is held by the Building Authority of the State of Georgia and which is leased to the University System cannot be subleased or rented. It is permissible to license an outside party to use it for a purpose consistent with the mission of the institution in return for out-of-pocket costs for utilities and custodial services.

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

(EXCERPTS OLD SECTION 915.01)

Campuses are charged with assuring they obtain the best rental rates in the area where leasing is to occur and to negotiate multiple year renewal options when possible.

911.03 REPORTING OF LEASES AS TENANT *(EXCERPTS OLD SECTION 915.01 NEEDS TO BE REVIEWED AND UPDATED)*

Campuses are to report annually on all leased space to the Office of Facilities, the Board of Regents which will exercise oversight on leasing activity. The report should be submitted in conjunction with the submittal of capital budget request.

912 MANAGEMENT AND OPERATIONS

912.01 SUSTAINABILITY, EFFICIENCY AND EFFECTIVENESS

Possible New Section encouraging accountability in efficiency and effectiveness of management and operations of facilities

912.02 MAINTENANCE AND UPKEEP

Possible New Section on preventive, routine and deferred maintenance

912.03 MAJOR REPAIRS AND REHABILITATION *(PARTIAL EXCERPT OF EXISTING SECTION 102, modified to increase authority of Chancellor to \$500,000 and University System Chief Facilities Officer to \$250,000)*

Expand EXISTING Section on Major Repairs and Rehabilitation

The Chancellor is authorized to allocate to System institutions, without prior approval of the Board, capital outlay appropriations - rehabilitation funds (cash or bonds), in amounts not to exceed **\$500,000** for any one project. The **University System** chief facilities officer is authorized to allocate to System institutions, without prior approval of the Board, capital outlay appropriations - rehabilitation funds (cash or bonds), in amounts not to exceed **\$250,000** for any one project. The actions taken under the authority of this paragraph shall be reported annually to the Committee on Real Estate and Facilities.

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)**

912.04 ENVIRONMENTAL (OLD SECTION 916)

THIS OLD SECTION (916) NEEDS TO BE REVIEWED AND UPDATED:

The Board of Regents of the University System of Georgia is strongly committed to protecting the environment and human health and safety in all of its operations. ~~In working to meet this commitment, the Board of Regents recognizes that pro-active efforts must be made to ensure that sound environmental, health and safety planning is integrated into every level of University System decision making.~~

Effective environmental, health and safety performance is important to the Board of Regents and its institutions in relationships with students, faculty, staff, community neighbors, legislators, regulatory agencies and the general public. To assist the institutions of the University System of Georgia in living up to the ideals of this policy, the following requirements are hereby established:

Each institution within the University System of Georgia shall:

- A. Comply with all applicable environmental, health and safety laws and regulations. In the absence of specific laws or regulations, good management practices shall be followed;
- B. Develop, follow and continuously improve environmental, health and safety programs, including emergency action plans, for all facilities and operations;
- C. Perform periodic environmental, health and safety reviews of facilities and programs to correct deficiencies, establish goals and identify funding priorities;
- D. Designate a specific individual to coordinate environmental, health and safety affairs for the institution. This individual shall be a key member of each institution's administrative leadership team and shall be supported with appropriate resources;
- E. Promote environmental, health and safety awareness among all faculty, staff and students by providing administrative support and appropriate resources for training and program implementation;

6. Revision and Reorganization of The Policy Manual, Section 900, Facilities (Continued)

- F. Design, construct and operate all facilities in a manner that protects the health and safety of the occupants and the environment. Environmental, health and safety factors shall be an integral part of each institution's master planning efforts;
- G. Practice waste minimization and pollution prevention by adopting recycling programs for all appropriate materials, purchasing recycled products, substituting less hazardous materials and establishing micro-scale chemistry operations;
- H. Recognize the relationship between energy and the environment and implement strategies such as energy-efficient facility lighting and equipment upgrades and alternative fuel vehicles, where appropriate;
- I. Work cooperatively with government, industry and other organizations in developing reasonable and cost-effective environmental, health and safety legislation and regulations which protect the environment and human health; and
- J. Serve as environmentally responsible neighbors and promote sustainable development on campus properties and in local communities (BR Minutes, March, 1994, p. 20).

912.05 HEALTH & SAFETY

Possible New Section

912.06 SECURITY

Possible New Section

912.07 EMERGENCY PLANNING AND PREPAREDNESS

Add New Section on emergency preparedness

End of Policy Section 900

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities
(Continued)**

USG PLACE NAMING PROCEDURES AND GUIDELINES

USG PLACE NAMING PROCEDURES

Before a president submits a formal naming proposal to the Board of Regents, he/she shall inform, in person or via telephone call, the University System chief facilities officer. This notification should occur at least three months prior to the Board meeting at which the institution wishes to have the Board consider the approval. The University System chief facilities officer will notify the Chancellor and USG senior staff of the proposal. As necessary and appropriate, the University System chief facilities officer, or the Chancellor's designee, will personally contact the members of the Board of Regents to discuss the proposal.

At the appropriate time, the University System chief facilities officer will request that the institution provide a formal written proposal and any other information necessary in relation to the naming proposal. The University System chief facilities officer will forward the information to the appropriate senior staff for review and comment. Upon completion of the vetting process, the University System chief facilities officer will notify the president of the recommendation and timing of possible inclusion on the agenda of the Board of Regents Real Estate and Facilities Committee.

A ceremony or event celebrating the naming of a Facility shall be handled in accord with appropriate protocol for the University and the Board of Regents and shall not occur prior to Board approval of the naming. The Board of Regents and the Chancellor shall have sufficient prior notice of such events so that they may attend.

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities
(Continued)**

USG TEMPLATE

College/University Place Naming Guidelines

Introduction

College/University considers the naming of a University System facility, including buildings and grounds, in honor of an individual, corporation, foundation or organization to be one of the highest distinctions it can bestow. In light of the importance and magnitude of this honor, the following guidelines and procedures shall apply to all place naming on all property owned or leased by the Board of Regents under the auspices of College/University.

The term “facilities” includes buildings of all types, as well as campus grounds and athletic venues. It includes all outdoor areas of the institution including streets, entrances, gates, and landscape features, such as quadrangles, gardens, lakes, fountains, ~~recreation~~ fields, and such.

The term “facilities” does not include interior spaces such as rooms, hallways, etc., within buildings. The President of College/University has the authority to name such interior spaces. The President of College/University will notify the University System chief facilities officer on a timely basis, for informational purposes only, any such interior space naming.

The act of naming a College/University facility is the conferral of not only a high honor but also a conspicuous honor. It publicly exhibits the judgment and standards of the College/University as well as the Board of Regents and signifies lasting approval of the actions of the honoree.

The President may establish an (ad hoc or standing) Advisory Committee to make naming recommendations to the President. The President of College/University is the final arbiter of all decisions related to naming at the College/University.

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities**
(Continued)

Establishing Place Names

Authority to name facilities, buildings, streets and other areas on the College/University's campus rests with the Board of Regents of the University System of Georgia. The following policy applies to the naming of all physical areas on all of College/ University's campus. The term "facility" is intended to include buildings of all types, sports venues, streets, plazas, gardens and other physical areas of the campus. (See BOR Policy.)

In order for the individual being honored by a naming to enjoy and take part in the honor when it is bestowed, facilities may be named after a living individual if the person to be honored has provided outstanding service to the institution, to the nation, or to society, and has served with distinction. When a naming is to honor a person for outstanding and distinguished service as a public servant, that person must have been disassociated from employment by the University System or from state or federal employment for at least two years prior to the naming. In the event that the individual being honored is no longer living, the standards listed above will still apply, however, the two year waiting period may be waived.

"Outstanding service" as used in this document is intended to be a flexible standard. It is the policy of College/University to judge each naming situation on its own merits after taking into consideration the facts that are relevant to the person/entity being honored and the naming opportunity involved. The President of College/University will endeavor to ensure that the proposed naming is consistent with the interests of the institution and the University System and that the value of the service warrants the action proposed.

The naming of facilities and grounds of the campus will endure only for the useful life of the facility or feature and not in perpetuity. As a practical matter, campus facilities and spaces must change as the College/University's needs change. If a building or area is demolished, destroyed, developed or substantially changed, a named building or area may no longer exist. The Advisory Committee may determine if the transfer of a name to a new area is appropriate. The Advisory Committee's determination will be communicated to the President for his ultimate determination as to the validity or invalidity of maintaining said name and seeking Board approval if appropriate.

Process for place naming

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities**
(Continued)

When the desire for a naming is apparent and/or it appears that a contribution (gift) to benefit College/University will result in a naming request for a donor or other individual, the University's Office of Institutional Advancement must be notified and provided with a profile of the donor or individual being honored, the area of interest along with any proposed stipulations, and information about how the contribution (gift) will be paid.

After review by the Office of Institutional Advancement, the information will be forwarded to the President for his consideration. The President will submit the naming recommendation to the Board of Regents. The President of the College/University has the final authority to approve these recommendations at the local level before the request is forwarded to the Board of Regents.

Before the President submits a formal naming proposal to the Board of Regents, he/she shall inform, in person or via telephone call, the University System chief facilities officer. This notification should occur at least three months prior to the Board meeting at which the institution wishes to have the Board consider the approval. The University System chief facilities officer will notify the Chancellor and USG senior staff of the proposal. As necessary and appropriate, the University System chief facilities officer, or the Chancellor's designee, will personally contact the members of the Board of Regents to discuss the proposal.

At the appropriate time, the University System chief facilities officer will request that the institution provide a formal written proposal and any other information necessary in relation to the naming proposal. The University System chief facilities officer will forward the information to the appropriate senior staff for review and comment. Upon completion of the vetting process, the University System chief facilities officer will notify the president of the recommendation and timing of possible inclusion on the agenda of the Board of Regents Real Estate and Facilities Committee.

A ceremony or event celebrating the naming of a Facility shall be handled in accord with appropriate protocol for the College/University and the Board of Regents and shall not occur prior to Board approval of the naming. The Board of Regents and the Chancellor shall have sufficient prior notice of such events so that they may attend.

In order to assure institution-wide coordination at naming ceremonies, such events typically are planned through the Office of the President and/or the Office of Public

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities**
(Continued)

Information and/or the Office of Institutional Advancement of College/University in coordination with the associated USG offices.

Signage

All signage to be affixed on or adjacent to any, building, facility or interior space shall be approved by the President of College/University in consultation with the donor. All signage shall be consistent with College/University's master plan and design criteria. No signage shall be approved, and/or erected that is in contravention of Board of Regents policy.

Contribution Guidelines

When the naming of a facility at College/University is based on a monetary contribution, the following guidelines apply:

BUILDING: Any person or entity desirous of having a building at College/University named after him/her/it shall be able to do so as long as the gift amount is 35% of the cost to construct or of the estimated value for existing buildings. The gift must be secured at least six months prior to the announcement of the naming ceremony and may only occur in accord with approval of the Board of Regents.

STREET: Any person or entity desirous of having a street at College/University named after him/her/it shall be able to do so if the aspirant makes a financial contribution of at least 5 million dollars (\$5,000,000), secured at least six months prior to the announcement of the naming ceremony and with approval of the Board of Regents.

INTERIOR: Any person or entity desirous of having an interior space such as rooms, hallways, etc., at College/University named after him/her/it shall be able to do so if the aspirant makes a financial contribution of at least \$250,000 dollars, secured at least six months prior to the announcement of the naming ceremony and with approval of the president.

At the discretion of the President, there may be reasonable exceptions to the above.

An ongoing discussion is underway with an Institutional Advancement task force to understand and recommend the best language to address the Board's interest in obtaining reliable financial

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities**
(Continued)

commitments without unduly limiting the efforts of fund raising is underway and the language below will be adjusted accordingly.

The gift, or a signed pledge for the gift, must have been received by the institution before the naming is completed. Any deferred or estate gifts preferred to be irrevocable and defined in writing.

Any gift, for the naming of a building, shall be irrevocable, paid over a period of no longer than five years, and outlined in writing in a commitment signed by the donor. All other gifts for streets and interiors must be paid over three years. Unless the gift is necessary to fund the immediate construction of the facility to be named, the gift may be used to establish a program endowment restricted to a department or program selected by the donor.

Deferred gifts such as bequests, charitable gift annuities, charitable trusts, and life insurance policies may or may not be appropriate for current naming opportunities. Naming opportunities may be more appropriate when the gift is actually received by the institution. These options should be discussed with the donors and at the discretion of the President, there may be reasonable exceptions to the above.

It is the policy of College/University to forward the formal naming request to the Board of Regents only after at least 50% of the gift has been received by the College/University.

Removal of Names

From time to time, situations may occur which would warrant the removal of a name from a building or other place on the campuses of College/University. When the naming authority lies with the Board of Regents, so does the authority and responsibility to remove a name when appropriate. Circumstances may dictate that the parameters under which a place name was bestowed at the institution have changed to the extent that consideration must be given to removing the name. These circumstances may include, but are not limited to the following circumstances:

The honoree does not follow through on a financial commitment;

The honoree fails to maintain the high standards of the College/University or the Board of Regents; and/or

6. **Revision and Reorganization of The Policy Manual, Section 900, Facilities**
(Continued)

The honoree, person or entity, engages in conduct that constitutes an act of moral turpitude or for other appropriate reasons.

Upon the demolition of a building, the College/University makes no assurances that the naming will remain beyond the useful life of the building.

It is the policy of College/University to judge each situation individually on its own merits. No decision will be made without taking into account all of the facts that are relevant to the decision. The President of College/University will endeavor to ensure that the removal of a name is consistent with the interests of College/University and the University System of Georgia.

Procedures for the Removal of Names

When it becomes apparent that there may be a reason to consider the removal of a name from a facility at College/University, the Vice President for Institutional Advancement shall be supplied with the original naming history and all salient circumstances surrounding the removal recommendation.

The Vice President for Institutional Advancement presents the naming history to the President who shall make a determination as to whether a name shall be removed. If the naming was within the President's delegated authority, his/her ruling is final. If the naming is outside the President's delegated authority and the President approves the name removal, then the President will submit the proposal for removal of the name of said Facility to the University System chief facilities officer basically in the the same process called for in naming.

The removal of a name from a room or other interior space(s) of a facility may be approved by the President upon the recommendation of the Advisory Committee.

Periodic Review of Naming Policy

The President of College/University and the campus Advisory Committee shall review this policy on a regular and recurring schedule in order to assure that it continues to be in compliance with the campus master plan and the policies of the Board of Regents.

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AGENDA

COMMITTEE ON ACADEMIC AFFAIRS

June 12, 2007

1. **Clarification of Mission Statement without Changing Mission or Institutional Sector, Dalton State College**

Recommended: That the Board approve the request of President James A. Burran that Dalton State College (“DSC”) be authorized to clarify and streamline its current mission statement without changing mission or institutional sector, effective June 13, 2007.

Abstract: DSC seeks to clarify and further streamline its current mission statement without changing mission or institutional sector. Revising the institutional mission statement is a goal identified in Dalton State College’s 2006 – 2010 Strategic Plan. The existing statement dates from 1998, when DSC initially changed sectors from a two-year college to become a state college. The proposed mission statement was approved at the institutional level during DSC’s December 8, 2006 faculty meeting.

Current Mission Statement

Dalton State College serves Northwest Georgia by offering associate, certificate, and targeted baccalaureate programs of study and a wide variety of public service and continuing education activities. Located at the center of the greatest concentration of carpet production in the world, the College is a comprehensive institution; one of only two in the University System authorized to offer a full range of technical programs in addition to the traditional pre-baccalaureate curricula and targeted baccalaureate offerings which meet workforce development needs of the Northwest Georgia area. Through direct and technological collaboration with neighboring technical institutes and other colleges and universities on the one hand, and outreach and cooperation with local preschool, primary, and secondary systems on the other, Dalton State College acts as an educational broker to meet the needs of business and industry and to provide opportunities for all persons within its service area to live self-fulfilling and productive lives.

Dalton State College shares with the other state colleges of the University System of Georgia the following core characteristics or purposes:

- a commitment to excellence and responsiveness within a scope of influence defined by the needs of the local area and by particularly outstanding programs and distinctive characteristics that have a magnet effect throughout the region or state;

1. **Clarification of Mission Statement without Changing Mission or Institutional Sector, Dalton State College (Continued)**

- a commitment to a teaching/learning environment, both inside and outside the classroom, that sustains instructional excellence, functions to provide University System access for a diverse student body, and promotes high levels of student learning;
- a high quality general education program that supports a variety of well-chosen associate programs and prepares students for transfer to baccalaureate programs, learning support programs designed to insure access and opportunity for a diverse student body, and a limited number of certificate and other career programs to complement neighboring technical institute programs;
- a limited number of baccalaureate programs designed to meet the educational and economic development needs of the local area;
- a commitment to public service, continuing education, technical assistance, and economic development activities that address the needs, improve the quality of life, and raise the economic level within the college's scope of influence;
- a commitment to scholarship and creative work to enhance instructional effectiveness and to encourage faculty scholarly pursuits; and a responsibility to address local needs through applied scholarship, especially in areas directly related to targeted baccalaureate degree programs;
- a supportive campus climate, necessary services, and leadership and development opportunities, all to educate the whole person and meet the needs of students, faculty, and staff;
- cultural, ethnic, racial, and gender diversity in the faculty, staff, and student body, supported by practices and programs that embody the ideals of an open, democratic, and global society;
- technology to advance educational purposes, including instructional technology, student support services, and distance education;
- collaborative relationships with other System institutions, State agencies, local schools, technical institutes, and business and industry, sharing physical, human, information, and other resources to expand and enhance programs and services available to the citizens of Georgia.

1. **Clarification of Mission Statement without Changing Mission or Institutional Sector, Dalton State College (Continued)**

In all that it does, Dalton State College strives for the highest possible standards of quality and excellence and systematically assesses and evaluates its effectiveness. Especially in its combination of associate level studies in the liberal arts and targeted baccalaureate degrees with a large complement of career programs in health-related, business, and technical fields; in the quality of its preparation of students for work or further study; and in its role as a broad-based information resource for the people of Northwest Georgia, the College seeks to build upon its strengths and to justify recognition as an academically respected, student-oriented, and community-centered institution.

Proposed Mission Statement

Dalton State College is dedicated to providing broad access to quality higher education for the population of Northwest Georgia, thereby enhancing the region's economic vitality and quality of life. As an institution of the University System of Georgia, Dalton State College offers targeted bachelor's degrees, a full range of associate's degrees and career certificate programs, and a wide variety of public service and continuing education activities. The College's work is strengthened by partnerships between the College and Northwest Georgia businesses and industries, governments, and schools.

The mission of Dalton State College consists of the following core commitments:

- 1) selection, support, and development of a talented, caring faculty and staff dedicated to scholarship and creating an open, cooperative, technologically enhanced learning environment;
- 2) excellence in a learning environment dedicated to serving a diverse student body, promoting high levels of student achievement, and providing a range of educational and student life opportunities and appropriate academic support services;
- 3) public service through continuing education, economic development, and cultural activities that address the needs and improve the quality of life of the region; and,
- 4) continuous improvement in all aspects of its operations through the use of inclusive, participatory planning and meaningful assessment.

1. **Clarification of Mission Statement without Changing Mission or Institutional Sector, Dalton State College (Continued)**

In fulfilling its mission, Dalton State College seeks to prepare and inspire its students to be active members within their professions and communities. As Dalton State College looks to the future and its place in a competitive, global society, it seeks to build upon its strengths as an academically respected, student-oriented, and community-centered institution.

2. **Establishment of an External Master of Science in Nursing with a Major in Clinical Nurse Leader by the Medical College of Georgia offered at the School of Nursing at Athens (“SONAT”), Medical College of Georgia**

Recommended: That the Board approve the request of President Daniel Rahn that the Medical College of Georgia (“MCG”) be authorized to offer an external Master of Science in Nursing with a major in Clinical Nurse Leader at the School of Nursing at Athens (“SONAT”), effective June 13, 2007.

Abstract: MCG currently offers the Board of Regents approved Master of Science in Nursing with a major in Clinical Nurse Leader on its Augusta campus. The program offers a distinctive pathway to educate highly competent nurse clinicians in outcomes-based practice. The program is set apart because it is offered as a second degree, accelerated nursing program for individuals already possessing a baccalaureate or higher degree in another non-nursing field or profession. The program was developed to positively impact shortages in the nursing workforce. The program will not require students to attain a baccalaureate degree in nursing before matriculating into the master's level program. The degree has been identified as a pathway to attract and educate students to become competent nurse clinicians and facilitate quality improvement strategies for enhancing patient healthcare. The program supports the *Healthy People 2010* objective of "access to quality health services" by increasing the workforce pool and intellectual capital of new nursing graduates throughout the state.

Delivery: The School of Nursing at Athens site has already been approved for delivery of the Bachelor of Science in Nursing via distance education technologies. MCG offers undergraduate and graduate level programs at the site. The requisite infrastructure, resources, and programmatic assessment processes have been established and support other nursing programs currently offered at a distance. The SONAT site is equipped and staffed with existing faculty for the didactic delivery of the program. A location and funding for the clinical portion of the curriculum have been secured. Clinical supervision and placements will occur at Athens Regional Hospital.

Need: Significant interest has been identified for this program across the state. To address burgeoning demand, MCG seeks to offer the existing Master of Science in Nursing with a major in Clinical Nurse Leader in Athens.

Objectives: The approved Clinical Nurse Leader program is designed to educate and prepare students to gain the competencies and skills needed as clinical nurses in an accelerated learning environment. The program will provide the essential nursing knowledge needed for graduates to sit for the registered nurse licensure examination (“NCLEX”).

2. **Establishment of an External Master of Science in Nursing with a Major in Clinical Nurse Leader by the Medical College of Georgia offered at the School of Nursing at Athens (SONAT), Medical College of Georgia (Continued)**

Curriculum: The 60-semester-hour program is provided in an accelerated format to accommodate the required pedagogical and clinical content. The program requires that students begin taking such courses as Pathophysiology, Introduction to Epidemiology, Nursing Therapeutics, and Professional Nursing. Students then progress sequentially to taking such courses as Integrated Healthcare, Clinical Leadership and Management, and Multi-system and High-acuity Nursing Practice. The last semester, generally the fourth semester in this accelerated program, is a clinical residency during which the student will be engaged in an intense, nurse-precepted clinical experience.

Projected Enrollment: The institution anticipates enrollments of 8, 12, and 16 students during the first three years of the program.

Funding: The program has been developed with a combination of new and existing courses. The program is currently offered on the Augusta campus of the Medical College of Georgia. President Rahn has provided reverification that establishing the program can be accommodated within funds presently available and through institutional reallocation. SONAT, the distance site, is equipped and staffed with MCG's existing faculty.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

3. Establishment of a Master of Arts in Teaching Programs for Initial Teacher Certification, North Georgia College & State University

Recommended: That the Board approve the request of President David Potter that North Georgia College & State University (“NGCSU”) be authorized to establish Master of Arts in Teaching programs for initial certification, effective, June 13, 2007.

Abstract: NGCSU requests the reconfiguration of degrees based on a consensus definition of the Master of Arts in Teaching degree that was reached by a committee of University System of Georgia Deans of Education. The purpose of the Master of Arts in Teaching degree is to offer a master’s degree route to initial teacher certification for individuals who already hold a bachelor’s degree in an academic discipline.

Below is a grid that depicts existing Master of Education programs and the establishment of Master of Arts in Teaching programs:

<i>Master of Education with Majors in:</i>	<i>Master of Arts in Teaching with Majors in:</i>
Special Education	Special Education
Middle Grades Education	Middle Grades Education
Art Teacher Education	Art Education
Teaching Field - Mathematics	Mathematics Education
Physical Education Teaching and Coaching	Physical Education
Teaching Field - Science	Science Education (Biology, Chemistry, Physics)
Teaching Field – Social Science	History/Social Science Education

The Master of Education programs will continue to be offered as advanced certification degree programs. Such action will address the needs of the community to provide currently certified teachers with advanced knowledge in their intended area of interest. Both the Master of Arts in Teaching degree and the Master of Education programs that offer advanced certification will continue to co-exist and serve the needs of two different constituencies.

4. Establishment of a Master of Arts in African-American Studies, Georgia State University

Recommended: That the Board approve the request of President Carl V. Patton that Georgia State University (“GSU”) be authorized to establish a Master of Arts in African-American Studies, effective June 13, 2007.

Abstract: In 1994, the Board of Regents of the University System of Georgia formally approved the establishment of the African-American Studies department at Georgia State University. During a relatively short tenure as an academic unit, the Department of African-American Studies has assumed a prominent position on the national landscape in the field of Black Studies. Since fall 2002, the national office of the National Council for Black Studies, the discipline’s professional association, has been headquartered in the department. A substantial body of scholarship and research is widely cited based on the material produced by GSU African-American Studies faculty. The department’s 50-course curriculum promotes intercultural perspectives at Georgia State University and helped to further generate student interest in a master’s level degree program.

Need: The department averages approximately 70 undergraduate majors per year. During fall 2006, departmental courses generated 1,685 credit hours. Approximately 25% of all African-American Studies majors who earned a bachelor’s degree have pursued graduate studies in an array of disciplines at such institutions as the University of California, Los Angeles (“UCLA”), The Ohio State University, Temple University, Syracuse University, Georgia State University, and the University of Maryland at College Park. An opportunity for advanced study of the scholarly investigation of people of African descent offers training for future educators and civic leaders. Presently, only 20 African-American Studies graduate programs, 14 masters' and 6 doctor of philosophy programs exist in the nation. Students attending the annual student summit sponsored by the National Council for Black Studies have expressed an interest in pursuing a master’s degree in African-American Studies at GSU. The City of Atlanta’s rich legacy of African-American culture and research venues will significantly expand training opportunities in African-American Studies. The proposed Master of Arts in African-American Studies is a desirable addition to the graduate program offerings of Georgia State University. The program builds upon the accomplishments of the department’s major and is the next logical step in the development of this academic unit. Finally, the projected degree enhances two key goals of the University’s strategic plan: 1) to advance interdisciplinary inquiry and 2) to promote intercultural perspectives.

Objectives: Students who earn a Master of Arts degree in African-American Studies will gain knowledge in the following areas: 1) history and parameters of African-American Studies, 2) theoretical orientations of African-American Studies, 3) methodological approaches used within the discipline, 3) and strategies used to develop community institutions.

4. Establishment of a Master of Arts in African-American Studies, Georgia State University (Continued)

Curriculum: The 36-semester-hour program includes such core requirements as Evolution and Scope of African-American Studies, Theories in African-American Studies, Research Methods in African-American Studies, and Black Feminist Thought.

Projected Enrollment: The institution anticipates enrollments of 10, 20, and 23 students during the first three years of the program.

Funding: GSU possesses the critical mass of scholars (e.g., seven core faculty members and 15 associate faculty members) to staff a Master of Arts degree in African-American Studies. President Patton has provided reverification that establishing the program can be accommodated within funds presently available.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

5. **Establishment of a Major in Mathematics and Statistics under the Doctor of Philosophy, Georgia State University**

Recommended: That the Board approve the request of President Carl V. Patton that Georgia State University (“GSU”) be authorized to establish a major in Mathematics and Statistics under the Doctor of Philosophy degree, effective June 13, 2007.

Abstract: GSU proposes the establishment of a Doctor of Philosophy (“Ph.D.”) with a major in Mathematics and Statistics degree. The program includes concentrations in mathematics, bioinformatics, and biostatistics. The concentrations address the critical need for mathematics faculty as well as the need for highly trained specialists in the areas of bioinformatics and biostatistics. The mathematics concentration will graduate mathematicians with a broad knowledge of the core areas of pure and applied mathematics. The concentrations in bioinformatics and biostatistics will graduate strong bioinformaticians and biostatisticians with a broad background in applied areas for direct placement in business, industry, governmental institutions, and research universities.

Need: The proposed program is an extension of present departmental programs at the bachelor’s and master’s degree levels. The Department of Mathematics will offer the program such that it builds on the strengths of other instructional and research programs at the master’s level. Demographic projections suggest an approximate 24% increase in high school graduates in Georgia over the next 10 years. To fill teaching positions required to address this increase, a substantial number of qualified Ph.D. graduates will be required. Over the last decade, the production of new doctorates in mathematics remained constant, while the annual attrition rate among faculty members has risen from under 1.5% in 1986 to a steady 3% since 1998. Professional organizations such as the American Mathematical Society and the American Statistical Association are reporting at the national level that greater percentages of new Ph.D. graduates are finding employment in business and industry rather than in colleges and universities.

Objectives: For all of the concentration areas, graduates will be required to demonstrate knowledge of the discipline. This includes the ability to understand research problems in one or more areas of mathematics and statistics. Students will gain an appreciation for the history of the subject and the sequence of results that has led to the current state of development of one or more areas of mathematics and statistics. Bioinformatics and biostatistics are interdisciplinary research areas where mathematical and statistical methods and modeling techniques are developed in order to analyze and interpret biological and medical data.

5. Establishment of a Major in Mathematics and Statistics under the Doctor of Philosophy, Georgia State University (Continued)

Concentration in Bioinformatics: As biology depends increasingly on data, algorithms, and models it is becoming more quantitative, computational, and mathematical. Bioinformatics is a recently developed mainstream area in response to the needs of the “new biology” – the data-rich methods and modeling techniques used to analyze biology and related data. Bioinformatics is an information science that underlies advances in chemistry, physics, medicine, agriculture, energy, and pharmaceutical industries. The concentration area includes analysis of genetic data resulting from biological experiments.

Concentration in Biostatistics: Biostatistics is a field that creates and applies methods for quantitative research in medicine and biology. For example, biostatisticians analyze data and create new methods in: 1) the determination of major risk factors for heart disease, lung disease, and cancer; 2) testing new drugs for various diseases; and 3) the evaluation of environmental factors harmful to human health, such as tobacco, asbestos, and environmental pollutants.

Concentration in Mathematics: The mathematics concentration is organized to provide students with knowledge of core areas of mathematics, including analysis, matrix theory, algebra, discrete mathematics, and applied mathematics. These areas are chosen to prepare students to take faculty positions that involve teaching a broad range of courses and to give the students the background to choose and pursue further specialization and thesis work. The areas are also consistent with the current strengths of the department.

Curriculum: The program requires a total of 84 to 87 semester hours for completion depending on a student’s prior master’s level coursework. Students will be required to take at least 84 semester hours including 54 hours of course work beyond the bachelor’s degree and 30 hours of dissertation research. The program will consist of a core of courses and three concentrations: mathematics, bioinformatics, and biostatistics.

Projected Enrollment: The institution anticipates enrollments of 6, 12, and 18 students during the first three years of the program.

Funding: President Patton has provided reverification that establishing the program can be accommodated within funds presently available.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution’s programmatic schedule of comprehensive program reviews.

6. Establishment of a Bachelor of Science in Nursing, Macon State College

Recommended: That the Board approve the request of President David A. Bell that Macon State College (“MSC”) be authorized to offer a Bachelor of Science in Nursing, effective June 13, 2007.

Abstract: MSC currently offers accredited Associate of Science in Nursing and Registered Nurse to Bachelor of Science in Nursing (“RN-BSN”) completion nursing programs. A generic Bachelor of Science in Nursing degree will provide a more direct route for students to earn a baccalaureate degree in a cost-and-time efficient manner. A generic Bachelor of Science in Nursing program at Macon State College will provide another educational opportunity for qualified students who seek a baccalaureate degree. Graduates of this program will be qualified to provide health care services in the Central Georgia region. The program will assist in meeting the demand for qualified nurses in Georgia. Macon State College has maintained approval for the associate’s nursing degree from the Georgia Board of Nursing since 1971 and full accreditation by the National League for Nursing Accreditation Commission (“NLNAC”) since 1979. In April 2002, the Board of Regents of the University System of Georgia granted approval for MSC to offer an RN-BSN completion program. The RN-BSN completion program received full approval from the Georgia Board of Nursing in September 2005, followed by NLNAC initial accreditation in March 2006.

Need: The Bureau of Labor Statistics has projected a national need of more than one million new and replacement and registered nurses by the year 2012. As a result, nursing schools around the country are exploring creative ways to increase student capacity and new student populations. Based on reports from the Georgia Department of Labor, current statistics indicate that hospitals in Georgia currently have over 6,000 openings for new jobs; anticipate a need for over 3,000 new jobs; and will need to fill or replace over 2,000 health care positions. Bibb County alone reports that nursing is the largest growing profession and predicts a need for an additional 1,130 registered nurses by year 2012 to meet current health care needs. Student demand for nursing education is evidenced by the number of applications received by MSC for its existing program (e.g., over 300 applicants for 50 available seats each year for the past five years) and the request by students for additional cohorts.

Objectives: Graduates of the proposed program will be expected to complete the following: 1) incorporate and evaluate caring behaviors in professional practices with clients, peers, self, and other health care providers; 2) evaluate research for use in professional practice; 3) collaborate on the analysis of issues related to health policy and evaluate evidence-based outcomes of health care; 4) apply ethical, legal, and regulatory standards of professional nursing in practice and decision-making; 5) perform nursing skills competently; and 6) apply principles of leadership and client advocacy in the delivery of nursing care focused on health promotion, restoration, and maintenance for individuals across the life span.

6. Establishment of a Bachelor of Science in Nursing, Macon State College (Continued)

Curriculum: The MSC program will be a four-year professional program leading to initial nurse licensure. The program is based on a foundation of 60 hours of humanities, social sciences, physical sciences, and mathematics. Faculty who currently teach in the RN-BSN program are qualified to implement and teach in the proposed program.

Projected Enrollment: The institution anticipates robust enrollments of 180, 200, and 240 students during the first three years of the program.

Funding: Facilities and student resources are adequate and will not need to be duplicated for this program. President Bell has verified that the program can be established within funds presently available.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

7. **Establishment of a Master of Business Administration at a Site in Forsyth, North Georgia College & State University**

Recommended: That the Board approve the request of President David Potter that North Georgia College & State University (“NGCSU”) be authorized to establish a new Master of Business Administration degree at a site in Forsyth County, effective June 13, 2007.

Abstract: NGCSU seeks approval to offer a new degree, the Master of Business Administration, not on its home campus, but rather, at a site in Forsyth County due to economic and demographic growth in the area. NGCSU projects that establishment of the program will advance the strategic directions of the institution as it strives to prepare military and civilian leaders in a global economy. NGCSU’s proposed Master of Business Administration (“MBA”) program is designed to prepare students for management careers in both the private and public sectors. Graduates of the program will have a comprehensive knowledge in the functional areas of business, the analytical tools necessary for making ethical and intelligent decisions, and an understanding of the global environment in which businesses operate.

Need: According to an MBA Market Feasibility Study Report prepared by Middle Tennessee State University, a strong demand exists for an MBA program in NGCSU’s service area. As a leadership institution of Georgia and the state’s senior military college, NGCSU has a special role in training military and civilian managers with designated responsibilities.

Objectives: Graduates of NGCSU’s proposed Master of Business Administration program will be required to demonstrate analytical and quantitative reasoning skills to make decisions in a business environment; understand the broad business perspectives of accounting, finance, management, marketing, and strategic management needed to make integrated decisions in a business environment; demonstrate the application of ethical leadership and team building skills; and use strong oral, written, and multimedia communication skills to present research and decision analysis of business situations.

Curriculum: The program requires that students take 30-semester-hours of MBA courses to earn the degree. Core courses that shape the program include Accounting for Management, Corporate Financial Theory, Marketing Management, Management Science and Information Systems, Operations Management, Quantitative Decision Making, and Strategic Management for a Global Marketplace.

Projected Enrollment: The institution anticipates enrollments of 50, 75, and 100 students during the first three years of the program.

7. **Establishment of a Master of Business Administration at a Site in Forsyth, North Georgia College & State University (Continued)**

Funding: NGCSU plans to use North Forsyth County High School for the program or lease space. NGCSU has used space in the Piedmont Learning Center and the Forsyth County Board of Education and Professional Development for classes. A Memorandum of Understanding permits the institution to continue use of the aforementioned space. President Potter has verified that the program can be established within funds presently available.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

8. Establishment of an External Master of Agricultural Leadership with a Major in Agricultural Leadership at Griffin, University of Georgia

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to offer the existing Master of Agricultural Leadership with a major in Agricultural Leadership as an external degree at the Griffin campus, effective June 13, 2007.

Abstract: UGA seeks approval to offer its existing Master of Agricultural Leadership with a major in Agricultural Leadership at the Griffin campus. The program, administered through the College of Agricultural and Environmental Sciences, offers residents of the Griffin area easy access to an opportunity to earn a master’s degree. This is the only such program offered in the state by a public college or university. Admission to the cohort will be recommended by faculty in the Department of Agricultural Leadership, Education, and Communication committee based on the same admission criteria as required for the Athens-based program. Each student in the cohort will be assigned an advisor in the College of Agricultural and Environmental Sciences. Library resources used by the current teaching program will be used at the Griffin location.

Need: High school agricultural education teachers and county extension personnel were polled to ascertain their interest in the delivery of the Master of Agricultural Leadership degree. Based on the results of that poll, interest in obtaining the degree was high but access was cited as an issue. A significant demand has been demonstrated from non-traditional students who live in the geographic region and are unable to attend UGA in Athens because of work or family considerations.

Projected Enrollment: The institution anticipates enrollments of 20, 40, and 40 students during the first three years of the program.

Funding: President Adams has verified that the program can be implemented at Griffin within funds presently available.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution’s programmatic schedule of comprehensive program reviews.

9. Establishment of an External Bachelor of Science with a Major in Microbiology at Griffin, University of Georgia

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to offer the existing Bachelor of Science with a major in Microbiology as an external degree at the Griffin campus, effective June 13, 2007.

Abstract: UGA seeks approval to offer its existing Bachelor of Science degree with a major in Microbiology at the Griffin campus. The program, administered through the Franklin College of Arts & Sciences Division of Biological Sciences, offers residents of the Griffin area easy access to an opportunity to earn an undergraduate microbiology degree. A bachelor’s degree in microbiology offers students the foundation to continue their education in medical, dental, and veterinary fields. The closest university system institution with a similar program, Clayton State University, is approximately 30 miles away. All requirements for admission to the Bachelor of Science with a major in Microbiology inclusive of residency requirements will be the same as those that apply at the Athens campus. The curriculum of the program will be the same as is currently offered on UGA’s home campus. The degree-completion program requires that applicants meet transfer admissions requirements for students who have completed at least 60 semester hours of transferable coursework as well as admission requirements for the Microbiology major. A student advisor will be available to students permanently at this location.

Need: The career opportunities to choose from as a microbiologist depend on the level of education and training one receives. A baccalaureate degree in microbiology will help individuals qualify for technical, research and clinical positions. Some of these positions include: 1) Research assistant, providing technical support to conduct research working in a team with other scientists and a research director in an industrial, government, university or, medical school lab; 2) food, industrial, or environmental microbiologists, quality assurance technologists, working in industry, hospitals, or the government; 3) sales or technical representative, providing information about pharmaceuticals and other medical or scientific products to prospective customers; and 4) clinical and veterinary microbiologists, medical technologists, generally working in veterinary clinics or hospitals to identify disease-causing microorganisms in humans and animals.

The need for educated workers in careers related to the biological sciences is expected to grow substantially in the coming years. According to the Georgia Department of Labor, Workforce Information and Analysis Division, the demand for educated workers in careers related to the biological sciences is expected to increase between 30 to 50% by year 2010. The Griffin campus houses a research facility with 40+ faculty and 280+ support staff who are heavily engaged in research, offering students a unique opportunity to combine classroom and research experiences. A significant demand has been demonstrated from non-traditional students who live in the geographic region and are unable to attend UGA in Athens because of work or family considerations.

9. **Establishment of an External Bachelor of Science with a Major in Microbiology at Griffin, University of Georgia (Continued)**

Projected Enrollment: The institution anticipates enrollments of 10, 15, and 25 students during the first three years of the program.

Funding: President Adams has verified that the program can be implemented at Griffin within funds presently available.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

10. Establishment of an External Master of Education with a Major in Special Education at a Site in Gwinnett, University of Georgia

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to offer the existing Master of Education with a major in Special Education as an external program at a site in Gwinnett, effective June 13, 2007.

Abstract: UGA seeks approval to offer its existing Master of Education with a major in Special Education at a proposed site in Gwinnett. The program, administered through the College of Education, Department of Communication Sciences and Special Education, offers residents of the Gwinnett area easy access to an opportunity to earn a master’s degree in special education. Most, if not all, courses will be offered in the evenings because prospective students teach during the day. The program is accredited nationally and will use the same assessments, rubrics, and standards as found in the program offered on the home campus in Athens. The blended delivery system, face-to-face instruction with some online capabilities, will help UGA expand program enrollments and reduce shortages of special education personnel that have been well documented at the national, regional, and state levels through a variety of resources.

Need: The Council on Exceptional Children (2001) reports that, nationally, institutions of higher education prepare only half as many teachers as are needed in any given year. According to the American Association for Employment in Education (2000), the southeastern U.S. has a “considerable shortage” of teachers across all areas of special education. Furthermore, the United States Department of Education indicates that, of employed special education teachers in Georgia, approximately one quarter are not fully certified (2002). The Georgia Professional Standards commission reports that the state will need 12,781 special education teachers by fall 2007 and 15,828 by fall 2012. Meanwhile, Georgia student teacher production has declined 59.8% in recent years from 5,415 in 1998 to 3,388 in 2002 (The Georgia Professional Standards Commission, 2003). The proposed program is needed because the current pool of potential teachers includes individuals who require a flexible delivery system in order to obtain their teaching credentials. Lastly, a significant demand has been demonstrated from non-traditional students who live in the geographic region and are unable to attend UGA in Athens because of work or family considerations.

Projected Enrollment: The institution anticipates steady enrollments of 15, 15, and 15 students starting every fall with the first cohort projected to enter in 2008.

Funding: President Adams has verified that the program can be implemented at a site in Gwinnett within funds presently available.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution’s programmatic schedule of comprehensive program reviews.

11. Establishment of the Dual Degree Offering of the Doctor of Pharmacy and Master of Public Health Degrees, University of Georgia

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to offer as a dual degree offering the existing Doctor of Pharmacy and Master of Public Health degrees, effective June 13, 2007.

Abstract: UGA seeks approval to offer as a dual degree the existing Doctor of Pharmacy and Master of Public Health programs. An expedient and resource-efficient means of addressing Georgia’s chronic and pervasive health problems is to develop dual programs between health professional training programs in Georgia. The proposed dual degree administration of the Doctor of Pharmacy and Master of Public Health degrees enables students to acquire both degrees with an additional one and one-half years of study. A total of nine hours of elective and required course work in the UGA College of Pharmacy curricula would be counted as elective hour components in the UGA College of Public Health’s Master of Public Health curriculum. The dual degree program has been supported as a natural progression of the College of Public Health to partner with other UGA colleges to meet teaching, research, and service objectives.

Need: The U.S. Public Health Service recognized and reinforced the need for a public health pharmacist in the publication, “*Public Health Workforce: An Agenda for the 21st Century.*” Several critical factors support the initiation of this dual degree program. The following factors exist and are projected to intensify in importance:

Societal Need

Georgia ranks last in per capita funding for public health among the 50 states and provides seven dollars per citizen for health funds spent on public health initiatives. In 1990, Georgia was ranked 40th on spending for public health, and 42nd on per capita spending on health. Chronic disease factors show that Georgia ranks 19th in cancer deaths, 42nd in premature deaths, 29th in the prevalence of smoking, and 43rd in the prevalence of obesity.

Student Demand

Several students currently in the pharmacy program have expressed an interest in pursuing post-graduate opportunities in public health. Students in the final year of the pharmacy program have expressed an interest in applying for various Master of Public Health options at Emory University. At present, a mechanism does not exist by which students may pursue a dual degree in Pharmacy and Public Health within 1,500 miles of UGA. The dual degree offering would enable students to complete both programs with an additional one and one-half years of study versus two or more years of study and relocation from the area.

11. Establishment of the Dual Degree Offering of the Doctor of Pharmacy and Master of Public Health Degrees, University of Georgia (Continued)

Public Health Pharmacy

National and international accrediting bodies and the World Health Organization currently address the importance of Public Health Pharmacy. The Accreditation Standards and Guidelines for a Professional Program in Pharmacy Leading to the Doctor of Pharmacy Degree adopted several revised competencies in January 2006. In addition, the accreditation guidelines address how pharmacists are essential to the provision of effective health care by ensuring that medication-related public health goals are more effectively achieved.

Other Reasons and Comparative Programs

The UGA College of Pharmacy exists to provide opportunities for students to meet personal and professional goals in order to positively impact the health status of patients. Through offering this proposed dual degree program, students at UGA would have an option for helping patients and society in a broader context than currently available for them in solely the pharmacy program. The benefit for the Master of Public Health student taking pharmacy courses will be to gain additional skill sets in areas of study pertaining to drugs and the drug use process. Such study areas could be applied to epidemiology and biostatistical research. The health promotion and disease prevention skills of the Master of Public Health graduate will be enhanced with the simultaneous appreciation of disease morbidity and mortality influence capabilities of the pharmacy profession.

Projected Enrollment: The institution anticipates enrollments of 5, 10, and 15 students during the first three years of the program.

Funding: President Adams has verified that the dual degree program can be administered within funds presently available.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

12. Consolidation of Nine Specific Master of Education Programs into Five Degrees, Augusta State University

Recommended: That the Board approve the request of President William Bloodworth that Augusta State University (“AUSU”) be authorized to reconfigure existing Master of Education programs into five distinct majors, effective, June 13, 2007.

Abstract: Augusta State University requests approval to reconfigure and substantively change nine existing Master of Education programs into five distinct majors. The list below details the existing programs to be changed:

<u>Existing Master of Education Majors</u>	<u>Proposed/Reconfigured Programs</u>
Master of Education with majors in:	Master of Education with majors in:
Educational Leadership	Educational Leadership
Interrelated Special Education	Special Education
Intellectual Disabilities	
Counselor Education	Counselor Education
Elementary Education and Teaching	Curriculum and Instruction
Junior High/Intermediate/Middle School Teacher Education	
English Education	
Social Studies Education	
Health and Physical Education	Health and Physical Education

13. Regents' Test: Follow-up Action from the March 2007 Board Meeting (To Be Addressed by a Committee of the Whole)

Recommended: That early diagnostic measures such as the Georgia High School Graduation Test be used upon entry and early in their first year to identify and assist students who might be at risk of not meeting the Regents' Writing and Reading Skills Requirement. Policy 307 on the Regents' Writing and Reading Skills Requirement states that the "requirement shall be determined by the Chancellor." That policy will continue until the new core curriculum with attendant assessment measures is implemented.

14. Georgia Gwinnett College Faculty Contracts

Recommended: That the Board approve the request of President Daniel J. Kaufman that Georgia Gwinnett College (“GGC”) be authorized to establish faculty contracts for the upcoming academic year.

Abstract: The faculty contracts have been reviewed by both the Office of Legal Affairs and the State Attorney General’s Office. Reviews were conducted because Georgia Gwinnett College, although it does not offer tenure, does provide for certain faculty protections that are often found in tenure-track positions and contracts. A sample contract and contract acceptance are provided on the following pages.

Below is a description of Georgia Gwinnett College’s Renewable Faculty Contracts Policy:

Presidential Discretion

Each successful GGC faculty applicant will be eligible to receive one of the following contracts upon acceptance of an employment offer authorized by the President. For all initial faculty appointments, the President retains the discretion to determine whether a successful candidate will be offered a one year standard non-renewable contract or a three (3) or five (5) year renewable contract according to the faculty rank guidelines noted below.

Assistant Professor and Below

Candidates offered the position of Assistant Professor or below will be eligible to receive either a three (3) year renewable contract or a standard one year non-renewable contract.

Professor and Associate Professor

Candidates offered the position of Professor or Associate Professor will be eligible to receive either a five (5) year renewable contract or a standard one year non-renewable contract.

Contract Expiration One Year Non-Renewable

A faculty member who is nearing completion of an initial one-year standard non-renewable contract will receive at least three (3) months advance written notice of intent to issue a new contract for the following year or notice of intent to end the employment relationship at contract end. Faculty serving under a second one-year standard non-renewable contract will receive at least (6) months advance written notice of intent to issue a new contract or notice of intent to end the employment relationship at contract end. Faculty serving under a one-year standard non-renewable contract after two or more years of service to the institution, will receive at least nine (9) months notice of intent to issue a new contract or notice of intent to end the employment relationship at contract end.

No further requirements other than the written notifications noted herein will be applicable in concluding the employment relationship for a standard non-renewable one-year faculty contract.

14. Georgia Gwinnett College Faculty Contracts (Continued)

Contract Expiration Three or Five Year Renewable Contract

A faculty member employed under a three or five year renewable contract will receive at least nine (9) months written notice prior to the contract expiration in the last year of a renewable contract term; said notice shall state the President's intent to issue a new renewable contract for either a three (3) or five (5) year term (based on the faculty member's rank at contract expiration) or an intent to end the employment relationship at contract end.

No further requirements other than the nine (9) months written notification in the final contract year will be applicable in concluding the employment relationship for a three (3) or five (5) year renewable faculty contract.

Evaluations and Promotions

Regardless of the length or type of faculty contract offered, each year all full-time faculty members will receive a Faculty Performance Review. Performance reviews and promotions will be governed by the GGC faculty handbook, the Performance Review Guidelines and the Promotions and Credentialing Committee standards.

Provisional Period for Renewable Contracts

Faculty members serving under an initial three or five year renewable contract will be required to complete a one time provisional period not to exceed six (6) months. At any time during the initial six months provisional period of a three or five year renewable contract, a decision can be made to notify a faculty member that a contract will not be forthcoming for the remaining two or four years respectively, except that written notice must be given at least three (3) months prior to the end of the initial contract year. Faculty members who have previously served under a non-renewable faculty contract with Georgia Gwinnett College will not be required to serve a provisional period upon acceptance of a renewable contract.

No further requirements other than the written notification outlined herein will be applicable in concluding the employment relationship during the provisional period of a renewable contract.

14. Georgia Gwinnett College Faculty Contracts (Continued)

Sample Contract

BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORIGIA ACADEMIC YEAR
EMPLOYMENT CONTRACT

_____ FACULTY RENEWABLE THREE-YEAR APPOINTMENT

_____ FACULTY RENEWABLE FIVE-YEAR APPOINTMENT

To : _____

Please be advised that President Daniel J. Kaufman, on behalf of the Board of Regents of the University System of Georgia, has approved your employment as _____(title)_____ at Georgia Gwinnett College. The period of your employment is for the ____ - _____ academic year beginning on _____ and ending on _____. This will comprise the _____th year of our _____ - year appointment. This Contract does not automatically renew.

Your salary for the academic year will be _____ and is payable according to the applicable funding sources and the Institution’s payroll schedule and policies. For fractional portions of a pay period in which service is rendered, payment of salary will be computed as the fraction of the salary for that payroll period in accordance with the institution’s policies. If your services should be needed beyond your full-time academic year commitment under this Contract, a separate agreement will be made with you covering your services.

Your specific job-related duties, responsibilities, and assignments associated with this employment contract are defined elsewhere, are subject to modification as determined to be needed from time to time, and are determined by the administrative officers of the institution in your reporting line to the president. All such duties, responsibilities and assignments are incorporated herein by reference as if fully set forth herein.

This Contract is made expressly subject to the applicable state and federal laws, the Bylaws and Policies of the Board of Regents, and the policies of the institution which are available for your inspection upon request.

This Contract is subject to the availability of funds to the Board of Regents and may be terminated in the absence of available funds as determined by the Board of Regents.

14. Georgia Gwinnett College Faculty Contracts (Continued)

Sample Contract (Continued)

Please signify your acceptance of this employment by signing and returning this Contract and all but one of the copies to _____ at this institution within twenty (20) days from this date. Failure to reply within this deadline may void this offer.

14. Georgia Gwinnett College Faculty Contracts (Continued)

Sample Contract Acceptance

BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA,
BY AND ON BEHALF OF GEORGIA GWINNETT COLLEGE

BY: (President) _____

Date: _____

CONTRACT ACCEPTANCE

I accept the employment described above under the terms set forth. I understand that at the expiration of the term of this contract I will receive a new and separate contract offer for the _____ academic year unless this is the final year of my _____ - year appointment and no new and separate offer is made by the President of Georgia Gwinnett College on behalf of the Board of Regents. I further understand that this contract and any renewal thereof are subject to the availability of financial resources as allocated by the State of Georgia and as determined by the Board of Regents.

Signed: _____

Date: _____

15. Administrative and Academic Appointments and Personnel Actions, Various System Institutions

The administrative and academic appointments are reviewed by the Chair of the Committee on Academic Affairs.

16. Termination of the Master of Education with a Major in German, Georgia Southern University

Recommended: That the Board approve the request of President Bruce Grube that Georgia Southern University (“GSOU”) be authorized to terminate the Master of Education with a major in German, effective June 13, 2007.

Abstract: GSOU requests approval to terminate the Master of Education with a major in German. The program was approved for deletion at the university level in spring 2000 due to low enrollments. Currently, no students are enrolled in the program. Georgia Southern requests that the Board of Regents remove the Master of Education with a major in German from its roster of approved degree programs.

17. Termination of the Bachelor of Science with a Major in Recreation, Georgia State University

Recommended: That the Board approve the request of President Carl Patton that Georgia State University (“GSU”) be authorized to terminate the Bachelor of Science with a major in Recreation, effective September 2007.

Abstract: GSU requests termination of the Bachelor of Science with a major in Recreation effective Fall 2007. The program was deactivated in September 2004. All majors at that time have had three years to graduate.

18. Termination of Cooperative Associate of Applied Science Degrees, Gordon College

Recommended: That the Board approve the request of President Lawrence V. Weill that Gordon College (“GOC”) be authorized to terminate cooperative Associate of Applied Science degrees, effective June 13, 2007.

Abstract: Gordon College requests approval to terminate specific Associate of Applied Science degrees offered cooperatively with Flint River Technical College and Griffin Technical College. The programs were identified through the institution’s Comprehensive Program Review process as not meeting productivity thresholds. The programs were deactivated in April 2005. The institution now seeks termination of the programs listed below:

<u>Degree</u>	<u>Cooperative Institution(s)</u>
<i>Associate of Applied Science in Business with options in:</i>	
Accounting	Flint River Technical & Griffin Technical Colleges
Computer Programming Technology	Griffin Technical College
Information & Office Technology	Flint River Technical & Griffin Technical Colleges
Microcomputer Specialist	Flint River Technical & Griffin Technical Colleges
<i>Associate of Applied Science in Health with options in:</i>	
Medical Assisting	Griffin Technical College
Paramedic Technology	Flint River Technical College
Surgical Technology	Flint River Technical College
<i>Associate of Applied Science in Services with options in:</i>	
Child Development & Related Care	Flint River Technical College
Cosmetology	Flint River Technical & Griffin Technical Colleges
Law Enforcement Technology	Griffin Technical College

18. Termination of Cooperative Associate of Applied Science Degrees, Gordon College (Continued)

<i>Associate of Applied Science in Technology with options in:</i>	
Air Conditioning Technology	Flint River Technical & Griffin Technical Colleges
Aircraft Structural Technology	Flint River Technical College
Applied Graphics Technology	Flint River Technical College
Applied Manufacturing Technology	Griffin Technical College
Automotive Technology	Flint River Technical & Griffin Technical Colleges
Carpentry Technology	Griffin Technical College
Drafting Technology	Griffin Technical College
Electrical Construction & Maintenance	Flint River Technical & Griffin Technical Colleges
Electronics Technology	Griffin Technical College
Electronics/Industrial Specialist	Flint River Technical College
Industrial Maintenance	Griffin Technical College
Industrial Electrical Technology	Griffin Technical College
Industrial Maintenance Technology	Griffin Technical College
Machine Tool Technology	Griffin Technical College
Welding & Joining Technology	Griffin Technical College

19. Termination of Cooperative Associate of Applied Science Degrees, Middle Georgia College

Recommended: That the Board approve the request of President Richard Federinko that Middle Georgia College (“MGC”) be authorized to terminate cooperative Associate of Applied Science degrees, effective July 1, 2007.

Abstract: MGC seeks approval to terminate its cooperative Associate of Applied Science degree programs offered in cooperation with Heart of Georgia Technical College and Middle Georgia Technical College. Over the past three years, enrollments in the cooperative programs have been quite low.

<u>Degree</u>	<u>Cooperative Institution(s)</u>
<i>Associate of Applied Science in Business with options in:</i>	
Accounting	Heart of Georgia Technical and Middle Georgia Technical Colleges
Business and Office Technology	Heart of Georgia Technical and Middle Georgia Technical Colleges
Computer Information Systems	Heart of Georgia Technical and Middle Georgia Technical Colleges
Computer Operations	Middle Georgia Technical College
Computer Programming	Middle Georgia Technical College
Marketing Management	Middle Georgia Technical College
Microcomputer Specialist	Middle Georgia Technical College
<i>Associate of Applied Science in Health with options in:</i>	
Medical Assisting	Heart of Georgia Technical
Pharmacy Technology	Heart of Georgia Technical
Practical Nursing	Heart of Georgia Technical and Middle Georgia Technical Colleges
Radiologic Technology	Heart of Georgia Technical and Middle Georgia Technical Colleges
Respiratory Therapy Technology	Heart of Georgia Technical

19. Termination of Cooperative Associate of Applied Science Degrees, Middle Georgia College (Continued)

<i>Associate of Applied Science in Technology with options in:</i>	
Advanced Air Conditioning Technology	Heart of Georgia Technical
Air Conditioning Technology	Heart of Georgia Technical and Middle Georgia Technical Colleges
Automotive Fundamentals	Heart of Georgia Technical
Automotive Technology	Heart of Georgia Technical
Diesel Equipment Technology	Heart of Georgia Technical
Electronics Fundamentals	Heart of Georgia Technical
Electronics Technology	Heart of Georgia Technical
Welding and Joining Technology	Heart of Georgia Technical
Aerospace Planning and Production	Middle Georgia Technical College
Aviation Maintenance Technology	Middle Georgia Technical College
Drafting	Middle Georgia Technical College
Industrial Maintenance Technology	Middle Georgia Technical College
Aircraft Structural Technology	Georgia Aviation and Technical College
Aviation Maintenance Technology	Georgia Aviation and Technical College
Flight Technology	Georgia Aviation and Technical College

As a point of clarification, the Board of Regents of the University System of Georgia, approved six Associate of Applied Science degree programs to be offered by Middle Georgia College on March 21, 2007. The degree programs listed below will replace the terminated cooperative degree programs that were at one time offered with Georgia Aviation and Technical College. Below is a list of the programs approved in March 2007:

- Associate of Applied Science in Air Traffic Management
- Associate of Applied Science in Aircraft Structural Technology
- Associate of Applied Science in Airport Management
- Associate of Applied Science in Aviation Maintenance Technology
- Associate of Applied Science in Flight Technology (Airplane)
- Associate of Applied Science in Flight Technology (Helicopter)

In addition, the following stand-alone degrees that are offered solely by Middle Georgia College are requested for termination:

- Associate of Applied Science in Criminal Justice
- Associate of Applied Science in Management
- Associate of Applied Science in Public Administration

20. Termination of Specific Program Majors, University of Georgia

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to terminate specific majors, effective September 2007.

Abstract: UGA requests approval to terminate the following programs: Specialist in Education (“EdS”) with a major in Physical Education and Sport Studies and Master of Education (“MEd”) with a major in Exercise Science.

Specialist in Education with a major in Physical Education

Termination is requested for the EdS with a major in Physical Education and Sport Studies because there is no longer sufficient demand to justify retaining the program. Over the past eight years, only three degrees have been conferred for this program. Currently, no students are enrolled in the major. The graduate faculty of the Department of Kinesiology voted in favor of terminating this program. Students will not be adversely impacted by this action.

Master of Education with a major in Exercise Science

Termination is requested for the MEd with a major in Exercise Science. This program now duplicates the non-thesis option for the Master of Science in Exercise Science. The MEd with a major in Exercise Science previously served students pursuing allied health careers that did not involve research, such as clinical exercise physiology or athletic training. However, the non-thesis option for the MS with a major in Exercise Science was added in 2005 because it was a more appropriate degree for students who did not pursue careers in teaching. Students are no longer enrolled in the MEd in Exercise Science and the program is no longer needed. The graduate faculty of the Department of Kinesiology voted in favor of terminating this program. Students will not be adversely impacted by this action.

21. **Establishment of the James Hovey Keels, Jr. Chair in Pulmonary Medicine, Medical College of Georgia**

Recommended: That the Board approve the request of President Daniel Rahn that the Medical College of Georgia (“MCG”) be authorized to establish the James Hovey Keels, Jr., Chair in Pulmonary Medicine, effective June 13, 2007.

Abstract: MCG requests approval to establish the James Hovey Keels, Jr., Chair in Pulmonary Medicine. The funds will support the training of pulmonary/critical care specialists and help physicians and scientists pursue studies of innovative treatments for lung disease. The MCG Foundation has \$500,000 on deposit to support this endowed chair.

Biosketch: The J. H. Keels, Jr. Endowment fund was established in September 2004. Mr. Keels was a longtime owner and operator of a Walton Way gasoline station. He died on February 26, 2003 at the age of 84. Mr. Keels was a great supporter of MCG’s educational, research and clinical mission. Having suffered from emphysema, he hoped MCG’s research could one day help others with this condition.

22. Establishment of the H. Talmadge Dobbs Professorship for Teaching Excellence in Finance, Georgia State University

Recommended: That the Board approve the request of President Carl V. Patton that Georgia State University (“GSU”) be authorized to establish the H. Talmadge Dobbs Professorship for Teaching Excellence in Finance, effective June 13, 2007.

Abstract: Georgia State University seeks permission to establish the H. Talmadge Dobbs Professorship for Teaching Excellence in Finance in the J. Mack Robinson College of Business.

The H. Talmadge Dobbs Professorship for Teaching Excellence in Finance will be a cornerstone for the university’s finance department. The Dobbs Professorship holder shall be engaged in highly visible teaching, research, service or administrative activities consistent with the purpose of the professorship and his or her own academic interests. The activities of the Dobbs Professor will benefit both the Georgia State and Atlanta communities by providing leadership in teaching, academic research, and public service in the discipline of finance.

President Patton has verified that a sum of \$200,000 is on deposit with the Georgia State University Foundation. The funds were donated by the widow of H. Talmadge Dobbs, Ruth Reynolds Dobbs. The spending allocation from the endowed funds will be used to support the H. Talmadge Dobbs Professorship for Teaching Excellence in Finance in accordance with the policies and procedures of the University System and the Georgia State University Foundation.

Biographical Sketch: H. Talmadge Dobbs, Jr. served as chairman of Life Insurance Company of Georgia (often referred to as Life of Georgia) from 1977 until his retirement in 1981. He had a long and distinguished career in financial operations, having joined the company in 1933. In 1953, Dobbs was named to the executive committee, having been a board member since 1948. During his career with Life of Georgia, Dobbs also served as treasurer, executive vice president for finance, and vice chairman of the board.

Henri Talmadge Dobbs, Jr. was born October 14, 1915, in Atlanta, the son of Henry Talmadge Dobbs Sr., and Maggie Austin Dobbs. He was a graduate of Georgia State University and was a chartered financial analyst. Dobbs served in the Navy during World War II.

Dobbs was a trustee and chairman of the investment committee of the Georgia State University Foundation and a trustee of Young Harris College, Wesleyan College and Children’s Healthcare of Atlanta (formerly Scottish Rite Children’s Medical Center). He was a trustee and chairman of the investment committee of Columbia Theological Seminary and was a trustee and elder at Trinity Presbyterian Church. Dobbs was a member of the Rotary Club of Atlanta and Capital City Club.

22. **Establishment of the H. Talmadge Dobbs Professorship for Teaching Excellence in Finance, Georgia State University (Continued)**

Georgia State University relationships include the H. Talmadge Dobbs Jr. Outstanding Finance Student Award, the H. Talmadge Dobbs Chair of Finance, his service as a trustee of the GSU Foundation, service as Director of the Alumni Association (1969 – 1972) and a charter member of the Centurion Club of the Alumni Association.

Mr. Dobbs passed away on December 1, 1989 of pulmonary fibrosis at Piedmont Hospital. He is survived by his wife, Ruth Reynolds Dobbs, a son, H. Talmadge Dobbbs, III, and three daughters, Joan, Nancy and Ruth, and several grandchildren.

23. **Establishment of the Sarah P. and George E. Mudter Professorship in Cancer Research, University of Georgia**

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to establish the Sara P. and George E. Mudter Professorship in Cancer Research, effective June 13, 2007.

Abstract: The special professorship was funded by a lead gift made by Sara P. Mudter and her children, Patricia Mudter Hobbs and George E. Mudter, Jr., through their desire to strengthen the cancer research programs in the Division of Biological Sciences.

Biosketch: Both Sara P. Mudter ,1942 Bachelor of Science in Home Economics, and the late Georgie Emil Mudter, 1949 Bachelor of Science in Pharmacy, as well as their children, Patricia Mudter Hobbs, 1966 Bachelor of Arts, and George E. Mudter, 1972 Juris Doctorate, are graduates of the University of Georgia. The individual named to the professorship shall be a full professor with an outstanding national reputation. The holder of this professorship will not be rotated. As of April 3, 2007, the total fund balance was \$359,690. President Adams has verified that funds are on deposit with the University of Georgia to establish the professorship.

24. Establishment of the Elizabeth Garrard Hall Professorship in Early Childhood Education, University of Georgia

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to establish the Elizabeth Garrard Hall Professorship in Early Childhood Education, effective June 13, 2007.

Abstract: UGA requests approval to establish the Elizabeth Garrard Hall Professorship in Early Childhood Education in the Department of Elementary and Social Studies Education of the College of Education. This special professorship was funded by a gift of \$250,000 by bequest of the estate of Elizabeth Garrard Hall. As of April 6, 2007, the total fund balance was \$270,125. President Adams has verified that the funds are on deposit with the University of Georgia to establish the professorship.

Biosketch: Ms. Hall, a 1934 graduate of the institution, earned a Bachelor of Arts degree and taught her first high school class in Fayetteville, Georgia. She was the widow of the late Cheston Hall, a chemist with the Coca-Cola Company. The Halls had a mutual desire to help young people and recognized the importance of a good education. The Hall Professor will honor Ms. Hall by providing a highly visible full professor with an outstanding national reputation in Early Childhood Education.

25. Revised Institutional Statutes, Valdosta State University

Recommended: That the Board approve the request of President Ronald M. Zaccari, that Valdosta State University (“VSU”) be authorized revise its institutional statutes, effective June 13, 2007.

Abstract: VSU has engaged in a process to review and revise its institutional statutes. The revision follows the institutional governance structure, organization, and committees and councils of the institution. Revised sections of the statutes were approved by the faculty and staff of VSU.

VSU seeks approval from the Board for recent amendments made to the University Statutes. Changes to the statutes incorporate articles concerning the following areas:

- Combining Administrative Council, Strategic Planning Council, and Master Planning Council into the University Council;
- Changes to the general faculty voting procedures;
- Amendment regarding President’s response to the Faculty Senate; and
- Minor editing changes.

The statutes have been reviewed by the Office of Legal Affairs and the Office of Academic Affairs. The statutes were found to be in compliance with Board of Regents policies. The revised statutes will remain on file in the Office of Academic Affairs.

26. Information Item: Service Agreements

Pursuant to authority granted by the Board at its meeting on February 7 and 8, 1984, the presidents of the listed institutions have executed service agreements with the indicated agencies for the purposes and periods designated, with the institutions to receive payment as indicated:

Georgia State University

Georgia Department of Community Health Provide population survey to provide accurate estimates of the uninsured children in Georgia by age, location, family income, and other characteristics that vary with insurance status	1/1/07- 12/31/07	\$425,000
Georgia Department of Community Health Utilize PeachCare claims records to provide data necessary for reporting care performance measures	1/1/07- 12/31/07	\$110,000
Georgia Department of Human Resources Provide training and evaluation for the Aging and Disability Resource Center	3/15/07- 3/14/08	\$55,000

University of Georgia

Georgia Department of Community Affairs Develop programs and activities in the area of radon awareness, testing, mitigation, and prevention	10/1/06- 9/30/07	\$192,000
Georgia Department of Community Affairs Conduct, promote, coordinate, lead, manage, and facilitate a statewide youth summit on a biennial basis	7/1/06- 6/30/07	\$150,000
Georgia Department of Early Care and Learning Provide a pathway for ongoing professional development and growth in child development in early education knowledge, attitudes and skills for administrators, trainers, teachers, consultants and higher educational faculty	12/1/06- 5/31/07	\$168,000
Georgia Department of Juvenile Justice Build a program of recreational activities that have a therapeutic impact but that are also attractive enough to be self-selected rather than imposed on residents at Augusta Youth Detention Center	8/15/06- 6/30/07	\$19,513
Georgia Department of Natural Resources Evaluate certified local government programs as needed and site visits to certified local government programs as needed and expand local planning section of the website in a more user-friendly way	7/1/06- 6/30/07	\$42,000

26. Information Item: Service Agreements (Continued)

Georgia Department of Natural Resources Provide assistance in development of the Office of Policy, Planning, and Budget within the Environmental Protection Division of the Department of Natural Resources and enhance the Environmental Protection Division's capacity for long-term planning and policy development	1/1/07- 12/31/07	\$125,080
Georgia Department of Natural Resources Assess the potential relationship of brown marsh to residential docks and to other spatially documented phenomena	10/1/06- 9/30/07	\$98,660
Georgia Department of Natural Resources Rehabilitate a historic building for adaptive re-use; develop, design and reproduce interpretive materials and wall displays which illustrate historical and cultural significance of building	10/1/06- 9/30/07	\$50,000
Georgia Forestry Commission Create an educational display, a demonstration area, and an informational brochure showcasing southern pine beetle identification, infestation recognition, prevention and management	1/1/07- 12/31/07	\$9,800
Georgia Forestry Commission Increase awareness in the community about the aesthetic, energy conservation and wildlife habitat values of trees in the suburban environment	9/1/06- 8/31/07	\$7,071
Georgia Department of Community Affairs Assist the Department of Community Affairs and other state agencies in developing and implementing a strategy to increase the amount of material recovered from the solid waste stream for recycling	1/1/06- 12/31/07	\$54,045
Georgia Department of Early Care and Learning Conduct an economic impact study of the childcare industry in Georgia, analyze the current childcare workforce, and outline opportunities for future analysis of childcare usage and quality in Georgia	1/1/07- 12/31/07	\$501,943
Georgia Department of Natural Resources Conduct genetic investigation on the federally endangered amber darter, provide updated distribution map of the entire species and determine the historic population structure within and between the Etowah and Conasauga populations to explore potential cryptic diversity and management considerations	9/1/06- 9/30/09	\$95,000

26. Information Item: Service Agreements (Continued)

Georgia Department of Natural Resources Reduce the number of annual beach advisories and the enhancement of biofiltration in Beach Creek through the restoration of shellfish resources	11/13/06- 9/30/09	\$340,327
Georgia Department of Natural Resources Support the Nonpoint Source Program's effort to accomplish central programmatic needs	8/15/06- 9/30/07	\$41,910
Georgia General Assembly Create a data source to be responsive to the needs of the General Assembly and to improve local governance in Georgia	7/1/06- 6/30/07	\$216,904
Georgia Student Finance Commission Promote student financial literacy in the areas of student loan management and in credit/debit management through peer-to-peer contact	7/1/06- 6/30/07	\$5,000
Administrative Office of the Courts Assist the Administrative Office of the Courts in performing its mission of improving Georgia's court process for civil child abuse and neglect cases	12/1/06- 11/30/07	\$30,000
Georgia Department of Agriculture Identify tropical soda apple infested sites in pasture and forestry scenarios	9/1/06- 4/30/07	\$7,000
Georgia Department of Agriculture Produce an interactive, computer-based program to train private pesticide applicators	10/1/06- 9/30/07	\$50,000
Georgia Department of Education Plan, schedule, and deliver two, one-week Culinary Institute I sessions for school nutrition managers	9/25/06- 9/24/07	\$26,665
Georgia Department of Education Develop the Georgia's Teachers Success Model to support improved teaching practice through the development of tools, training, and resources to be used by educators to assess teaching practice and its impact on students	10/14/06- 10/13/07	\$600,000

26. Information Item: Service Agreements (Continued)

Georgia Department of Education Examine Georgia Performance Standards and curriculum materials for engineering and technology education engineering pathway, assemble a focus group of teachers, students, parents, engineers and school administrators to identify key themes and features related to the new GPS and curriculum revision initiatives	10/1/06-6/30/07	\$16,500
Georgia Department of Education Establish oversight and provide an honorarium for a Georgia Technology Education Program Certification Coordinator and provide opportunities to implement an online database for maintaining program certification records and facilitate development opportunities to guide technology teachers through the certification process	10/1/06-6/30/07	\$26,065
Georgia Department of Human Resources Provide a statewide nutrition education program that increases the likelihood of people making healthy food choices consistent with the most recent dietary advice reflected in the Dietary Guidelines for Americans and the Food Guide Pyramid	10/1/06-9/30/07	\$421,858
Georgia Department of Human Resources Assist in conducting a needs assessment and analysis of existing data infrastructure to determine enhancements and changes that must be made to meet federal reporting requirements	10/15/06-6/30/07	\$45,104
Georgia Department of Natural Resources Assist in the development of rare species and conservation information for a Department of Natural Resources website that will provide easily accessible, continuously updated information to the general public	2/15/07-6/30/08	\$59,997
Georgia Department of Technical and Adult Education Continue the assessment and evaluation of the Stay in School projects approved by the Department of Technical and Adult Education and determine the ways the projects have enhanced the completion and graduation rates of high school students	10/1/06-6/30/07	\$69,302
Georgia Forestry Commission Develop a series of maps from 2005 Landsat imagery representing the distribution of tree canopy, impervious surface and land cover in Georgia and to analyze the change since 2001	12/7/06-6/30/07	\$24,683

26. Information Item: Service Agreements (Continued)

Georgia Department of Community Affairs Establish Georgia Commission for Service and Volunteerism	10/1/06- 9/30/07	\$153,022
Georgia Department of Education Revise and print the special education parent survey to meet Georgia's requirements	12/8/06- 8/31/07	\$41,170
Georgia Environmental Facilities Authority Facilitate Town Hall meeting during 2007 and develop supporting materials and reports for meetings for statewide water planning for different regions of the state	8/1/05- 12/31/07	\$33,500
Georgia Commodity Commission for Peanuts Determine if recently released large-seed and large-podded runner-type peanut cultivators have a different calcium requirement than cultivators with a seed size more closely related to Georgia Green and to determine relative susceptibility to pod disease, a symptom of calcium deficiency.	1/1/07- 12/31/07	\$ 15,000
Georgia Commodity Commission for Peanuts Determine how well the recently released runner-type cultivators are adapted to growers' fields in the southeastern United States	1/1/07- 12/31/07	\$25,000
Georgia Commodity Commission for Cotton Provide partial salary and support for a Public Service Faculty position located at Tifton	1/1/07- 12/31/07	\$15,000
Georgia Commodity Commission for Corn Evaluate both old and new herbicides for the control of Palmer amaranth in field corn	1/1/07- 12/31/07	\$4,000
Georgia Commodity Commission for Peanuts Determine if peanut cultivators, with differing maturity timings, vary in relation to sensitivity to Gramoxone and determine injury mitigation effects of Baragran that are required to inhibit yield loss associated with Gramoxone applications.	1/1/07- 12/31/07	\$2,000
Georgia Commodity Commission for Peanuts Determine the efficacy of various herbicides and develop cost effective weed management systems for the control of tropical spiderwort in peanuts	1/1/07- 12/31/07	\$3,000

26. Information Item: Service Agreements (Continued)

Georgia Department of Natural Resources Construct datasets of test scores, attendance, and behavior data collected for students of teachers using the Environment as an Integrating Context Model and comparison group students, and conduct various statistical procedures to test the hypothesis that student achievement is higher in the Environment as an Integrating Context than in their matched peers	1/1/07– 12/31/07	\$50,000
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Georgia Southern University

Georgia Forestry Commission Conduct comprehensive, integrated planning and management to help identify and manage tree cover in Bulloch County	8/1/06 – 7/31/07	\$7,419
Georgia Department of Education Implement grade 8 mathematics and science Georgia performance standards in Heart of Georgia regional educational service area	8/1/04 – 6/30/07	\$52,506

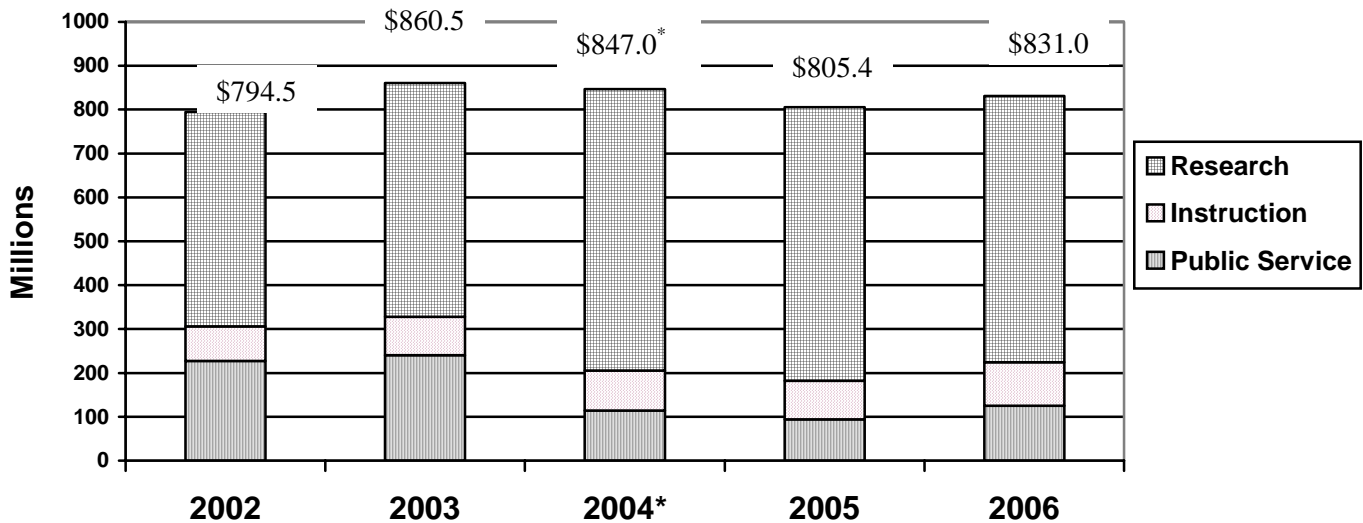
TOTAL AMOUNT – JUNE 2007	\$ 4,486,044
TOTAL AMOUNT FY 2007 TO DATE	\$30,482,930
TOTAL AMOUNT FY 2006 TO JUNE	\$33,452,938
TOTAL AMOUNT FY 2006	\$33,452,938

27. Information Item: Grants and Contracts Received by Institutions in the University System of Georgia for Research, Instruction, and Public Service for Fiscal Year 2006

Much of the financial support for the University System is derived from extramural sources. The dollar amounts for contracts and grants received by the institutions in FY 2006 are listed in Table 1.

The total external support for these activities in all institutions equaled \$831,043,460, an increase of \$25,681,296 or 3.2% above fiscal year 2005.

**Grants and Contracts Received
FY 2002 through FY 2006**



*FY 2004 total is revised to reflect changes made in reports from Medical College of Georgia and Georgia College & State University since the original Board report.

Table 1. Extramural Funds Received for Research, Instruction, and Public Service - Fiscal Year 2006

Institution	Research	Instruction	Public Service	Total
Georgia Institute of Technology	\$320,633,843	\$7,868,386	\$17,221,382	\$345,723,611
Georgia State University	\$33,496,108	\$13,102,324	\$8,996,698	\$55,595,130
Medical College of Georgia	\$66,765,830	\$4,781,307	\$10,145,157	\$81,692,294
University of Georgia	\$135,585,720	\$20,350,319	\$50,031,319	\$205,967,358
Research Universities	\$556,481,501	\$46,102,336	\$86,394,556	\$688,978,393
Georgia Southern University	\$1,751,083	\$3,025,124	\$750,611	\$5,526,818
Valdosta State University	\$679,031	\$3,584,889	\$920,714	\$5,184,634
Regional Universities	\$2,430,114	\$6,610,013	\$1,671,325	\$10,711,452
Albany State University	\$3,442,137	\$4,717,799	\$1,903,864	\$10,063,800
Armstrong Atlantic State University	\$1,051,164	\$445,994	\$193,734	\$1,690,892
Augusta State University	\$52,141	\$184,862	\$97,135	\$334,138
Clayton State University	\$8,635	\$1,765,921	\$752,609	\$2,527,165
Columbus State University	\$22,570	\$1,360,142	\$182,800	\$1,565,512
Fort Valley State University	\$26,213,095	\$8,010,153	\$24,786,207	\$59,009,455
Georgia College & State University	\$211,710	\$313,693	\$829,531	\$1,354,934
Georgia Southwestern State University	\$266,963	\$513,575	\$1,537,091	\$2,317,629
Kennesaw State University	\$527,740	\$2,059,625	\$2,196,812	\$4,784,177
North Georgia College & State Univ.	\$110,267	\$892,773	\$299,882	\$1,302,922
Savannah State University	\$1,931,268	\$5,588,145	\$205,898	\$7,725,311

Institution	Research	Instruction	Public Service	Total
Southern Polytechnic State University	\$1,149	\$372,860	\$1,500	\$375,509
University of West Georgia	\$825,298	\$890,460	\$193,500	\$1,909,258
State Universities	\$34,664,137	\$27,116,002	\$33,180,563	\$94,960,702
Abraham Baldwin Agricultural College	\$0	\$1,621,215	\$133,409	\$1,754,624
Dalton State College	\$138,911	\$2,485,444	\$492,945	\$3,117,300
Gainesville State College	\$0	\$2,480,807	\$569,404	\$3,050,211
Gordon College	\$0	\$168,549	\$0	\$168,549
Macon State College	\$5,000	\$1,055,364	\$0	\$1,060,364
Middle Georgia College	\$0	\$492,042	\$0	\$492,042
State Colleges	\$143,911	\$8,303,421	\$1,195,758	\$9,643,090
Atlanta Metropolitan College	\$20,000	\$1,279,916	\$400	\$1,300,316
Bainbridge College	\$0	\$1,229,724	\$0	\$1,229,724
Coastal Georgia Community College	\$0	\$1,209,961	\$670,135	\$1,880,096
Darton College	\$0	\$1,554,717	\$326,628	\$1,881,345
East Georgia College	\$0	\$79,474	\$733,005	\$812,479
Georgia Highlands College		\$883,484	\$10,000	\$893,484
Georgia Perimeter College	\$4,000	\$2,029,592	\$1,120,896	\$3,154,488
South Georgia College	\$0	\$276,647	\$0	\$276,647
Waycross College	\$0	\$72,640	\$0	\$72,640
Two-Year Colleges	\$24,000	\$8,616,155	\$2,861,064	\$11,501,219

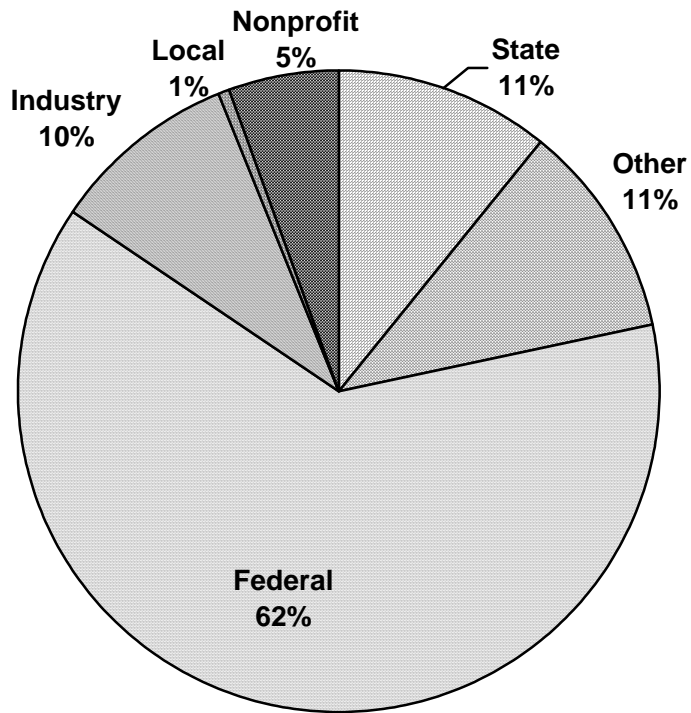
Committee on Academic Affairs

June 12, 2007

Institution	Research	Instruction	Public Service	Total
System Office and Skidaway Institute	\$12,818,450	\$2,020,385	\$409,769	\$15,248,604
System Total	\$606,562,113	\$98,768,312	\$125,713,035	\$831,043,460

27. **Information Item: Grants and Contracts Received by Institutions in the University System of Georgia for Research, Instruction, and Public Service for Fiscal Year 2006 (Continued)**

**University System of Georgia
Grants and Contracts by Funding Source
Fiscal Year 2006**

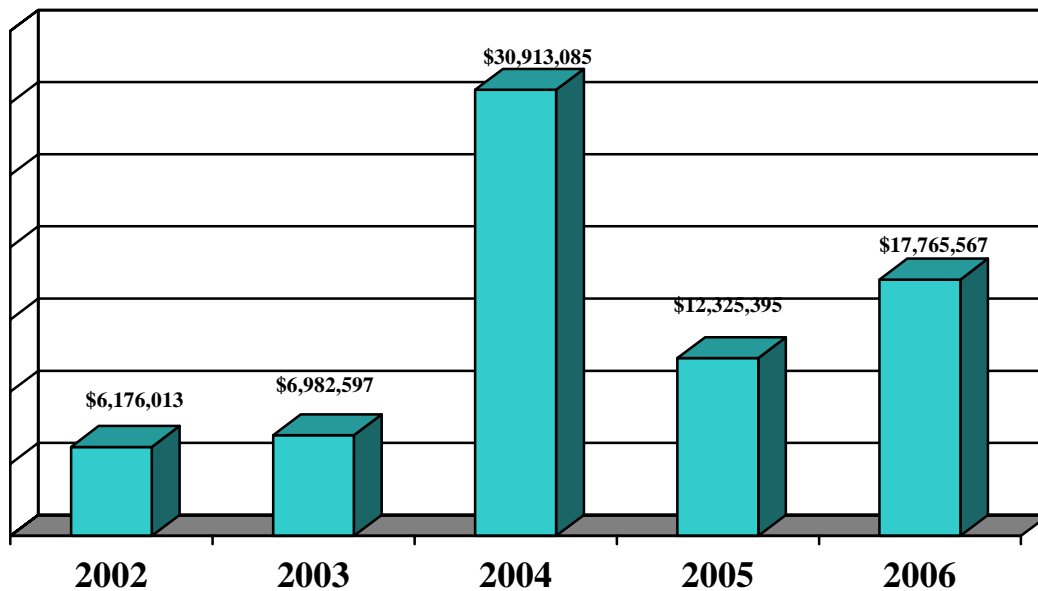


28. Information Item: Intellectual Property Income Summary in the University System of Georgia for Fiscal Year 2006

Total income received from intellectual properties during FY 2006 was \$17,765,567. This represents an increase of \$5,440,172, or 44.1% over FY 2005. Note: The amount for FY 2004 was unusually large because of a one-time royalty buy-down of \$28 million for one technology at the University of Georgia.

Institution	Inventions	Software	Copyrights/ Trademarks	Totals
Georgia Institute of Technology	\$600,811	\$1,349,004	\$808	\$1,950,623
Georgia State University	0	0	\$55,082	\$55,082
Medical College of Georgia	\$215,525		\$8,082	\$223,607
University of Georgia	\$15,397,871	\$72,307	\$36,245	\$15,506,423
Georgia Southern University	0	\$29,832	0	\$29,832
Totals	\$16,214,207	\$1,451,143	\$101,217	\$17,765,567

**University System Income From
Intellectual Properties
FY 2002 through FY 2006**



29. Information Item: Substantive Redirection of the Bachelor of Science with a Major in Early Childhood/Special Education, Albany State University

Abstract: Albany State University has substantively changed its Bachelor of Science with a major in Early Childhood/Special Education in order to comply with guidelines established by the Georgia Professional Standards Commission. The substantive change will enable the institution to expand the number of qualified special education teachers in Southwest Georgia who will impact the education of pre-school to fifth grade learners. The curriculum has been modified to provide specific instruction for the special education general curriculum with an emphasis on learners in pre-school to fifth grade within early childhood education. The program combines early childhood education and special education into a unified curriculum. Students who complete the revised curriculum will have the requisite content knowledge and possess skills that encompass instructional strategies for disabled students.

30. Information Item: Approvals and Authorities, Audit, Real Estate and Facilities, and Academic Affairs Committees of the Whole

The Interim Chief Academic Officer and Executive Vice Chancellor of the Office of Academic Affairs, Beheruz N. Sethna, will present information concerning academic affairs-related approvals and authorities to the Audit, Real Estate and Facilities, and Academic Affairs Committees, which will meet as Committees of the Whole.

AGENDA

COMMITTEE ON ORGANIZATION AND LAW

June 12, 2007

Agenda Item **Page No.**

APPROVAL ITEMS

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2. Approval of the Albany State University Mutual Aid Agreement with Dougherty County 2
3. Approval of the Albany State University Mutual Aid Agreement with the City of Albany 3
4. Applications for Review 4

AGENDA

COMMITTEE ON ORGANIZATION AND LAW

June 12, 2007

1. **Approval of the Armstrong Atlantic State University Mutual Aid Agreement with the City of Savannah**

Recommended: That the Board approve the following mutual aid agreement between Armstrong Atlantic State University and the City of Savannah, effective June 13, 2007.

Background: Armstrong Atlantic State University has reached an agreement with the City of Savannah to provide for the rendering of extraterritorial assistance as defined in Georgia Code 36-69-2 (local emergency) and under the conditions established in Georgia Code 36-69-3 (extraterritorial cooperation and assistance to local law enforcement agencies or fire departments; commander of operations). The mutual aid agreement follows a statutory format and has been approved by the Office of Legal Affairs.

2. **Approval of the Albany State University Mutual Aid Agreement with Dougherty County**

Recommended: That the Board approve the following mutual aid agreement between Albany State University and Dougherty County, effective June 13, 2007.

Background: Albany State University has reached an agreement with Dougherty County to provide for the rendering of extraterritorial assistance as defined in Georgia Code 36-69-2 (local emergency) and under the conditions established in Georgia Code 36-69-3 (extraterritorial cooperation and assistance to local law enforcement agencies or fire departments; commander of operations). The mutual aid agreement follows a statutory format and has been approved by the Office of Legal Affairs.

3. **Approval of the Albany State University Mutual Aid Agreement with the City of Albany**

Recommended: That the Board approve the following mutual aid agreement between Albany State University and the City of Albany, effective June 13, 2007.

Background: Albany State University has reached an agreement with the City of Albany to provide for the rendering of extraterritorial assistance as defined in Georgia Code 36-69-2 (local emergency) and under the conditions established in Georgia Code 36-69-3 (extraterritorial cooperation and assistance to local law enforcement agencies or fire departments; commander of operations). The mutual aid agreement follows a statutory format and has been approved by the Office of Legal Affairs

4. Applications for Review

Applications for review are appeals made to the Board of Regents pursuant to Article VIII of The Bylaws. They are usually personnel matters and issues of academic status, and they are discussed in Executive Session.

AGENDA

COMMITTEE ON REAL ESTATE AND FACILITIES

June 12, 2007

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4. Gift of Real Property, Georgia Highway 178, Toombs County, University of Georgia 4
5. Sub-Rental Agreement, 305 Fifth Avenue, Quantico, Virginia, Georgia Institute of Technology 5
6. Rental Agreement, 125 Pine Avenue, Albany, Albany State University 6
7. Non-exclusive Easement, DeKalb County, Georgia State University and Georgia Perimeter College 7
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COMMITTEE ON REAL ESTATE AND FACILITIES

June 12, 2007

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AGENDA

COMMITTEE ON REAL ESTATE AND FACILITIES

June 12, 2007

1. **Acquisition of Real Property, 1504 North Oak Street, Valdosta, Valdosta State University**

Recommended: That the Board authorize the purchase of approximately 0.412 acre of improved real property located at 1504 North Oak Street, Valdosta, from Valdosta State University Foundation, Inc. (the "Foundation") for \$182,263 for the use and benefit of Valdosta State University ("VSU").

Recommended further: That the legal details involved with this purchase of real property be handled by the Office of the Attorney General.

Understandings: Acquisition of this real property is consistent with the VSU master plan.

This real property is improved with a duplex, wood frame, single story residence, built in 1967, in generally good condition.

If acquired, the building will be used for administrative support space.

This real property was acquired by the Foundation in April, 2005 for \$185,000.

Three independent appraisals of the real property are as follows:

<u>Appraiser</u>	<u>Appraised Value</u>	<u>Average</u>
R. Bryan Almand, MAI, Valdosta	\$225,000	
G. Alan Sutton, MAI, Valdosta	\$203,000	\$194,667
Greg F. Crumley, MAI, Tifton	\$156,000	

An environmental site assessment has been conducted and indicates no significant adverse environmental issues.

There are no restrictions on the acquisition and no known reversions, restrictions, or adverse easements on the real property.

Funding for the purchase is from VSU general funds.

2. Acquisition of Real Property, 199 Third Street, Cochran, Middle Georgia College

Recommended: That the Board authorize the purchase of approximately 0.96 acre of improved real property located at 199 Third Street, Cochran, from Hardy Swinson and Connie Swinson (the “Swinsons”) for \$200,000 for the use and benefit of Middle Georgia College (“MGC”).

Recommended further: That acquisition of this real property be subject to completion of an environmental assessment of the real property indicating no significant problems or, if environmental problems are indicated, said problems be mitigated before the real property is acquired.

Recommended further: That the legal details involved with this purchase of real property be handled by the Office of the Attorney General.

Understandings: Acquisition of this real property is consistent with the MGC master plan.

This real property is improved with a 2,567-square-foot, one story brick residence built in 1965 in generally good condition.

Three independent appraisals of the real property are as follows:

<u>Appraiser</u>	<u>Appraised Value</u>	<u>Average</u>
Gary Yawn, Eastman	\$ 200,000	
Shelly Bennyhill, Hawkinsville	\$200,000	\$201,667
Barry H. Jones, Cochran	\$205,000	

There are no restrictions on the acquisition and no known reversions, restrictions, or adverse easements on the real property.

Funding for the purchase is from institutional funds.

3. Acquisition of Real Property, 95 Piedmont Avenue (a.k.a. 75 Piedmont Avenue), Atlanta, Georgia State University

Recommended: That the Board authorize the purchase of approximately 2.1959 acres of improved real property located at 95 Piedmont Avenue (a.k.a. 75 Piedmont Avenue), Atlanta, from 75 Piedmont Avenue, LLC (the “LLC”) for \$12,000,000 for the use and benefit of Georgia State University (“GSU”).

Recommended further: That acquisition of this real property be subject to completion of an environmental assessment of the real property indicating no significant problems or, if environmental problems are indicated, said problems be mitigated before the real property is acquired.

Recommended further: That the legal details involved with this purchase of real property be handled by the Office of the Attorney General.

Understandings: Acquisition of this real property is consistent with the GSU master plan.

This real property is improved with a 177,175-square-foot, twelve story office building currently known as the Citizens Trust Building, built in 1969, in generally good condition, and a 438 space parking garage.

If acquired, the building will be used to meet long term academic and administrative space needs of GSU. Currently the building is 40% occupied by long term commercial tenants. Half of these leases expire in 2011, and the remainder expire no later than 2017. Initially, \$1.1 million in rent revenue will be available with a net cash flow of \$558,000. It is not anticipated that there will be unrelated business income tax (“UBIT”) after allocation of depreciation and overhead.

Three independent appraisals of the real property are as follows:

<u>Appraiser</u>	<u>Appraised Value</u>	<u>Average</u>
Harris B. Simpson, MAI, CRE, Atlanta	\$20,300,000	
Quentin Ball, MAI, Tucker (Cost Basis)	\$25,000,000	\$21,666,667
James W. Mock, Jr., MAI, Marietta (Cost Basis)	\$19,700,000	

There are no restrictions on the acquisition and no known reversions, restrictions, or adverse easements on the real property.

Funding for the purchase is proposed from GSU general funds. However, there is a possibility that a portion of the ground lease advanced rental payment for the North Avenue Apartment transaction approved by the Board at the April 2007 meeting may be used for the cost of acquiring the Citizens Trust Building.

4. Gift of Real Property, Georgia Highway 178, Toombs County, University of Georgia

Recommended: That the Board accept a gift of approximately 142.4 acres of real property located on Georgia Highway 178, Toombs County and known as the Page Nursery from the Georgia Forestry Commission (“Forestry”) for the use and benefit of the University of Georgia (“UGA”).

Recommended further: That acquisition of this real property be subject to completion of an environmental review of the real property indicating no significant problems or, if environmental problems are indicated, said problems be mitigated before the real property is acquired.

Recommended further: That the acquisition of this real property be subject to a retained easement by Forestry to approximately 50 acres of this real property, with access rights to this 50 acres, for a period not to exceed 5 years.

Recommended further: That the legal details involved with accepting this gift of real property be handled by the Office of the Attorney General.

Understandings: The property, used by the UGA College of Agricultural and Environmental Sciences as the Vidalia Onion and Vegetable Research Center, contains two brick single story dwellings totaling 3,037 square feet, one concrete block building of 484 square feet, and five metal buildings totaling 16,188 square feet, all built in the late 1950’s and all in generally good condition.

Acquisition of this real property is consistent with the UGA master plan related to research and extension in Toombs County. The property value is estimated to be \$356,000.

There are no restrictions on the gift and no known reversions, restrictions, or adverse easements on the real property.

5. Sub-Rental Agreement, 305 Fifth Avenue, Quantico, Virginia, Georgia Institute of Technology

Recommended: That the Board authorize the execution of a sub-rental agreement between Georgia Tech Research Corporation, Sub-Landlord, and the Board of Regents, Sub-Tenant, for approximately 2,640 square feet of research and administrative support space located at 305 Fifth Avenue, Quantico, Virginia, for the period July 1, 2007, through June 30, 2008, at a monthly rent of \$5,093.55 (\$61,122.60 per year annualized/\$23.15 per square foot per year) with options to renew on a year-to-year basis for two consecutive one-year periods with rent increasing 5% per year, for the use of Georgia Institute of Technology (“GIT”).

Recommended further: That authorization to execute this sub-rental agreement be delegated to the Vice Chancellor for Facilities.

Recommended further: That the terms of this sub-rental agreement be subject to review and legal approval of the Office of the Attorney General.

Understandings: In May 2005, the Board authorized rental of 5,280 square feet in this facility with four option periods. GIT has been able to reduce the space by 50% by transferring research projects to a project director on campus.

This space will be used by the Georgia Tech Research Institute (“GTRI”) to offer a variety of services to the customers in the vicinity of the U.S. Marine Corps Base in Quantico, Virginia. The GTRI Quantico field office houses research activities, including the Realistic Operational Communication Scenarios capability developed by GTRI.

Operating expenses, including utilities, janitorial services, and trash removal, are estimated to be \$12,600 per year annualized.

6. Rental Agreement, 125 Pine Avenue, Albany, Albany State University

Recommended: That the Board authorize the execution of a rental agreement between TUFF AgServ LLC (the “LLC”), Landlord, and the Board of Regents, Tenant, for approximately 6,494 square feet of research and administrative support space located at 125 Pine Avenue, Albany, for the period July 1, 2007, through June 30, 2008, at a monthly rent of \$5,000 (\$60,000 per year annualized/\$9.24 per square foot per year) with no options to renew, for the use of Albany State University (“ASU”).

Recommended further: That authorization to execute this rental agreement be delegated to the Vice Chancellor for Facilities.

Recommended further: That the terms of this rental agreement be subject to review and legal approval of the Office of the Attorney General.

Understandings: This space will be used by the Georgia Water Planning and Policy Center for a consortium of water policy researchers providing leadership in the study, design and implementation of policies affecting water use in Georgia.

The Georgia Water Planning and Policy Center has been located in this facility since April 2002. Prior funding was through the State Soil and Water Conservation Commission and through the Flint River Regional Water Council. Funding has now been obtained through a competitive soil and water contract obtained with ASU.

The rent rate is reduced from the rent rate of previous agreements. Consideration for this is the option of the Landlord to cancel the agreement on 30 days written notice.

All operating expenses are included in the rent rate.

7. Non-exclusive Easement, DeKalb County, Georgia State University and Georgia Perimeter College

Recommended: That the Board declare a 25-foot-wide strip of land totaling approximately 3.191 acres of unimproved real property located in DeKalb County, on the campuses of Georgia State University (“GSU”) and Georgia Perimeter College (“GPC”), to be no longer advantageously useful to GSU or GPC or other units of the University System of Georgia but only to the extent and for the purpose of granting a non-exclusive easement to DeKalb County (the “County”) for use as a biking, jogging, walking trail.

Recommended further: That the Board authorize the execution of a non-exclusive easement with the County for the above-referenced tract of real property.

Recommended further: That the Board declare a 12 ½-foot-wide strip on either side of the non-exclusive easement area totaling approximately 3.191 acres of unimproved real property located in DeKalb County, on the campuses of GSU and GPC, to be no longer advantageously useful to GSU or GPC or other units of the University System of Georgia but only to the extent and for the purpose of granting a temporary construction easement to the County for construction of a biking, jogging, walking trail.

Recommended further: That the Board authorize the execution of a temporary construction easement with the County for the above-referenced tract of real property.

Recommended further: That the terms of this non-exclusive easement and temporary construction easement be subject to review and legal approval by the Office of the Attorney General.

Understandings: The County has received a Federal Transportation Enhancement grant to construct a biking, jogging, walking trail from Bouldercrest Road to Panthersville Road in the County to be known as the South River Greenway Trail.

A part of the trail will cross the GSU athletic complex and the GPC Decatur Campus near Panthersville Road.

The trail will be a 10 to 12-foot-wide concrete trail built to PATH Foundation standards and include signage, trash receptacles and a new American Disability Act (“ADA”) compliant bridge over Doolittle Creek. The temporary construction easement will provide access to clear sufficient property for enhanced safety.

Consideration for granting this non-exclusive easement are the improvements to be made at no cost to GSU or GPC, and the improved non-motorized access to these GSU and GPC locations.

8. Renewal of Lease for Athletic Facilities, Georgia Institute of Technology

Recommended: That the Board authorize the execution of a renewal to the lease agreement between the Board of Regents, as Lessor, and the Georgia Tech Athletic Association (the “Association”), as Lessee, covering the use by the Association of certain athletic facilities located on the campus of the Georgia Institute of Technology (“GIT”) for a period of two months.

Recommended further: That the terms of this renewal to the lease agreement be subject to review and legal approval of the Office of the Attorney General.

Understandings: In April 1997, the Board of Regents renewed the lease agreement for a period of ten years.

This renewal is requested until the August Board meeting.

9. Renewal of Lease for Athletic Facilities, University of Georgia

Recommended: That the Board authorize the execution of a renewal to the lease agreement between the Board of Regents, as Lessor, and the University of Georgia Athletic Association, as Lessee, covering the use by the Association of certain athletic facilities located on the campus of the University of Georgia (“UGA”) for a period of two months.

Recommended further: That the terms of this renewal to the lease agreement be subject to review and legal approval of the Office of the Attorney General.

Understandings: In May 1999 the Board of Regents renewed the lease agreement for a period of seven years.

This renewal is requested until the August Board meeting.

10. Resolution for Transfer of Surplus Federal Property, Columbus State University

Recommended: That the Board adopt a resolution (Appendix I) for the transfer of improved real property from the Department of Education to the Board of Regents.

Recommended further: That authorization to execute this resolution be delegated to the Chancellor.

Understandings: In April 2007, the Board was informed of a potential transfer of the U.S. Army Reserve Center in Columbus to the Board of Regents from the Department of Education. This facility consists of two brick buildings totaling approximately 11,000 square feet located on approximately 2.2 acres of real property on Macon Road, Columbus.

The Department of Education has prepared on behalf of the Board of Regents a Resolution (Appendix I) for the transfer of these assets.

11. Rental Agreement, Athletic Fieldhouse, Valdosta, Valdosta State

Recommended: That the Board authorize the execution of a rental agreement between the Valdosta State University Foundation, Inc. (the “Foundation”), Landlord, and the Board of Regents, Tenant, for an Athletic Fieldhouse (the “Fieldhouse”) containing approximately 40,780 square feet of space located on 9.729 acres of real property on West Mary Street, for the period beginning on the first day of the first month after the Foundation obtains a Certificate of Occupancy but not earlier than August 1, 2008 through June 30, 2009, at a monthly rent not to exceed \$35,500 (\$426,000 per year annualized) with options to renew on a year-to-year basis for up to 20 consecutive one-year periods (the last option period ending no later than September 1, 2028), with rent increasing no more than 3% for each option period exercised for the use of Valdosta State University (“VSU”).

Recommended further: That authorization to execute the rental agreement be delegated to the Vice Chancellor for Facilities.

Recommended further: That the terms of this rental agreement be subject to review and legal approval of the Office of the Attorney General.

Understandings: In February 2007, the Vice Chancellor for Facilities, Linda M. Daniels, and President Ronald Zaccari presented to the Committee on Real Estate and Facilities, as an information item, the need to construct an athletic fieldhouse at VSU through a privatization process, as well as the sequencing of construction and need to construct a student union at VSU through a privatization process.

In April 2006, the Board approved a \$20 increase in the Student Center and Multi Use Stadium Fee for VSU which will be used for the rental payments for the Fieldhouse.

The Fieldhouse will contain five classrooms, two computer labs, men’s and women’s locker rooms, weight training area, and offices. The practice fields will be located on the 9.729 acre site and funded by the Foundation through donations of \$3,000,000.

Completion of the Fieldhouse will permit relocation of VSU’s football facilities from the old gym which is part of the proposed site of the new student union. The student union transaction will be presented to the Board for consideration at an upcoming meeting.

It is the intent of the Foundation to donate the real property, all improvements, and any accumulated capital reserves to the Board of Regents no later than September 1, 2028.

12. Ground Leases and Rental Agreements, Student Housing and Student Activity Center, Morrow, Clayton State University

Recommended: That the Board declare approximately 3.49 acres of real property on the campus of Clayton State University (“CLSU”) no longer advantageously useful to CLSU or other units of the University System of Georgia but only to the extent and for the purpose of allowing this real property to be leased to CLSU Foundation Real Estate I, LLC (the “LLC”) for the purpose of constructing and owning housing facilities containing approximately 451 student housing beds and site amenities.

Recommended further: That the Board authorize the execution of a ground lease, including necessary access, use, and construction easements and encroachments, between the Board of Regents, Lessor, and the LLC, Lessee, for the above-referenced approximately 3.49 acres of real property for a period not to exceed 32 years (not to exceed 30 years from the date the LLC obtains a certificate of occupancy and providing a construction period of not more than two years), with an option to renew for up to an additional five years should there be debt outstanding at the end of the original ground lease term, for the purpose of constructing and owning housing facilities containing approximately 451 student housing beds and site amenities.

Recommended further: That the Board authorize the execution of a rental agreement between the LLC, Landlord, and the Board of Regents, Tenant, for the above-referenced housing facilities and associated site amenities for the period commencing on the first day of the first month after the LLC obtains a certificate of occupancy but not earlier than August 1, 2008, and ending the following June 30 at a monthly rent not to exceed \$108,000 (\$1,296,000 per year annualized) with options to renew on a year-to-year basis for up to 30 consecutive one-year periods (the total not to exceed 30 years from the date of the certificate of occupancy) with rent increasing no more than 3% for each option period exercised.

Recommended further: That the Board declare approximately 4.201 acres of real property on the campus of CLSU no longer advantageously useful to CLSU or other units of the University System of Georgia but only to the extent and for the purpose of allowing this real property to be leased to the LLC for the purpose of constructing and owning a Student Activity Center containing approximately 62,000 square feet of building space and site amenities.

Recommended further: That the Board authorize the execution of a ground lease, including necessary access, use, and construction easements and encroachments, between the Board of Regents, Lessor, and the LLC, Lessee, for the above-referenced approximately 4.201 acres of real property for a period not to exceed 32 years (not to exceed 30 years from the date the LLC obtains a certificate of occupancy and providing a construction period of not more than two years), with an option to renew for up to an additional five years should there be debt outstanding at the end of the original ground lease term, for the purpose of constructing a student activity center containing approximately 62,000 square feet of building space, and site amenities.

12. Ground Leases and Rental Agreements, Student Housing, and Student Activity Center, Morrow, Clayton State University (Continued)

Recommended further: That the Board authorize the execution of a rental agreement between the LLC, Landlord, and the Board of Regents, Tenant, for the above referenced student activity center and site amenities for the period commencing on the first day of the first month after the LLC obtains a certificate of occupancy but not earlier than August 1, 2008, and ending the following June 30 at a monthly rent not to exceed \$93,000 (\$1,116,000 per year annualized) with options to renew on a year-to-year basis for up to 30 consecutive one-year periods (the total not to exceed 30 years from the date of the certificate of occupancy) with rent increasing no more than 3% for each option period exercised.

Recommended further: That authorization to execute these rental agreements be delegated to the Vice Chancellor for Facilities.

Recommended further: That the terms of these agreements be subject to review and legal approval of the Office of the Attorney General.

Understandings: In October 1997, the Board passed a student housing policy that requires the preparation of a comprehensive plan for student housing together with a financial plan to support housing program objectives. CLSU has developed a comprehensive plan that is consistent with the policy.

In February 2007, the Vice Chancellor for Facilities, Linda M. Daniels, and President Thomas Harden presented to the Committee on Real Estate and Facilities, as an information item, the need to construct student housing facilities and a student activity center at CLSU through a privatization process.

In May, 2007, the Board approved a \$75 Student Activity Center Fee for CLSU.

The Student Activity Center will contain two basketball courts, fitness area, two multi-purpose rooms, locker rooms, event and meeting space, student organization offices, game room and café.

At the end of the term of the ground leases, the real property, all improvements, and any accumulated capital reserves will become the property of the Board of Regents.

13. Authorization of Project, Project No. BR-10-0704, Fine Arts Building Renovation, Phase I, Athens, University of Georgia

Recommended: That the Board authorize Project No. BR-10-0704, “Fine Arts Building Renovation, Phase I,” University of Georgia (“UGA”), with a total project budget of \$3,000,000 to be funded from fiscal year (“FY”) 2006 and FY 2007 Major Repair and Renovation (“MRR”) Allocations.

Understandings: UGA’s Fine Arts Building was designed and constructed in 1939-1940 as a Federal Works Project Administration (“WPA”) project. The Neoclassical style building was originally designed to house the drama, music, dance, and visual arts programs. Currently, the building supports the programs of the UGA Performing Arts Division and Drama Department.

This project will provide American Disability Act (“ADA”) accessible restrooms in the lobby and replace and relocate the mechanical equipment to improve both efficiency and the acoustical quality of the theater.

Further renovation projects will be needed in the future to fully bring this historic building up to modern standards and will be proposed as funds become available.

The construction cost for the project is estimated at \$2,300,000.

If authorized by the Board, the UGA will proceed with the design and construction of this renovation project in accordance with Board of Regents’ procedures.

14. Authorization of Project, Holland Electric Boiler Installation, Atlanta, Georgia Institute of Technology

Recommended: That the Board authorize the project, “Holland Electric Boiler Installation,” Georgia Institute of Technology (“GIT”), with a total project budget of \$4,740,000 to be funded from Institutional funds.

Understandings: The project includes the purchase and installation of a new electric boiler within the Holland Plant and purchase and install 20kv power feeders to connect the boiler to the power grid. This replacement will meet GIT’s increased need for heat, and provide GIT with a less expensive alternative to natural gas when the price of natural gas is high. These improvements to the Holland Plant are necessary to sustain campus growth and maintain a modern and reliable infrastructure to support GIT’s instruction and research mission.

The cost of this new boiler installation is estimated to be recovered in full within four to five years.

The construction cost for the project is estimated at \$3,734,701.

If approved by the Board, GIT will proceed with the design and construction of this project in accordance with Board of Regents’ procedures.

15. Authorization of Project Budget Modification, Project BR-30-0501, Business Continuity and Data Center, Atlanta, Georgia Institute of Technology

Recommended: That the Board modify the budget of Project BR-30-0501, “Business Continuity Data Center,” Georgia Institute of Technology (“GIT”), to increase the total project budget from \$4.6 million to \$5.75 million.

Understandings: Execution of the Business Continuity Data Center (“BCDC”) project, approved by the Board in August 2004, was delayed due to budget reductions that resulted in no discretionary institutional resources being available to implement the project. Rapid inflation and general construction cost increases due to Hurricane Katrina have caused addition cost increases for this project.

Funding of this project (including the cost increase of \$1.15 million) will be GIT institution funds.

	<u>August 2004</u>	<u>Now</u>
Total Project Cost	\$4,600,000	\$5,750,000
Construction Cost (Stated Cost Limitation)	\$3,138,750	\$5,080,895

16. Authorization of Project Budget Modification, Project J-121, Student Center Renovation and Addition, Gainesville State College

Recommended: That the Board modify the budget of Project J-121, “Student Center Renovation and Addition,” Gainesville State College (“GVSC”), to increase the total project budget from \$7 million to \$9.6 million.

Understandings: The Student Center Renovation and Addition project was approved by the Board in April 2005 as a minor project in the fiscal year (FY) 2007 budget.

The project is currently in design. Cost estimates indicate that project costs will exceed the available budget due to construction cost increases resulting from the Gulf Coast hurricanes, material cost increases, and inflation.

The state-funded amount remains the same at \$5 million, and GVSC’s commitment has increased from \$2 million (\$1,000,000 institutional, \$1,000,000 Gainesville State College Foundation) to \$4.6 million (\$445,000 FY 2008 Major, Repair, and Renovation, \$700,000 auxiliary, \$2,455,000 institutional, \$1,000,000 Gainesville State College Foundation).

	<u>April 2005</u>	<u>Now</u>
Total Project Cost	\$7,000,000	\$9,600,000
Construction Cost (Stated Cost Limitation)	\$5,540,000	\$8,000,000

17. Approval of 2008 Major Repair and Renovation Funds

Recommended: That the Board authorize distribution of Major Repair and Renovation (“MRR”) funds in accordance with staff recommendations.

Understandings: Major Repair and Renovation funds in the amount of \$60 million are in the Fiscal Year 2008 budget; 17.5 million will be a cash appropriation and \$42.5 million in bonds will be available after the appropriate bond sale takes place.

The University System Office of Facilities staff has reviewed project requests from each institution for appropriateness, quality and cost. The staff’s recommendations generally follow institutional priorities; however, all must meet the test of efficiency, effectiveness, and return on investment.

Guidelines are used to screen the institutions’ requests for MRR project funding. MRR funds are not used for new construction or land acquisitions. These funds are not used for projects in auxiliary facilities, such as dormitories or dining halls, unless there are bona fide critical conditions that the campus’ own auxiliary reserves cannot cover.

Institutions are expected to perform routine general and preventive maintenance and upkeep of their facilities. MRR funding is intended to provide for significant non-routine expenditures. Priority is given to building systems and building integrity projects; such as roof replacements and the upgrade of mechanical and electrical systems over programmatic renovations.

MRR Project Category Codes in Priority Order

- “X” Critical Life Safety or Code Compliance Issue
- “A” Structural and Building Envelope Stabilization (roof replacement, waterproofing or glazing systems, retooling and pointing masonry, etc.)
- “B” Utility and Building Systems Replacement and Upgrades
- “C” General Renovations and Rehabilitation
- “D” Regulatory Projects (building safety code issues, energy/environmental requirements, American Disability Act, and other regulatory issues).
- “E” Other
- “F” Not Eligible for MRR Funds*

*Some campus requests do not meet the definitional requirements for use of MRR proceeds and are not recommended for MRR funding.

18. Information Item: Approvals and Authorities, Internal Audit, Academic Affairs, and Real Estate and Facilities Committees of the Whole

The Vice Chancellor for Facilities, Linda M. Daniels, will present information concerning real estate and facilities-related approvals and authorities to the Internal Audit, Academic Affairs, and Real Estate and Facilities Committees, which will meet as Committees of the Whole.

19. Information Item: Update on the University System of Georgia Strategic Capital Allocation Model

The Director of Planning, Alan Travis, will present information on the status and implementation of the University System of Georgia Strategic Capital Allocation Model.

20. Information Item: Executive Session

The Real Estate and Facilities Committee will meet on Tuesday, June 12, 2007, to discuss the potential acquisition of real property. Materials will be handed out in Executive Session.

AGENDA

COMMITTEE ON FINANCE AND BUSINESS OPERATIONS

June 12, 2007

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AGENDA

COMMITTEE ON FINANCE AND BUSINESS OPERATIONS

June 12, 2007

1. Fiscal Year 2008 Operating and Capital Budgets

Recommended: That the Board approve the fiscal year 2008 operating and capital budgets for the University System of Georgia as shown in Appendix I.

2. **Increase of Athletic Fee at Atlanta Metropolitan College**

Recommended: That the Board approve an increase in the athletic fee at Atlanta Metropolitan College (“AMC”) to become effective in the fall semester 2007.

Background: Over the last several years, decline in enrollment at AMC led to a decision to begin a phase out of intercollegiate athletics. Interim President Gary McGaha has reviewed that decision and determined that the loss of the intercollegiate athletic program would accelerate enrollment loss. Under a new plan to revitalize the intercollegiate program, which would be restricted men’s and women’s basketball programs, President McGaha believes that the enrollment at AMC can be increased, that this would help the public image of the institution and help create a stronger identity for the institution. The institution has presented a multi-year plan for the athletic program which has met the approval of staff.

At the present time, AMC is charging a \$30 per semester intercollegiate athletic fee. It is recommended that this fee be increased to \$45 per semester, which had been the rate prior to last year, to become effective in the fall semester 2007.

3. Adjustments to Professional Program Tuition Rates

Recommended: That the Board approve adjustments to professional program tuition rates in addition to those approved at the May 2007 meeting. The amounts approved and the recommended adjustments appear below.

Background: The following table contains the professional program tuition rates approved by the Board of Regents at its May 2007 meeting. Adjustments to the semester professional program tuition rates for two additional professional programs are shown below.

	In-State Tuition		Out-of-State Tuition	
	Current Rate	Recommended Rate	Current Rate	Recommended Rate
Clayton State University				
MBA Program				
Full-time	N/A	\$3,600.00	N/A	\$10,800.00
Less than 12 credit hours	N/A	\$300.00	N/A	\$900.00
Georgia Southern University				
Master of Accountancy				
Full-time	\$1,522.00	\$2,058.00	\$6,086.00	\$8,229.00
Less than 12 credit hours	\$127.00	\$172.00	\$508.00	\$686.00
MBA Program				
Full-time	\$1,522.00	\$2,058.00	\$6,086.00	\$8,229.00
Less than 12 credit hours	\$127.00	\$172.00	\$508.00	\$686.00

4. **Adjustments to Out-of-State Graduate Tuition Rate for Georgia College & State University**

Recommended: That the Board approve adjustments to the fiscal year 2008 out-of-state graduate tuition rate for Georgia College & State University (“GCSU”) Master of Music Therapy program.

Background: GCSU currently offers a Master of Music Therapy degree program in which the courses are taught almost exclusively online with the exception of two intensive weekends per semester where on-campus attendance is required. Since the program is primarily offered electronically in an online format it is attractive to music therapists employed full-time and whose circumstances would prohibit relocating to Georgia. The present out-of-state tuition rates discourage these prospective, full-time employed out-of-state students from enrolling in this program. GCSU is aware of only one other online Master of Music Therapy program in the country which is located in Indiana and charges \$406 per credit hour for out-of-state students. In order to be competitive with this program, GCSU has requested that the fiscal year 2008 out-of-state tuition rate for the Master of Music Therapy program be revised to \$400 per credit hour.

	In-State Tuition		Out-of-State Tuition	
	Current Rate	Recommended Rate	Current Rate	Recommended Rate
Georgia College & State Univ.				
Master of Music Therapy				
Full-time	\$2,144.00	\$2,476.00	\$8,577.00	\$4,800.00
Less than 12 credit hours	\$179.00	\$206.00	715.00	\$400.00

5. **Information Item: Update on the University System of Georgia Liability for Other Post –Employment Benefits**

The Vice Chancellor for Fiscal Affairs, William R. Bowes, will provide an update to the Committee on the University System of Georgia’s liability for Other Post-Employment Benefits (“OPEB”).

6. **Information Item: University System of Georgia Health Insurance Program Contracts Strategy for Plan Year 2008**

The Vice Chancellor for Fiscal Affairs, William R. Bowes, will provide a report to the Committee on the strategy for the University System of Georgia health insurance program contracts for plan year 2008.

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INTERNAL AUDIT COMMITTEE

June 12, 2007

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INFORMATION ITEM

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AGENDA

INTERNAL AUDIT COMMITTEE

June 12, 2007

1. **Information Item: Audit Plan for Fiscal Year 2008**

Each year, the Chief Audit Officer and Associate Vice Chancellor for Internal Audit, Ronald B. Stark, prepares an audit plan for the University System of Georgia. The plan is developed by requesting input from the Regents, University System Office manager, and the institutions. A matrix of the responses from all parties is prepared, risk factors are determined, and institutions are selected to be audited. The scope of the audit coverage is determined using a risk-evaluation process. Audit resources are then allocated based upon coverage provided by the Georgia Department of Audits and Accounts and the audit plan of the 14 institutions with internal audit departments. The campus-based auditors prepare their audit plan based upon an institutional risk-assessment process. Mr. Stark and the respective institution's president approve each campus audit plan. At this meeting, Mr. Stark will present the full audit plan for the University System of Georgia for fiscal year 2008, including coverage provided by the Board of Regents audit staff, senior administration, and the campus-based auditors.

AGENDA

COMMITTEE OF THE WHOLE: STRATEGIC PLANNING

June 13, 2007

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INFORMATION ITEM

1. Goal Two of the Strategic Plan: Creating Capacity 1

AGENDA

COMMITTEE OF THE WHOLE: STRATEGIC PLANNING

June 13, 2007

1. Information Item: Goal Two of the Strategic Plan—Creating Capacity

The Chief Operating Officer, Robert E. Watts, and the President of Georgia Highlands College, Randy Pierce, will provide information to the Strategic Planning Committee of the Whole on the second strategic planning goal, creating capacity. The University System of Georgia projects an enrollment increase of approximately 100,000 students by 2020.

AGENDA

COMMITTEE THE WHOLE: EXECUTIVE AND COMPENSATION

June 13, 2007

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INFORMATION ITEM

1. Executive Session: Personnel and Compensation Issues 1

AGENDA

COMMITTEE THE WHOLE: EXECUTIVE AND COMPENSATION

June 13, 2007

1. Information Item: Executive Session: Personnel and Compensation Issues

The Executive and Compensation Committee will meet on Wednesday, June 13, 2007, to discuss personnel and compensation issues. Materials will be distributed in Executive Session.