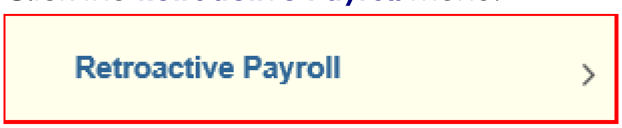
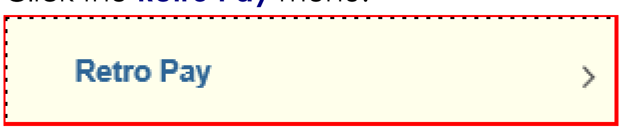
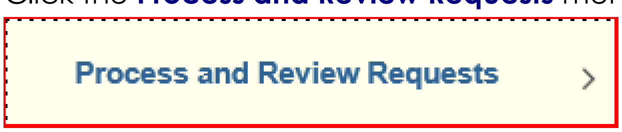
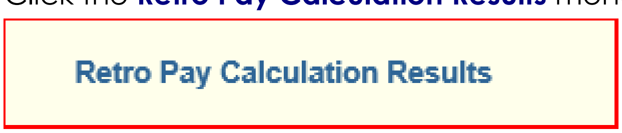
PY029.02: Reviewing Retro Pay Calculation Results

Step	Action
1.	On the **Employee Self Service** menu, click the **NavBar** button. 
2.	Click the **Navigator** button. 
3.	Click the **Payroll for North America** menu. 
4.	Click the **Retroactive Payroll** menu. 
5.	Click the **Retro Pay** menu. 
6.	Click the **Process and Review Requests** menu. 
7.	Click the **Retro Pay Calculation Results** menu. 

Step	Action
8.	Click the **Search** button. NOTE: To reduce the number of rows displayed in the **Search Results**, populate the **Retro Pay Process Flag** field before clicking the **Search** button. Search
9.	Click the desired employee link. 0158416(
10.	Click the **View All** link. View All
11.	Review the page information for each employee, focusing on the **Original and New Values** sections. Retro Pay Calculation Results
12.	Click the **Paycheck Number** link. 215601
13.	Review the information on the **Paycheck Earnings** tab. Then, click the **Paycheck Taxes** tab. Paycheck Taxes
14.	Review the information on the **Paycheck Taxes** tab. Then, click the **Paycheck Deductions** tab. Paycheck Deductions
15.	Review the information on the **Paycheck Dedctions** tab. Then, click the **Paycheck Earnings** tab. Paycheck Earnings
16.	Click the **Additional Data** link. Additional Data
17.	Review the page information. Then, click the **Return** button. Return
18.	Click the **Retro Pay Calculation Results** button. Retro Pay Calculation Results

Step	Action
19.	Click the **Return to Search** button to select another employee's calculation results. Return to Search
20.	You have successfully completed the **Reviewing Retro Pay Calculation Results** topic. **End of Procedure.**