



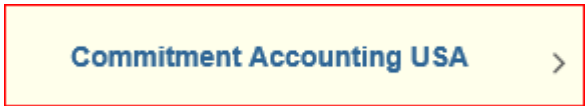
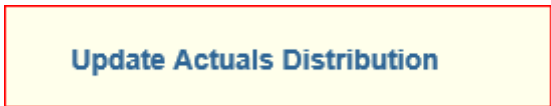






## CA110.02: Running the Update Actuals Distribution Process

Step	Action
1.	On the <b>Manager Self Service</b> menu, click the <b>NavBar</b> button. 
2.	Click the <b>Navigator</b> button.  Navigator
3.	Click the <b>Payroll for North America</b> menu. 
4.	Click the <b>Payroll Distribution</b> menu. 
5.	Click the <b>Commitment Accounting USA</b> menu. 
6.	Click the <b>Update Actuals Distribution</b> menu. 
7.	Click the <b>Add a New Value</b> tab. 
8.	Populate the <b>Run Control ID</b> field. Run Control ID <input data-bbox="521 1682 945 1717" type="text"/>
9.	Click the <b>Add</b> button. 



Step	Action
10.	On the <b>Update Actuals Distribution</b> page, click the <b>Select</b> checkbox for the <b>RETRO</b> process. <input type="checkbox"/>
11.	Validate the <b>Errors Option</b> is set to " <b>Use Suspense Account</b> " and make any needed updates. Use Suspense Account
12.	Click the <b>Save</b> button. 
13.	Click the <b>Run</b> button. 
14.	Click the <b>OK</b> button. 
15.	To monitor successful completion of the process, click the <b>Process Monitor</b> link. 
16.	You have successfully completed the <b>Running the Update Actuals Distribution Process</b> topic. <b>End of Procedure.</b>