

Study Abroad Committee

System Council on International Education

Meeting Minutes

21 September 2018

Attendance: Regina C. Butts, FVSU, Emilee Carr, GA Southern, Michael Sweezy, KSU, Nicole Ward, KSU, Nadine Jones, KSU, Tara McDuffie, KSU, Donyale Childs, Albany State, Jan Rodd, Albany State, Mary Davis, Albany State, Christy Flatt, Gordon State, Philip Szmedra, GA Southwestern, Laura Thomason, MGSU, Baogang Guo, Dalton State, Carmina Palumbo, East GA State College, Bronson Long, GA Highlands College, Richard Baskin, Gordon State, Hannah Carley, Augusta University, Maria Doyle, UWG, Meghan Penland, GA Tech, Brian Watkins, UGA, Jessica Renard, UWG, Yana Cornish, UGA, Irina McClellan, Valdosta State, Stephen Murray, GA State

Guests: Rachana Bhatt, USG, Coryn Shiflet, USG

1. Meeting called to order by Irina McClellan at 12:30pm
2. Review of Minutes from 28 January 2018
 - a. Minutes approved with no changes
3. Nominations and vote to replace SAC Secretary
 - a. Stephen Murray nominated and approved
4. Update on by-laws
 - a. Waiting on final BPM
 - b. To be approved in January meeting
5. USG Update from Coryn
 - a. Questions about CASSIE, there will be some regular updates from them, they requested more info on Title VI programs at USG institutions
 - b. Study Abroad updates
 - i. Italian study abroad program registration completed
 - ii. Study Abroad Handbook under review
 - iii. CISI to remain provider, need to collect customer service feedback (probably via email), Steve is available to come to next meeting, what would we want to ask? (e.g., trip cancellation)
 - iv. VIA TRM MOU signed by USG
 - v. Study Abroad Banner attribute on track to start collection in Spring 2019, procedure manual will be distributed
 - c. Slackchat reminder, email notifications go out as well, suggestions solicited
 - d. International Education Blog
 - i. investigating RSS feed for updates
 - ii. Google Analytics reveal some views, but perhaps RSS availability will increase viewership
 - e. Study Abroad Directory reminder

- i. 222 unique page views – *someone* is looking
 - f. Study Abroad International Report recommendations
 - i. Risk mgmt. training
 - ii. Title 9 training
 - iii. Complete Open Doors
 - iv. Consider joining Generation Study Abroad
 - v. Financial Aid liaison recommended in each Study Abroad Office
 - vi. Question raised: NAFSA, other professional organization memberships recommended?
 - vii. Question raised: how to handle Dual enrolled (High School) students, best practices? – will be in new Study Abroad handbook
 - g. Reminder about Financial Aid and Forum workshops
 - h. Question asked about common Dual enroll practices among institutions, guidance to come from Study Abroad manual
- 6. Discussion Items (Coryn)
 - a. Medical Disclosures
 - i. Slackchat discussion distributed
 - ii. Discussion of process among institutions
 - b. Assessing fees in Banner
 - i. Preview of info to be presented in Financial Aid workshop
 - 1. Priority can be assigned to Study Abroad detail codes
 - 2. Rich Loftus from USG will attend that meeting
- 7. Announcements
 - a. Asia Council/USG China has promo materials available
 - b. UWG is hosting Lessons From Abroad 30 September
 - c. European Council has promo materials available, online material request available soon
 - d. Next meeting 25 January
 - i. By law vote will take place
- 8. Meeting adjourned at 1:28pm