

Minutes
SCIE Meeting
September 17, 2010

- I. Call to Order and Introduction of New Members (Nancy Shumaker)
 1. Directory of SCIE Representatives will be circulated for updating. Please make sure that your name and contact information are correct.

- II. University System of Georgia (Linda Noble)
 1. Faculty Development Workshops (Mike Rogers)
 - a. In the past, workshops were held in Athens. There have been increasing requests for workshops held at local sites. This year there will be workshops at Georgia College and State University in Milledgeville and Georgia Southern University in Statesboro.
 - b. Workshops are held on Fridays from 10:00 a.m. to 4:00 p.m. with approximately 30-35 people attending.
 - c. All of the workshops are listed on the USG website at: http://www.usg.edu/faculty_affairs/workshops/category/academic_year_2010-2011/
 - d. The next workshop will be on e-books.
 - e. There also are opportunities for faculty development workshops on-line using Wimba. Wimba workshops have no limits for attendance.
 - f. On April 15th, Mike and Tracy Harrington will conduct a faculty development workshop about assessing study abroad programs.
 - i. Information will be on the website and also will be distributed via the USG study abroad list-serve.
 - g. If you are interested in having a workshop hosted on your campus or in more information about future workshops you can contact Mike Rogers at mike.rogers@usg.edu .

 2. International Student Enrollment for Fall 2008 and Fall 2009
 - a. Linda Noble showed everyone an updated table for international student enrollment that includes numbers for Fall 2008 and Fall 2009.
 - i. Numbers for Fall 2010 will not be available until the end of December when the Datamart figures are frozen.
 - b. Linda asked for suggestions about the tables and what should be contained in them.
 - i. Neal McCrillis asked that in addition to raw numbers, the percentages of international students per total student enrollments be included.
 - c. Linda will post the tables and percentages to the website and will send them out to the SCIE list-serve.
 - i. If anyone has any corrections to make, they should contact Linda at linda.noble@usg.edu.

3. Study Abroad Participation Data (2004-2009)
 - a. Linda shared the table for study abroad participation that was compiled from information in past OIE briefing books and reports that Linda had for 2008 and 2009.
 - i. Linda noted that these numbers are constantly evolving.
 - ii. Undergraduates have not been separated from graduates.
 - iii. She will post the current figures, including percentages of students abroad compared to total student enrollments, on the website and to the list-serve and ask that representatives contact her with corrections.
 - a) Those percentages were based upon 2007-2008 enrollments.
 - b) Linda asked the Study Abroad Committee to decide how those percentages should be determined in the future.
 - c) It was suggested that the figures be broken down by graduates and undergraduates.
 - iv. Once a determination is made about how to report the figures, Linda will ask institutions to report figures for 2009-2010.
4. Online Study Abroad Catalog
 - a. The online catalog has been updated according to the information that everyone provided to Saida this summer.
 - i. The amount of information included about each program has been limited.
 - b. Linda is working with the USG IT folks to have basic information about each program on the website with a link to each individual program for more complete information.
 - i. The catalog is still searchable by country and institution.
 - c. The online catalog is still on the test site. Linda may have to ask that everyone look at the information about programs one more time so that information can be reconciled with the catalog before it is put out on the system website.
 - i. The infrastructure of the website has not been destroyed, they simply have hidden a lot of the information for each program. If the time comes when there is staff available to maintain a more complete site, the hidden sections for each program can be activated.
 - d. In future, a request will be made in mid-October to update information and to check that all current programs are listed correctly.
 - i. Linda will have information updated as approval forms go through to her but still will need campuses to do final check in October to make sure information is as correct as possible.
 - e. Tracy Harrington requested that the catalog be renamed to more accurately reflect what it actually is, which is a directory of programs.

III. Committees: Reports and Items for Discussion

1. Ad Hoc Committee on International Education Strategy (Neal McCrillis)

- a. Nancy Shumaker explained that at the meeting of the SCIE executive board in August, she asked Neal McCrillis to chair an ad-hoc committee to discuss and bring to the SCIE recommendations for how to address the internationalization plan for the USG that had been proposed by Rick Sutton and the OIE.
- b. Committee members are: Jim Anderson (AASU), Tracy Harrington (Bainbridge College), John Hicks (Georgia State), Jeff Palis (Georgia Southern), and Neal McCrillis (Columbus State).
- c. Neal distributed a report on the first meeting which took place as a conference call since everyone could not meet physically in one place.
- d. Neal noted that the actual numbers in the numerical targets set in the existing international plan were never approved by the SCIE. The principles were approved and taken to the BOR for approval but the numbers were only distributed to the SCIE with the intention of having them approved in the Spring, 2009, SCIE meeting. That never happened because the OIE was closed in January 2009.
 - i. Linda pointed out that the System is using these targets and they probably are appearing in evaluations of presidents of institutions. The principles and internationalization plan have not been changed; they still are in the USG strategic plan. The actual targets and numbers need to be revamped. The Chancellor and BOR need something that can be measured and evaluated.
 - ii. Because we know that no new funding is coming forward, the question now is what are achievable targets, what can we actually achieve given the current economic times? For example, we previously set specific campus goals for study abroad with the agreement that as long as overall USG goals (numbers) met the overall percentage goal, that was a reasonable approach. How should we address these issues from now on?
- e. The Ad Hoc committee needs guidance from the SCIE about where we go from here. Do we want general targets or campus-specific targets? Linda asked if it is possible to begin with campus-level goals and build forward from there. Perhaps what we need to do is to develop a new plan that works for all of us and replace the current plan.
 - i. It was agreed that the Ad Hoc committee would take the current template of targets, revise it, send it out and have the SCIE vote on it.

2. Items for discussion at upcoming meetings of the following committees:

a. Faculty Internationalization Committee (Chaudron Gille)

- i. Compile best practices about faculty development programs.
 - a) use a survey for capturing faculty expertise as a baseline measure --- look at instruments that could be recommended to campuses as best practices
- ii. Discuss collaboration with GCIS and conference as an avenue for professional development
 - a) This year, GCIS will meet with GAIE, Chaudron will disseminate that information.

b. International Students and Scholars Committee (Libby Davis)

- i. Discuss the student health insurance plan which is mandatory. A memo was sent to presidents who were asked to respond. Looks as if the plan will be rebid this year and it may be that institutions will have an opportunity to opt out of the USG plan and use another.
- ii. Update on Study Georgia Consortium with a focus on international student retention, sharing best practices, collecting data, etc.
- iii. Formulate some goals and discussion about how to move forward.

c. Study Abroad Committee (Tracy Harrington)

- i. The first issue is one of communication and getting a list-serve together that reflects the actual membership of the committee. The new latest version will be distributed today.
- ii. Discuss how we use the study abroad catalog and how it functions more as a directory and list of contacts.
- iii. Discuss need for study abroad directors handbook on each campus and how to show those who do not already have one how to put one together.
- iv. Revisit risk management guidelines from the BOR office. There will be a risk management workshop at the GAIE meeting.
- v. Discuss how to get more support and more faculty development.
- vi. Wrap up with discussion about committee's role, what it should be doing, what should be the primary goals for the year. Some issues are how we increase participation in study abroad outside of liberal arts and humanities, how we involve a more diverse range of students in study abroad, and how we improve the financial efficiency of programs.

IV. Regional Councils: Updates and Items for Discussion

1. Africa Council (Nuru Akinyemi)
 - a. Discuss how we go forward particularly with regard of getting more system institutions involved in our activities.
 - b. Get involved with GCIS and possibility of grant applications, holding student conference.
 - c. Proposals for hosting Southeast African Union next year.
 - d. Study abroad program thru GCSU to Nigeria – talk about that program and assistance that might need.
 - e. Proposal made for program in Uganda thru Columbus State --- Neal said it will be offered this year.

2. Asia Council (Sally Vargis)
 - a. Continue discussion about Asia Council certificate
 - b. Update on 2010 programs abroad:
 - i. China with 42 in general studies
 - ii. language program to China with 20
 - iii. two programs to Japan
 - c. Discussion of possible program to Hong Kong

3. Americas Council (José DaCruz)
 - a. Update list serve.
 - b. Discuss annual conference.
 - i. 2010 conference at GCSU was well attended; spring meeting of Council was held during conference
 - ii. 2011 conference will be hosted by GPC on February 11-12 under leadership of Ernie Guyton
 - a) This year's conference will award \$100 for best undergrad and graduate papers.
 - c. Chile study abroad program.
 - i. 2010 Chile study abroad program went with 21 students.
 - ii. Will offer Chile program again in La Serena.
 - d. Discuss idea of whether or not should invite high school teachers to participate in conference and whether should invite independent scholars.
 - e. Ernie Guyton proposes a study abroad for faculty in 2012.

4. European Council (Whitney Strickler for Dwight Call)
 - a. Met last week.
 - b. 2010 Study Abroad Programs
 - i. Sent 6 programs with 215 students, significantly down from previous years.
 - ii. For next year have reduced costs of programs to try to attract more students.
 - iii. Welcomed first private institution, Berry College joined. Interest by others that may join.

- iv. Representatives from USG schools listed on website for European Council.
- v. Will offer EC fellowships for faculty to teach on study abroad programs who have little experience overseas --- stipend to support their visiting for first week of program, required to come to faculty and student orientation before going on the program. Also will offer a fellowship for program directors for faculty with more experience going abroad who are interested in becoming directors.
 - a) Applications will go up on website next week and are due on November 12th with review at meeting on November 19th, faculty contacted at end of November.

5. Middle East Council Sunita Manian)

- a. Had successful ME symposium at GCSU in April 2010 with attendance from Georgia and other surrounding states; proposals for this year's symposium will be requested.

V. Scheduling of Future Meetings

- 1. Councils and Committees will discuss format for future meetings.
- 2. SCIE voted to hold meetings on one day to save travel costs.

VI. Other Items for Discussion

VII. Next Meeting

- 1. Next meeting of the SCIE, Councils, and Committees will be on Friday, January 21, 2011.