

Emergency Plans and Protocols



Education Abroad at GT

- **54%** of Georgia Tech B.S. graduates had an international experience in 2015-2016
- Tech students go on **120+** programs
- Tech students have interned for **110** international companies

Types of Programs

- Faculty-led Study Abroad
- Exchange
- Global Internship Program
- International Service Learning
- International Research
- International Academic Projects

Who can go?

Students must:

- Be 18 years of age or older
- Have completed 2 semesters at Tech
- Be in good academic & disciplinary standing

The Basics

- All faculty/staff/students required to have GT insurance while on programs
- Database of participants with emergency contact info
- Faculty-led: emergency contact info for each program, p-card, 24-hour cell required
- Exchange: emergency contact info required for host school and student

Operating Principles

- Safety is the #1 concern
- Confidentiality of information must be kept (FERPA, HIPAA, etc.)
- Legal liability of the Institute and its employees should be considered
- Predetermined procedures must be followed

Protocols in Place

- 24 hour GT emergency line – GT Police (GT Police - “phone tree” and protocols)
- GT Intl Crisis Management Team
- Open line of communication with:
 - Executive Leadership
 - Dean of Students
 - Counseling Center
 - Legal Affairs
 - Communications

GT's Emergency Response Plan

- ALL are instructed to call GT Police
- GT Police activate emergency protocols by calling Dean of Students and/or OIE
- Situation is assessed and further action taken
- Other parties involved as necessary to problem-solve and handle crisis

Institute International Crisis Management Team

- Activated if there is an ACUTE crisis identified
- Campus stakeholders are permanent members of the team
- Team makes recommendations and ensures that communications remain open
- Team remains activated until crisis is handled

Institute International Crisis Management Team Members

- Dean of Students
- Executive Director of International Education
- Director of Education Abroad
- Director of Global Internships
- President/Provost's Designee (VP of International Initiatives)
- Dean and or Chair of sponsoring unit
- VP of Communications
- Director of Counseling, if appropriate
- Director of Health Services, if appropriate
- Chief of Institute Police
- Director of Emergency Preparedness
- Institute Legal Counsel
- Institute Risk Manager

What is your plan?

1. Is there a designated person to handle international program emergencies on your campus?
2. Who are your stakeholders?
3. Who would you put on your Crisis Management Team?

Thank you!

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