**Memorandum of Understanding**

**Between**

**NAME OF USG INSTITUTION**

**CITY, Georgia, United States of America**

**And**

**XXXXXX  
XXXXXX**

This Memorandum of Understanding (MOU) is an agreement between The Board of Regents of the University System of Georgia by and on behalf of Name of USG Institution (hereinafter referred to as USGI), a state educational institution (or its agent) of the State of Georgia, located at Full Street Address, United States of America; and XXXXXX (hereinafter referred to as XXXXXX), located in XXXXXX.

The purpose of this agreement is to build friendship and goodwill and foster a relationship that will promote intellectual exchanges with an international focus between students, faculty members, and administrators of XXXXXX and USGI.

In an effort to internationalize the life-long learning process, both parties are now prepared to participate in a formal exchange program that seeks to promote an academic exchange and to provide collaboration in research efforts.

The exchange programs encompass, but are not limited to,

* The promotion of international study and service learning
* The establishment of joint programs
* The exchange of scholars (professors, lecturers, or researchers) and students
* The organization of joint research programs
* The writing of joint grant proposals
* Other academic exchanges and development activities to which both institutions agree

The implementation of any and all exchange or study abroad programs will be negotiated separately and determined by both institutions by way of separate agreements.

Participation in the aforementioned programs will continue as long as both institutions deem the experience mutually beneficial. It is the intent and desire of both institutions to continue to develop international relations and intellectual growth through the exchange of people and ideas.

It is understood that other schools/colleges/faculties, institutes, or units/departments of both institutions may join this agreement providing both partners agree. XXXXXX and USGI affirm this agreement by signature of officials of each institution authorized to enter into such agreement.

**Liability**

USGI and XXXXXX acknowledge and agree that neither party shall be responsible for any loss, injury or other damage to the person or property of any student or faculty member participating in the program unless such loss, injury or damage results from the negligence or willful conduct of that party, its agents, officers or employees.

**Effective Date and Termination**

This Memorandum of Understanding will become effective on the date of signing with a review of the balance of parity on the exchange every five years, unless one of the contracting parties wishes to terminate the MOU with six months’ written notice to the other.

Each institution shall designate an individual who will serve as the contact person for this agreement. The contact person will be responsible for coordinating the specific requests of the agreement.

**USGI**  **XXXXXX**

Name: Name: XXXXXX

Title: Title: XXXXXX

Address: Address: XXXXXX

XXXXXX

Telephone: Telephone: XXXXXX

E-mail: E-mail: XXXXXX

Web site: Web site: [XXXXXX](http://www.gtuc.edu.gh)

**SIGNATURES**

IN WITNESS WHEREOF, Name of USG Institution and XXXXXX have executed this Agreement as of the date of the last signature.

|  |  |
| --- | --- |
| The Board of Regents of the University System  of Georgia by and on behalf of Name of USG Institution  **President of Name of USG Institution**  ……………………………………  Date ……………………………… | Signed for and on behalf of **XXXXXX**:  **XXXXXX**  **XXXXXX**  ……………………………………  Date ……………………………… |