
Georgia Requirements Module
Academic/Non-academic Requirements

**Georgia Enhanced Banner Student and
Financial Aid Systems User Documentation**

Version 7.1.1

**Office of Information and
Instructional Technology**

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Section I: Georgia Academic Requirements

Georgia Requirements Introduction

The policies and procedures of the Board of Regents of the University System of Georgia require the colleges and universities within the State of Georgia System to maintain and report information concerning the College Preparatory Curriculum, the Regents' Testing Program, State of Georgia Legislative Requirements, Learning Support Requirements, and Immunization.

In addition, Federal regulations require institutions to submit National Student Clearinghouse reports (NSC) of student enrollment data.

This data maintenance is provided through a combination of baseline and added Georgia Enhancement functionality. Banner's Non-Course structure is used to store most Georgia-specific requirements. Forms and processes have been added to baseline to support the maintenance of Georgia-required and NSC information.

The Georgia Requirements Enhancements also include the ability to create holds for persons who have not satisfied requirements and to establish remediation requirements. Normal Banner hold processing can block registration for persons who have not fulfilled these requirements. Holds can be adjusted manually and removed when the requirements are satisfied. Registration holds are the only means provided to assist institutions in ensuring that students are enrolled in appropriate remediation.

Baseline Banner Letter Generation and Population Selection are used to communicate with students who have outstanding requirements.

Georgia Requirements Forms Narrative

1. The Main Georgia Enhancement Menu (*GEORGIA) may be accessed from the main baseline Banner menu.
2. The Georgia Academic Requirements Menu (*REQUIRED) may be accessed from the Main Georgia Enhancement Menu, which is accessed from the main baseline Banner menu.
3. The Georgia Requirements Form (ZOAGARP) is used to create, display, and maintain Georgia-specific requirements, the holds related to these requirements, and any College Preparatory Curriculum (CPC) deficiencies.
4. The Georgia Requirements Security Form (ZOAGARS) should be utilized to control the updating of Georgia Requirements by limiting updating to individual users defined in the baseline product.
5. The Georgia Requirements Establishment Rules Form (ZOAGARE) provides a means of defining the rules for determining if the test results (SAT/ACT) received should result in Georgia Requirements being established.
6. The Georgia Requirements Holds Rules Form (ZOAGARH) is used to specify, out of the complete list of available holds, those that can be displayed and maintained on the Georgia Requirements Form (ZOAGARP).
7. The Georgia Requirements Rules Form (ZOAGARQ) is used to specify those Non-Course Requirement Codes that define Georgia-specific requirements. Placing a non-course code on this form instructs the system to display requirements of this type on the Georgia Requirements Form (ZOAGARP) and further defines other processing rules for Georgia requirements.
8. The Georgia Requirements Test Rules Form (ZOAGART) is used to define the score pivots that specify whether a requirement is satisfied by a specific score on a specific test. In addition, the form is used to specify the status code to assign to the requirement for the test, as well as a test result code to assign to each test.
9. The CPC Desired Courses Rules Form (ZOACPCD) provides a means to specify the courses or types of courses that fulfill a CPC deficiency for an individual student.
10. The CPC Used Courses Form (ZOACPCU) provides a means to specify the courses actually used to fulfill a CPC requirement for an individual student.
11. The CPC Fulfilling Courses Rules Form (ZOACPCF) provides a means to specify the default courses or types of courses that fulfill a CPC deficiency.
12. The CPC Test Rules Form (ZOACPCT) is used to define the score pivots that specify the minimum scores that satisfy CPC requirements and the status to assign CPC requirements that can be fulfilled by test scores.

13. The History/Constitution Desired Courses Rules Form (ZOALHCD) provides a means to specify the courses or types of courses that fulfill a United States or Georgia History/Constitution (Legislative) requirement for an individual student.
14. The History/Constitution Used Courses Form (ZOALHCU) provides a means to specify the courses actually used to fulfill a United States or Georgia History/Constitution (Legislative) requirement for an individual student.
15. The History/Constitution Fulfilling Courses Rules Form (ZOALHCF) provides a means to specify the default courses or types of courses that fulfill a United States or Georgia History/Constitution (Legislative) requirement.
16. The Learning Support Attempts Tracking Form (ZOALSAT) is used to maintain information concerning the number of attempts the Learning Support student has accumulated within a Learning Support Area.
17. The Georgia Requirements Type Validation Form (ZTVGARQ) is used to define the specific types of Georgia Requirements.
18. The Hold Type Code Validation Form (STVHLDD) is used to define Banner baseline and Georgia-specific hold type codes.
19. The Non-Course Requirements Code Validation Form (STVNCRQ) is used to define Banner baseline and Georgia-specific, non-course requirement codes.
20. The Non-Course Requirements Status Code Validation Form (STVNCST) is used to define Banner baseline and Georgia-specific, non-course requirements status codes.
21. The Test Form Validation Form (STVTEFR) is used to define codes associated with Georgia requirement test results.
22. The Test Code Validation Form (STVTEFC) is used to define codes associated with a variety of test types.

Georgia Requirements Forms Reference

The following list references Banner baseline and Georgia Enhancement forms that are used by the Georgia Requirement Module (Academic).

Application/Functional Form	Form	Description	
ZOAGARP	Georgia Requirements Form	ZOAGARH	Georgia Requirements Hold Rules Form
		ZOAGARQ	Georgia Requirement Rules Form
		STVNCST	Non-Course Requirements Status Code Validation Form
		STVORIG	Originator Code Validation Form
		STVNCRQ	Non-Course Requirements Code Validation Form
		ZOACPCD	CPC Desired Courses Rules Form
		ZOACPCU	CPC Used Courses Form
		ZOALHCD	History/Constitution Desired Courses Rules Form
		ZOALHCU	History/Constitution Used Courses Form
ZOAGARS	Georgia Requirements Security Form	GUAIDEN	User Identification Control Form
ZOAGARE	Georgia Requirements Establishment Rules Form	STVTESE	Test Code Validation Form
		ZOAGARQ	Georgia Requirement Rules Form
ZOAGARH	Georgia Requirements Holds Rules Form	STVHLDD	Hold Type Code Validation Form
ZOAGARQ	Georgia Requirement Rules Form	ZOAGARH	Georgia Requirements Hold Rules Form
		STVNCRQ	Non-Course Requirements Code Validation Form
		STVNCST	Non-Course Requirements Status Code Validation Form
		ZTVGARQ	Georgia Requirements Type Validation Form
ZOAGART	Georgia Requirements Test Rules Form	STVNCST	Non-Course Requirements Status Code Validation Form

Application/Functional Form		Form	Description
		STVTEFR	Test Form Validation Form
		STVTESE	Test Code Validation Form
		ZOAGARQ	Georgia Requirement Rules Form
ZOACPCD	CPC Desired Courses Rules Form	STVATTR	Attribute Validation Form
		STVSUBJ	Subject Code Validation Form
		SHAGRDE	Grade Code Maintenance Form
		ZOAGARQ	Georgia Requirement Rules Form
ZOACPCF	CPC Fulfilling Courses Rules Form	STVATTR	Attribute Validation Form
		STVSUBJ	Subject Code Validation Form
		SHAGRDE	Grade Code Maintenance Form
		ZOAGARQ	Georgia Requirement Rules Form
ZOACPCU	CPC Used Courses Form	ZOACPCF	CPC Fulfilling Courses Rules Form
		ZOACPCD	CPC Desired Courses Rules Form
		STVTERM	Term Code Validation Form
		ZOAGARQ	Georgia Requirement Rules Form
ZOACPCT	CPC Test Rules Form	STVTESE	Test Code Validation Form
		STVNCST	Non-Course Requirements Status Code Validation Form
		ZOAGARQ	Georgia Requirements Rules Form
ZOALHCD	History/Constitution Desired Courses Rules Form	STVATTR	Attribute Validation Form
		STVSUBJ	Subject Code Validation Form
		SHAGRDE	Grade Code Maintenance Form
		ZOAGARQ	Georgia Requirement Rules Form
ZOALHCF	History/Constitution Fulfilling Courses Rules Form	STVATTR	Attribute Validation Form
		STVSUBJ	Subject Code Validation Form
		SHAGRDE	Grade Code Maintenance Form
		ZOAGARQ	Georgia Requirement Rules Form

Application/Functional Form		Form	Description
ZOALHCU	History/Constitution Used Courses Form	ZOALHCD	History/Constitution Desired Courses Rules Form
		ZOALHCF	History/Constitution Fulfilling Courses Rules Form
		STVTERM	Term Code Validation Form
		ZOAGARQ	Georgia Requirement Rules Form

Georgia Requirements Forms

This section contains a picture of each form used to establish and maintain Georgia academic requirements. It also explains the purpose of the form with a brief description of each data element.

The following rules, validation, and translation forms must be populated before using the functional/application forms:

The Rules Forms

GUAIDEN	User Identification Control Form
SHAGRDE	Grade Code Maintenance
ZOAGARE	Georgia Requirements Establishment Rules Form
ZOAGARH	Georgia Requirements Hold Rules Form
ZOAGARQ	Georgia Requirement Rules Form
ZOAGART	Georgia Requirements Test Rules Form
ZOACPCF	CPC Fulfilling Courses Rules Form
ZOACPCD	CPC Desired Courses Form
ZOACPCT	College Preparatory Curriculum Test Rules
ZOALHCF	Legislative (History/Constitution) Fulfilling Courses Rules Form
ZOALHCD	Legislative (History/Constitution) Desired Courses Form

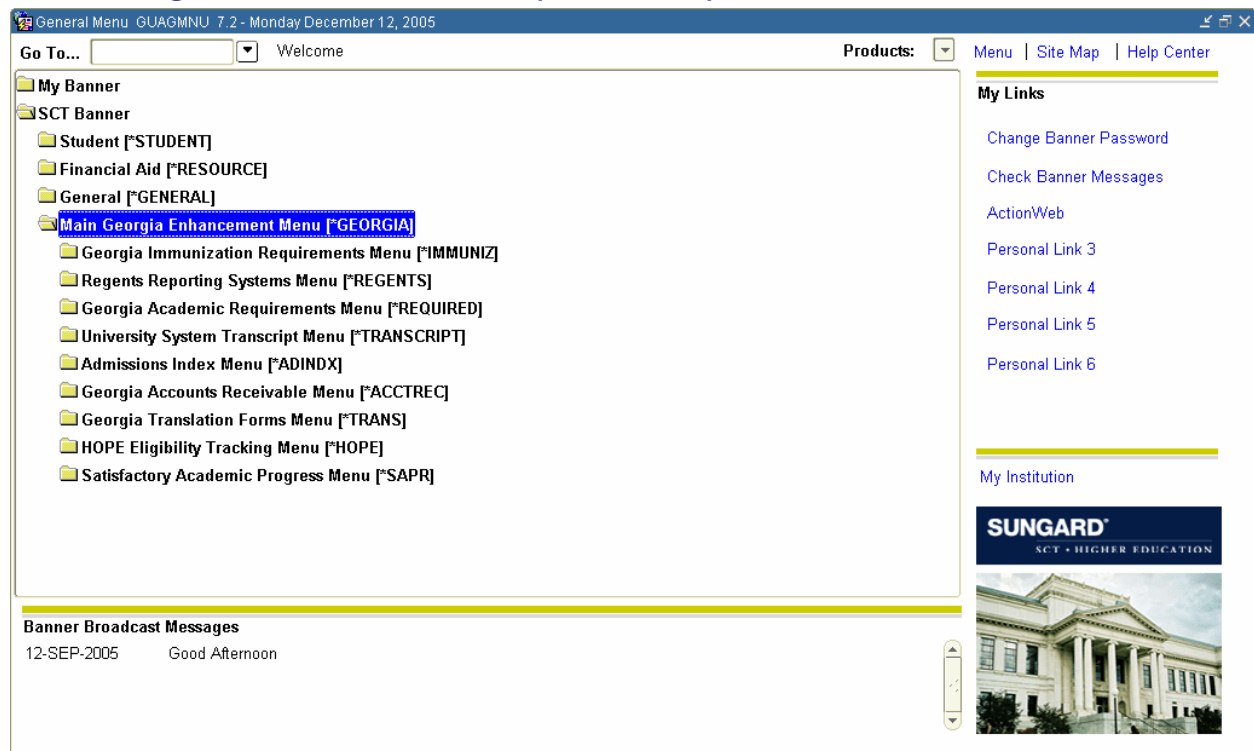
The Validation Forms

STVATTR	Attribute Validation Form
STVHLDD	Hold Type Code Validation Form
STVNCRQ	Non-Course Requirements Code Validation Form
STVNCST	Non-Course Requirements Status Code Validation Form
STVORIG	Originator Code Validation Form
STVSUBJ	Subject Code Validation Form
STVTEFR	Test Form Validation Form
STVTESC	Test Code Validation Form
ZTVGARQ	Georgia Requirements Type Validation Form

After the tables associated with these forms have been populated, you are ready to access the following functional/application forms used for establishing and maintaining Georgia academic requirements:

ZOAGARP	Georgia Requirements Form
ZOAGARS	Georgia Requirements Security Form
ZOACPCU	CPC Used Courses Form
ZOALHCU	History/Constitution Used Courses Form

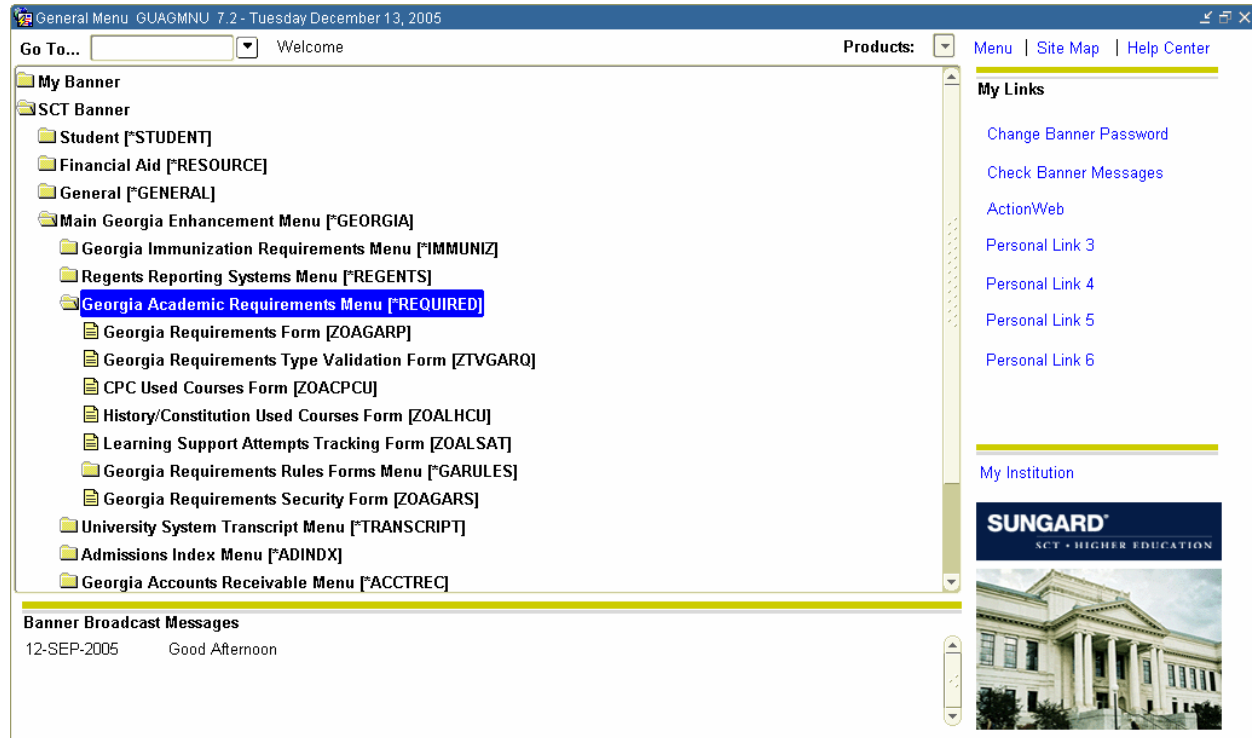
Main Georgia Enhancement Menu (*GEORGIA)



Description

The Main Georgia Enhancement Menu, selected from the main baseline Banner menu, contains the Georgia Enhancement functions that are available.

Georgia Requirements Menu (*REQUIRED)



Description

The Georgia Academic Requirements Menu, selected from the Main Georgia Enhancement Menu, contains the Georgia Academic Requirement functions that are available. The forms used to establish and maintain the state requirements are described on the following pages.

The forms located on the Georgia Requirements Rules Forms Menu (*GARULES) include the following:

ZOACPCD
ZOACPCF
ZOACPCT
ZOAGARE
ZOAGARH
ZOAGARQ
ZOAGART
ZOALHCD
ZOALHCF

The form located on the Georgia Requirements Translation Form Menu (*TRANS), which is selected from the Main Georgia Enhancement Menu, is ZOANCST.

As of GaMods 5.11, the Requirement Status Translation Form (ZOANCST) is obsolete. Use the EDI Cross-Reference Rules Form (SOAXREF) to translate the appropriate codes.

Cross Reference Label	Values
RGTRGT	Regents' Test Codes
RGTCPC	College Prep Codes
RGTLS	Learning Support Codes

Georgia Requirements Form (ZOAGARP)

The screenshot shows the Georgia Requirements Form (ZOAGARP) interface. At the top, there is an 'ID:' field with a dropdown arrow. Below this is the 'Georgia Requirements' section, which is a table with the following columns: NCRQ Code (dropdown), Description, Requirement Status (dropdown), Date (calendar icon), Satisfied, Advisor (dropdown), CPC Desired (dropdown), CPC Used (dropdown), History/Constitution Desired (dropdown), and History/Constitution Used (dropdown). There are four rows of input fields for each column. Below the table is the 'Deficiencies' section, which has columns for NCRQ Code, Description, and CPC Deficiencies Count, with two rows of input fields. At the bottom is the 'Holds' section, which includes fields for Hold (dropdown), Reason (text), From (calendar icon), To (calendar icon), Release Indicator (checkbox), Amount (text), Originator (dropdown), and User (text).

Description

The Georgia Requirements Form is used to create, display, and maintain information about Georgia-specific requirements. Upon entry into the Georgia Requirements block, existing requirements are displayed. If no requirements exist for the person, the user has the option of creating the Georgia requirements flagged on the Georgia Requirements Rules Form (ZOAGARQ). Once created, the requirements can be changed or deleted. The create function is valid only if no Georgia requirement records exist for the specified person.

Georgia requirements are stored in the baseline table **shrnrcrs** and also can be displayed and maintained on the baseline Academic Non-Course Requirements Form (SHANCRS). The differences between the forms follow:

- The Georgia Requirements Form builds Georgia requirements where SHANCRS does not.
- The Georgia Requirements Form displays ONLY Georgia requirements, where SHANCRS displays all non-course items.
- The Georgia Requirements Form displays holds related to Georgia requirements where SHANCRS does not display any holds.

The **Key block ID** field is the identification number of the person (student) for whom Georgia requirements are being created. Once a valid ID is entered, the name displays in the next field. This field is protected from user access. The Person name/ID Search Form (SOAIDEN) underlies this field.

The **NCRQ Code** field is the Georgia Requirement Code used to identify a specific state requirement. A List of Values selected from the Non-Course Requirements Code Validation Form (STVNCRQ) is available for this item.

The **Description** field displays the descriptive name of the non-course requirements code specified in the NCRQ code field.

The **Requirement Status** field is the Requirement Status Code, which reflects the current status (required, satisfied, exempt) of the Georgia Requirement. A List of Values selected from the Non-Course Requirements Status Code Validation Form (STVNCST) is available for this item.

The **Date** field is the Status Date, which reflects the date the current requirement status was entered. The sysdate defaults into the Date field of the individual NCRQ code when the record is saved.

The **Satisfied** field is the Satisfied Flag, which indicates whether the current requirement status satisfies the Georgia Requirement. The displayed values are 'Y' for yes, 'N' for no.

The **Advisor** field provides a means for associating an office, advisor, or faculty/staff member (defined in Banner baseline) to the particular Georgia Requirement. The Faculty/Advisor Query Form (SIAIQR) underlies this field.

The following four items in this block are for informational purposes only and cannot be updated:

- **CPC Desired** (CPC Desired Courses)
- **CPC Used** (CPC Used Courses)
- **History/Constitution Desired** (History/Constitution Desired Courses)
- **History/Constitution Used** (History/Constitution Used Course)

A "Y" appears in the CPC Desired field if the CPC Desired Courses Rules Form (ZOACPCD) has been established for the individual student. A "Y" appears in the CPC Used field if the CPC Used Course Form (ZOACPCU) has been established for the individual student. The same is true for the History/Constitution Desired Courses and the History/Constitution Used Course fields if the History and Constitution Desired Courses Rules Form (ZOALHCD) or the History/Constitution Used Course Form (ZOALHCU) has been established for the individual student. When any field displays a "Y," performing the List of Values function allows the user to view the desired courses or the used courses that have been established for the individual student.

Deficiencies Information

The Deficiencies block provides a means of reporting CPC deficiencies by area at the time of admission for the student. The NCRQ codes for CPC deficiencies (CPCE, CPCF, CPCM, CPCN, and CPCS) are created when CPC Requirements are established.

The code CPCT is used to record the total number of CPC completions. At this time, CPCT information prints on the University System Transcript. If an institution does not wish to capture this information until required by the Board of Regents, set the Create Requirements Indicator to "NO" for the code CPCT on the Georgia Requirements Rules Form (ZOAGARQ).

The **NCRQ Code** field is the Georgia Requirement Code used to identify a specific CPC requirement.

The **Description** field displays the descriptive name of the non-course requirements code specified in the Georgia Requirement (CPC) Code item.

The **CPC Deficiencies Count** field is the number of courses the student is deficient by in a specific CPC area. According to policy, the maximum deficiencies allowed per area are as follows:

CPCE English	4
CPCM Mathematics	4
CPCN Science	3
CPCS Social Science	3
CPCF Foreign Language	2

The CPC block incorporates an edit so that the user cannot enter a number greater than the maximum number of CPC deficiencies allowed per area. For example, the maximum number of CPC deficiencies for English = 4, and the entry must be less than 4.

Hold Information

The Georgia Requirements Hold Block displays and allows maintenance of holds related to Georgia Requirements. Only Georgia Academic Requirements holds, and no others, can be displayed or maintained in this block.

The Hold Block is a copy of the baseline Hold Information Form (SOAHOLD) Hold Block. It displays and updates data in the baseline table-SPRHOLD with the following extra restrictions:

- Only holds of one of the types defined as a Georgia requirement hold on the Georgia Requirements Hold Rules Form (ZOAGARH) are displayed.
- The only hold types that can be added on this form are those defined as Georgia requirement holds on the Georgia Requirements Hold Rules Form (ZOAGARH).

The **Hold** field is the hold code associated with a Georgia-specific requirement. A List of Values selected from the Georgia Requirements Hold Rules Forms (ZOAGARH) is available for this item. The next item displays the descriptive name of the hold type code.

The **Release Indicator** field is the Release Indicator used to establish the hold as secure or unsecured. The options are checked for a secure hold (only the user who entered the hold may release the hold) and unchecked for an unsecured hold.

The **User** field displays the user identification of the person creating the hold.

The **Reason** field is a free-form field that allows the user to enter comments.

The **Amount** field is the dollar amount, if any, associated with the hold.

The **From** and **To** fields indicate the starting and ending dates for which the hold is effective.

The **Originator** field is the Originator used to identify the person or office that authorized the hold. A List of Values selected from the Originator Code Validation Form (STVORIG) is available for this item.

Georgia Requirements Security Form (ZOAGARS)

User ID	Name	Requirements				
		CPC	CPE	LS	Leg	Reg
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Description

All Georgia Requirements can be displayed and maintained on both the baseline Non-Course Form (SHANCRS) and the Georgia Requirements Form (ZOAGARP). SHANCRS is a registrar's office form, and access is controlled entirely through normal security functions.

The Georgia Requirements Form (ZOAGARP) displays all Georgia Requirements, but institutions may wish to limit the ability to update requirements on the form. The Georgia Requirements Security Form allows an institution to define users authorized to process each type of Georgia requirement.

Prior to defining Georgia requirement security rules, each user ID must be defined on the User Identification Control Form (GUAIDEN). Each user who will be able to access the Georgia Requirements Form will need to have access rights defined on this form.

The **User ID** field is used to indicate a user's system identification. A List of Values selected from the User Identification Control Form (GUAIDEN) is available for this item.

The **Name** field displays the descriptive name associated with the user identification entered in the User ID field.

The **CPC**, **CPE**, **LS**, **Leg** and **Reg Flag** fields are used to indicate if the user identified in the User ID field is authorized update rights for that particular Georgia Requirement Type. The options are checked to authorize update privileges and unchecked to deny update privileges.

Georgia Requirements Establishment Rules Form (ZOAGARE)

The screenshot shows the 'Georgia Requirements Establishment Rules Form ZOAGARE 7.0'. It is divided into two main sections: 'Non-Course Requirement Code' and 'Test Scores'.

Non-Course Requirement Code

NCRQ Code	Description
<input checked="" type="checkbox"/> CPEE	CPE - English Requirement
<input type="checkbox"/> CPEM	CPE - Math Requirement
<input type="checkbox"/> CPER	CPE - Reading Requirement
<input type="checkbox"/> LSUE	Learning Support - English
<input type="checkbox"/> LSUM	Learning Support - Math

Test Scores

And/ Or	(Test	Description	Start Date	End Date	System Pivot	System Status	Institutional Pivot	Institutional Status)
<input type="checkbox"/>	<input type="checkbox"/>	A01	ACT English	01-JAN-1900	31-DEC-2099	17	RS	17	RI	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	S01	SAT Verbal	01-JAN-1900	31-DEC-2099	400	RS	400	RI	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>									<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>									<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>									<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>									<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>									<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>									<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>									<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>									<input type="checkbox"/>

Description

The Georgia Requirements Establishment Rules Form is used to define the score pivots that determine whether a requirement should be established, based upon a test score. Two score pivots are provided: one for the minimum passing score (based upon University System of Georgia criteria) and one for the minimum passing score (based upon institutional criteria). In establishing requirements, the institutional status is used when the System and institutional pivots are different and the score received is above the System but below the institutional pivot. When the System and Institutional pivots are the same, the University System of Georgia requirement status is used.

Requirements

This is a display-only block. Only those Georgia requirements defined on ZOAGARQ by having the 'create requirement' radio button set to 'TEST' before using ZOAGARE are displayed. The NCRQ Code/Description displays the Georgia Requirements associated with specific records in the Test Scores Block.

When the cursor is in the Requirements Block, the data in the Results Block display for the requirement at which the cursor is pointing. Upon entry into the Test Scores block, an asterisk (*) displays next to the Requirement for which results are displayed.

Test Scores Information

The Test Scores Information block is used to define test score results, which creates a requirement of the type indicated in the Requirements Block. Information displayed in the block depends upon the cursor position in the Requirements Block.

The **And/Or**, (, and) fields are provided to nest several tests together in and/or combinations.

The **Test** field indicates the type of test needed to satisfy the requirement. A List of Values selected from the Test Code Validation Form (STVTESC) is available for this item.

The **Description** field displays the descriptive name of the test code specified in the Test Code field.

The **Start-Date** and **End-Date** fields are used to indicate the date range for which the test results rules are valid.

The **System Pivot** field is used to indicate the minimum test score set by the Board of Regents of the University System of Georgia.

The **System Status** field is used to indicate the requirement status at the time the Georgia Requirement is established. (Regents' reporting requires that the Learning Support status distinguish whether the requirement is University System or institutional.) The default value is RS (Required System).

The **Institutional Pivot** field is used to indicate the minimum test score set by the institution.

The **Institutional Status** field is used to indicate the requirement status at the time the Georgia Requirement is established. (Regents' reporting requires that the Learning Support status distinguish whether the requirement is University System or institutional.) The default value is RI (Required Institution).

Georgia Requirements Hold Rules Form (ZOAGARH)

The screenshot shows a web application window titled "Georgia Requirements Hold Rules Form ZOAGARH 7.0". It contains a table with three columns: "Hold Type", "Description", and "Activity Date". The "Hold Type" column has a dropdown menu with "CE" selected. The table lists various hold types such as CPC-English-5016, CPC-Foreign Language, and Regents' Reading Course-5016, along with their respective activity dates.

Hold Type	Description	Activity Date
CE	CPC-English-5016	17-AUG-1994
CF	CPC-Foreign Language	17-AUG-1994
CM	CPC-Mathematics	17-AUG-1994
CN	CPC-Natural Science	17-AUG-1994
CS	CPC-Social Science	17-AUG-1994
GC	Leg.-Constitution-Ga.-6288	17-AUG-1994
GH	Leg.-History-Ga.-6288	17-AUG-1994
LE	Learning Support-Eng-5016	17-AUG-1994
LM	Learning Support-Math-5016	17-AUG-1994
LR	Learning Support-Reading-5016	17-AUG-1994
PE	Placement Exam-Eng Needed-5016	17-AUG-1994
PM	Placement Exam-Mat Need-5016	17-AUG-1994
PR	Placement Exam-Rdg Needed-5016	17-AUG-1994
RE	Regents Test Warning Only-5016	01-SEP-1998
RR	Regents' Reading Course-5016	17-AUG-1994
RW	Regents' Writing Course-5016	17-AUG-1994
TR	Admissions Hold-6290	03-OCT-2005
UC	Leg.-Constitution-US-6288	17-AUG-1994
UH	Leg.-History-US-6288	17-AUG-1994

Description

The Georgia Requirements Hold Rules Form is used to identify the Georgia academic requirements holds from the complete list of available holds, which are displayed and maintained on the Georgia Requirements Form (ZOAGARP). OIIT maintains valid values.

The **Hold Type** field is used to identify the hold code. A List of Values selected from the Hold Type Code Validation Form (STVHLDD) is available for this item.

The **Description** field displays the descriptive name of the hold type specified in the Hold Type field.

The **Activity Date** field displays the date a record was created or changed.

System required values:

Hold Type	Description
CE	CPC - English
CF	CPC - Foreign Language
CM	CPC - Mathematics
CN	CPC - Natural Science
CS	CPC - Social Science
GC	Legislative - Constitution Georgia
GH	Legislative - History Georgia
LE	Learning Support - English
LM	Learning Support - Mathematics
LR	Learning Support - Reading
PE	CPE - English
PM	CPE - Mathematics
PR	CPE - Reading
RR	Regents' Reading
RW	Regents' Writing
UC	Legislative - Constitution United States
UH	Legislative - History United States
XE	LS - English Maximum Attempts
XM	LS - Mathematics Maximum Attempts
XR	LS - Reading Maximum Attempts

Georgia Requirements Rules Form (ZOAGARQ)

NCRQ Code	Description	Requirement Type	Create Requirement			Requirement Status	Hold Type	System Required	Activity Date
			Yes	Test	No				
CLT1	Cindy's Requirement	SE	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	RQ	LE	<input type="checkbox"/>	27-OCT-2005
COME	Compass - English	CE	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	RQ	PE	<input type="checkbox"/>	02-SEP-1998
COMM	Compass - Math	CE	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	RQ	PM	<input type="checkbox"/>	02-SEP-1998
COMR	Compass - Reading	CE	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	RQ	PR	<input type="checkbox"/>	02-SEP-1998
CPCE	CPC - English	PE	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	SH	CE	<input checked="" type="checkbox"/>	13-SEP-1997
CPCF	CPC - Foreign Language	PF	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	SH	CF	<input checked="" type="checkbox"/>	13-SEP-1997
CPCM	CPC - Math	PM	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	SH	CM	<input checked="" type="checkbox"/>	13-SEP-1997
CPCN	CPC - Natural Science	PN	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	SH	CN	<input checked="" type="checkbox"/>	13-SEP-1997
CPCS	CPC - Social Science	PS	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	SH	CS	<input checked="" type="checkbox"/>	13-SEP-1997
CPCT	CPC Total Completions	PT	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	SN	TR	<input checked="" type="checkbox"/>	23-OCT-2005
CPEE	CPE - English Requirement	CE	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	RQ	PE	<input checked="" type="checkbox"/>	13-OCT-2005
CPEM	CPE - Math Requirement	CM	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	RQ	PM	<input checked="" type="checkbox"/>	13-OCT-2005
CPER	CPE - Reading Requirement	CR	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	RQ	PR	<input checked="" type="checkbox"/>	13-OCT-2005
HEAL	CGNU - Infirmary Admissions	BB	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	NR	TR	<input type="checkbox"/>	04-OCT-2005
LCNG	Leg. - Constitution - Ga.	L1	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	RQ	GC	<input checked="" type="checkbox"/>	20-OCT-1997
LCNU	Leg. - Constitution - U.S.	L2	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	RQ	UC	<input checked="" type="checkbox"/>	20-OCT-1997
LHSG	Leg. - History - Ga.	L3	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	RQ	GH	<input checked="" type="checkbox"/>	20-OCT-1997
LHSU	Leg. - History - U.S.	L4	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	RQ	UH	<input checked="" type="checkbox"/>	20-OCT-1997
LSUE	Learning Support - English	SE	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	RQ	LE	<input checked="" type="checkbox"/>	13-OCT-2005
LSUM	Learning Support - Math	SM	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	RQ	LM	<input checked="" type="checkbox"/>	06-NOV-1996
LSUR	Learning Support - Reading	SR	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	RQ	LR	<input checked="" type="checkbox"/>	06-NOV-1996

Description

The Georgia Requirement Rules Form provides a means of defining each of the Georgia academic requirements with flags to indicate if the requirement should be established, the default status, and if it is required by the Banner system.

Placing a non-course code on this form instructs the system to display requirements of this type on the Georgia Requirements Form (ZOAGARP) and further defines other processing rules for Georgia requirements.

The **NCRQ Code** field is the Georgia Requirement Code used to identify a specific Georgia requirement. A List of Values selected from the Non-Course Requirements Code Validation Form (STVNCRQ) is available for this item.

The **Description** field displays the descriptive name of the Georgia Requirement specified in the NCRQ Code field.

The **Requirement Type** field is the Type flag used to specify the type (group) of requirements such as COMPASS, Legislative, College Preparatory Curriculum (CPC), Learning Support, Regents' Testing, or College Placement Exam (CPE). A List of Values selected from the Georgia Requirement Type Code Validation Form (ZTVGARQ) is available for this item.

The **Create Requirement Yes/No** radio buttons are the Create Requirements indicators, which control whether the requirement is established when the Georgia Requirements Form (ZOAGARP) is accessed or when the batch requirements creation process is run. Selecting the **Test** radio button establishes the requirement based upon a specific test score.

The **Requirement Status** field is the default status, which defines the status code to be posted to a requirement when the requirement is established. A List of Values selected from the Non-Course Requirements Status Code Validation Form (STVNCST) is available for this item.

The **Hold Type** field is the Hold Type, which associates a hold type with a specific Georgia requirement. A List of Values selected from the Georgia Requirement Hold Rules Form (ZOAGARH) is available for this item.

The **System Requirement** field is the System Required Indicator used to identify the Georgia Requirement Codes required by the system. The options are checked for required and unchecked for not required.

The **Activity Date** displays the date a record was created or when a change occurred.

System required values:

NCRQ Code	Description	Type	<i>Value in database</i>		<i>Value in database</i>	
			Create Req	Def Stat	Hold Type	Sys Req
COME	Compass - English	CE	Y	RQ	PE	Y
COMM	Compass - Math	CM	Y	RQ	PM	Y
COMR	Compass - Reading	CR	Y	RQ	PR	Y
CPCE	CPC - English	PE	Y	P	CE	Y
CPCF	CPC - Foreign Language	PF	Y	RQ	CF	Y
CPCM	CPC - Math	PM	Y	P	CM	Y
CPCN	CPC - Natural Science	PN	Y	RQ	CN	Y
CPCS	CPC - Social Science	PS	Y	RQ	CS	Y
CPCT	CPC Total Completions	PT	N	SN		Y
CPEE	CPE - English Requirement	CE	T	RQ	PE	Y
CPEM	CPE - Math Requirement	CM	T	RQ	PM	Y
CPER	CPE - Reading Requirement	CR	T	RQ	PR	Y
LCNG	Leg. - Constitution - Ga.	L1	Y	RQ	GC	Y
LCNU	Leg. - Constitution - U.S.	L2	Y	RQ	UC	Y
LHSG	Leg. - History - Ga.	L3	Y	RQ	GH	Y
LHSU	Leg. - History - U.S.	L4	Y	RQ	UH	Y
LSUE	Learning Support - English	SE	T	RQ	LE	Y
LSUM	Learning Support - Math	SM	T	RQ	LM	Y
LSUR	Learning Support - Reading	SR	T	RQ	LR	Y
RTPR	Regent's Reading Requirement	RR	Y	RQ	RR	Y
RTPW	Regent's Writing Requirement	RW	Y	RQ	RW	Y

Georgia Requirements Test Rules Form (ZOAGART)

The screenshot shows the 'Georgia Requirements Test Rules Form ZOAGART 7.0'. It is divided into two main sections: 'Non-Course Requirement Code' and 'Score Results'.

Non-Course Requirement Code: This section contains a table with two columns: 'NCRQ Code' and 'Description'. The first row is highlighted in green and has a checkmark in the left margin. The codes and descriptions are:

NCRQ Code	Description
<input checked="" type="checkbox"/> COME	Compass - English
<input type="checkbox"/> COMM	Compass - Math
<input type="checkbox"/> COMR	Compass - Reading
<input type="checkbox"/> CPEE	CPE - English Requirement
<input type="checkbox"/> CPEM	CPE - Math Requirement
<input type="checkbox"/> CPER	CPE - Reading Requirement

Score Results: This section is a table with the following columns: 'And/Or', '(', 'Test', 'Description', 'Start Date', 'End Date', 'Sys Pvt', 'Inst Pvt', 'Ps', 'Fl', '1TPs', '+TPs', '1TFI', '+TFI', and ')'. The first row is populated with data:

And/Or	(Test	Description	Start Date	End Date	Sys Pvt	Inst Pvt	Ps	Fl	1TPs	+TPs	1TFI	+TFI)
<input type="checkbox"/>	<input type="checkbox"/>	COME	COMPASS Writing	01-JAN-1900	31-DEC-2099	60	70	SF	UN	X	E	P	U	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>													<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>													<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>													<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>													<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>													<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>													<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>													<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>													<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>													<input type="checkbox"/>

Description

The Georgia Requirements Test Rules Form is used to define the rules for determining if test results (CPE/COMPASS) meet satisfactory requirements. This form is used to specify the test requirement code and test status code for each test. Data entered on this form are used to update the status of the Georgia Requirements (as displayed on the Georgia Requirements Form ZOAGARP).

Non-Course Requirement Code

This is a display-only block. Only those Georgia requirements defined on ZOAGARQ that have a CPE flag or REG flag checked on ZTVGARQ are displayed. The NCRQ Code/Description displays the Georgia Requirement associated with a specific record(s) in the Scores Results Block. When the cursor is in the Requirements Block, the data in the Results Block are displayed for the requirement at which the cursor is pointing. Upon entry into the Scores Results block, an asterisk (*) displays next to the Requirement for which results are displayed.

Score Results

This block is used to define test results that satisfy a requirement of the type indicated in the Requirements Block. Information displayed in the block depends upon the cursor position in the Requirements Block.

The **And/Or**, (, and) fields are provided to nest several tests together in and/or combinations.

The **Test Code** field indicates the type of test needed to satisfy the requirement. A List of Values selected from the Test Code Validation Form (STVTEVC) is available for this item.

The **Description** field displays the descriptive name of the test code specified in the Test Code field.

The **Start-Date** and **End-Date** fields are used to indicate the date range for which the test results rules are valid.

The **Sys Pvt** (System Pivot) field is used to indicate the minimum test score set by the Board of Regents of the University System of Georgia.

The **Ins Pvt** (Institutional Pivot) field is used to indicate the minimum test score set by the institution.

The **Ps** and **Fl** (Results Passed and Results Failed) fields indicate the requirement status to be assigned to the Georgia Requirement, depending upon a passing or failing test result. A List of Values selected from the Non-Course Requirement Status Code Validation Form (STVNCS) is available for this item. Only those status codes with the satisfied indicator checked (yes) are queried for the Results Passed field. With the LIST function, only those status codes with the satisfied indicator unchecked (no) are queried from the Results Failed field. With the COUNT QUERY HITS (CQH) function, all status codes are queried from the Results Failed field.

Notes: The Results Passed field may contain different status codes for **each** test within an *and/or* combination.

Before establishing new rules for the NCRQ codes RTPR and RTPW, be sure to delete the old rules for those codes from ZOAGART completely. This will remove any residual rule sequence numbers from the ZORGART table. Enter the new rules on ZOAGART as appropriate. In the ZORGART table, each ZORGART_NCRQ_CODE (i.e., RTPR, RTPW) must have one ZORGART_SEQ_NUMB entry designated '1' for ZORRTPR to process correctly.

The **1T Ps**, **+T Ps**, **1T Fl**, and **+T Fl** are fields that indicate the CPE test code status of Placement into Learning Support, Exemption for Learning Support, Exit from CPE Testing Requirements, and Failure of CPE. (According to Regents' reporting requirements, the first time the CPE is taken and passed, an "X-exempted" status is assigned, while a "P-placed in Learning Support" status is assigned for a failure. Subsequent CPEs taken are assigned an "E-exit CPE testing requirement" status for passing scores or "U-unsuccessful exit" status for unsatisfactory scores.) A List of Values selected from the Test Form Validation Form (STVTEFR) is available for this item.

CPC Used Courses Form (ZOACPCU)

The screenshot shows a web browser window titled "CPC Used Courses Form ZOACPCU 7.0.1". The form is divided into several sections:

- ID:** A text input field with a dropdown arrow.
- Non-Course Requirement Code:** A section with a table for NCRQ Code and Description. The table has two rows and two columns.
- Institution:** A section with a table for NCRQ Code, Term, CRN, Subject, Course, Credits, Grade, and Title. The table has five rows and eight columns.
- Transfer:** A section with a table for NCRQ Code, Course, Term, Subject, Course, Credits, Grade, and Title. The table has two rows and eight columns.

Description

The College Preparatory (CPC) Used Courses Form is used to specify the course(s) actually used to fulfill a CPC requirement for an individual student. Courses taken at the institution that are used to fulfill requirements normally are updated by the CPC Evaluation Process but may be added manually on this form. Courses taken at another institution and accepted in transfer that are used to fulfill requirements must be added manually on this form. If courses are entered manually on this form, the Georgia Requirement status on ZOAGARP may need to be updated as well.

The **Key block ID** field is the identification number of the person (student) for whom CPC used courses are being created. Once a valid ID is entered, the name displays in the next field. This field is protected from user access. The Person Name/ID Search Form (SOAIDEN) underlies this field.

Non-Course Requirement Code

This is a display-only block. Only those Georgia Requirements defined on ZOAGARQ that have a CPC flag checked on (ZTVGARQ) are displayed. The NCRQ Code/Description displays the Georgia Requirement associated with a specific record(s) in the Institution and/or Transfer block. When the cursor is in the Requirements block, the data in the Institution and/or Transfer block display for the requirement at which the cursor is pointing. Upon entry into the Institution block, an asterisk (*) displays next to the Requirement for which courses are displayed.

Institution

From anywhere within the Institution block; pressing the DUP RECORD function key provides the user with a pop-up window to view any desired course for the student. Pressing the DUP FIELD function key provides the user with a pop-up window to view the generic fulfilling courses.

The **NCRQ Code** (Georgia Requirement Code) field displays the Georgia Requirement identified in the Requirements Block.

The **Term** field indicates the term in which the course was taken. A List of Values selected from the Term Code Validation Form (STVTERM) is available for this item.

The **CRN** (Course Reference Number) field indicates the CRN for a specific course. Only institutional courses have CRNs. Press LIST for a pop-up window of valid institutional courses.

Note: If a term code has not been entered, performing a LIST function in the CRN field queries all course records.

The **Subject, Course, Credits, Grade, and Title** fields display the values for the CRN course number entered into the CRN field.

Transfer

From anywhere within the Institution block; pressing the DUP RECORD function key provides the user with a pop-up window to view any desired course for the student. Pressing the DUP FIELD function key provides the user with a pop-up window to view the generic fulfilling courses.

The **NCRQ Code** (Georgia Requirement Code) field displays the Georgia Requirement identified in the Requirements Block.

The **Course** is a dummy field that allows the user to view all transfer courses for a specific student. Press LIST for a pop-up window of valid transfer courses.

The **Term, Subject, Course Number, Credits, Grade, and Title** fields display the values selected from the pop-up window of valid transfer courses.

General Transfer Course Information

A student's transfer course work may be captured and maintained on the Transfer Course Form (SHATRNS) or the Transfer Articulation Evaluation Form (SHATAEQ).

Transfer courses entered on SHATRNS are automatically placed in Academic History. Transfer courses entered on SHATAEQ must be articulated and rolled to history. Once the courses are rolled to history, they appear on SHATRNS.

Once transfer articulation information is rolled to history, the user may populate the CPC Used Courses Form (ZOACPCU) with the courses that are used to satisfy these Georgia requirements.

To enter or adjust this transfer course work, the user must adjust it manually on SHATRNS or delete the course(s) from Academic History and roll them back to Transfer Articulation (SHATAEQ). The courses can then be unarticulated and then re-articulated either with the additional courses or under a different program code. The Roll to History is then performed again to move the courses back to Academic History.

Maintaining Transfer Course Work

The key for the institutional equivalent of transfer course work is a series of four sequence numbers. Two of the four sequence numbers are stored in the Georgia Used Transfer Course table (ZORUSET); the transfer institution sequence number (TRIT_SEQ_NO), and the attendance period sequence number (TRAM_SEQ_NO). Storing these sequence numbers in the Georgia table allows the transfer course work maintained on the CPC Used Courses Form to be linked to the appropriate transfer institution.

If the transfer institution and/or attendance period information should be altered on SHATRNS or SHATAEQ for a course used to satisfy a CPC requirement, then that adjustment *must* also be made to the course on ZOACPCU. If an institution does not follow this procedure, erroneous data may be stored in the ZORUSET table.

Note: If your institution does not use transfer courses to satisfy Georgia Requirements by entering these courses on the CPC Used Courses Form (ZOACPCU) but instead tracks this information by entering the appropriate "Satisfied Code" on the Georgia Requirements Form (ZOAGARP), then maintaining transfer courses on ZOACPCU is not required.

CPC Desired Courses Rules Form (ZOACPCD)

The screenshot shows a web-based form titled "CPC Desired Courses Rules Form ZOACPCD 7.0". At the top, there is an "ID:" field with a dropdown arrow. Below this is a section titled "Non-Course Requirement Code" which contains a table with two columns: "NCRQ Code" and "Description". There are four rows in this table, each with a small square checkbox to the left of the "NCRQ Code" input field. Below the "Non-Course Requirement Code" section is a section titled "Courses" which contains a more complex table. This table has several columns: "NCRQ Code", "And/Or", "(", "Attribute" (with a dropdown arrow), "Subject" (with a dropdown arrow), "Course Range" (subdivided into "Low" and "High"), "Hours Range" (subdivided into "Low" and "High"), and "Minimum Grade" (with a dropdown arrow). There are also parentheses ")" at the end of the row. The "Courses" section contains eight rows of input fields for each of these categories. The entire form is enclosed in a window-like border with a title bar and scroll bars on the right side of the main content areas.

Description

The College Preparatory Curriculum (CPC) Desired Courses Rules Form may be used to specify the courses (or types of courses, using Attributes) that fulfill a CPC requirement for an individual student. The rules established on this form are used by the CPC Evaluation Process to determine which courses to use to fulfill a requirement for a student. If no individual requirements are defined for a student, the generic fulfilling courses as defined on the CPC Fulfilling Courses Rules Form (ZOACPCF) are used instead.

The **Key block ID** field is the identification number of the person (student) for whom CPC-desired courses are being created. Once a valid ID is entered, the name displays in the next field, which is protected from user access. The Person Name/ID Search Form (SOAIDEN) underlies this field.

Non-Course Requirement Code

This is a display-only block. Only those Georgia Requirements defined on ZOAGARQ that have a CPC flag checked on ZTVGARQ are displayed. The NCRQ Code/Description displays the Georgia Requirement associated with a specific record(s) in the Courses block. When the cursor is in the Requirements block, the data in the Courses block display for the requirement at which the cursor is pointing. Upon entry into the Courses block, an asterisk (*) displays next to the Requirement for which courses are displayed.

Courses Information

The **And/Or**, (, and) fields allow for the definition of required courses using simple Boolean logic, if required.

The **Attribute** field indicates an attribute for a course. A List of Values selected from the Attribute Validation Form (STVATTR) is available for this item.

The **Subject** field indicates a course subject. A List of Values selected from the Subject Code Validation Form (STVSUBJ) is available for this item.

The **Course Range Low** field indicates a course number or low course number range value.

The **Course Range High** field indicates a high course number range value when the Course field is a low course number range value.

The **Hours Range Low** field indicates the number of credit hours or the low credit hours range value.

The **Hours Range High** field indicates a high credit hours range value when the Hours field is a low credit hours range value.

The **Minimum Grade** field indicates the minimum acceptable final grade. A List of Values selected from the Grade Code Maintenance Form (SHAGRDE) is available for this item.

CPC Fulfilling Courses Rules Form (ZOACPCF)

Non-Course Requirement Code	
NCRQ Code	Description
<input checked="" type="checkbox"/> CPCE	CPC - English
<input type="checkbox"/> CPCF	CPC - Foreign Language
<input type="checkbox"/> CPCM	CPC - Math

Courses										
NCRQ Code	And/Or	(Attribute	Subject	Course Range		Hours Range		Minimum Grade	
					Low	High	Low	High	Grade)
CPCE	<input type="checkbox"/>	<input type="checkbox"/>		ENGL	1101	1101	3.00	3.00	C	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
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	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>

Description

The College Preparatory Curriculum (CPC) Fulfilling Courses Rules Form is used to specify the courses (or types of courses, using Attributes) that fulfill a CPC requirement. The rules established on this form are used by the CPC Evaluation Process to determine which courses to use to fulfill a requirement for an individual student. Student-specific requirements may be defined on the CPC Desired Courses Rules Form (ZOACPCD), and if defined, override the generic requirement.

Non-Course Requirement Code

This is a display-only block. Only those Georgia Requirements defined on ZOAGARQ that have a CPC flag checked on ZTVGARQ are displayed. The NCRQ Code/Description displays the Georgia Requirement associated with a specific record(s) in the Courses block. When the cursor is in the Requirements block, the data in the Courses block display for the requirement at which the cursor is pointing. Upon entry into the Courses block, an asterisk (*) displays next to the Requirement for which courses are displayed.

Courses Information

The **And/Or**, (, and) fields allow for the definition of required courses using simple Boolean logic, if required.

The **Attribute** field indicates an attribute for a course. A List of Values selected from the Attribute Validation Form (STVATTR) is available for this item.

The **Subject** field indicates a course subject. A List of Values selected from the Subject Code Validation Form (STVSUBJ) is available for this item.

The **Course Range Low** field indicates a course number or low course number range value.

The **Course Range High** field indicates a high course number range value when the Course field is a low course number range value.

The **Hours Range Low** field indicates the number of credit hours or the low credit hours range value.

The **Hours Range High** field indicates a high credit hours range value when the Hours field is a low credit hours range value.

The **Minimum Grade** field indicates the minimum acceptable final grade. A List of Values selected from the Grade Code Maintenance Form (SHAGRDE) is available for this item.

CPC Test Rules Form (ZOACPCT)

The screenshot shows the 'CPC Test Rules Form ZOACPCT 7.0' interface. It is divided into three main sections:

- Non-Course Requirement Code:** A table with columns for 'NCRQ Code' and 'Description'. The first row is highlighted in green and contains 'CPCPE' and 'CPC - English'. Other rows include 'CPCPF' (CPC - Foreign Language) and 'CPCM' (CPC - Math).
- Test Scores:** A table with columns: 'And/Or (', 'Test', 'Description', 'Start Date', 'End Date', 'System Pivot', 'Institution Pivot', 'Passing Status', and ')'. The first row is populated with 'A01', 'ACT English', '01-JAN-1900', '31-DEC-2099', '16', '18', and 'SX'. There are empty rows below it.
- Preventive Requirements:** A table with columns for 'Georgia Requirement Code' and 'Description'. The first row contains 'CPCT' and 'CPC Total Completions'. There are two empty rows below it.

Description

The College Preparatory Curriculum (CPC) Test Rules Form provides a means of defining the score pivots (CPE/COMPASS) that specify the minimum score that satisfies CPC requirements and the resulting status. The Preventive Requirements block defines the type of requirements that, if unsatisfied, prevent a test (CPE/COMPASS) from fulfilling a CPC requirement displayed in the Requirements block.

Other requirements can be absolutely fulfilled by a test alone; however, for CPC requirements, once placed into Learning Support, the student must fulfill the Learning Support requirement before the CPC deficiency can be satisfied. The Preventive Requirements Block allows definition of the outstanding requirements that would prevent a CPC requirement from being fulfilled.

Non-Course Requirement Code

This is a display-only block. Only those Georgia requirements defined on ZOAGARQ that have a CPC flag checked on ZTVGARQ are displayed. The NCRQ Code/Description displays the Georgia Requirement associated with a specific record(s) in the Test Scores block and the Preventive Requirements block. When the cursor is in the Requirements block, the data in the Test Scores block display for the requirement at which the cursor is pointing. Upon entry into the Test Scores block, an asterisk (*) displays next to the Requirement for which courses are displayed.

Test Scores Information

The Test Scores block is used to define test results that satisfy a requirement of the type indicated in the Requirements Block.

The **And/Or**, (, and) fields are provided to nest several tests together in and/or combinations.

The **Test Code** field indicates the type of test needed to satisfy the requirement. A List of Values selected from the Test Code Validation Form (STVTESSC) is available for this item.

The **Description** field displays the descriptive name of the test code specified in the Test Code field.

The **Start-Date** and **End-Date** fields are used to indicate the date range for which the test results rules are valid.

The **System Pivot** field is used to indicate the minimum test score set by the Board of Regents of the University System of Georgia.

The **Institutional Pivot** field is used to indicate the minimum test score set by the institution.

The **Passing Status** field is used to indicate the requirement status to assign the CPC requirement if the requirement has been satisfied. A List of Values selected from the Non-Course Requirement Status Code Validation Form (STVNCST) is available for this item. Only those status codes with the satisfied indicator checked are queried.

Preventive Requirements

The Preventive Requirements Block is used to define the outstanding requirements that would prevent a CPC requirement from being fulfilled.

The Georgia Requirement Code field is used to indicate the outstanding requirement. A List of Values selected from the Georgia Requirements Rules Form (ZOAGARQ) is available for this item.

The next item displays the descriptive name of the Georgia Requirement Code.

History/Constitution Used Courses Form (ZOALHCU)

The screenshot shows a web browser window titled "History/Constitution Used Courses Form ZOALHCU 7.0.1". The form is divided into several sections:

- ID:** A dropdown menu followed by a text input field.
- Non-Course Requirement Code:** A table with two columns: "NCRQ Code" and "Description". It contains two rows of empty input fields.
- Institution:** A table with columns: "NCRQ", "Term", "CRN", "Subject", "Course Number", "Credits", "Grade", and "Title". It contains four rows of empty input fields.
- Transfer:** A table with columns: "NCRQ", "Course Number", "Term", "Subject", "Course Number", "Credits", "Grade", and "Title". It contains two rows of empty input fields.

Description

The Legislative History/Constitution Used Courses Form is used to specify the course(s) actually used to fulfill a History/Constitution requirement for an individual student. Courses taken at the institution and used to fulfill requirements normally are updated by the History/Constitution Evaluation Process, but may be added manually on this form. Courses taken at another institution, accepted in transfer, and used to fulfill requirements must be added manually on this form. If courses are entered manually on this form, the Georgia Requirement status on ZOAGARP may need to be updated as well.

The **Key block ID** field is the identification number of the person (student) for whom History/Constitution used courses are being created. Once a valid ID is entered, the name displays in the next field, which is protected from user access. The Person name/ID Search Form (SOAIDEN) underlies this field.

Non-Course Requirement Code

This is a display-only block. Only those Georgia Requirements defined on ZOAGARQ that have a Leg flag checked on ZTVGARQ are displayed. The NCRQ Code/Description displays the Georgia Requirement associated with a specific record(s) in the Institution and/or Transfer block. When the cursor is in the Requirements block, the data in the Institution and/or Transfer block display for the requirement at which the cursor is pointing. Upon entry into the Institution block, an asterisk (*) displays next to the Requirement for which courses are displayed.

Used Institution Courses

From anywhere within the Institution block; pressing the DUP RECORD function key provides the user with a pop-up window to view any desired course for the student. Pressing the DUP FIELD function key provides the user with a pop-up window to view the generic fulfilling courses.

The **NCRQ** (Georgia Requirement Code) field displays the Georgia Requirement identified in the Requirements Block.

The **Term** field indicates the term in which the course was taken. A List of Values selected from the Term Code Validation Form (STVTERM) is available for this item.

The **CRN** (Course Reference Number) field indicates the CRN for a specific course. Only institutional courses have CRNs. Press LIST for a pop-up window of valid institutional courses.

Note: If a term code has not been entered, performing a LIST function in the CRN field queries all course records.

The **Subject, Course Number, Credits, Grade, and Title** fields display the values for the CRN course number entered into the CRN field.

Used Transfer Courses

From anywhere within the Transfer block; pressing the DUP RECORD function key provides the user with a pop-up window to view any desired course for the student. Pressing the DUP FIELD function key provides the user with a pop-up window to view the generic fulfilling courses.

The **NCRQ** (Georgia Requirement Code) field displays the Georgia Requirement identified in the Requirements Block.

The **Course Number** field is a dummy field that allows the user to view all transfer courses for a specific student. Press LIST for a pop-up window of valid transfer courses.

The **Term, Subject, Course Number, Credits, Grade, and Title** fields display the values selected from the pop-up window of valid transfer courses.

General Transfer Course Information

A student's transfer course work may be captured and maintained on the Transfer Course Form (SHATRNS) or the Transfer Articulation Evaluation Form (SHATAEQ).

Transfer courses entered on SHATRNS are automatically placed in Academic History. Transfer courses entered on SHATAEQ must be articulated and rolled to history. Once the courses are rolled to history they appear on SHATRNS.

Once transfer articulation information is rolled to history, the user may populate the History/Constitution Used Courses Form (ZOALHCU) with the courses that are used to satisfy these Georgia requirements.

To enter or adjust this transfer course work, the user must adjust it manually on SHATRNS or delete the course(s) from Academic History and roll them back to Transfer Articulation (SHATAEQ). The courses can then be unarticulated and then re-articulated either with the additional courses or under a different program code. The Roll to History is then performed again to move the courses back to Academic History.

Transfer

The key for the institutional equivalent of transfer course work is a series of four sequence numbers. Two of the four sequence numbers are stored in the Georgia Used Transfer Course table (ZORUSET); the transfer institution sequence number (TRIT_SEQ_NO), and the attendance period sequence number (TRAM_SEQ_NO). Storing these sequence numbers in the Georgia table allows the transfer course work maintained on the History/Constitution Used Courses Form to be linked to the appropriate transfer institution.

If the transfer institution and/or attendance period information should be altered on SHATRNS or SHATAEQ for a course used to satisfy a History/Constitution requirement, then that adjustment *must* also be made to the course on ZOALHCU. If an institution does not follow this procedure, erroneous data may be stored in the ZORUSET table.

Note: If your institution does not use transfer courses to satisfy Georgia Requirements by entering these courses on the History/Constitution Used Courses Form (ZOALHCU), but instead tracks this information by entering the appropriate "Satisfied Code" on the Georgia Requirements Form (ZOAGARP), then maintaining transfer courses on ZOALHCU is not required.

History/Constitution Desired Courses Rules Form (ZOALHCD)

The screenshot shows a web browser window titled "History/Constitution Desired Courses Rules Form ZOALHCD 7.0". At the top, there is an "ID:" field with a dropdown arrow and a text input box. Below this is a section titled "Non-Course Requirement Code" containing a table with columns for "NCRQ Code" and "Description". The table has five rows, each with a checkbox in the "NCRQ Code" column and a text input in the "Description" column. Below this is a section titled "Courses" containing a table with columns: "NCRQ Code", "And/ Or", "(", "Course Attribute", "Subject", "Course Range Low", "Course Range High", "Hours Range Low", "Hours Range High", "Minimum Grade", and ")". The "Course Range" and "Hours Range" columns are highlighted with yellow boxes. Each of these columns has a "Low" and "High" sub-column, each with a text input box. The "Minimum Grade" column has a dropdown arrow and a text input box. The "NCRQ Code" column has a text input box. The "And/ Or" column has a radio button. The "(", "Course Attribute", and "Subject" columns have dropdown arrows. The table has six rows.

Description

The Legislative History/Constitution Desired Courses Rules Form may be used to specify the courses (or types of courses, using Attributes) that fulfill a History/Constitution requirement for an individual student. The rules established on this form are used by the History/Constitution Evaluation Process to determine which courses to use to fulfill a requirement for a student. If no individual requirements are defined for a student, the generic fulfilling courses as defined on the History/Constitution Fulfilling Courses Rules Form (ZOALHCF) are used instead.

The **Key block ID** field is the identification number of the person (student) for whom history/constitution desired courses are being created. Once a valid ID is entered, the name displays in the next field, which is protected from user access. The Person name/ID Search Form (SOAIDEN) underlies this field.

Non-Course Requirement Code

This is a display-only block. Only those Georgia Requirements defined on ZOAGARQ that have a Leg flag checked on ZTVGARQ are displayed. The NCRQ Code/Description displays the Georgia Requirement associated with a specific record(s) in the Courses block. When the cursor is in the Requirements block, the data in the Courses block display for the requirement at which the cursor is pointing. Upon entry into the Courses block, an asterisk (*) displays next to the Requirement for which courses are displayed.

Courses

The **And/Or**, (, and) fields allow for the definition of required courses using simple Boolean logic, if required.

The **Course Attribute** field indicates an attribute for a course. A List of Values selected from the Attribute Validation Form (STVATTR) is available for this item.

The **Subject** field indicates a course subject. A List of Values selected from the Subject Code Validation Form (STVSUBJ) is available for this item.

The **Course Range Low** field indicates a course number or low course number range value.

The **Course Range High** field indicates a high course number range value when the Course field is a low course number range value.

The **Hours Range Low** field indicates the number of credit hours or the low credit hours range value.

The **Hours Range High** field indicates a high credit hours range value when the Hours field is a low credit hours range value.

The **Minimum Grade** field indicates the minimum acceptable final grade. A List of Values selected from the Grade Code Maintenance Form (SHAGRDE) is available for this item.

History/Constitution Fulfilling Courses Rules Form (ZOALHCF)

The screenshot shows a web-based form titled "History/Constitution Fulfilling Courses Rules Form ZOALHCF 7.0". It is divided into two main sections: "Non-Course Requirement Code" and "Courses".

Non-Course Requirement Code

NCRQ Code	Description
<input checked="" type="checkbox"/> LCNG	Leg. - Constitution - Ga.
<input type="checkbox"/> LCNU	Leg. - Constitution - U.S.
<input type="checkbox"/> LHSG	Leg. - History - Ga.
<input type="checkbox"/> LHSU	Leg. - History - U.S.

Courses

NCRQ Code	And/Or	(Course Attribute	Subject	Course Range		Hours Range		Minimum Grade	
					Low	High	Low	High	Grade)
LCNG	<input type="checkbox"/>	<input type="checkbox"/>		POLS	2201		3.00	30.00	D	<input type="checkbox"/>
LCNG	<input type="checkbox"/> O	<input type="checkbox"/>		POLS	1150		3.00	30.00	D	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>								<input type="checkbox"/>

Description

The Legislative History/Constitution Fulfilling Courses Rules Form is used to specify the courses (or types of courses, using Attributes) that fulfill a History/Constitution requirement. The rules established on this form are used by the History/Constitution Evaluation Process to determine which courses to use to fulfill a requirement for an individual student. Student-specific requirements may be defined on the History/Constitution Desired Courses Rules Form (ZOALHCD), and if defined, override the generic requirement.

Non-Course Requirement Code

This is a display-only block. Only those Georgia Requirements defined on ZOAGARQ that have a Leg flag checked on ZTVGARQ are displayed. The NCRQ Code/Description displays the Georgia Requirement associated with a specific record(s) in the Courses block. When the cursor is in the Requirements block, the data in the Courses block display for the requirement at which the cursor is pointing. Upon entry into the Courses block, an asterisk (*) displays next to the Requirement for which courses are displayed.

Courses Information

The **And/Or**, (, and) fields allow for the definition of required courses using simple Boolean logic, if required.

The **Course Attribute** field indicates an attribute for a course. A List of Values selected from the Attribute Validation Form (STVATTR) is available for this item.

The **Subject** field indicates a course subject. A List of Values selected from the Subject Code Validation Form (STVSUBJ) is available for this item.

The **Course Range Low** field indicates a course number or low course number range value.

The **Course Range High** field indicates a high course number range value when the Course field is a low course number range value.

The **Hours Range Low** field indicates the number of credit hours or the low credit hours range value.

The **Hours Range High** field indicates a high credit hours range value when the Hours field is a low credit hours range value.

The **Minimum Grade** field indicates the minimum acceptable final grade. A List of Values selected from the Grade Code Maintenance Form (SHAGRDE) is available for this item.

Learning Support Attempts Tracking Form (ZOALSAT)

The screenshot shows a web browser window titled "Learning Support Attempts Tracking Form ZOALSAT 7.0". At the top, there is an "ID:" label followed by a dropdown menu and a text input field. Below this is a section titled "Requirements" which contains a table with two columns: "NCRQ Code" and "Description". The "NCRQ Code" column has a checkbox next to each of its 12 rows. The "Description" column contains 12 empty text input fields. To the right of the table is a vertical scrollbar. Below the "Requirements" section is another section titled "Attempts" which contains three text input fields labeled "NCRQ Code", "Number of Attempts", and "Activity Date".

Description

The Learning Support Attempts Tracking Form may be used to enter manually the number of attempts the student has accumulated within a Learning Support Area. If updated by the Learning Support Increment Update Process (ZORLSUI) that is run at the end of each quarter, the form may also be used to display Learning Support attempts. Learning Support requirements for the student must be created on the Georgia Requirements Form (ZOAGARP) or by running the Georgia Requirement Creation Process (ZORRQCR) prior to using the Learning Support Attempts Tracking Form.

The **Key block ID** field is the identification number of the person (student) for whom Learning Support attempts are being created. Once a valid ID is entered, the name displays in the next field, which is protected from user access. The Person name/ID Search Form (SOAIDEN) underlies this field.

Requirements

This is a display-only block. Only those Learning Support Requirements defined on ZOAGARP are displayed. The NCRQ Code/Description displays the Georgia Requirement associated with a specific record(s) in the Attempts block. When the cursor is in the Established block, the data in the Attempts block display for the requirement at which the cursor is pointing. Upon entry into the Attempts block, an asterisk (*) displays next to the Requirement for which courses are displayed.

Attempts

The **NCRQ Code** field displays the Georgia Requirement Code for the Learning Support area highlighted in the Established Block.

The **Number Attempts** is a field used to code the number of attempts (terms of enrollment) in the identified Learning Support area. Regents' policy allows four attempts to pass before dismissal. The institutional maximum number of attempts may be fewer. If the student is enrolled in more than one Learning Support English, Learning Support Reading, or Learning Support Math course during the quarter, that counts as one attempt in that learning support area. If the student is enrolled in a Learning Support English course, a Learning Support Reading course, and a Learning Support Math course during the quarter, then the attempt field would be incremented by one in each learning support area.

The **Activity Date** field displays the date the record was created or changed.

Georgia Requirements Type Validation Form (ZTVGARQ)

Requirement Type	Description	Requirements					System Required	Activity Date
		CPC	CPE	Learning Support	Legislative	Regents		
AB	sdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	27-OCT-2005
BB	baseball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	30-SEP-2005
CE	CPE - English Requirement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15-AUG-1994
CM	CPE - Math Requirement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15-AUG-1994
CR	CPE - Reading Requirement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	23-AUG-1994
L1	Legislative - Constitution GA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15-AUG-1994
L2	Legislative - Constitution US	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15-AUG-1994
L3	Legislative - History GA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15-AUG-1994
L4	Legislative - History US	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15-AUG-1994
PE	CPC - English	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14-JUL-1994
PF	CPC - Foreign Languages	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	30-SEP-2005
PM	CPC - Math	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	30-SEP-2005
PN	CPC - Natural Sciences	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	30-SEP-2005
PS	CPC - Social Sciences	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	25-AUG-1994
PT	CPC Total Completions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	02-DEC-1998
RR	RTPR - Reading Requirement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	30-AUG-1994
RW	RTPW - Writing Requirement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	30-AUG-1994
SE	Learning Support - English	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15-AUG-1994
SM	Learning Support - Math	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15-AUG-1994
SR	Learning Support - Reading	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15-AUG-1994
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Description

The Georgia Requirements Type Validation Form is used to define the various types of Georgia-specific data. The type of requirement is used to determine how to process the specific type of information.

The **Requirements Type** field is the Requirement Type code used to indicate a specific requirement.

The **Description** field is the descriptive name of the requirement type specified in the Requirement Type code field.

The **CPC, CPE, Learning Support, Legislative, and Regents** fields are used to indicate which codes are for that particular Georgia Requirement Type. The options are unchecked for No; checked for Yes.

The **System Requirement** field is used to indicate the Requirement Type codes that are required by the system. The options are unchecked for No; checked for Yes.

The **Activity Date** field displays the date a record was created or changed.

System required values*:

Req Type	Description	CPC Req	CPE Req	LS Req	Leg Req	Reg Req	Sys Req
CE	CPE - English Requirement	unchecked	checked	unchecked	unchecked	unchecked	checked
CM	CPE - Math Requirement	unchecked	checked	unchecked	unchecked	unchecked	checked
CR	CPE - Reading Requirement	unchecked	checked	unchecked	unchecked	unchecked	checked
L1	Legislative - Constitution GA	unchecked	unchecked	unchecked	checked	unchecked	checked
L2	Legislative - Constitution US	unchecked	unchecked	unchecked	checked	unchecked	checked
L3	Legislative - History GA	unchecked	unchecked	unchecked	checked	unchecked	checked
L4	Legislative - History US	unchecked	unchecked	unchecked	checked	unchecked	checked
PE	CPC - English	checked	unchecked	unchecked	unchecked	unchecked	checked
PF	CPC - Foreign Languages	checked	unchecked	unchecked	unchecked	unchecked	checked
PM	CPC - Math	checked	unchecked	unchecked	unchecked	unchecked	checked
PN	CPC - Natural Sciences	checked	unchecked	unchecked	unchecked	unchecked	checked
PS	CPC - Social Sciences	checked	unchecked	unchecked	unchecked	unchecked	checked
PT	CPC Total Completions	checked	unchecked	unchecked	unchecked	unchecked	checked
RR	RTP - Reading Requirement	unchecked	unchecked	unchecked	unchecked	checked	checked
RW	RTW - Writing Requirement	unchecked	unchecked	unchecked	unchecked	checked	checked
SE	Learning Support - English	unchecked	unchecked	checked	unchecked	unchecked	checked
SM	Learning Support - Math	unchecked	unchecked	checked	unchecked	unchecked	checked
SR	Learning Support - Reading	unchecked	unchecked	checked	unchecked	unchecked	checked

***Values in database:** Unchecked for No; checked for Yes.

Hold Type Code Validation Form (STVHLDD)

Code	Description	Registration	Enrollment Verification	Transcript	Graduation	Grade	A/R	Application	Compliance	Voice Message
A1	Admissions Hold 2-6290	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
AD	Admissions Office Hold-2774	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10029
AH	Advisor Hold	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10030
AR	Accounts Receivable Hold-5254	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10031
AT	Athletic Office Hold-6341	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10032
AW	(Warning)Temp Advr Release	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10033
BO	Business Office Hold-5254	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10093
CA	Grad Cond'l Not Satisfied-6289	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10094
CD	Confirmation Deposit-2774	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CE	CPC-English-5016	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10095
CF	CPC-Foreign Language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10096
CG	Conditional Graduate-6289	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10097
CM	CPC-Mathematics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10098
CN	CPC-Natural Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10099
CS	CPC-Social Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10100
D2	Disciplinary/Judicial Hld-5169	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10101
DC	Denied by Coordinator-6289	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10102
DD	Deserved detention (BIPHI)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
DH	Acad Dept Hold	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10103
DI	Disciplinary-5169	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10104

Description

The Hold Type Code Validation Form is used to create, update, insert, and delete hold type codes. This form is used by other baseline and Georgia Enhancement forms to validate hold types.

The Registration Hold, Enrollment Verification Hold, Transcript Hold, Graduation Hold, Grade Hold, Accounts Receivable Hold, Application Hold, and Compliance Hold boxes allow the user to set specific restrictions on each type of hold by checking the appropriate boxes.

The Banner System is delivered with the current system-required values. Each institution must verify that the Hold boxes are checked properly for their institution. The institution may include values used locally that will not affect Regents' reporting.

System required values:

Code	Description
CE	CPC - English
CF	CPC - Foreign Language
CM	CPC - Mathematics
CN	CPC - Natural Science
CS	CPC - Social Science
GC	Legislative - Constitution Georgia
GH	Legislative - History Georgia
IM	Immunization
LE	Learning Support - English
LM	Learning Support - Mathematics
LR	Learning Support - Reading
ME	Immunization Hold - Measles
MP	Immunization Hold - Mumps
PE	CPE - English
PM	CPE - Mathematics
PR	CPE - Reading
RR	Regents' Reading
RW	Regents' Writing
UC	Legislative - Constitution United States
UH	Legislative - History United States
XE	LS - English Maximum Attempts
XM	LS - Mathematics Maximum Attempts
XR	LS - Reading Maximum Attempts

Non-Course Requirements Code Validation Form (STVNCRQ)

Code	Description	Activity Date
1500	1500hrs-SPR Clinical-Health Ed	14-JAN-2001
CLT1	Cindy's Requirement	08-OCT-2005
COME	Compass - English	03-DEC-1996
COMM	Compass - Math	03-DEC-1996
COMR	Compass - Reading	03-DEC-1996
CPCE	CPC - English	23-JUN-1994
CPCF	CPC - Foreign Language	23-JUN-1994
CPCM	CPC - Math	23-JUN-1994
CPCN	CPC - Natural Science	23-JUN-1994
CPCS	CPC - Social Science	23-JUN-1994
CPCT	CPC Total Completions	02-DEC-1998
CPEE	CPE - English Requirement	09-AUG-1994
CPEM	CPE - Math Requirement	23-JUN-1994
CPER	CPE - Reading Requirement	23-JUN-1994
GEXM	Graduate Exit Exam	07-NOV-2000
HEAL	CGNU - Infirmery Admissions	23-AUG-2005
INTV	Exit Interview-Grad Education	07-NOV-2000
LCNG	Leg. - Constitution - Ga.	23-JUN-1994
LCNU	Leg. - Constitution - U.S.	23-JUN-1994
LHSG	Leg. - History - Ga.	23-JUN-1994
LHSU	Leg. - History - U.S.	23-JUN-1994
LSUE	Learning Support - English	23-JUN-1994

Description

The Non-Course Requirements Code Validation Form is used to create, update, insert, and delete non-course requirement codes. This form is used by other baseline and Georgia Enhancement forms to validate non-course requirement codes.

OIIT maintains valid values. Institutions may include values used locally that do not affect Regents' reporting.

System required values:

Code	Description
COME	Compass - English
COMM	Compass - Math
COMR	Compass - Reading
CPCE	CPC - English
CPCF	CPC - Foreign Language
CPCM	CPC - Mathematics
CPCN	CPC - Natural Science
CPCS	CPC - Social Science
CPCT	CPC Total Completions
CPEE	CPE - English Requirement
CPEM	CPE - Mathematics Requirement
CPER	CPE - Reading Requirement
LCNG	Legislative - Constitution Georgia
LCNU	Legislative - Constitution United States
LHSG	Legislative - History Georgia
LHSU	Legislative - History United States
LSUE	Learning Support - English
LSUM	Learning Support - Mathematics
LSUR	Learning Support - Reading
RTPR	Regents' Reading Requirement
RTPW	Regents' Writing Requirement

Non-Course Requirements Status Code Validation Form (STVNCST)

Code	Description	Satisfied	Activity Date
AP	Approved	<input checked="" type="checkbox"/>	14-DEC-1988
DI	LS Dismissal - Institutional	<input type="checkbox"/>	30-JAN-1995
DS	LS Dismissal - System	<input type="checkbox"/>	30-JAN-1995
IS	Satisfied - Institutional	<input checked="" type="checkbox"/>	15-AUG-1994
NR	Not Rocked	<input type="checkbox"/>	23-AUG-2005
P	Pending	<input type="checkbox"/>	14-DEC-1988
RC	Received but not Approved	<input type="checkbox"/>	14-DEC-1988
RG	Registered for Course	<input type="checkbox"/>	23-JUN-1994
RI	Required - Institutional	<input type="checkbox"/>	15-AUG-1994
RO	Rocked	<input checked="" type="checkbox"/>	23-AUG-2005
RQ	Required	<input type="checkbox"/>	23-AUG-2005
RS	Required - System	<input type="checkbox"/>	15-AUG-1994
RT	Registered for Test	<input type="checkbox"/>	23-JUN-1994
S2	CPC req satisfied by SATII Tst	<input checked="" type="checkbox"/>	16-APR-1998
SA	Satisfied AP	<input checked="" type="checkbox"/>	12-MAY-2003
SB	Satisfied IB	<input checked="" type="checkbox"/>	12-MAY-2003
SC	Satisfied at Prior College	<input checked="" type="checkbox"/>	07-JUL-1994
SD	Satisfied SAT/ACT and ENGL1101	<input checked="" type="checkbox"/>	28-JAN-2005
SE	Satisfied-SAT Exempt	<input checked="" type="checkbox"/>	15-DEC-1997
SF	Satisfied-Regents/Legislative	<input checked="" type="checkbox"/>	17-DEC-1996
SH	Satisfied in High School	<input checked="" type="checkbox"/>	23-JUN-1994
SI	Satisfied - International Stdn	<input checked="" type="checkbox"/>	23-JUN-1994

Description

The Non-course Requirements Status Code Validation Form is used to create, update, insert, and delete non-course requirements status codes. This form is used by other Banner baseline and Georgia Enhancement forms to validate non-course requirement status codes.

The **Satisfied** field is used to determine if the non-course requirement is satisfied.

OIIT maintains valid values. Institutions may include values used locally that do not affect Regents' reporting.

System required values:

Code	Description	Satisfied Indicator	Value in database
AP	Approved	checked	Y
DI	Learning Support Dismissal - Institutional	unchecked	N
DS	Learning Support Dismissal - System	unchecked	N
IS	Satisfied - Institutional	checked	Y
P	Pending	unchecked	N
RC	Received but not Approved	unchecked	N
RG	Registered for Course	unchecked	N
RI	Required - Institutional	unchecked	N
RQ	Required	unchecked	N
RS	Required - System	unchecked	N
RT	Registered for Test	unchecked	N
SA	Satisfied AP	checked	Y
SB	Satisfied IB	checked	Y
SC	Satisfied at Prior College	checked	Y
SD	Satisfied SAT/ACT and ENGL 1101	checked	Y
SE	Satisfied SAT II English Writing	checked	Y
SF	Satisfied	checked	Y
SH	Satisfied in High School	checked	Y
SI	Satisfied – International Student	checked	Y
SL	Satisfied Locally	checked	Y
SN	Not Applicable	checked	Y
SP	Satisfied – Special Procedure	checked	Y
SS	Satisfied – System	checked	Y
ST	Satisfied at Another College	checked	Y
SV	Satisfied Verbal/Reading	checked	Y
SX	Satisfied by Examination	checked	Y
UN	Unsatisfactory - Placed in Learning Support	unchecked	N
WD	Satisfied - Baccalaureate	checked	Y
WE	Exempt	checked	Y
WM	Satisfied - Mother Tongue	checked	Y

Test Form Validation Form (STVTEFR)

Code	Description	Activity Date
E	Passed Exit Test	23-JUN-1994
P	Placed into Learning Support	23-JUN-1994
U	Failed Exit Test	23-JUN-1994
X	Exempt from Learning Support	23-JUN-1994

Description

The Test Form Validation Form is used to create, update, insert, and delete test form codes. This form is also used to define passing and failing test score results for the Georgia Requirements. The Test Form Validation Form is used by other baseline and Georgia Enhancement forms to validate these codes.

OIIT maintains valid values. Institutions may include values used locally that do not affect Regents' reporting.

System required values:

Code	Description
E	Passed Exit Test
P	Placed into Learning Support
U	Failed Exit Test
X	Exempt from Learning Support

Test Code Validation Form (STVTESC)

Test Code	Description	Number of Positions	Data Type	Minimum Score	Maximum Score	Admissions Checklist Request Item	Activity Date
IC	Mathematics Level IC <input checked="" type="checkbox"/> System Required MIS:	3	<input checked="" type="checkbox"/>	200	800	UTST	15-JAN-1999
2C	Mathematics Level IC (Calcula <input checked="" type="checkbox"/> System Required MIS:	3	<input checked="" type="checkbox"/>	200	800	UTST	30-OCT-1999
A01	ACT English <input checked="" type="checkbox"/> System Required MIS:	2	<input checked="" type="checkbox"/>	01	36	UTST	21-OCT-1996
A02	ACT Math <input checked="" type="checkbox"/> System Required MIS:	2	<input checked="" type="checkbox"/>	01	36	UTST	21-OCT-1996
A03	ACT Reading <input checked="" type="checkbox"/> System Required MIS:	2	<input checked="" type="checkbox"/>	01	36	UTST	21-OCT-1996
A04	ACT Science Reasoning <input checked="" type="checkbox"/> System Required MIS:	2	<input checked="" type="checkbox"/>	01	36	UTST	21-OCT-1996
A05	ACT Composite <input checked="" type="checkbox"/> System Required MIS:	2	<input checked="" type="checkbox"/>	01	36	UTST	21-OCT-1996
A06	ACT Sum of Standard Score <input type="checkbox"/> System Required MIS:	2	<input type="checkbox"/>	01	18		03-MAY-1991
A07	ACT Combined English/Writing <input checked="" type="checkbox"/> System Required MIS:	2	<input checked="" type="checkbox"/>	01	36		13-NOV-2004
AA1	ASSET <input checked="" type="checkbox"/> System Required MIS:	2	<input checked="" type="checkbox"/>	00	99		07-APR-1994

Description

The Test Code Validation Form is used to create, update, insert, and delete codes for test types. This form is used by other baseline and Georgia Enhancement forms to validate the test code.

The **Number of Positions** field is used to indicate the number of required positions for each score. Valid values are between 1 and 5.

The **Data Type** field is used to indicate the data type of the test score. Valid values are checked for numeric, unchecked for alphanumeric.

A minimum and a maximum test score value may be specified. An admissions checklist request item code may be specified. A free format management information systems code and an assessment instrument data code (**Assessment Data**) may also be specified for the test code.

The **System Required** field is used to specify those codes that code from the tape load process.

OIIT maintains valid values. Institutions may include values used locally that do not affect Regents' reporting.

System required values:

For Banner required values, refer to the *Banner Student User Guide*.

Code	Description	Number Positions	Data Type	Minimum Score	Maximum Score
AP1	English Literature and Composition	1	N	1	5
AP2	English Language and Composition	1	N	1	5
BSEE	Basic Skills – English	2	N	00	99
BSEM	Basic Skills – Mathematics	2	N	00	99
BSER	Basic Skills – Reading	2	N	00	99
COME	COMPASS Writing	2	N	01	99
COMR	COMPASS Reading	2	N	01	99
COMM	COMPASS Algebra	2	N	01	99
COMG	COMPASS Geometry	2	N	01	99
COMT	COMPASS Trigonometry	2	N	01	99
COMP	COMPASS Pre-Algebra	2	N	01	99
COMC	COMPASS College Algebra	2	N	01	99
CPEE	CPE – English Test	2	N	41	99
CPEM	CPE – Mathematics Test	2	N	41	99
CPER	CPE – Reading Test	2	N	41	99
IB1	International Baccalaureate Higher-level English Exam	1	N	1	7
PROV	Provisional Students	3	N	998	999
RTPR	Regents' Reading Test	2	N	00	99
RTPW	Regents' Writing Test	1	N	1	4

Georgia GPA Course History Form (ZHATERM)

ID: Level: Start Term:

Current Standing

First Term Attended:
 Last Term Attended:
 Academic Standing:
 Academic Standing Override:

	Attempted Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Overall Institution GPA:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Overall Transfer GPA:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Overall GPA:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Overall Regents' GPA:	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Overall Hope GPA:	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Description

The Georgia GPA Course History Form (ZHATERM) is a clone of Banner baseline Term Sequence Course History Form (SHATERM) that displays both HOPE and Regents' GPA data in one place. Previously, HOPE information was displayed on the HOPE Eligibility Form (ZHAHOPE), and the Regents' GPA appeared only on the transcript. This is a query-only form that displays the student's current status and GPA information. The totals are cumulative to the term specified.

Georgia Academic Requirements Processes/Reports

Georgia Requirement Creation Process (ZORRQCR)

Run at anytime

The Georgia Requirement Creation Process provides a means of creating/establishing the Georgia academic requirements except for learning support. When appropriate, the Learning Support requirements are created/established by the (ZORCPER) after the CPE requirements are evaluated.

The process establishes the CPC, Legislative, and Regents' requirements using the rules defined on the Georgia Requirements Rules Form (ZOAGARQ). To establish the CPE requirements, the process uses the *and/or* logic defined on the Georgia Requirements Establishment Rules Form (ZOAGARE). Once established, the requirements are displayed and maintained on the Georgia Requirements Form (ZOAGARP).

The user has the option of establishing requirements for an individual student or by using Population Selection to determine the students for whom requirements will be established.

After extracting the appropriate population selection, the process is run from the job submission form (GJAPCTL). A report is produced that displays the results of the process.

Parameters

- 01 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.
- 02 **Application Code** (Required if parameter 01 is selected). Enter the code that identifies the general area for which the selection identifier was defined. Valid values are selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 03 **Creator ID** (Required if parameter 01 is selected). Enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier.
- 04 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.
- 05 **Student ID** (Optional). Enter the student ID for which requirements should be created. Do not use this parameter with a population selection.
- 06 **Run Mode** (Optional). Valid values are A and U. A, or audit mode, prints a report without actually updating the database. U, or update mode, updates the database. "A" is the default value for this parameter.

Generic Hold Set Process (ZPRHOLD)

Run at anytime

The Generic Hold Set Process provides a means of creating holds (to prevent registration, enrollment verification, transcript processing, grade mailer production, degree conferring, or accounts receivable processing) based upon students' failure to fulfill immunization or the other Georgia requirements.

The user has the option of setting holds for all students enrolled in a term or of using a population selection. Population Selection is used to determine the persons for whom holds are to be created.

After extracting the appropriate population or determining the term code, the Hold Set Process is run from the job submission form (GJAPCTL).

Input parameters for the process of a population include Selection Identifier, Application, and Creator ID. These three parameters must be valid together or the request is not processed.

A summary report is produced to list the persons for whom holds were created.

While the Hold Set Process is being developed within the scope of the Georgia System Requirements, it can also be used to place holds for any group of people for any reason.

Parameters

- 01 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.
- 02 **Application Code** (Required if parameter 01 is selected). Enter the code that identifies the general area for which the selection identifier was defined. Valid values should be selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 03 **Creator ID** (Required if parameter 01 is selected). Enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier.
- 04 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.
- 05 **Term** (Required). Enter the term code for which all students enrolled that term will be processed. Valid values should be selected from the Term Code Validation Form (STVTERM). When a Population Selection is entered, this is the term to be used in the heading of the report.
- 06 **Hold Code** (Required). Enter the type of hold to be created for the selected population. Valid values should be selected from the Hold Type Code Validation Form (STVHLDD).

- 07 **Hold From Date** (Required). Enter the effective beginning date for the hold. The system will enter the default date (SYSDATE) if not changed by the user. Use the DD-MON-YYYY format.
- 08 **Hold To Date** (Required). Enter the end date that the hold will expire. Use the DD-MON-YYYY format.
- 09 **User** (Required). Enter the system user sign-on ID initiating the hold.
- 10 **Originator Code** (Optional). Enter the originator (person/office) who authorized the hold. Valid values should be selected from the Originator Code Validation Form (STVORIG).
- 11 **Release Indicator** (Required). Should the hold only be released by the user who placed the hold? Valid values are Y and N. If the hold is restricted to the same user who placed the hold, enter Y. If the hold is not restricted to the same user who placed the hold, enter N. The system enters the default value of Y if not changed by the user.
- 12 **Hold Amount** (Optional). Enter the dollar amount associated with the hold. Use format (9999.99).
- 13 **Hold Reason** (Optional). Enter the specific reason for the hold. This is a free format field allowing a maximum of 30 characters.
- 14 **Multiple Holds** (Required). Valid values are Y and N. Y, or yes, allows for the creation of multiples of the same hold. N, or no, does not create the hold if one already exists.
- 15 **Run Mode** (Required). Valid values are A and U. A, or audit mode, prints a report without actually updating the database. U, or update mode, updates the database.

CPE Requirement Update Process (ZORCPED)

Usually run when new test scores have been received

The CPE Requirement Update Process provides a means of evaluating existing CPE requirements based upon receipt of new test scores. The process updates or deletes the requirement status and associated holds, which would not have been established had the new test results existed at the time the requirements were established. The rules defined on the Georgia Requirements Establishment Rules Form (ZOAGARE) are used in this evaluation. Also, if CPC-English or CPC-Math has a requirement status of RQ (required) not P (pending), the requirement is not updated or deleted.

The CPE Requirement Delete Process is run from the job submission form (GJAPCTL). A report is produced that displays the results of the process. Each student/test/requirement combination and the requirement's resultant status is listed. In addition, each line displays a brief results message.

Parameters

- 01 **Start Date** (Required). Enter the date that will be used to select test data. Only tests with the Date Taken field on the Test Score Information Form (SOATEST) with a date greater than or equal to this date are selected for processing. Use the DD-MON-YYYY format.
- 02 **Update/Delete** (Required). Valid values are U and D. U, or update, updates the requirement status and sets the "Hold Ending Date" (displayed on ZOAGARP) with the date on which the hold should expire. D, or delete, deletes the requirement status record and any associated hold records from the database. U is the default value for this parameter.
- 03 **Requirement Status Code** (Required if parameter 2 is set to U). Enter the requirement status code to use to update the status of the CPE/COMPASS requirements. Valid values should be selected from the Non-Course Requirements Status Code Validation Form (STVNCST).
- 04 **Hold End Date** (Required if parameter 02 is set to U). Enter the date the hold will end. Use the DD-MON-YYYY format.
- 05 **Selection Identifier** (Required). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.
- 06 **Application Code** (Required). Enter the code that identifies the general area for which the selection identifier was defined. Valid values should be selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 07 **Creator ID** (Required). Enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier.

- 08 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.
- 09 **Run Mode** (Required). Valid values are A or U. A, or audit mode, prints a report without actually updating the database. U, or update mode, updates the database. A is the default value for this parameter.

Check/Delete Unfulfilled Pre-Requisite Report (ZORPRQD)

Usually run during registration

Run after enrolling to identify prerequisite overrides or when prerequisite requirements have changed.

The Check/Delete Unfulfilled Pre-Requisite process reports on, or reverses and reports on, any courses that have unfulfilled pre-requisites. It can be run for all enrollments for a term, a selected population, and/or a specific course number.

When running in Update mode, the user has the option either to reverse the enrollment (change to a new status code) or to delete it. If the reverse option is selected, the enrollment still exists for follow-up communications or other data collection.

Update mode also writes a fee assessment collector record for each person processed so that batch fee assessment can be used to correct assessments. Update mode also updates the enrollment counts in each section so that the seats are available again.

When you override a pre-requisite error during registration, update mode resets the `sfrstrc_over_ind` back to 'N' when the registration is either reversed or deleted by the process.

ZORPRQD produces a regular output file and a log file. The regular output file is a summary listing of data for students who have unfulfilled requirements for the term and course number specified. The log file identifies which prerequisite rules the student does not satisfy. Rules that the student does satisfy are marked with an asterisk. The log file also identifies a null value in the concurrency indicator field. The process treats the null value as a no value in the concurrency indicator field.

ZORPRQD checks both institution and transfer courses.

This report handles information in much the same manner as the Student Course Registration Form (SRFREGS).

Parameters

- 01 **Term** (Required). Enter the term code for which all students enrolled that term will be processed. Valid values are selected from the Term Code Validation Form (STVTERM). When a population selection is entered, this is the term to be used in the heading of the report.
- 02 **Course Reference Number** (Optional). Enter the course number that you want to check. Leave blank for all. The default setting is all.
- 03 **Check Prerequisite Override** (Required). Valid values are Y and N. Selecting Y reports only students who previously have been assigned a prerequisite override. Selecting N does not check for students who have been assigned a prerequisite override. The default is N.
- 04 **Reverse or Delete** (Required). Valid values are R and D. Selecting D deletes the enrollment; selecting R maintains the enrollment data but changes the status code to the value in parameter 05 and the status date to the value in parameter 06. The default is R.

- 05 **Registration Status Code** (Required if parameter 04 is R). Enter the registration status code or pull it from the list of values (STVRSTS).
- 06 **Registration Status Date** (Required if parameter 04 is R). Enter the date that the record was changed. Use the DD-MON-YYYY format. The default is the current date.
- 07 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT).
- 08 **Application Code** (Required if parameter 04 is R). Enter the code that identifies the general area for which the selection identifier was defined. Valid values are selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 09 **Creator ID** (Required). Enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier.
- 10 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.
- 11 **Run Mode** (Required). Valid values are A and U. A, or audit mode, prints a report without actually updating the database. U, or update mode, updates the database. The default value is A.

Note: Run the audit mode to check results before updating.

CPE Results Update Process (ZORCPER)

Usually run when new test scores have been received

The CPE Results Update Process provides a means of evaluating CPE/COMPASS test results from received scores to update the requirement status, create/establish Learning Support requirements for unsatisfied CPE requirements, update CPC requirements that may be satisfied by a test, and remove any associated holds. The Test Form Code (TEFR) field for the appropriate test code on the Test Score Information Form (SOATEST) is also updated.

This process uses the *and/or* logic defined on the Georgia Requirements Establishments Rules Form (ZOAGARE), the Georgia Requirements Test Rules Form (ZOAGART), and the CPC Test Rules Form (ZOACPCT) to update the status and remove holds of the CPE and CPC requirements and create Learning Support requirements and holds on the Georgia Requirements Form (ZOAGARP).

The process uses either a Population Selection to determine the students for whom requirements are to be updated or updates requirements for all students enrolled for a specified term.

After extracting the appropriate population or determining the term code, the process is run from the job submission form (GJAPCTL). A report is produced that displays the results of the process.

Parameters

- 01 **Test Activity Date** (Required). Enter the date that will be used to select test data. Only tests with the Date Taken field on the Test Score Information Form (SOATEST) with a date greater than or equal to this date are selected for processing. Use the DD-MON-YYYY format.
- 02 **System Status Code** (Required). Enter the requirement status code to be assigned to the learning support requirements that are created, if appropriate, under University System policy. Valid values are selected from the Non-Course Requirements Status Code Validation Form (STVNCST).
- 03 **Institutional Status Code** (Required). Enter the requirement status code to be assigned to the learning support requirements that are created, if appropriate, under Institutional policy. Valid values are selected from the Non-Course Requirements Status Code Validation Form (STVNCST).
- 04 **End or Remove CPE/CPC Hold?** (Required). Valid values are E and R. E, or end hold, updates the "Hold Ending Date" (displayed on ZOAGARP) with the date the hold should expire. R, or remove hold, deletes the record from the database. The ending or removing of holds occurs only when the requirement has been satisfied.
- 05 **Hold End Date** (Required if parameter 04 is set to E). Enter the date on which the hold will end. Use the DD-MON-YYYY format. The current date is the default value for this parameter.

- 06 **Create LS Holds?** (Required). Valid values are Y and N. Y, or yes, creates learning support holds if applicable. N, or no, does not create holds for learning support.
- 07 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.
- 08 **Application Code** (Required if parameter 07 is selected). Enter the code that identifies the general area for which the selection identifier was defined. Valid values are selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 09 **Creator ID** (Required if parameter 07 is selected or parameter 06 is set to Y). When parameter 07 is selected, enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier. When parameter 06 is selected, enter the user ID of the person responsible for creating the hold.
- 10 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.
- 11 **Term** (Required). Enter the term code for which all students enrolled that term will be processed. Valid values are selected from the Term Code Validation Form (STVTERM). When a population selection is entered, this is the term to be used in the heading of the report.
- 12 **Run Mode** (Required). Valid values are A and U. A, or audit mode, prints a report without actually updating the database. U, or update mode, updates the database. The default value for this parameter is A.

Regents' Testing Program Update Process (ZORRTPR)

Usually run when new test scores have been received

The Regents' Testing Program Update Process provides a means of evaluating Regents' Test results from received scores, updating the requirement status, and ending or removing any associated holds maintained on the Georgia Requirements Form (ZOAGARP).

The test codes processed are those for the Regents' Test requirements defined on the Georgia Requirements Test Rules Form (ZOAGART).

The process uses either a Population Selection to determine the students for whom requirements are to be updated or updates requirements for all students enrolled for a specified term.

After extracting the appropriate population or determining the term code, the process is run from the job submission form (GJAPCTL). A report is produced that displays the results of the process.

Parameter

- 01 **Test Activity Date Start** (Required). Enter date that is used to select test data. Only tests with the Date Taken field on the Test Score Information Form (SOATEST) with a date greater than or equal to this date are selected for processing. Use the DD-MON-YYYY format.
- 02 **End or Remove Holds?** (Required). Valid values are E and R. E, or end hold, updates the "Hold Ending Date" (displayed on ZOAGARP) with the date on which the hold should expire. R, or remove hold, deletes the record from the database. The ending or removing of holds occurs only when the requirement has been satisfied.
- 03 **Hold End Date** (Required if parameter 02 is set to E). Enter the date the hold will end. Use the DD-MON-YYYY format.
- 04 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.
- 05 **Application Code** (Required if parameter 04 is selected). Enter the code that identifies the general area for which the selection identifier was defined. Valid values are selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 06 **Creator ID** (Required if parameter 04 is selected). Enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier.
- 07 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.

- 08 **Term** (Required). Enter term code for which all students enrolled that term will be processed. Valid values are selected from the Term Code Validation Form (STVTERM). When a population selection is entered, this is the term used in the heading of the report.
- 09 **Run Mode** (Required). Valid values are A and U. A, or audit mode, prints a report without actually updating the database. U, or update mode, updates the database. The default value for this parameter is A.

CPC Requirements Update Process (ZORCPCR)

Usually run at the end of the term

The CPC Requirements Update Process provides a means to evaluate successful completion of CPC requirements that have been satisfied either by course(s) or a test.

For the updating of CPC requirements satisfied by course(s), this process utilizes the courses specified on the CPC Desired Courses Rules Form (ZOACPCD) if the institution has identified courses or types of courses that an individual student must complete. If specific courses are not identified for a student, the process applies the course rules defined on the CPC Fulfilling Courses Rules Form (ZOACPCF). A record is created on the CPC Used Courses Form (ZOACPCU) when the student has successfully completed a course that satisfies in full or part the CPC area being evaluated. The process also updates the requirement status and ends or removes any associated hold maintained on the Georgia Requirements Form (ZOAGARP).

For the updating of CPC requirements satisfied by a test, this process uses the rules defined on the CPC Test Rules Form (ZOACPCT) to update the requirement status and end or remove the holds for the CPC requirements maintained on the Georgia Requirements Form (ZOAGARP).

Note: If a CPC area must be satisfied by course(s), no test rule should be created for the specific area.

The process uses either a Population Selection to determine the students for whom CPC requirements are to be updated or updates requirements for all students enrolled for a specified term.

After extracting the appropriate population or determining the term code, the process is run from the job submission form (GJAPCTL). A report is produced that displays the results of the process.

Parameters

- 01 **Status Code** (Required). Enter the requirement status code to be assigned to the updated CPC requirements satisfied by a course(s). When a requirement is satisfied by a test, the status code assigned is selected using the defined rules. Valid values should be selected from the Non-Course Requirements Status Code Validation Form (STVNCST). SF is the default value for this parameter.
- 02 **End or Remove Holds?** (Required). Valid values are E and R. E, or end hold, updates the "Hold Ending Date" (displayed on ZOAGARP) with the date the hold should expire. R, or remove hold, deletes the record from the database. The ending or removing of holds occurs only when the requirement has been satisfied. E is the default value for this parameter.
- 03 **Hold End Date** (Required if parameter 02 is set to E). Enter the date the hold will end. Use the DD-MON-YYYY format. The current date is the default value for this parameter.

- 04 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.
- 05 **Application Code** (Required if parameter 04 is selected). Enter the code that identifies the general area for which the selection identifier was defined. Valid values are selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 06 **Creator ID** (Required if parameter 04 is selected). Enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier.
- 07 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.
- 08 **Term** (Required). Enter the term code for which all students enrolled that term will be processed. Valid values are selected from the Term Code Validation Form (STVTERM). When a population selection is entered, this is the term to be used in the heading of the report.
- 09 **Report Print Mode** (Required) Valid values are A and C. A, or print all, produces a report which includes all satisfactorily completed requirements and any errors encountered. C, or print completed, produces a report with only the satisfactorily completed requirements. The default value for this parameter is A.
- 10 **Run Mode** (Required). Valid values are A and U. A, or audit mode, prints a report without actually updating the database. U, or update mode, updates the database. The default value for this parameter is A.
- 11 **GMOD Code** (Optional). Enter the appropriate Grading Mode Code to select specific CPC courses or null to process all courses.

History/Constitution Requirements Update Process (ZORLHCR)

Usually run at the end of the term

The History/Constitution Requirements Update Process provides a means to evaluate successful completion of Georgia Legislative Requirements (history and constitution).

This process utilizes the courses specified on the History/Constitution Desired Courses Rules Form (ZOALHCD) if the institution has identified courses or types of courses that an individual student must complete. If specific courses are not identified for a student, the process applies the course rules defined on the History/Constitution Fulfilling Courses Rules Form (ZOALHCF). A record is created on the History/Constitution Used Courses Form (ZOALHCU) when the student has successfully completed a course that satisfies in full or part the area being evaluated. The process also updates the requirement status and ends or removes any associated hold maintained on the Georgia Requirements Form (ZOAGARP).

The process uses either a Population Selection to determine the students for whom History/Constitution requirements are to be updated or updates requirements for all students enrolled for a specified term.

After extracting the appropriate population or determining the term code, the process is run from the job submission form (GJAPCTL). A report is produced that displays the results of the process.

Parameters

- 01 **Status Code** (Required). Enter the satisfied status code to be assigned to the updated requirement. Valid values are selected from the Non-Course Requirements Status Code Validation Form (STVNCST). SF is the default value for this parameter.
- 02 **End or Remove Holds?** (Required). Valid values are E and R. E, or end hold, updates the "Hold Ending Date" (displayed on ZOAGARP) with the date the hold should expire. R, or remove hold, will delete the record from the database. The ending or removing of holds will occur only when the requirement has been satisfied. E is the default value for this parameter.
- 03 **Hold End Date** (Required if parameter 02 is set to E). Enter the date on which the hold will end. Use the DD-MON-YYYY format. The current date is the default value for this parameter.
- 04 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.
- 05 **Application Code** (Required if parameter 04 is selected). Enter the code that identifies the general area for which the selection identifier was defined. Valid values are selected from the Application Inquiry Form (GLIAPPL) in the General module.

- 06 **Creator ID** (Required if parameter 04 is selected). Enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier.
- 07 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.
- 08 **Term** (Required). Enter the term code for which all students enrolled that term will be processed. Valid values are selected from the Term Code Validation Form (STVTERM). When a population selection is entered, this is the term to be used in the heading of the report.
- 09 **Report Print Mode** (Required). Valid values are A and C. A, or print all, produces a report that includes all satisfactorily completed requirements and any errors encountered. C, or print completed, produces a report with only the satisfactorily completed requirements. The default value for this parameter is A.
- 10 **Run Mode** (Required). Valid values are A and U. A, or audit mode, prints a report without actually updating the database. U, or update mode, updates the database. The default value for this parameter is A.
- 11 **GMOD Code** (Optional). Enter the appropriate Grading Mode Code to select specific History/Constitution courses or null to process all courses.

Learning Support Attempts Update Process (ZORLSUI)

Usually run at the end of the term

The Learning Support Increment (Attempts) Update Process provides a means of reporting and updating a student's number of Learning Support attempts based upon enrollment in a learning support course at the end of the term. These courses are identified by the Grading Mode code.

The number of attempts are displayed and maintained on the Learning Support Attempts Tracking Form (ZOALSAT).

The process uses either a Population Selection to determine the students for whom the number of attempts is to be updated or updates the number of attempts for all students enrolled for a specified term.

After extracting the appropriate population or determining the term code, the process is run from the job submission form (GJAPCTL). A report is produced that displays the results of the process.

Parameters

- 01 **Term** (Required). Enter the term code for which all students enrolled that term will be processed. Valid values are selected from the Term Code Validation Form (STVTERM). When a population selection is entered, this is the term to be used in the heading of the report.
- 02 **Max Attempt Limit** (Required). Enter the maximum number of attempts (quarters of enrollment) allowed to satisfy a Learning Support requirement. Regents' Policy allows four attempts to pass before dismissal. Institutional maximum attempts may be fewer.
- 03 **Create LS Holds?** (Required). Valid values are Y and N. Y, or yes, creates learning support holds when the maximum attempt limit is reached. N, or no, does not create holds for learning support.
- 04 **English Hold Code** (Optional). Enter the hold type code to be assigned when the maximum attempt limit for Learning Support English is reached. Valid values are selected from the Hold Type Code Validation Form (STVHLDD).
- 05 **Math Hold Code** (Optional). Enter the hold type code to be assigned when the maximum attempt limit for Learning Support Math is reached. Valid values are selected from the Hold Type Code Validation Form (STVHLDD).
- 06 **Reading Hold Code** (Optional). Enter the hold type code to be assigned when the maximum attempt limit for Learning Support Reading is reached. Valid values are selected from the Hold Type Code Validation Form (STVHLDD).
- 07 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.

- 08 **Application Code** (Required if parameter 07 is selected). Enter the code that identifies the general area for which the selection identifier was defined. Valid values are selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 09 **Creator ID** (Required if parameter 07 is selected or if parameter 04 is set to Y. When parameter 07 is selected, enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier. When parameter 04 is selected, enter the user ID of the person responsible for creating the hold.
- 10 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.
- 11 **Run Mode** (Required). Valid values are A and U. A, or audit mode, prints a report without actually updating the database. U, or update mode, updates the database.

Georgia Requirements Update Process (ZORGARU)

Usually run at the end of the term

The Georgia Requirement Update Process provides a means to update specific Georgia Requirements. The process uses either a Population Selection to determine the students for whom Georgia requirements are to be updated or updates requirements for all students enrolled for a specified term.

After extracting the appropriate population or determining the term code, the process is run from the job submission form (GJAPCTL). A report is produced that displays the results of the process.

Parameter

- 01 **Requirement Type to Update** (Required). Enter the type of requirement to be updated. Valid values are selected from the Georgia Requirements Type Validation Form (ZTVGARQ).
- 02 **Status Code** (Required). Enter the satisfied status code to be assigned to the updated requirement. Valid values are selected from the Non-Course Requirements Status Code Validation Form (STVNCST).
- 03 **End or Remove Holds?** (Required). Valid values are E and R. E, or end hold, updates the "Hold Ending Date" (displayed on ZOAGARP) with the date the hold should expire. R, or remove hold, deletes the record from the database. The ending or removing of holds occurs only when the requirement has been satisfied. E is the default value for this parameter.
- 04 **Hold End Date** (Required if parameter 03 is set to E). Enter the date the hold will end. Use the DD-MON-YYYY format. The current date is the default value for this parameter.
- 05 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.
- 06 **Application Code** (Required if parameter 05 is selected). Enter the code that identifies the general area for which the selection identifier was defined. Valid values are selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 07 **Creator ID** (Required if parameter 05 is selected). Enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier.
- 08 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.

- 09 **Term** (Required). Enter the term code for which all students enrolled that term will be processed. Valid values are selected from the Term Code Validation Form (STVTERM). When a population selection is entered, this is the term to be used in the heading of the report.
- 10 **Run Mode** (Required). Valid values are A and U. A, or audit mode, prints a report without actually updating the database. U, or update mode, updates the database.

Regents' GPA Process (ZORRGPA)

The Regents' GPA Process (ZORRGPA) is run before the SIRS extraction process and at end of term.

ZORRGPA is used to calculate the GPA required for SIRS and to display the Regents' GPA on the transcript. The Regents' GPA Calculation Process calculates or updates the Regents' GPA using optional population selection input and/or other parameters. Regents' GPAs are stored in two tables that are modeled on baseline counterparts. The two tables are the Term GPA Table (ZHRRTGA) and the Level GPA Table (ZHRRLGA). The baseline GPA calculation process (SHRCGPA) must be run for the previous and current terms before running ZORRGPA.

The ZORRGPA process calculates the Regents' GPA using passed hours and is truncated at two decimal positions. Calculation of the Regents' GPA *does* include Repeats and Academic Renewals and *does not* include Learning Support courses and courses with Non-standard grades (Pass, Fail, Satisfactory, and Unsatisfactory). Only courses with the passed hours indicator set to Yes on SHAGRDE are used in the calculation.

The Regents' GPA Process is run from Job Submission.

Parameters

- 01 **Level Code to Process** (Required). Process records for this level.
- 02 **Process Quarter Level** (Y/N) (Required). Enter Y to also process quarter level records if Parameter 01 is semester level.
- 03 **Process Term** (Required). Term used in headers and possibly student selection.
- 04 **Student ID** (Optional). Student IDs that the user wants to process for recalculation.
- 05 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.
- 06 **Application Code** (Required if parameter 05 is selected). Enter the code that identifies the general area for which the selection identifier was defined. Valid values are selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 07 **Creator ID** (Required if parameter 05 is selected). Enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier.
- 08 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.
- 09 **Audit Trail Report Request** (Y/N) (Optional). Enter Y to request production of an audit trail report. Default is Y.
- 10 **Summary Report Request** (Y/N) (Optional). Enter Y to request report to print most recent term information only. Default is N.

Section II: Notn-academic Requirements

Immunization Requirements Introduction

Immunization processing requirements include the ability to record the status of a variety of specific immunizations, the ability to use immunization status in admissions processing (if desired), the ability to prevent registration if a student has not satisfied the immunization requirement, and the ability to print the immunization information on the transcript. The immunization requirements are not academic and apply to both undergraduate and graduate students.

This data maintenance is provided through a combination of baseline and added Georgia Enhancement functionality. Forms and processes have been added to baseline to support the maintenance of immunization information.

Normal Banner hold processing blocks registration for persons who have not fulfilled all immunization processing. When the requirements have been satisfied, the hold needs to be removed manually.

Normal Banner letter generation processing is used for all communications and notifications required in immunization processing.

Population selection can be used to identify persons who are registered who failed to meet the immunization requirement. After pulling a list, manual cancellation of registration can be performed.

Immunization Forms Narrative

1. The Georgia Immunization Requirements Menu (*IMMUNIZ) is accessed from the Main Georgia Enhancement Menu.
2. The Immunization/Medical Information Form (ZPAIMMU) is used to establish and maintain information about immunization requirements and immunization holds.
3. The Immunization/Medical Hold Rules Form (ZPAIMHD) provides a means to define immunization hold types.
4. The Immunization/Medical Code Validation Form (ZTVIMMU) provides a means to define immunization requirement types with a flag to indicate if the requirement should be established.
5. The Immunization/Medical Status Code Validation Form (ZTVIMST) provides a means for defining the status of immunization requirements with flags to indicate if the status satisfies requirements and if the status is a default status when requirements are established.
6. The Hold Type Code Validation Form (STVHLDD) is used to define Banner baseline and Georgia-specific hold type codes.

Immunization Forms Reference

The following list references the Banner baseline and Georgia Enhancement forms used to establish the Georgia Non-Academic Requirements:

ZPAIMMU	Immunization/Medical	ZPAIMHD	Immunization/Medical Hold Rules Form
		ZTVIMMU	Immunization/Medical Code Validation Form
		ZTVIMST	Immunization/Medical Status Code Validation Form
		STVORIG	Originator Code Validation Form
ZPAIMHD	Immunization/Medical Hold Rules Form	STVHLDD	Hold Type Code Validation Form

Immunization Forms

This section contains a picture of each form used to establish and maintain immunization requirements. It also explains the purpose of the form with a brief description of each data element.

The following forms must be populated before using the functional/application form:

Rules Form

ZPAIMHD Immunization/Medical Hold Rules Form

Validation Forms

STVHLDD Hold Type Code Validation Form

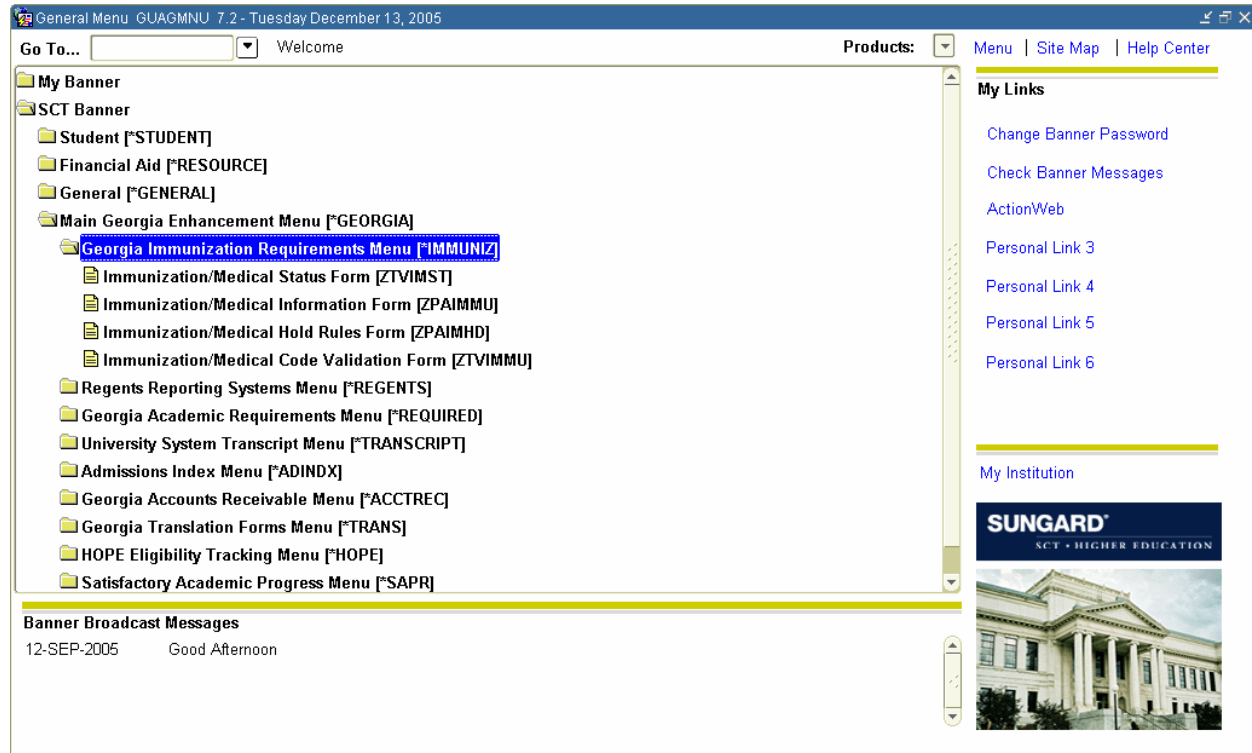
STVORIG Originator Code Validation Form

ZTVIMMU Immunization/Medical Code Validation Form

ZTVIMST Immunization/Medical Status Code Validation Form

After the tables associated with these forms have been populated, you are ready to access the functional/application form (Immunization/Medical Information Form ZPAIMMU) used for establishing and maintaining medical/immunization requirements.

Georgia Immunization Requirements Menu (*IMMUNIZ)



Description

The Georgia Immunization Requirements Menu selected from the Main Georgia Enhancement Menu (which is selected from the Main Application Menu), contains the Georgia non-academic functions that are available. The selections used for Immunization tracking are described on the following pages.

Immunization/Medical Information Form (ZPAIMMU)

Immunization/Medical Information Form ZPAIMMU 7.0

ID:

Immunization

Immu: Status: Date: Immu Date: Grace Date:

Comment:

Immu: Status: Date: Immu Date: Grace Date:

Comment:

Holds

Hold: Reason: From: To: Rel: Amount: Orig:

Hold: Reason: From: To: Rel: Amount: Orig:

Description

The Immunization/Medical Information Form is used to maintain information about immunization requirements. Upon entry into the Immunization Block, if no requirements exist for a student, when the user selects the establishment function, those immunization types defined as defaults on the Immunization/Medical Code Validation Form (ZTVIMMU) are established for the student. Once created, requirements can be changed or deleted.

Note: The establishment function is only available if no immunization records already exist for the specified student.

The Holds Block displays and allows maintenance of immunization-related holds. It displays and allows entry of only those hold types defined on the Immunization/Medical Hold Rules Form (ZPAIMHD) as immunization holds.

The **Key ID** field is the identification number of the person for whom immunization requirements are to be created. Once a valid ID is entered, the name displays in the next field, which is protected from user access. The Person Name/ID Search Form (SOAIDEN) underlies this field.

Immunization Information

The **Immu Code** field contains the Immunization Code used to identify the immunization/medical requirement. A List of Values selected from the Immunization/Medical Code Validation Form (ZTVIMMU) is available for this field.

The **Description** field displays the descriptive name of the immunization code specified in the Immu Code field.

The **Immu Date** field is the Immunization Date used to indicate the date of the medical procedure or immunization.

The **Immu Status** field is the Immunization Status used to indicate the current status of the immunization/medical requirement. A List of Values selected from the Immunization/Medical Status Code Validation Form (ZTVIMST) is available for this field.

The **Status Date** field is used to indicate the date of the current immunization/medical requirement status.

The **Grace Date** field is used to indicate the deadline date for the immunization/medical requirement to be satisfied.

The **Comment** field is a free-form field that allows the user to enter comments.

Holds Information

The Hold Block is an exact copy of the baseline Hold Information Form (SOAHOLD) Hold Block. It displays and updates data in the baseline table SATURN.SPRHOLD; however, the following extra restrictions apply:

- Only holds of one of the types defined as a medical/immunization requirement hold on the Medical/Immunization Holds Rules Form (ZPAIMHD) are displayed.
- The only hold types that can be added on this form are those defined as medical/immunization requirement holds on the Medical/Immunization Holds Rules Form (ZPAIMHD).

The **Hold Type** field contains the hold code associated with an immunization requirement. A List of Values selected from the Immunization/Medical Hold Rules Form (ZPAIMHD) is available for this field. The next field displays the descriptive name of the hold type code.

The **Rel** field is the Release Indicator used to establish the hold as secure or unsecured. The options are: checked (database value equals 'Y') for a secure hold (only the user who entered the hold may release the hold) and unchecked (database value equals 'N') for an unsecured hold. The default value is unchecked. The next field displays the user identification of the person creating the hold.

The **Reason** field is a free-form field that allows the user to enter comments.

The **Amount** field is the dollar amount, if any, associated with the hold.

The **From** and **To** fields indicate the starting and ending dates for which the hold is effective.

The **Orig** field is the Originator code used to identify the person or office that authorized the hold. A List of Values selected from the Originator Code Validation Form (STVORIG) is available for this field. The next field displays the descriptive name of the originator code.

Immunization/Medical Hold Rules Form (ZPAIMHD)

Hold Type	Description	Activity Date
IM	Immunization-6292	26-JUN-1994
ME	Immunizat Hold-Measels-6292	28-JUN-1994
MP	Immunization Hold-Mumps-6292	27-JUN-1994
RB	Immunization Hold-Rubella-6292	24-JAN-1997

Description

The Immunization/Medical Holds Rules Form is used to specify from the complete list of available holds those that can be maintained on the Immunization/Medical Information Form (ZPAIMMU). Only immunization/medical holds may be identified on the Immunization/Medical Holds Rules Form. The immunization/medical codes must first be defined on the Hold Type Code Validation Form (STVHLDD).

The Banner System is delivered with the current system-required values. Institutions may include values used locally that do not affect Regents' reporting.

The **Hold Type** field is used to define a code for each type of immunization/medical hold. A List of Values selected from the Hold Type Code Validation Form (STVHLDD) is available for this field.

The **Description** field displays the descriptive name of the hold type specified in the Hold Type field.

The **Activity Date** field displays the date the record was created or changed.

System Required Values:

Hold Type	Description
IM	Immunization
ME	Immunization Hold - Measles
MP	Immunization Hold - Mumps
RB	Immunization Hold – Rubella

Immunization/Medical Code Validation Form (ZTVIMMU)

Immunization Code	Description	Default Indicator	Activity Date
DMEA	Disease Measles	<input type="checkbox"/>	06-NOV-1996
DMUM	Disease Mumps	<input type="checkbox"/>	06-NOV-1996
FMED	Medical Form	<input type="checkbox"/>	14-JUL-1995
IMEA	Immune Measles-Born Prior 1957	<input type="checkbox"/>	06-NOV-1996
IMUM	Immune Mumps-Born Prior 1957	<input type="checkbox"/>	06-NOV-1996
MCP	Chicken Pox	<input checked="" type="checkbox"/>	26-APR-2004
MEA1	First Measles Shot	<input type="checkbox"/>	13-AUG-2004
MEA2	Second Measles Shot	<input type="checkbox"/>	13-AUG-2004
MENI	Meningitis	<input type="checkbox"/>	13-AUG-2004
MHPB	Hepatitis B	<input checked="" type="checkbox"/>	13-AUG-2004
MMR1	First Measles/Mumps/Rubella	<input checked="" type="checkbox"/>	16-AUG-1994
MMR2	Second Measles/Mumps/Rubella	<input checked="" type="checkbox"/>	16-AUG-1994
MRBL	Rubella	<input type="checkbox"/>	13-AUG-2004
MTD	Tetanus/Diphtheria	<input checked="" type="checkbox"/>	26-APR-2004
MUMP	Mumps	<input type="checkbox"/>	13-AUG-2004
TB	TB Test for International Stu.	<input type="checkbox"/>	16-AUG-1994
TITB	Titer Rubella	<input type="checkbox"/>	13-AUG-2004
TITM	Titer Measles	<input type="checkbox"/>	13-AUG-2004
TITP	Titer Mumps	<input type="checkbox"/>	13-AUG-2004
TITR	Titer MMR-DO NOT USE	<input type="checkbox"/>	12-DEC-1996
		<input type="checkbox"/>	

Description

The Immunization/Medical Code Validation Form provides a means for defining immunization requirement types with a flag to indicate whether the requirement should be established when the Immunization Block is entered on the Immunization/Medical Information Form (ZPAIMMU) or when the Immunization Requirement Creation Process (ZPRIMMU) is run.

The Banner System is delivered with the current system-required values. OIIT-required values always begin with the letter M. The institution may include values used locally that will not affect Regents' reporting and do not begin with the letter M.

The **Immunization Code** field is used to define a code for each immunization requirement.

The **Description** field is the descriptive name of the immunization code specified in the Immunization Code field.

The **Default Indicator** field controls whether the requirement is established when the Immunization/Medical Form (ZPAIMMU) is accessed or when the batch creation process is run. If the check box is checked, the requirement is created. The default value of this field is checked.

The **Activity Date** field displays the date the record was created or changed.

System required values:

Immunization Code	Description	Default	Value in database
MCP	Chicken Pox	checked	Y
MEA1	First Measles Shot	checked	Y
MEA2	Second Measles Shot	checked	Y
MENI	Meningitis	checked	Y
MHPB	Hepatitis B	checked	Y
MMR1	First Measles/Mumps/Rubella	checked	Y
MMR2	Second Measles/Mumps/Rubella	checked	Y
MRBL	Rubella	checked	Y
MTD	Tetanus/Diphtheria	checked	Y
MUMP	Mumps	checked	Y

Immunization/Medical Status Code Validation Form (ZTVIMST)

Immunization Status	Description	Satisfied	Default	Activity Date
E	Established	<input type="checkbox"/>	<input checked="" type="checkbox"/>	12-AUG-1994
K	testing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20-APR-2004
M	Permanent Medical Exemption	<input checked="" type="checkbox"/>	<input type="checkbox"/>	30-JAN-1995
R	Religious Exemption	<input checked="" type="checkbox"/>	<input type="checkbox"/>	30-JAN-1995
T	Temporary Medical Exemption	<input checked="" type="checkbox"/>	<input type="checkbox"/>	30-JAN-1995
X	Exempt from Immuniz. Require.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	30-JAN-1995
Y	Requirement Satisfied	<input checked="" type="checkbox"/>	<input type="checkbox"/>	30-JAN-1995
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	

Description

The Immunization Status Code Validation Form provides a means for defining immunization requirement status with flags to indicate whether the status satisfies requirements and if the status is a default status when requirements are established.

The Banner System is delivered with the current system-required values and maintained by OIIT. Institutions may include additional values used locally that will not affect information printed on the University System of Georgia Transcript.

The **Immunization Status** field is used to indicate the status of an immunization requirement.

The **Description** field is the descriptive name of the status code specified in the Immunization Status field.

The **Satisfied** field is used to indicate whether the status satisfies requirements. If the check box is checked, the status code satisfies requirements. The default value is checked.

The **Default** field specifies which single immunization status code should default when a requirement for an immunization is established on the Immunization/Medical Information Form (ZPAIMMU). When the check box is checked, it identifies which status code should be used when the immunization requirement is created by accessing the Immunization/Medical Information Form (ZPAIMMU) or when the Immunization Requirement Creation Process (ZPRIMMU) is run. The default value is unchecked.

The **Activity Date** field displays the date the record was created or changed.

System required values:

Immunization Status	Description	Satisfied	Value in database	Default	Value in database
E	Established	unchecked	N	checked	Y
M	Permanent Medical Exemption	checked	Y	unchecked	N
R	Religious Exemption	checked	Y	unchecked	N
T	Temporary Medical Exemption	checked	Y	unchecked	N
X	Exempt from Immunization Requirement	checked	Y	unchecked	N
Y	Requirement Satisfied	checked	Y	unchecked	N

Hold Type Code Validation Form (STVHLDD)

Code	Description	Registration	Enrollment Verification	Transcript	Graduation	Grade	A/R	Application	Compliance	Voice Message
A1	Admissions Hold 2-6290	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
AD	Admissions Office Hold-2774	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10029
AH	Advisor Hold	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10030
AR	Accounts Receivable Hold-5254	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10031
AT	Athletic Office Hold-6341	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10032
AW	(Warning)Temp Advr Release	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10033
BO	Business Office Hold-5254	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10093
CA	Grad Cond'l Not Satisfied-6289	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10094
CD	Confirmation Deposit-2774	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CE	CPC-English-5016	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10095
CF	CPC-Foreign Language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10096
CG	Conditional Graduate-6289	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10097
CM	CPC-Mathematics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10098
CN	CPC-Natural Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10099
CS	CPC-Social Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10100
D2	Disciplinary/Judicial Hld-5169	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10101
DC	Denied by Coordinator-6289	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10102
DD	Deserved detention (BIPHI)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
DH	Acad Dept Hold	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10103
DI	Disciplinary-5169	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10104

Description

The Hold Type Code Validation Form is used to create, update, insert, and delete hold type codes. This form is used by other baseline and Georgia Enhancement forms to validate hold types.

The Registration Hold, Enrollment Verification Hold, Transcript Hold, Graduation Hold, Grade Hold, Accounts Receivable Hold, Application Hold, and Compliance Hold boxes allow the user to set specific restrictions on each type of hold by checking the appropriate boxes.

The Banner System is delivered with the current system-required values. Each institution must verify that the Hold boxes are checked properly for their institution. The institution may include values used locally that will not affect Regents' reporting.

System required values:

Code	Description
CE	CPC - English
CF	CPC - Foreign Language
CM	CPC - Mathematics
CN	CPC - Natural Science
CS	CPC - Social Science
GC	Legislative - Constitution Georgia
GH	Legislative - History Georgia
IM	Immunization
LE	Learning Support - English
LM	Learning Support - Mathematics
LR	Learning Support - Reading
ME	Immunization Hold - Measles
MP	Immunization Hold - Mumps
PE	CPE - English
PM	CPE - Mathematics
PR	CPE - Reading
RR	Regents' Reading
RW	Regents' Writing
UC	Legislative - Constitution United States
UH	Legislative - History United States
XE	LS - English Maximum Attempts
XM	LS - Mathematics Maximum Attempts
XR	LS - Reading Maximum Attempts

Immunization Processes/Reports

Immunization Requirement Creation Process (ZPRIMMU)

Run at anytime

The Immunization Requirement Creation Process provides a means of creating immunization requirements for a group of people. This process uses the codes and processing rules defined on the Immunization Code Validation Form (ZTVIMMU) and the Immunization Status Code Validation Form (ZTVIMST).

The user has the option of creating requirements for all students enrolled in a term or using a population selection. Population Selection is used to determine the persons for whom immunization requirements are to be created.

After extracting the appropriate population or determining the term code, the Immunization Requirement Creation Process is run from the job submission form (GJAPCTL).

Input parameters for the process of a population include Selection Identifier, Application, and Creator ID. These three parameters must be valid together or the request will not be processed.

A summary report is produced to list the persons for whom immunization requirements were created. If requirements already exist, this information is also reported.

Parameters

- 01 **Term** (Required). Enter the term code for which all students enrolled that term will be processed. Valid values should be selected from the Term Code Validation Form (STVTERM). When a Population Selection is entered, this is the term to be used in the heading of the report.
- 02 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.
- 03 **Application Code** (Required if parameter 02 is selected). Enter the code that identifies the general area for which the selection identifier was defined. Valid values should be selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 04 **Creator ID** (Required if parameter 02 is selected). Enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier.

Immunization Requirement Creation Process Report (Sample)

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FALL 2005 IMMUNIZATION REQUIREMENT CREATION PROCESS ZPRIMMU 7.0

208000019	Gauvry, Frank	*NONE CREATED, ALREADY EXIST*
201000007	Gallone, Lawrence	**REQUIREMENTS CREATED**
201000004	Jones, George	**REQUIREMENTS CREATED**
208000011	Mead, Elizabeth	**REQUIREMENTS CREATED**
208000004	Montgomery, Mary	**REQUIREMENTS CREATED**
201000019	Onofrio, Joseph P	*NONE CREATED, ALREADY EXIST*
201000003	Pryor, Henry	**REQUIREMENTS CREATED**
208000003	Sanchez, Ronald	**REQUIREMENTS CREATED**
201000009	Smith, Joyce	**REQUIREMENTS CREATED**
201000017	Telly, Clifford	**REQUIREMENTS CREATED**
201000005	Thomas, Elizabeth	*NONE CREATED, ALREADY EXIST*
201000002	Wilmore, Brenda	*NONE CREATED, ALREADY EXIST*

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FALL 2005 IMMUNIZATION REQUIREMENT CREATION PROCESS ZPRIMMU 7.0

* * * REPORT CONTROL INFORMATION * * *

SELECTION IDENTIFIER: IMMUNIZ_REQT

APPLICATION CODE: ADMISSIONS

CREATOR ID: SAISUSR

TERM: 199709

RECORD COUNT: 12

Generic Hold Set Process (ZPRHOLD)

Run at anytime

The Generic Hold Set Process provides a means of creating holds (to prevent registration, enrollment verification, transcript processing, grade mailer production, degree conferring, or accounts receivable processing) based upon students' failure to fulfill immunization or the other Georgia requirements.

The user has the option of setting holds for all students enrolled in a term or of using a population selection. Population Selection is used to determine the persons for whom holds are to be created.

After extracting the appropriate population or determining the term code, the Hold Set Process is run from the job submission form (GJAPCTL).

Input parameters for the process of a population include Selection Identifier, Application, and Creator ID. These three parameters must be valid together or the request will not be processed.

A summary report is produced to list the persons for whom holds were created.

While the Hold Set Process is being developed within the scope of the Georgia System Requirements, it can also be used to place holds for any group of people for any reason.

Parameters

- 01 **Selection Identifier** (Optional). Enter the code that specifies the desired sub-population. The selection identifier must be defined on the Population Selection Inquiry Form (GLISLCT). All or none of the population selection parameters must be entered.
- 02 **Application Code** (Required if parameter 01 is selected). Enter the code that identifies the general area for which the selection identifier was defined. Valid values should be selected from the Application Inquiry Form (GLIAPPL) in the General module.
- 03 **Creator ID** (Required if parameter 01 is selected). Enter the user ID of the person who created the sub-population rules. The creator ID must have been specified when defining the selection identifier.
- 04 **User ID** (Optional). Enter the user ID of the person who created the sub-population rules.
- 05 **Term** (Required). Enter the term code for which all students enrolled that term will be processed. Valid values should be selected from the Term Code Validation Form (STVTERM). When a Population Selection is entered, this is the term to be used in the heading of the report.
- 06 **Hold Code** (Required). Enter the type of hold to be created for the selected population. Valid values should be selected from the Hold Type Code Validation Form (STVHLDD).

- 07 **Hold From Date** (Required). Enter the effective beginning date for the hold. The system will enter default date (SYSDATE) if not changed by the user. Use the DD-MON-YYYY format.
- 08 **Hold To Date** (Required). Enter the end date on which the hold will expire. Use the DD-MON-YYYY format.
- 09 **User** (Required). Enter the system user sign-on ID initiating the hold.
- 10 **Originator Code** (Optional). Enter the originator (person/office) who authorized the hold. Valid values should be selected from the Originator Code Validation Form (STVORIG).
- 11 **Release Indicator** (Required). Should the hold only be released by the user who placed the hold? Valid values are Y and N. If the hold is restricted to the same user who placed the hold, enter Y. If the hold is not restricted to the same user who placed the hold, enter N. The system enters the default value of Y if not changed by the user.
- 12 **Hold Amount** (Optional). Enter the dollar amount associated with the hold. Use format (9999.99).
- 13 **Hold Reason** (Optional). Enter the specific reason for the hold. This is a free format field allowing a maximum of 30 characters.
- 14 **Multiple Holds** (Required). Valid values are Y and N. Y, or yes, allows for the creation of multiples of the same hold. N, or no, does not create the hold if one already exists.
- 15 **Run Mode** (Required). Valid values are A and U. A, or audit mode, prints a report without actually updating the database. U, or update mode, updates the database.

Generic Hold Set Process Report (Sample)

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FALL 2005

GENERIC HOLD SET PROCESS

ZPRHOLD 7.0

AUDIT MODE

Id	Name	Message
201-00-0006	Adams, Polly	*** HOLD CREATED ***
201-00-0015	Cabrera, Carlos S	*** HOLD CREATED ***
208-00-0015	Cook, Richard	*** HOLD CREATED ***
208-00-0018	Creedon, Bart	*** HOLD CREATED ***
201-00-0011	Dixon, Laura	*** HOLD CREATED ***
208-00-0008	Douglas, Richard	*** HOLD CREATED ***
208-00-0020	Foley, Janet	*** HOLD CREATED ***
208-00-0016	Gallagher, Michael E	*** HOLD CREATED ***
208-00-0014	Jensen, Sven	*** HOLD CREATED ***
201-00-0012	Linfante, Sheryl	*** HOLD CREATED ***
208-00-0013	McCloud, Jayne	*** HOLD CREATED ***
208-00-0001	Scott, Walter	*** HOLD CREATED ***

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GENERIC HOLD SET PROCESS

ZPRHOLD 7.0

AUDIT MODE

*** REPORT CONTROL INFORMATION ***

SELECTION IDENTIFIER: IMMUNIZ_MEASLES

APPLICATION CODE: ADMISSIONS

CREATOR ID: SAISUSR

TERM: 199709

HOLD CODE: ME

HOLD FROM DATE: 24-JAN-2006

HOLD TO DATE: 31-DEC-2099

USER: SAISUSR

ORIGINATOR CODE:

RELEASE INDICATOR: Y

HOLD AMOUNT:

HOLD REASON:

MULTIPLE HOLDS: N

RUN MODE: A

RECORD COUNT: 12

National Student Loan Clearinghouse Reporting (NSLCR) and National Student Loan Data Systems (NSLDS)

NSLCR Processes and Reports

Run at times determined by institutional agreement with NSLC or NSLDS.

The services of the National Student Loan Clearinghouse (NSLC) may be used to report student enrollment information; NSLC tracks and reports that information to lenders and guarantors of student loans. The National Student Loan Data System (NSLDS) Student Status Confirmation Report is provided for direct lending institutions to process and update data received for Title IV aid recipients. The purpose of NSLCR is to reduce the number of students who default on loans.

The Time Status Calculation Update Process (SFRTMST) has been cloned as ZFRTMST, which is used to update time stamps for both NSLC and NSLDS reporting. The Clearinghouse Extract Process (SFRNSLC) has been cloned as ZFRNSLC. The Student Status Confirmation Report (SFRSSCR) has been cloned as ZFRSSCR.

The cloned reports account for requirements for the Georgia HOPE enhancement, the Satisfactory Academic Progress enhancement, and SIRS reporting. The Clearinghouse Extract Report (ZFRNSLC) uses an alternative method from Banner baseline for determining Withdrawn Enrollment Status(es) and calculating hours so that withdrawn courses are not included.

Note: When these modifications are used, disable the Dynamic Calculation of Time Status and Update/Insert of Time Status Records by setting the 'Calc Time Status' indicator on the Term Control Form (SOATERM) to 'N.' Otherwise, when Time Status Calculations occur in SFAREGS, SFAMASS, and VSATREG, set the 'Calc Time Status' indicator on SOATERM to 'Y.'

ZFRTMST, ZFRNSLC, and ZFRSSCR use the values entered in the Withdrawn Enrollment Status Code(s) to determine a Withdrawn status instead of checking the Headcount flag associated with a student's Enrollment Status code.

ZFRTMST and ZFRNSLC are needed for NSLC reporting. ZFRTMST and ZFRSSCR are needed for NSLDS reporting.

Run ZFRTMST to delete and update time status before running ZFRNSLC or ZFRSSCR.

Run ZFRNSLC or ZFRSSCR to complete the reporting process.

Time Status Calculation Update Process (ZFRTMST)

The Time Status Calculation Update Process (ZFRTMST) is run from job submission (Process Submission Control Form, GJAPCTL).

Modifications to the baseline process SFRTMST include the following:

ZFRTMST has two additional runtime parameters, Withdrawn Enrollment Status Code(s) and Withdrawn Course Status Code(s).

ZFRTMST calculates hours enrolled by first adding all hours. Hours associated with courses whose Course Status Code(s) match the Withdrawn Course Status Code(s) parameter are subtracted from the total credit hours.

Parameters

- 01 **Term Code** (Required). Enter term for time status update. Single entry.
- 02 **Campus Code** (Required). Enter campus code of % for all campuses. Single entry.
- 03 **Level Code** (Required). Enter student level code of % for all levels. Single Entry.
- 04 **Enrollment Status Code(s)** (Required). Enter enrollment status code(s) that indicate that the student has withdrawn. Multiple entries.
- 05 **Withdrawn Course Status Code(s)** (Required). Enter course status code(s) that indicate withdrawn hours. Multiple entries.
- 06 **Run Mode** (Required). Enter (A)udit Mode or (U)pdate mode. Single entry.

Clearinghouse Extract Report (ZFRNSLC)

Modifications to the baseline process SFRNSLC include the following:

ZFRNSLC uses SPRIDEN_ID for SSN if SPBPERS_SSN is not available and if SPRIDEN_ID is a valid SSN.

ZFRNSLC checks SFRSTCR to ensure that only students who are actually enrolled and registered are selected.

ZFRNSLC has an additional run time parameter, Withdrawn Enrollment Status Code(s).

The Clearinghouse Extract Report Process (ZFRNSLC) is run from job submission (Process Submission Control Form- GJAPCTL).

Parameters

- 01 **Term Code** (Required). Enter term for report. Single entry.
- 02 **Student Attributes to Exclude** (Optional). Enter student attribute(s) to exclude from reporting. Multiple entries.
- 03 **Enrollment Status code(s)** (Required). Enrollment Status code(s) to determine Withdrawn Status. Multiple entries.
- 04 **Report Flag** (Required). Y = Standard Report (default); N = Non-Standard Report. Single entry.
- 05 **Address Hierarchy** (Required). Enter priority and address type. Multiple entries.
- 06 **Report Date** (Required). Certification Date of the report. Single entry.
- 07 **Run Mode** (Required). 1 = Report of Missing/Invalid Data (default); 2 = EDI TS190 output; 3 = EDI.Smart TS190 output. Single entry.
- 08 **Grad Level Code** (Optional). Code for graduate level courses. Multiple entries.

NSLSD Student Status Confirmation Report (ZFRSSCR)

Running ZFRNSLC from job submission (Process Submission Control Form- GJAPCTL) automatically runs the NSLSD Student Status Confirmation Report (ZFRSSCR).

Modifications to baseline SFRSSCR include the following:

ZFRSSCR has an additional run time parameter, Withdrawn Enrollment Status Code(s).

ZFRSSCR corrects the handling of students not enrolled in the current term by checking for a withdrawn status for these students in the last enrolled term. For students who withdrew in the last term attended, the error messages that they have a missing or invalid time status are not generated.

Parameters

- 01 **Term Code** (Required). Enter registration term for processing. Single entry.
- 02 **SSCR File to Process** (Required). Enter path and filename for SSCR Roster or Error file to process. Single entry.
- 03 **SSCR File Type** (Required). Enter 'R' (Roster File) or 'E' (Error Notification File). Single entry.
- 04 **Run Mode** (Required). Enter 'A' (Audit), 'C' (Create Flat File), or 'E' (Error Listing). Single entry.
- 05 **Address Hierarchy** (Required). Enter priority and address type. Multiple entries.
- 06 **Aid Year Code(s)** (Optional). Enter the Aid Year Code(s) to select students with new loans. Multiple entries.
- 07 **Level Code for New Students** (Optional). Enter the Level Code(s) to select students with new loans. Multiple entries.
- 08 **College Code for New Students** (Optional). Enter the College Code(s) to select students with new loans. Multiple entries.
- 09 **Campus Code for New Students** (Optional). Enter the Campus Code(s) to select students with new loans. Multiple entries.
- 10 **Match on ID Only** (Optional). Y(es) - Match on ID/SSN only; or N(o) Match on ID/SSN and Last Name (default). Single entry.
- 11 **Withdrawn Enrollment Code** (Required). Enter Enrollment Status Code(s) for Withdrawn. Multiple entries.

Regents Test Load Process (ZHRRTL D)

Usually run when new test scores have been received.

The Regents Test Load process (ZHRRTL D) loads Regents Test scores for the reading and essay tests into the SORTEST table. For each record in the Regents test scores file, the student ID is searched against the tables, SPRIDEN and SPBPERS, and the test scores are validated against STVTE SC. The PARTS field determines which test scores for each record are validated and updated:

If PARTS = 1, both test scores are processed.

If PARTS = 2, only the essay score is processed.

If PARTS = 3, only the read score is processed.

The Regents Test Load process can be run in Audit or Update mode; however, best practice is to run the process in Audit before running in Update.

Audit mode checks the validity of student IDs and test scores but does not update SORTEST. A report is generated describing any errors found in matching student IDs or in the test scores. The report also describes what updates would have been made to SORTEST. Counts of the numbers of test scores that would have been processed or rejected also are reported.

Update mode checks the validity of Student IDs and test scores and also updates SORTEST for matching Student IDs and valid test scores. A report is generated describing any errors found in matching Student IDs or in the test scores. The report also describes what updates have been made to SORTEST. Counts of the numbers of test scores processed or rejected are also reported.

To Load Regents' Test Data File

The Regents' Test Load data file must be in the \$DATA_HOME directory, named regents_test.dat. From the \$BANNER_HOME/gamod/misc directory, run the following command. You will be prompted for the password:

```
sqlload control=load_zhtrtld.ctl log=zhtrtld.log userid=general
```

To Run ZHRRTL D in Audit Mode

- Run ZHRRTL D through job submission (GJAPCTL), specifying 'A' for Audit Mode as the only parameter.
- Check the report generated that identifies records that would have been added to SORTEST and records that would not have been added to SORTEST because of unmatched Student IDs or invalid test scores.

To Run in Update Mode

Problems with unmatched student IDs can be resolved through either of the following two methods.

Edit the input data file with a text editor to correct Student IDs. Correct any unmatched Student IDs that can be corrected. Load the data as described in *To Load Regents Test Data File*.

Data file entries are held in an Oracle table (ZHTRTLD) that allows the editing of student IDs and the resubmission of test scores that were not processed during the Audit. Edit the ZHTRTLD table using SQL Plus. **Important:** Do *not* reload the data with sqlload, or you will overwrite the changes you just made.

After you have resolved the unmatched student IDs, complete the following steps to run the process in Update mode:

1. Run Regents Test Load Process (ZHRRTL) through job submission (GJAPCTL), specifying 'U' for Update Mode as the only parameter.
2. Check the report that indicates records that have been added to SORTEST and records that have not been added to SORTEST because of unmatched Student IDs or invalid test scores.
3. Check SORTEST for updated records. Existing SORTEST records (those with valid data on the initial run) will have been overwritten with the same information but without reporting an error.

Parameter

- 01 **Run Mode** (Optional). 'A' or audit mode prints a report without updating the database. 'U' is update mode, which updates the database. 'A' is the default value and is best practice for the initial run.

Regents Test Scores File Format

The format of the input Regents Test Data file is as follows:

Field Name	Position	Length
ZHTRTLD_INST	1-2	2
ZHTRTLD_ID	3-11	9
ZHTRTLD_NAME	12-31	20
{unused}	32	1
ZHTRTLD_REPEAT_CODE	33-33	1
ZHTRTLD_PREV_TEST_SCHOOL	34-35	2
ZHTRTLD_READ_SCORE	36-37	2
ZHTRTLD_READ_PER	38-39	2
ZHTRTLD_READ	40	1
ZHTRTLD_ESSAY	41	1
ZHTRTLD_TOT_COMP	42	1
ZHTRTLD_TEST_DATE	43-46	4
ZHTRTLD_PARTS	47	1
ZHTRTLD_RTFORM	48	1
ZHTRTLD_RATING	49-51	3

Temporary ZHTRTLD Table Format

The format of the temporary table is as follows:

Field Name	Position	Length
ZHTRTLD_INST	1-2	2
ZHTRTLD_ID	3-11	9
ZHTRTLD_NAME	12-31	20
ZHTRTLD_REPEAT_CODE	32	1
ZHTRTLD_PREV_TEST_SCHOOL	33-34	2
ZHTRTLD_READ_SCORE	35-36	2
ZHTRTLD_READ_PER	37-38	2
ZHTRTLD_READ	39	1
ZHTRTLD_ESSAY	40	1
ZHTRTLD_TOT_COMP	41	1
ZHTRTLD_TEST_DATE	42-45	4
ZHTRTLD_PARTS	46	1
ZHTRTLD_RTFORM	47	1
ZHTRTLD_RATING	48-50	3

Student Schedule Form

Student Schedule Form (ZSASECT)

Description

The Schedule Form (ZSASECT) is a clone of Banner baseline Schedule Form (SSASECT) that allows the Instructional Method field to be updated after registration has occurred for the course section. The field has been used by some institutions to identify sections to be extracted through the ICGORLDI process. Previously, the Instructional Method field prevented any updates when registration existed for the section.