Georgia FIRST Year in Review and Roadmap Update

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Paige Born
Agenda

Note: Session Time adjustment: 5:10pm-5:50pm

- Financials Application Timeline
- GeorgiaFIRST by the Numbers
- Releases
- 2017 Annual Oracle Maintenance Release
- Update on Module Review Sessions
- Other Projects and Initiatives
Financials Application Timeline

- **PeopleSoft Financials Application**
  - 1/1/2007 v7.5
  - 10/1/2008 v8.9 Upgrade
  - 7/1/2009 Database Consolidation
  - 3/31/2015 v9.2 Upgrade
  - 11/30/2015 9.2 Image 13
  - 11/30/2016 v9.2 Image 19
  - 12/1/2017 v9.2 Image 23

- **PeopleTools (PT)**
  - 12/1/2013 PT 8.52
  - 3/1/2011 SciQuest Implementation

- **Additional Applications**
  - 5/31/2010 iStrategy Implementation
  - 3/1/2011 SciQuest Implementation

Yearly Timeline:
- 2007
- 2008
- 2009
- 2010
- 2011
- 2012
- 2013
- 2014
- 2015
- 2016
- 2017
- 2018

Image Source: Georgia Summit
Georgia FIRST by the Numbers

• Hosts 25 institutions in the consolidated PeopleSoft Financials environment
  – Five of these are consolidated institutions
• Supports 10 financial modules:
  – GL, Commitment Control, AR, ePro, PO, AP, AM, T&E, Budget Prep, Common Remitter
• During 2016, supported approximately 11,469 active users in PeopleSoft Financials
GeorgiaFIRST by the Numbers

Administrative Services Tickets Created by Year

<table>
<thead>
<tr>
<th>Year</th>
<th>Tickets</th>
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<tbody>
<tr>
<td>2010</td>
<td>2964</td>
</tr>
<tr>
<td>2011</td>
<td>2938</td>
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<tr>
<td>2012</td>
<td>2768</td>
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<td>2013</td>
<td>2647</td>
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<tr>
<td>2014</td>
<td>2623</td>
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<tr>
<td>2015</td>
<td>4415</td>
</tr>
<tr>
<td>2016</td>
<td>3610</td>
</tr>
<tr>
<td>2017</td>
<td>3164</td>
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</table>

(estimated)
GeorgiaFIRST by the Numbers

Tickets Opened February 1 - September 26, 2017

- ePro and Purchasing: 391
- Accounts Payable: 275
- General Ledger / Commitment Control: 271
- Expenses: 207
- GeorgiaFIRST Financials: 204
- Asset Management: 146
- GeorgiaFIRST Marketplace: 104
- Technical Environment: 89
- All Other: 57
- Budget Prep: 26
One Team, One Mission
Sharpen Your Game
Financials Involvement - OneUSG Connect Project

- Georgia \textit{FIRST} Financials support provided to OneUSG Connect project:
  - Functional resources:
    - Dedicated three resources at 75%+
  - Technical Resources:
    - Dedicated three resources at 75%+

- Resource forecasting:
  - Redirect resources back to Financials starting April, 2018
Financials Involvement - OneUSG Connect Project

• Impact to Financials Roadmap:
  – Rolling out of new Oracle functionality
  – Ability to develop project plan for implementing new modules
  – Ability to research and identify reporting solution

• Things not impacted:
  – Production Support
  – Consolidation Projects
RELEASES
Maintenance Strategy

• Oracle’s PeopleSoft Selective Adoption
  – Update as opposed to Upgrade
• Application
  – Maintenance including bug fixes and regulatory updates
  – New features and enhancements
• Infrastructure and PeopleTools
  – Servers, databases, developer tools, security and query
• PeopleSoft Update Manager (PUM)
  – PeopleSoft Update Image (PI)
2017 Annual Maintenance Release

• A testing project, not a technical project.
  – More than 3,000 system test scenarios to validate

• 2017 Scope:
  – Through PI 23
  – PeopleTools 8.55.17

• Apply, Evaluate, Retrofit
  – 60 retrofits included in 2017 Annual Maintenance Release
User Experience

• Single Sign-On
  – Currently available for OneUSG Connect and OneUSG Connect Benefits.

• Two-factor authentication

• Strategy for GeorgiaFIRST
User Experience

• PeopleSoft Fluid User Interface
  – Modern UI for all devices including tablets, smartphones and desktop.
  – Initial scope: Self-Service functionality.

• Fluid Homepage and Header
  – Tiles
  – Search - Elasticsearch
  – Notifications
  – Hamburger
  – NavBar
New Fluid Homepage

- Create Expense Report
- My Expense Reports
- Travel Authorizations
- Cash Advances
- Expense Report History
- My Travel Authorizations
- GeorgiaFirst Financial Website
- GeorgiaFirst MarketPlace
2017 Annual Maintenance Release

• URL change:
  – Practitioner: core.fprod.gafirst.usg.edu
  – Self Service: selfservice.fprod.gafirst.usg.edu
2017 Annual Maintenance Release

• New Department Manager Dashboard
  – Real time results rather than previous days data
  – Department-level security
  – Geared to non-traditional users
  – Drill down capability

To learn more, attend session “Department Manager Dashboard” tomorrow @ 1:40pm
2017 Annual Maintenance Release

- New Department Manager Dashboard
2017 Annual Maintenance Release

• Implementing Supplier Workflow
  – Suppliers will need to be in an Approved (or Inactive) status prior to Release 5.30.
  – ITS will provide list to institutions in November.

For more information, attend “ePro & Purchasing Upcoming Enhancements” session Thursday @ 11:30am
2017 Annual Maintenance Release

• Timing of Annual Release:
  – Scheduled to apply Friday, December 1 to Sunday, December 3.
  – PeopleSoft Financials production database will be available for use 7:00am Monday, December 4.
2017 Annual Maintenance Release

• How to prepare:
  – Communicate system downtime
  – Change Management:
    • Prepare users for UI changes
      – ITS will provide a short YouTube video
    • Provide new URL
    • Download new Journal & Voucher spreadsheets
  – Plan for new features
    • Supplier Workflow setup
    • Department Manager Dashboard
    • Security Administration
2017 Annual Maintenance Release

• How to prepare:
  – Data Best Practice Recommendations:
    • Suppliers
      – Need to be in Approved or Inactive status
    • Workflow Approvals
      – Transactions should be in Pending or Approved status
      – Includes Travel Authorizations, Expense Reports, AP Vouchers, Journals, Requisitions, Purchase Orders
UPDATE ON MODULE ENHANCEMENT REVIEW SESSIONS
Enhancements – Module Reviews

• Purpose of Module Enhancement Reviews
  – Review Oracle image fixes and new features.
  – Sessions allow sharing with institution process experts to obtain customer feedback and priority for implementing.
  – Depending on the implementation complexity (High, Medium, Low), USO Leader Team and/or USG Advisory Team approval required.
Enhancements – Module Reviews

• Outcome of Module Enhancement Reviews:
  – Institutions vote on their top three enhancement priorities
  – This provides user input so ITS is focused on highest priority needs of institutions.
  – The outcome is a roadmap for delivery of new enhancements.
Enhancements – Module Reviews

• MER Sessions completed:
  – ePro and Purchasing: April, 2016
  – Asset Management: November, 2016
  – Accounts Payable: November, 2016
  – Expense module: March, 2017
Enhancements – Module Reviews

**Priorities for ePro & Purchasing:**

1. Procurement Contracts/Contract & Sourcing Workbench
2. Supplier 360
3. Electronic Signature on Purchase Order
Enhancements – Module Reviews

• Status of Priorities for ePro & Purchasing:
  1. Procurement Contracts/Contract & Sourcing Workbench – In Progress
     • Meetings conducted with USO & DOAS representatives.
  2. Supplier 360 - On hold
     • Oracle issue has prevented delivery
  3. Electronic Signature on Purchase Order – In Progress
     • Development has started – deliver in 2018
Enhancements – Module Reviews

• **Priorities for Asset Management:**
  1. Transaction Reversal
  2. Physical Inventory
  3. Documentation and Training
Enhancements – Module Reviews

• Status of Priorities for Asset Management:
  1. Transaction Reversal - **Complete**
     • Implemented May 2017
  2. Physical Inventory – On hold
     • Due to change in AM support staff and other priorities
  3. Documentation and Training - Ongoing
     • Updated all AM Business Processes
     • New BP for Transaction Reversal
     • Monthly Checklist
Enhancements – Module Reviews

• Priorities for Accounts Payable:
  1. Documentation and Training
  2. Voucher Batch Approval (submit for approval)
  3. Payment Requests
Enhancements – Module Reviews

• Status of Priorities for Accounts Payable:
  1. Documentation and Training - Ongoing
     • AP Query training, etc.
  2. Voucher Batch Approval (submit for approval) - **Complete**
     • Implemented April 2017
  3. Payment Requests – In Progress
     • Tentatively planning to deliver Spring 2018
Enhancements – Module Reviews

### Payment Request Center

#### Request Summary

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<tr>
<th>Display</th>
<th>Status</th>
<th>Number of Requests</th>
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<tr>
<td></td>
<td>Pending</td>
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<tr>
<td></td>
<td>Approved</td>
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<tr>
<td></td>
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#### Recent Messages

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<th>Request ID</th>
<th>Message Topic</th>
<th>Last Updated By</th>
<th>Last Updated Datetime</th>
<th>Initiated By</th>
<th>Initial Datetime</th>
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<tbody>
<tr>
<td>0000000003</td>
<td>CAT supplier - non PO voucher</td>
<td>Janice Brown</td>
<td>09/21/2017 4:55PM</td>
<td>Janice Brown</td>
<td>09/21/2017 4:56PM</td>
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#### Requests

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<tr>
<th>Request ID</th>
<th>Entered Datetime</th>
<th>Invoice Number</th>
<th>Supplier ID</th>
<th>Supplier</th>
<th>Description</th>
<th>Total Amount</th>
<th>Currency</th>
<th>Request Status</th>
<th>Business Unit</th>
<th>Voucher ID</th>
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<td>09/25/2017 10:41AM 258258</td>
<td></td>
<td>0000007426</td>
<td>PaperClip Communications</td>
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Enhancements – Module Reviews

• Additional Enhancements for Accounts Payable:

   4. Audit Logging - **Complete**
      • Provides a Financial audit trail that captures User ID and date/time of individual performing action.
      • Turned on for Payment Cancellations 4/24/2017.
      • Currently, only ITS Support has access to the audit logs. Users can request this information.
      • ITS will be looking at turning this on for other modules (Journals, Assets, etc.).
Enhancements – Module Reviews

• Priorities for Travel & Expenses module:
  1. Risk Templates
  2. Training and Documentation
  3. Attachment capability for Approvers
Enhancements – Module Reviews

• Status of Priorities for Travel & Expenses:
  1. Risk Templates – In Progress
     • Explore using for Expense Reports approaching 60 day threshold. Plan to prototype and test later this year.
  2. Training and Documentation - Ongoing
     • New T&E Query & Report Job Aid
     • Job aids around Expense Report creation & submission
  3. Attachment capability for Approvers - Complete
     • Configuration change made in production 05/22/2017
Enhancements – Module Reviews

• Additional Enhancements for Travel & Expenses:
  4. Configuration Cleanup for Expense Types – Complete
  • During MER session, existing values were reviewed and users provided input on changes needed.
  • This cleanup will make for a more user friendly experience and includes items like:
    – Removal of required fields that are no longer necessary.
    – Improved Expense Type Descriptions
  • Changes made in production 5/22/2017.
OTHER PROJECTS & INITIATIVES
Institutional Consolidations

• July 1, 2017:
  – Albany State University and Darton State College = new Albany State University

• July 1, 2018:
  – Georgia Southern University + Armstrong State University = New Georgia Southern University
  – ABAC + Bainbridge College = New ABAC
Budget Prep Redesign

• Required due to implementation of OneUSG Connect.
• Will be used by all GeorgiaFIRST institutions for FY2019 Budget development.
• Will include additional enhancements proposed by Budget users in Design Session March, 2016.
• System testing in progress.
• User Acceptance Testing will be scheduled later this year.

For more information, attend Christy Todd’s session “Budget Prep Redesign” tomorrow at 8:30am
Budget Amendment Functionality

• New Budget Amendment Functionality:
  – Plan to begin development following Budget Prep redesign system and user acceptance testing.
  – Goal is to deliver for institutional use beginning July 1, 2018 for FY2019 budgets.
  – Our first priority is support of OneUSG so this will be dependent on functional and technical resource availability.
OneUSG Connect & Financials Integration

• Financials Integration
  – Significant changes in how data syncs to Financials.
  – Personal data no longer nightly feed, feeds over throughout the day.

• Common Remitter and Benefits Recon
  – Changing January 2018 for Cohort 1 & 2 institutions
    • Access through OneUSG Connect
  – Will remain in Financials for institutions in cohort 3 until go-live.

• OneUSG “Blackout” dates for Cohort 1 institutions
  – In December (schedule still being finalized)
  – We will need to evaluate impact to personal data changes, etc.
Financials Business Intelligence Solution

• Started exploring potential solutions in 2015.
• One step forward with new Department Manager dashboard.
  – Modeled after Georgia State solution
• Oracle continues to deliver new reporting solutions.

Attend the “Oracle Financial Analytics” session
Friday @ 9:30am
Grants Suite

• Implementation of Grants Suite
  – Includes five new modules:
    • Project Costing, Billing, AR, Contracts and Grants
  – Project planning will begin once resources available and approved/prioritized by USO Leader Team.

Attend related sessions:
• PSFT Grants – Management and Grow Your Portfolio (Thursday @ 2:40pm)
• General Ledger Upcoming Enhancements (Friday @ 8:30am)
ePro/GFM Implementation Update

• eProcurement & GeorgiaFIRST Marketplace (GFM)
  – 21 Institutions are using ePro
  – 18 of these also use GFM
    • 2 - institutions went live on GFM this year
    • 2 - in process of implementing GFM
Travel & Expense Implementation Update

• PeopleSoft Travel & Expense Module
  – Currently 17 GeorgiaFIRST institutions are using T&E
  – Continued emphasis on improving user experience
    • July 2016 - Configuration change made to turn off budget check for Travel Authorizations (hanging encumbrance issues)
    • December 2016 - Daily one line Meal Per Diem added to streamline meal entry
    • May/June 2017 - Additional improvements identified in module review sessions
    • December 2017 – Fluid User Interface (mobile)
Questions