GeorgiaFIRST Financials Update and Roadmap

David Nisbet and Donna Wooddell
Agenda

• GeorgiaFIRST by the Numbers
• Accomplishments Past Year
• Current Projects and Initiatives
• Future Projects and Initiatives
• Questions
Georgia FIRST by the Numbers

• Hosts 26 institutions in the consolidated PeopleSoft Financials environment
• Supports 10 financial modules (PS and BOR)
• During FY2016, there were:
  – Approximately 10,861 users in PeopleSoft Financials
  – 57,006 Purchase Orders created
  – 26,887 Expense Reports created by 16 institutions using the Expense module, totaling more than $9.4 million
  – 362,130 AP Vouchers created and 270,899 payments processed totaling more than $1.5 billion
  – 114,220 GL journals and 42,710 budget journals created
Georgia \textit{FIRST} by the Numbers

- Production Support Helpdesk Tickets:
GeorgiaFIRST by the Numbers

• Helpdesk Tickets CY2016 by Module:

Administrative Services Tickets Created
January - August, 2016
By Module Area
Accomplishments Past Year

• November 2015
  – Annual Oracle Maintenance Release (5.00)
    • Database upgrade - Oracle 11 to 12c
    • PeopleTools upgrade – 8.53.13 to 8.54.13
    • PeopleSoft Update Images 7 through 13

• April 2016
  – ePro & Purchasing Module Enhancement Review

• May 2016
  – Fiscal Year-End Release(s) 5.13, 5.14, 5.15
Accomplishments Past Year

• Budget Prep Design Session
  1. Requirements related to HCM Implementation
  2. Additional desired enhancements

• Budget Amendment Design Session

• Outcome:
  – Requirements from design sessions documented
  – Tentative timeline developed (shown on next slide)
Tentative Timeline (Budget Prep and Budget Amendment)

- **March 2016**: Budget Prep Design Session* 3/22/16
- **June 2016**: Create BP Specs Mid-June
- **Sept 2016**: System Testing Sept
- **Oct 2016**: User Acceptance Testing Oct
- **Nov 2016**: Go Live Budget Prep (HCM)
- **Dec 2016**: Training March
- **April 2017**: Create BA Specs Oct
- **May 2017**: System Testing April
- **July 2017**: UAT May
- **June 2017**: Training June
- **Nov- Apr**: Development
- **April 2017**: Go Live New Budget Amendment
Accomplishments Past Year

• Stabilized 9.2 application
  – Delivered fixes for various known issues
  – Implemented new tools
    • AM and Purchasing WorkCenters
    • New AM reconciliation reports

• Purchased Grants Suite
  – Will be discussed under Future Projects on later slide
Current Projects and Initiatives

• Annual Oracle Maintenance Release (5.20)
  – System testing in progress
  – Includes a PeopleTools upgrade 8.55
  – Oracle PUM Images 14 – 19
  – Release date:
    • Weekend of November 19, 2016
    • Additional system downtime may be required (5:00pm Thursday, November 17, 2016)

Attend “Annual Maintenance Preview” session
Friday @ 10:30am
Current Projects and Initiatives

• Audit and Risk Analysis
  – The Security design of GeorgiaFIRST Financials is designed to restrict access to sensitive data to only those that need access to perform their job responsibilities.
  – Strong policies and procedures have aided in clean audits.
  – Ongoing efforts to ensure adequate controls and procedures as the application and technology changes.
Current Projects and Initiatives

9.2 PeopleSoft Financials Model Change/Enhancement Request Process

Enhancement Intake

1. Customer Submits HD Ticket
   2. New Feature Included in Annual Oracle Maintenance Release

Analyst evaluates if candidate for MCR or Enhancement

ITS Completes Initial Impact Analysis

Add to agenda for Module Review Session

Module Review Recommendation & Priority Obtained

Yes

No

Enhancement Is Denied

Advisory Council Approval

USO Leader Team Approval

Evaluate Implementation Complexity

High

Low

Low

Medium

Approved

USO Advisory Council Approval

Yes

No

Add to Module Enhancement Roadmap

Mandatory/Bug

Bug Fix, State or Regulatory Requirement

Analyst evaluates request and completes Impact Analysis

ITS/QFA Review and Prioritization

Move into Release Process
Current Projects and Initiatives

Attend Claire Arnold’s session “Fiscal Affairs Update” Thursday @ 8:30am
Current Projects and Initiatives

• Module Enhancement Reviews
  – Oracle images include new features or functionality.
  – These sessions allow sharing with institution process experts to obtain customer feedback and priority for implementing.
  – Goal is each module to have annual review.
  – Depending on the implementation complexity (High, Medium, Low), USO Leader Team and/or USG Advisory Team approval required.
Current Projects and Initiatives

• Module Enhancement Reviews - Timeline
  – ePro and Purchasing module session conducted April, 2016
  – Asset Management tentative date November 1\textsuperscript{st}
  – Accounts Payable tentative date November 11\textsuperscript{th}
  – General Ledger/Commitment Control and Expense module reviews planned for February or March, 2017

Attend “GeorgiaFIRST Module Reviews” session Thursday @ 10:50am
Current Projects and Initiatives

• Changes to GeorgiaFIRST Financials website
  http://www.usg.edu/gafirst-fin/
Current Projects and Initiatives

• Updated Training and Documentation:
  – Documentation on website
    • User’s Guide for Security Administrators
    • Fiscal Year-End 2016 Manuals
    • New Query and Report Job Aids
  – Training
    • New User training resources added to website
    • Scheduling two-day, in-person Query training class in Athens (ITS) November 8-9, 2016
      – Targeted to Beginner and Advanced query users
      – Limited to sixteen participants
Current Projects and Initiatives

• PeopleSoft Travel & Expense Implementations
  – Currently have 16 schools using
  – Targeting to have 2 more schools within FY17
  – Continued emphasis on improving user experience
    • Configuration change made July 2016 to turn off budget check encumbrances for Travel Authorizations
    • Daily one line Meal Per Diem - December 2016

Attend “PeopleSoft Travel & Expense Panel Discussion” session today @ 4:30pm
Current Projects and Initiatives

- eProcurement & GeorgiaFIRST Marketplace
  - 21 Institutions using ePro
  - 16 of the 21 are also live on GFM
  - 2 institutions interested in ePro/GFM implementation during FY2017
  - Goal is to work with remaining institutions using ePro but not GFM next to determine a tentative timeline.

Attend “Join the GeorgiaFIRST Marketplace” session Thursday @ 1:00pm
GFM Spend Analysis and Users

**PO Spend**

<table>
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<tr>
<th>Year</th>
<th>Amount</th>
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<tbody>
<tr>
<td>2014</td>
<td>$7,831,592</td>
</tr>
<tr>
<td>2015</td>
<td>$10,205,730</td>
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<tr>
<td>2016</td>
<td>$12,913,508</td>
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</table>

**Average of 749 Unique Users**

<table>
<thead>
<tr>
<th>Month</th>
<th>Number of Users</th>
</tr>
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<tbody>
<tr>
<td>Jul-15</td>
<td>661</td>
</tr>
<tr>
<td>Aug-15</td>
<td>726</td>
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<tr>
<td>Sep-15</td>
<td>746</td>
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<td>Oct-15</td>
<td>743</td>
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<tr>
<td>Nov-15</td>
<td>699</td>
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<td>Dec-15</td>
<td>611</td>
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<tr>
<td>Jan-16</td>
<td>737</td>
</tr>
<tr>
<td>Feb-16</td>
<td>800</td>
</tr>
<tr>
<td>Mar-16</td>
<td>836</td>
</tr>
<tr>
<td>Apr-16</td>
<td>949</td>
</tr>
<tr>
<td>May-16</td>
<td>872</td>
</tr>
<tr>
<td>Jun-16</td>
<td>575</td>
</tr>
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</table>

**POs**

<table>
<thead>
<tr>
<th>Year</th>
<th>Number of POs</th>
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<tbody>
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<td>2014</td>
<td>12,703</td>
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<tr>
<td>2015</td>
<td>12,628</td>
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<tr>
<td>2016</td>
<td>13,428</td>
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**Invoices**

<table>
<thead>
<tr>
<th>Year</th>
<th>Number of Invoices</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>13,896</td>
</tr>
<tr>
<td>2015</td>
<td>15,149</td>
</tr>
<tr>
<td>2016</td>
<td>14,867</td>
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Current Projects and Initiatives

• Status of Budget Prep Redesign
  – Budget Prep functional specifications and development are in progress
  – Schedule impacted by HCM and AON benefits outsourcing decisions
    • Planning to deliver in January, 2017 (original planned date was November, 2016)
  – Only needed for institutions live on PeopleSoft HCM during FY2017 Budget Prep cycle (March-May)
Current Projects and Initiatives

• Status of Budget Amendment Functionality
  – Will begin writing functional specifications following testing of redesigned Budget Prep
  – Still aiming for goal of delivery for institutional use beginning July 1, 2017
  – Need to determine approach for institutions implementing HCM during fiscal year
  – Timeline is dependent on HCM project and availability of resources
Current Projects and Initiatives

• Albany and Darton Consolidation
  – Following same approach as first consolidation institutions (A + B = C).
  – New ASU Business Unit will be 22000.
  – Participating in bi-weekly meetings with USO, Shared Services and the institutions.
  – On track for the July 1, 2017 consolidation go-live.
Current Projects and Initiatives

• Replacing ITS Helpdesk Ticket system
  – **USGTrackit** will be replaced with ServiceNow
Current Projects and Initiatives

• Replacing ITS Helpdesk Ticket system
  – ServiceNow is a web-based enterprise application that provides a robust suite of applications.
  – Will contribute to our overall IT Service Management strategy to improve efficiency and align our services with institutional needs.
  – Planning for December implementation.
Current Projects and Initiatives

• UGA OneSource Project PeopleSoft Financials Implementation
  – GeorgiaFIRST members are attending discovery and design sessions.
  – Great opportunity to partner and share model configuration and historical decisions.
  – Gives the GeorgiaFIRST team the opportunity to learn more about modules and functionality not yet implemented.
Future Projects and Initiatives

• PeopleSoft Fluid User Experience
  – Consistency between PeopleSoft HCM and Financials
  – Provides users the ability to access PeopleSoft using smart phones, tablets, desktops/laptops
  – Presents a common user experience on a variety of devices regardless of screen size
Fluid Homepage and Tiles

Starting Point for Navigation in Fluid
Fluid – Create Expense Report

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Expense Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report</td>
<td>NEXT</td>
</tr>
<tr>
<td>Sheila Sloan</td>
<td></td>
</tr>
</tbody>
</table>

### General Information

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
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</thead>
<tbody>
<tr>
<td>Business Purpose</td>
<td>Presentation / Lecture/SpeECH</td>
</tr>
<tr>
<td>Description</td>
<td>Present at Georgia Summit</td>
</tr>
<tr>
<td>Default Location</td>
<td>AUGUSTA</td>
</tr>
<tr>
<td>Reference</td>
<td></td>
</tr>
</tbody>
</table>

### Expense Details

No expenses have been entered.

[Add Expense]
Fluid Homepage and Tiles

Chart showing:
- Create Expense Report
- Add Quick Expense
- My Wallet: 0 Wallet Transactions
- My Expense Reports: 1 Active Expense Reports
- Expenses
- Travel Authorizations
- Expense History
## Fluid – My Expense Reports

<table>
<thead>
<tr>
<th>My Expense Reports</th>
</tr>
</thead>
</table>

### Not Submitted

- **Ticked**: Present at Georgia Summit
  - Business Purpose: Presentation / Lecture/Speech
  - Report ID: 0000567308
  - Updated Date: 09/05/2016
- **Ticked**: test
  - Business Purpose: Attend Conference
  - Report ID: 0000567307
  - Updated Date: 09/05/2016

### Actions Menu

- Copy To New Report
- Delete Report
- Send Notification
Icons in Fluid Banner

- Home
- Search
- Notifications
  - Replaces Worklist
- Actions List
- Nav Bar
Icons in Navigation
Banner (NavBar)
Future Projects and Initiatives

• Fluid Interface and Mobile Technology Roll-out
  – Upgrading to PT8.55 is a pre-requisite
  – Currently exploring potential strategies
    • Will be included as part of Module Enhancement Review sessions for feedback and priority.
    • Will then be submitted into Model Change Enhancement process.
Future Projects and Initiatives

• Operational Business Intelligence Solution
  – iStrategy replacement
  – Demo to CAO and USO
  – On hold due to resource constraints
  – Will be discussed in a future General Ledger module enhancement review session and moved into Change Management approval process.
Future Projects and Initiatives

• Implementation of Grants Suite
  – Includes five new modules:
    • Project Costing, Billing, AR, Contracts and Grants
  – Will be submitted to USO Leader Team for approval and prioritization
  – Project planning will begin once approved
  – More information will be provided as it becomes available
OneUSG Track

• Attend OneUSG HCM Demonstrations
  – Latest and greatest functionality
  – Bring your questions
  – Friday beginning at 8:30am
  – Location: Oglethorpe A/B
GeorgiaFIRST Session Changes

• Friday (Room Oglethorpe E)
  ➢ 8:30am - Budget Prep Redesigned session cancelled
  ➢ 8:30am - PeopleSoft Query Basics and Best Practices session
    ➢ Originally scheduled at 9:30am
  ➢ 9:30am - Added General Ledger/Commitment Control Birds of a Feather session