Georgia FIRST Financials Update

A Framework for Tomorrow

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Administrative Services
Information Technology Services
Agenda

• GeorgiaFIRST Financials Timeline and Accomplishments
• Administrative Support Updates
• Annual Oracle Maintenance Release
• User Acceptance Testing
• GeorgiaFIRST Financials Roadmap
GeorgiaFIRST Financials Timeline 1998-2019

- **1998**: GeorgiaFIRST Project Created (January 1998)
- **2001-2002**: v7.5 Go-Live Stabilization Period
- **2003**: GeorgiaFIRST Marketplace Implemented (March 2011)
- **2008**: v8.9 Upgrade (October 2008)
- **2009**: Database Consolidation (July 1, 2009)
- **2010**: iStrategy (May 2010)
- **2011**: GeorgiaFIRST Marketplace Implemented (March 2011)
- **2013**: Database & PT8.52 (December 2013)
- **2015**: v9.2 Upgrade (March 2015)
- **2016**: PUM19 PT8.55 (November 2016)
- **2017**: PUM23 PT8.56 (December 2017)
- **2018**: PUM27 PT8.56 (December 2018)
- **2019**: PUM32 (November 2019)
- **2020**: Augusta Univ (May 2019)
Application Change Management Solution

- Phire is a software that helps organizations better manage and control application changes
  - Workflow Driven Change Request Tracking
  - PeopleTools Object Versioning and Migrations

- Phased Implementation
  - Currently using for DBI (SQL updates)
  - Next Ad hoc Releases
Augusta University Financials

• Transitioned Hosting and Support of Augusta Financials from Cerner to ITS GeorgiaFIRST Financials team
  ▪ Project Referred to as “Lift and Shift”
  ▪ Go-live was May 30, 2019

• This is a separate Financials database

• ITS provides same level of support as GeorgiaFIRST (releases, Helpdesk support, maintenance, etc.)
Augusta University Financials

• Next Steps
  ▪ Work towards aligning Augusta and GeorgiaFIRST model
    ▪ Latest version of GeorgiaFIRST releases
    ▪ Same Oracle PUM level

• Future State
  ▪ Goal of creating a single “Best in Breed” Financials application
  ▪ Implement new modules (Grants Suite)
Department Manager Dashboard

• Enhancements
  ▪ Top Supplier Dashboard – December 2018
  ▪ PO Open Encumbrance Dashboard – November 2019

• iStrategy decommissioned – August 2019
• HEUG is a central place for institutions to access and share information
  ▪ USG has purchased a System Wide License
  ▪ Provides opportunity to present at annual Alliance Conference
  ▪ Registration Discounts
  ▪ Free participation in online training
Administrative Support Updates

Communications  Documentation  Training
Where Are We Now? - Communications

• To manage content, design, and deliver information to effectively engage with the GeorgiaFIRST audience

• Three Communication Channels:
  - Mailchimp
  - Listservs
  - GeorgiaFIRST Website
Where Are We Now? - Communications

How to Subscribe

1. Go to GeorgiaFIRST Website
2. Fill out form as seen on the right
Where Are We Now? - Communications

• By the Numbers

26% increase

24% increase
Where Are We Now? - Documentation

• To link concepts, processes, and technologies together to better understand how to use GeorgiaFIRST Financials

• **GeorgiaFIRST Website:**
  • User Guides
  • Business Processes
  • Job Aids
  • Presentations
  • Training Resources
Where Are We Now? - Documentation

By the Numbers

112 Business Processes

7 Job Aids
Where Are We Now? - Training

• To expedite knowledge, skill, and abilities required for effective job performance

• Two Primary Resources:
  • GeorgiaFIRST Website
  • GeorgiaVIEW Online Training
    • Certificates Available via the GeorgiaVIEW platform
Where Are We Now? - Training

By the Numbers

72 Videos

11 Online Courses

Enrolled Participants in 120 Courses
Where Are We Now? - Training

By the Numbers

GeorgiaVIEW Online Enrollments

Number of Participants

Calendar Year

2018
2019
Where Are We Now? - Training

NASBA Accreditation Update

• GeorgiaVIEW Online Training not an official part of NASBA accreditation
• Can use the online training for NASBA CEU’s
• Users are responsible for calculating and reporting CEU’s to NASBA
Where Are We Going?
Where Are We Going? - Communications

• Communications
  • Be informative, concise, and consistent
  • Use Mailchimp as our primary channel
  • Use GeorgiaFIRST website as our on-demand source
  • Update usernames and passwords to access the Chart of Accounts and Fiscal Year-End page on the website
Where Are We Going? - Documentation

2019

- Updated General Ledger Business Processes
- Updated Commitment Control Business Processes

2020

- Updated User Guides
- Updated ePro Business Processes
- Updated Travel & Expenses Business Processes
Where Are We Going? – Training

• Define what constitutes a beginner, intermediate, and expert level user to make sure we use a shared definition
• Assess current training provided by institutions and begin to offer training to fill in the gaps
• Create recommended training paths with GeorgiaFIRST materials
• Produce more foundational training materials like a glossary of terms for each module
• Update GeorgiaVIEW online course content
Next Steps

• Gather feedback
  • Needs Assessment
  • Contact Me Directly: asheley.faris@usg.edu or ITS Helpdesk ticket
Resources

- GeorgiaFIRST Website
- GeorgiaVIEW Training
- ePro/GeorgiaFIRST Marketplace Training
- GeorgiaFIRST Documentation
- GeorgiaFIRST Announcements
- GeorgiaFIRST Known Issues
- GeorgiaFIRST Releases
Annual Oracle Maintenance Release
Annual Oracle Maintenance Release 2019

- **Release Number**
  - FREL5.50

- **Database Upgrade**
  - 12c to 12.2

- **PeopleSoft Update Images (PUM)**
  - 9.2.028 through 9.2.032

- **PeopleTools Patches**
  - 8.56.20

- **System Downtime:**
  - Begins 5:00 p.m. Thursday, November 21, 2019
  - Available 7:00 a.m. Monday, November 25, 2019
Annual Oracle Maintenance Release 2019

• Objectives:
  ▪ More intuitive user experience
    – New Home Pages
    – New Tiles
  ▪ Performance Improvements
  ▪ New Functionality
  ▪ Internal Control Features

• Currently performing system testing
  ▪ Still in a state of learning and discovery
Annual Oracle Maintenance Release 2019

- New Home Pages
  - Finance & Accounting
  - Payables
  - ePro/Purchasing
- Home Page grouped by job function
- A default Home Page can be set
Annual Oracle Maintenance Release 2019

• New Tiles
  ▪ Approvals Tile
    – All transaction types
  ▪ eProcurement Tile
  ▪ Security WorkCenter Dashboard
Performance Improvements

• Travel and Expenses
  • Modify Approved Transactions page
  • Travel Authorization Delete page
  • Post Liabilities and Close Liabilities page
  • Send Back of Transaction
Annual Oracle Maintenance Release 2019

• New Functionality
  ▪ Page and Field Configurator will replace page mods
Annual Oracle Maintenance Release 2019

• Internal Control Features
  ▪ Adding audit record to capture who opens accounting periods and when (to PS_FIN_OPEN_PERIOD)
  ▪ Turning on audit functionality to capture Supplier changes for internal audit (addresses, bank account changes, etc.)
  ▪ ITS Support and Share Access Accounts to use Single Sign on/Multi-factor authentication
    – Includes USO employees, DOAA user accounts, etc.
Annual Oracle Maintenance Release 2019

• Retrofits
  ▪ 32 BOR mods impacted by Oracle images
    – PO Print
    – ePro/GFM Integration
    – BOR AP Check Print templates
Annual Oracle Maintenance Release 2019

• Additional Release Items
  ▪ Budget Prep updates
    ▪ Most were identified during 2020 budget cycle
  ▪ New page to upload PO signatures
    ▪ When a PO is dispatched, the signature will be added to the PO
  ▪ Changes to various reports and queries
User Acceptance Testing
In addition to Quality Assurance Testing, User Acceptance Testing will be added to all releases.
Financials Release and User Acceptance Test Dates

<table>
<thead>
<tr>
<th>Release Date</th>
<th>User Acceptance Test Dates</th>
<th>Release Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/17/2020</td>
<td>1/14-16/2020</td>
<td>5.52</td>
<td>1099 and Budget Prep</td>
</tr>
<tr>
<td>3/13/2020</td>
<td>3/10-12/2020</td>
<td>5.54</td>
<td>Enhancements and Fixes</td>
</tr>
<tr>
<td>5/15/2020</td>
<td>5/12-14/2020</td>
<td>5.56</td>
<td>Fiscal Year End</td>
</tr>
</tbody>
</table>

For information on releases, visit the [GeorgiaFIRST Releases](#) page.
Model Change Requests

• Turn on Auditing for User Security Changes in GeorgiaFIRST Financials
  ▪ Approved by Change Review Board
  ▪ New tool for Security Administrators
  ▪ Track role and user preference changes for internal audit purposes
  ▪ Query on new audit records to validate changes
    – Who made the change
    – Date time stamp of changes
  ▪ Plan to deliver in November 2019 or March 2020

• Another MCR from UWG In Process of Being Submitted to Change Review Board for Approval
Georgia FIRST Financials Roadmap
Administrative Services – GeorgiaFIRSTFinancials

2019

July - December

- Annual Maintenance Release 5.50
  - Budget Prep Enhancements
  - PeopleTools patch (8.56.20)
  - Critical Patch Updates
  - Oracle PUMs (28 – 32)
  - Database Upgrade (12.2)

2020

January - March

- Release 5.52
  - 1099-MISC Updates

April - June

- Release 5.54
  - Final Budget Prep Enhancements

July - December

- Release 5.56
  - Fiscal Year-End
  - Budget Amendment

- Fiscal Year-End Support

- Stay Current
  - Oracle Annual Maintenance
  - PeopleTools Upgrade

Program Enhancements, Regulatory Requirements, Audit and Program Support
2019

October - December

- Release 1.10
  - Critical Patch Updates
  - PeopleTools Patch (8.56.18)
  - Multi-Factor Authentication

2020

January

- Release 1.20
  - 1099-MISC
  - Budget Prep

March

- Annual Maintenance Release 1.22
  - PeopleTools patch (8.56.22)
  - Oracle PUMs (25 – 32)
  - BOR Alignment

May

- Release 1.24
  - Fiscal Year End
  - Budget Amendment

Program Enhancements, Regulatory Requirements, Audit and Program Support
## Budget Prep Timeline

<table>
<thead>
<tr>
<th>Application Release</th>
<th>Description</th>
<th>Production Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>GeorgiaFIRST Financials</td>
<td>Fixes and enhancements</td>
<td>November 2019</td>
</tr>
<tr>
<td>Augusta University Financials</td>
<td>Retrofits and enhancements</td>
<td>January 2020</td>
</tr>
<tr>
<td>All OneUSG Institutions</td>
<td>Budget Prep Load</td>
<td>March 2020</td>
</tr>
</tbody>
</table>

|                                | Budget Amendment           | May 2020 (tentative) |
Archiving PERS_SERV_BOR (PSB)

- Due to the large volume of data published to PERS_SERV_BOR within OneUSG and Financials, we need an archiving strategy.

<table>
<thead>
<tr>
<th>OneUSG Connect/HPROD</th>
<th>GaFIRST/FPROD</th>
<th>Augusta/AUFPROD</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXTRACT(YEARFROMRUN_DT)</td>
<td>COUNT(*)</td>
<td>EXTRACT(YEARFROMRUN_DT)</td>
</tr>
<tr>
<td>2008</td>
<td>38,395</td>
<td>2009</td>
</tr>
<tr>
<td>2011</td>
<td>365,293</td>
<td>2012</td>
</tr>
<tr>
<td>2014</td>
<td>420,838</td>
<td>2015</td>
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<tr>
<td>2017</td>
<td>381,439</td>
<td>2018</td>
</tr>
<tr>
<td>2020</td>
<td>459,562</td>
<td>2021</td>
</tr>
<tr>
<td>2023</td>
<td>379,479</td>
<td>2024</td>
</tr>
<tr>
<td>2026</td>
<td>3187,220</td>
<td>2027</td>
</tr>
<tr>
<td>2029</td>
<td>37,958,193</td>
<td>2030</td>
</tr>
</tbody>
</table>

PSB row counts as of 8/01/19
Archiving PERS_SERV_BOR (PSB)

<table>
<thead>
<tr>
<th>Application</th>
<th>Archiving Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>OneUSG Connect</td>
<td>Retain current + one previous year</td>
</tr>
<tr>
<td>GeorgiaFIRST Financials</td>
<td>Retain current + one previous year</td>
</tr>
</tbody>
</table>

• Additional Considerations:
  • Approach will allow PSB tables will remain in sync (HCM and PSFIN)
  • Will have query access to history/archive tables
  • Non-GeorgiaFIRST Financials institutions need to adopt their own archiving strategy
Questions