

GeorgiaFIRST PeopleSoft Financials Annual Maintenance Preview

Debora Exum
Donna Wooddell

Agenda

- Annual Maintenance
- Known Issues
- Changes
- Preparation
- Timing

What is Annual Maintenance?

- Annual maintenance is like a mini-upgrade
 - PeopleTools - 8.54 to 8.55
 - Bug fixes, enhancements, and new features will be applied through PeopleSoft Images
 - Images are provided by Oracle every 8-10 weeks
 - Images 14-19 are being applied this year
- Requires development effort to retrofit our modifications
 - 56 retrofits
- Requires extensive system testing
 - More than 4000 system test scenarios to validate

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
	Test Script #	SCRIPT NAME/DESCRIPTION	Test Script Prerequisite (s)	RFC if keep or drop mod	Navigation	Security/User Pref	Testing Detail (BU, Transaction ID, etc)	User ID	Performance Timing - FPROD	Perf Timing - FTEST2	Output Results Same (Y/N)	Tester	STATUS	Date Test Completed	Failure Reason and Comments
1															
496	KK.020.021.02	Create a journal entry with multiple lines by copying a journal with one line already set to pre-encumbrance and adding new lines. Set the ledger group to ACTUALS. Run Mark KK Journals to Post			BOR Menus > BOR General Ledger > BOR GL Processing		BU 53000 copied jrn id 0000325783 and new jrn id 0000325791	DONNA				Kelly	Pass	8/23/2016	
497	KK.020.021.03	Create a journal entry with multiple lines. Set the commitment control option to pre-encumbrance. Set the ledger group to APPROP and the ledger to APPROP_PR. Run Mark KK Journals to Post process			BOR Menus > BOR General Ledger > BOR GL Processing		BU 53000 jrn id 0000325796	DONNA				Kelly	Pass	8/23/2016	
498	KK.020.021.04	Copy Encumbrance JE. Run Mark KK Journals to Post process			BOR Menus > BOR General Ledger > BOR GL Processing		BU 53000 copied jrn id 0000325784 and new jrn id 0000325785	DONNA				Kelly	Pass	8/22/2016	
499	KK.020.021.05	Attempt to mark to post encumbrance journal not edited or bud checked			BOR Menus > BOR General Ledger > BOR GL Processing		BU 53000	OIITPAGE				Kelly	Pass	8/11/2016	
500	KK.020.021.06	Create Pre-encumbranc journal with only one line.Run Mark KK Journals to Post process			BOR Menus > BOR General Ledger > BOR GL Processing		BU 53000 jrn id 0000325783	DONNA				Kelly	Pass	8/22/2016	
501	KK.020.021.08	Copy/reverse encumbrance je and process. Run Mark KK Journals to Post process			BOR Menus > BOR General Ledger > BOR GL Processing		BU 53000 copied jrn id 0000325784 and new jrn id 0000325787	DONNA				Kelly	Pass	8/22/2016	
502	KK.020.015	Source Header Unlock													
503	KK.020.015.01	Initiate reset process for budget journal, confirm fields updated correctly.			Commitment Control > Review Budget Check Exceptions > Source Header Unlock		BU 43000 jrn id 0000317266	OIITTHOMPSON				Julie	Pass	9/9/2016	
504	KK.020.023	Budget Spreadsheet import													
505	KK.020.023.01	Create import file for APPROP budget, import and post		23203	Commitment Control > Enter budget		BU 53000	DONNA				Kelly	Fail		
506	KK.020.023.02	Create import file for PRMST_EXP budget, import and post		23203	Commitment Control > Enter budget journals		BU 53000	DONNA				Kelly	Fail		
507	KK.020.023.03	Create import file that contains both 2016 and 2017 budget year		23203	Commitment Control > Enter budget journals		BU 53000	DONNA				Kelly	Fail		
508	KK.050.001	Reviewing Budget Check Exceptions - GL Journals													
509	KK.050.001.01	GL Journals - View budget checking errors or warning messages for GL Journals. Lists budgets for the transaction lines with exceptions.			General Ledger > Journals		BU 53000 jrn id 0000325789	DONNA				Kelly	Pass	8/22/2016	
510	KK.050.001.02	GL Journals - Review budget exception errors			General Ledger > Journals		BU 98000 jrn id	OIITSAXON				Kelly	Pass	8/10/2016	
511	KK.050.001.03	GL Journals - Drilldown to line level			General Ledger > Journals		BU 98000 jrn id	OIITSAXON				Kelly	Pass	8/10/2016	
512	KK.050.001.04	GL Journals - Drill to Source Entry			General Ledger > Journals		BU 98000 jrn id	OIITSAXON				Kelly	Pass	8/10/2016	
513		GL Journals - Drill to Source Inquiry			General Ledger > Journals		BU 98000 jrn id	OIITSAXON				Kelly	Pass	8/10/2016	
514	KK.050.001.05	GL Journals - Flag for Budget Override at line level			General Ledger > Journals		BU 24000 jrn id PC00324323	OIITSAXON				Kelly	Pass	8/22/2016	
515	KK.050.001.06	GL Journals - Flag for budget override at Overall transaction level			General Ledger > Journals		BU 53000 jrn id 0000325789	DONNA				Kelly	Pass	8/22/2016	
516	KK.050.001.07	GL Journals - Budget Override disabled if security not in place - Overall			Commitment Control > Define Budget Security		BU 71000 jrn id 0001141223	OIITLIZ				Kelly	Pass	8/18/2016	
	KK.050.001.08	GL Journals - Budget Override disabled if security not			Commitment Control > Define Budget		BU 71000 jrn id	OIITLIZ				Kelly	Pass	8/18/2016	

Why Annual Maintenance?

- Stay current with vendor support
- Obtain fixes for known issues
- Opportunity for new features
- Reduce custom modifications
- Eliminates the need for major upgrade projects

Known Issues

- Eight known issues are resolved with this release
 - Two for Accounts Payable
 - Three for Expenses
 - Three for ePro and Purchasing
- No major issues have been discovered

Resolved Known Issues

- KI9.2-43_AP – Bank Statement Register Report (FSX3000) Receiving Error Message
- KI9.2-24_AP – Review Bank Statements Total Transaction amount Showing Zero
- KI9.2-42_EX – Comments Not Displaying on Expense Report Sent Back by Approver
- KI9.2-36_EX – Cancel Travel Authorizations Process Retaining Old Accounting Dates
- KI9.2-21_EX – Accounting Details Covered by Scroll Bar
- KI9.2-39_PO – Cancelling PO with Budget Error Does Not Change Budget Status to Valid
- KI9.2-38_PO – Approved POs Reverting to Pending Approval after Adding Comments
- KI9.2-23_PO&ePro – Closed PO and Requisition Lines Remain on Buyer's or Requester's Workbench

Changes – Initial Login

- Before

The screenshot shows the Oracle interface. At the top, a dark blue navigation bar contains the Oracle logo, a search bar with 'All' and 'Advanced Search' options, and links for 'Worklist', 'Home', and 'Sign out'. A red circle highlights the 'Main Menu' dropdown menu. Below the navigation bar, a window titled 'Top Menu Features Description' is open. It contains the following text:

Our menu has changed!
The menu is now located across the top of the page. Click on **Main Menu** to get started.

Highlights

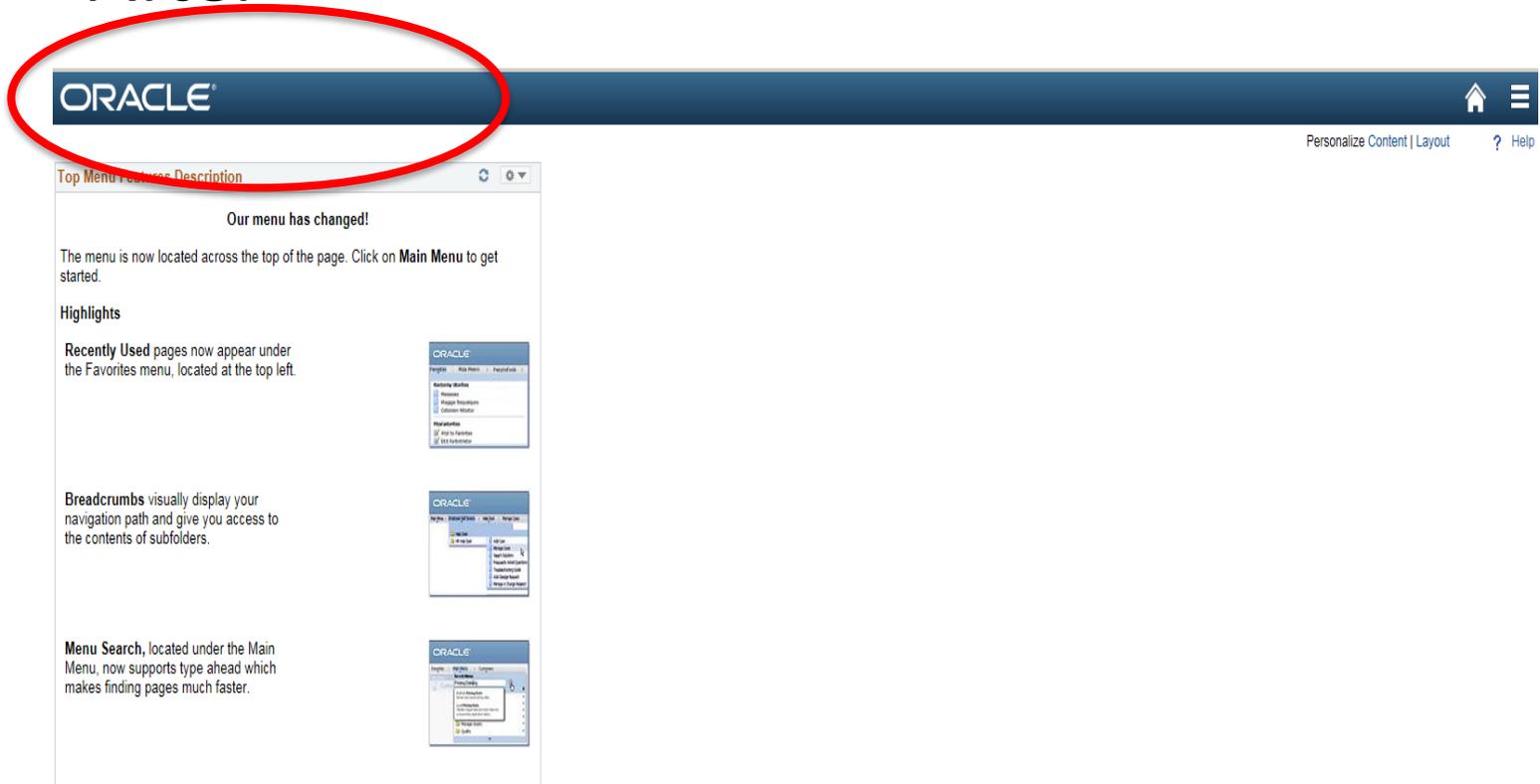
Recently Used pages now appear under the Favorites menu, located at the top left.

Breadcrumbs visually display your navigation path and give you access to the contents of subfolders.

Menu Search, located under the Main Menu, now supports type ahead which makes finding pages much faster.

Changes – Initial Login

- After



The image shows a screenshot of the Oracle website interface. At the top, a dark blue header bar contains the Oracle logo on the left, a home icon and a hamburger menu icon on the right, and the text "Personalize Content | Layout ? Help" on the far right. Below the header, a notification window titled "Top Menu Features Description" is displayed. The window contains the following text:

Our menu has changed!

The menu is now located across the top of the page. Click on **Main Menu** to get started.

Highlights

Recently Used pages now appear under the Favorites menu, located at the top left.

Breadcrumbs visually display your navigation path and give you access to the contents of subfolders.

Menu Search, located under the Main Menu, now supports type ahead which makes finding pages much faster.

Three small screenshots illustrate these features: the first shows the Oracle logo and navigation icons; the second shows a breadcrumb trail; the third shows a search dropdown menu.

Changes – Initial Login

- Uncheck Top Menu Features Description

Personalize Home Page

Personalize Content:

Tab Name: My Page

Welcome Message:

Choose Pagelets: Simply check the items that you want to appear on your homepage. Remember to click "Save" when done.

Arrange Pagelets: Go to [Personalize Layout](#)

PeopleSoft Applications	Cross-Financials	General Ledger
<input type="checkbox"/> Worklist	<input type="checkbox"/> Manage Proposals	<input type="checkbox"/> GaFIRST Announcements
<input type="checkbox"/> Menu	<input type="checkbox"/> Manage Contracts	<input type="checkbox"/> BOR Budg to Actual w/ Acct
<input type="checkbox"/> Activity Guides - In Progress	<input type="checkbox"/> Manage Departments	<input type="checkbox"/> BOR Project Budg to Act w/Bref
<input type="checkbox"/> Menu - Classic	<input type="checkbox"/> Manage Practice	<input type="checkbox"/> RSA Revenue to Expense
<input checked="" type="checkbox"/> Top Menu Features Description	<input type="checkbox"/> Resource Self Service	<input type="checkbox"/> BOR Trans Impacting Surplus
<input type="checkbox"/> My Reports		<input type="checkbox"/> BOR Terminated Empl w/ Secry
<input type="checkbox"/> Main Menu		<input type="checkbox"/> BOR Budget to Actuals Projects
		<input type="checkbox"/> BOR Expense Budget to Actuals
		<input type="checkbox"/> BOR Revenue Budget to Actuals

Save Cancel

Notify

Changes – Initial Login

- Check Menu

Personalize Home Page

Personalize Content:

Tab Name:

Welcome Message:

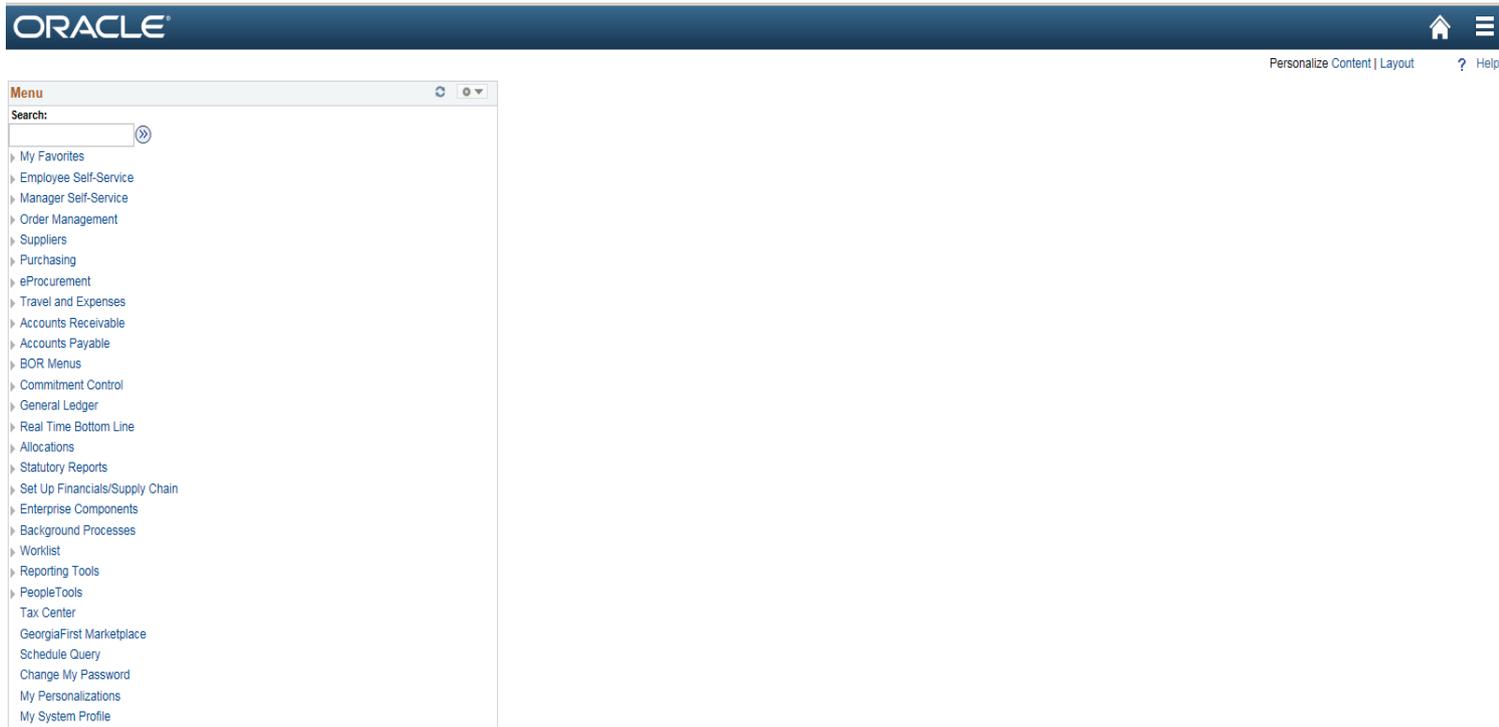
Choose Pagelets: Simply check the items that you want to appear on your homepage. Remember to click "Save" when done.

Arrange Pagelets: [Go to](#) [Personalize Layout](#)

PeopleSoft Applications	Cross-Financials	General Ledger
<input type="checkbox"/> Worklist	<input type="checkbox"/> Manage Proposals	<input type="checkbox"/> GaFIRST Announcements
<input checked="" type="checkbox"/> Menu	<input type="checkbox"/> Manage Contracts	<input type="checkbox"/> BOR Budg to Actual w/ Acct
<input type="checkbox"/> Activity Guides - In Progress	<input type="checkbox"/> Manage Departments	<input type="checkbox"/> BOR Project Budg to Act w/Bref
<input type="checkbox"/> Menu - Classic	<input type="checkbox"/> Manage Practice	<input type="checkbox"/> RSA Revenue to Expense
<input type="checkbox"/> Top Menu Features Description	<input type="checkbox"/> Resource Self Service	<input type="checkbox"/> BOR Trans Impacting Surplus
<input type="checkbox"/> My Reports		<input type="checkbox"/> BOR Terminated Empl w/ Secrtcy
<input type="checkbox"/> Main Menu		<input type="checkbox"/> BOR Budget to Actuals Projects
		<input type="checkbox"/> BOR Expense Budget to Actuals
		<input type="checkbox"/> BOR Revenue Budget to Actuals

Changes – Initial Login

- Menu displays



The screenshot displays the Oracle application interface. At the top, the Oracle logo is on the left, and navigation icons (home and menu) are on the right. Below the logo, the text "Personalize Content | Layout" and "? Help" are visible. The main content area shows a "Menu" window with a search bar and a list of navigation items:

- My Favorites
- Employee Self-Service
- Manager Self-Service
- Order Management
- Suppliers
- Purchasing
- eProcurement
- Travel and Expenses
- Accounts Receivable
- Accounts Payable
- BOR Menu
- Commitment Control
- General Ledger
- Real Time Bottom Line
- Allocations
- Statutory Reports
- Set Up Financials/Supply Chain
- Enterprise Components
- Background Processes
- Worklist
- Reporting Tools
- PeopleTools
 - Tax Center
 - GeorgiaFirst Marketplace
 - Schedule Query
 - Change My Password
 - My Personalizations
 - My System Profile

Changes – Worklist Link

- In Current Production

The screenshot displays the Oracle Worklist interface. At the top, there is a navigation bar with 'Favorites', 'Main Menu', 'Worklist', 'Home', and 'Sign out'. Below this is a search bar with 'All' and 'Advanced Search' options. The main content area features a 'Top Menu Features Description' window with the following text:

Our menu has changed!

The menu is now located across the top of the page. Click on **Main Menu** to get started.

Highlights

Recently Used pages now appear under the Favorites menu, located at the top left.

Breadcrumbs visually display your navigation path and give you access to the contents of subfolders.

Menu Search, located under the Main Menu, now supports type ahead which makes finding pages much faster.

Three small screenshots illustrate these features: the first shows the 'Main Menu' in the top navigation bar; the second shows a breadcrumb trail; the third shows the 'Menu Search' feature with a type-ahead search box.

Changes – Worklist Link

- After upgrade – Option one

ORACLE



Personalize Content | Layout ? Help

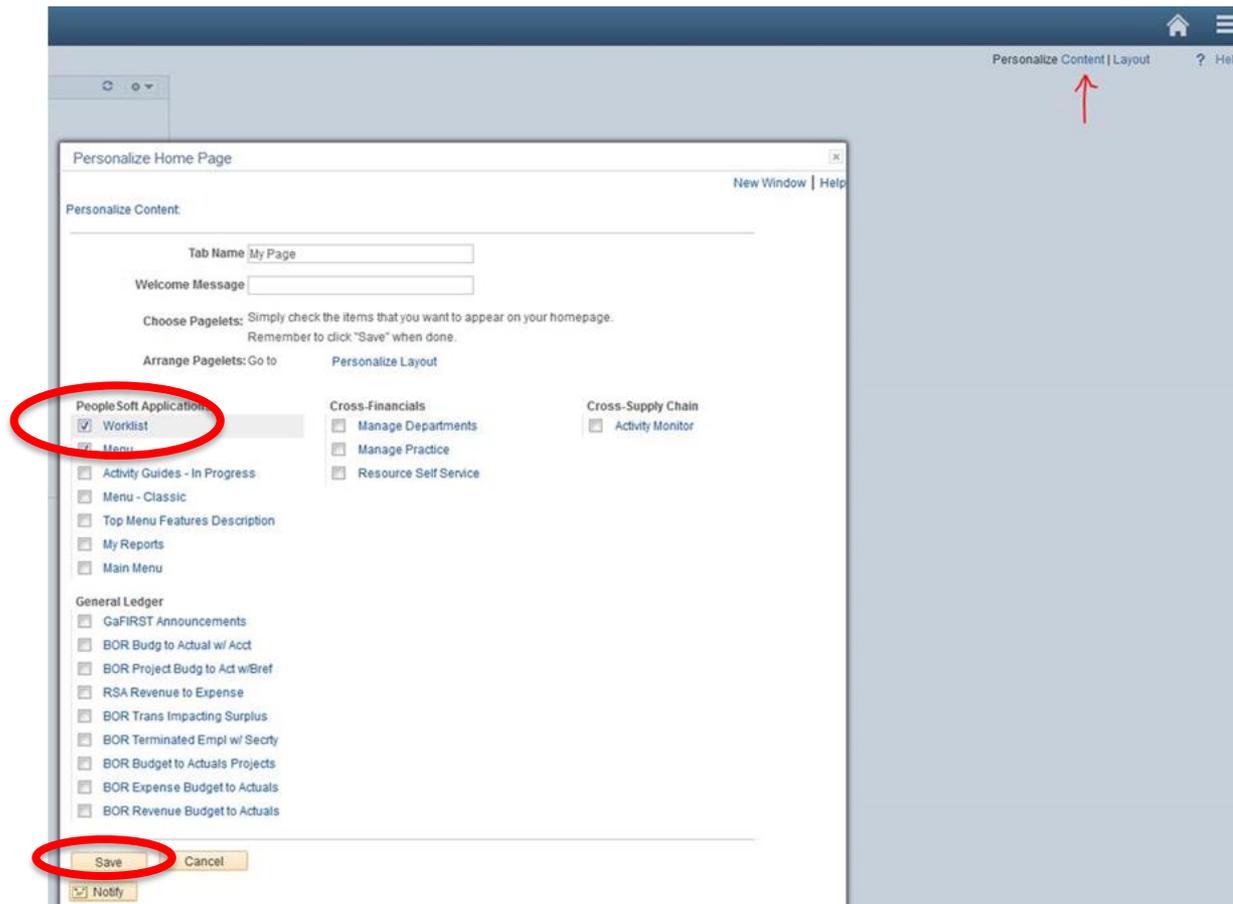
Menu

Search:

- › My Favorites
- › Employee Self-Service
- › Manager Self-Service
- › Order Management
- › Suppliers
- › Purchasing
- › eProcurement
- › Travel and Expenses
- › Accounts Receivable
- › Accounts Payable
- › BOR Menus
- › Commitment Control
- › General Ledger
- › Real Time Bottom Line
- › Allocations
- › Statutory Reports
- › Set Up Financials/Supply Chain
- › Enterprise Components
- › Background Processes
- › Worklist
- › Reporting Tools
- › PeopleTools
- Tax Center
- GeorgiaFirst Marketplace
- Schedule Query
- Change My Password
- My Personalizations
- My System Profile

Changes – Worklist Link

- After upgrade – Option two



Changes – Worklist Link

ORACLE



Personalize Content | Layout ? Help

Menu

Search:

- My Favorites
- Employee Self-Service
- Manager Self-Service
- Purchasing
- eProcurement
- Travel and Expenses
- Accounts Payable
- Commitment Control
- General Ledger
- Real Time Bottom Line
- Enterprise Components
- Worklist
- Reporting Tools
- PeopleTools
- GeorgiaFirst Marketplace
- Change My Password
- My Personalizations
- My System Profile

Worklist

Worklist

Worklist for Smithrob: Smith,Robert T

Detail View

Worklist Filters Feed -

Worklist Items

Personalize | Find | View All | | | First 1 of 1 Last

From	Date from	Work Item	Worked By Activity	Priority	Link		
Batch Operator	08/25/2016	Approval Escalation	Approval Workflow	2-Medium	ERApproval_2212215_24000_100201201.N.J. SECRET_000000067315 RCES.LD.	Mark Worked	Reassign

Other Changes

- Menu sorting is no longer available
- After submitting a voucher for approval, the button remains on the page.
- Travel Authorization entry is now like Expense Report Entry. All line details and Accounting Details are entered on one page.
 - Can add Notes
 - Can Withdraw a Travel Authorization
 - Summary and Submit page has at-a-glance approval history

Preparation

- A WebEx will be scheduled and announced in mid November.
 - Review the release schedule
 - Confirm resolved known issues
 - Discuss expected application changes

Timing

- Scheduled for November 18-20, with an estimated start time of 5pm on November 17.
- The production system will be back up and ready for use on Monday, November 21 no later than 8am.

