

Release Notes

The purpose of these Release Notes is to inform PeopleSoft Financials technical staff and functional users of the scheduled 5.12 release of BOR functional application enhancements. These Release Notes and other accompanying documentation for this release can be found on the GeorgiaFIRST website at: <http://www.usg.edu/gafirst-fin/releases>

Release 5.12

General Information

Known Issues

Resolutions to the following Known Issues have been included in this release:

- KI9.2-25_PO: Budget Checking Purchase Orders in a Closed Accounting Period
- KI9.2-28_PO: Purchase Order Quantities Highlighted on Printed POs
- KI9.2-30_AP: Voucher Build Process Running for Extended Amount of Time for Banner Disbursements

Details of Known Issues can be found on the GeorgiaFIRST website at: http://www.usg.edu/gafirst-fin/known_issues

Technical Information

Database

The FPROD Production Transaction database will be shut down for the normal maintenance window at 9:00pm on Friday, February 26, 2016 and will remain unavailable until approximately 7:00am on Saturday, February 27, 2016. The FPROD Production Transaction database will be ready for access at 7:00am on Saturday, February 27, 2016.

NOTE: The system cache may be cleared as part of the release process. ITS recommends that all users clear their temporary internet files when logging back into the system. Please be aware that the initial loading of pages may be slower than normal on the first business day after a release because of this. It is highly recommended that all users clear their browser cache often, especially after an update is applied to the Production Transaction database.

Module-Specific Information

Accounts Payable (AP)

Modifications to Existing Processes

<p>Banner Direct Deposit Interface (BORIF035)</p>	<p>BOR Menus > BOR Accounts Payable > BOR AP Interfaces > Banner Direct Deposit to AP</p> <p>The Banner Direct Deposit functionality was decommissioned in 2015 so the interface and all related BOR modifications have been removed as part of this release.</p>
<p>Matching</p>	<p>Accounts Payable > Batch Processes > Vouchers > Matching</p> <p>The batch AP Matching run control page was updated to remove the “All Business Units” value from the list of options on this page. This will prevent running matching for multiple Institutions.</p>
<p>Voucher Build</p>	<p>Accounts Payable > Batch Processes > Vouchers > Voucher Build</p> <p>Known Issue KI9.2-30_ AP <i>Voucher Build Process Running for Extended Amount of Time for Banner Disbursements</i> has been resolved as part of this release.</p> <p>The Banner voucher build process has been taking up to several hours for larger Banner runs. In release 5.12, an Oracle patch will be applied to improve performance for voucher build. Although timing will vary, this patch should significantly reduce the amount of time this process takes to run.</p>

Asset Management (AM)

Page Changes

Asset Management WorkCenter Links

Additional links, marked with an asterisk (*) below, were added to the Asset Management (AM) WorkCenter. These link provide a central location for commonly used processes in PeopleSoft.

Complete list of WorkCenter links for 5.12:

AM Interface Process:

- Push Receipts to AM*
- Loading Vouchers into AM*
- Preview AP/PO Information*
- Payables/Purchasing Interface*
- Reviewing Financial Information*
- Review Phy A Information*
- Transloader Process*

Asset Processing:

- Basic Add
- Cost Adjust/Transfer Asset
- Define Tax/Depr Criteria
- Retire/Reinstate Asset
- Review Book
- Review Cost
- Open Transaction (Review)*

Month End Processing:

- Depreciation Calculation
- Create Accounting Entries
- Close Depreciation

eProcurement (ePro)/Purchasing (PO)

Modifications to Existing Processes

PO Batch Budget Check (FS_BP)

Purchasing > Purchase Orders > Budget Check

Known Issue K19.2-25_PO PO Budget Checking Purchase Orders in a Closed Accounting Period has been resolved as part of this release.

The purchase order batch budget check process has been modified to ensure that the budget header status of the PO will update to the correct value and will no longer be set to 'I' (In Process) when the process is run.

The functional workaround provided in the K19.2-25_PO will no longer be required.

Reports/Queries

BOR_POAP_OAP005A_VERIFY_EXP Query

Reporting Tools > Query Manager > Query Manager (or Query Viewer)

At the request of the Georgia Department of Administrative Services (DOAS), ITS has created 2 new queries:

- BOR_POAP_OAP005A_VERIFY_EXP
- BOR_AP_OAP080_VOUCHER_REGISTER

These queries will assist DOAS when conducting audits and reviews of statewide contracts.

See Announcement A16-01, dated February 26, 2016, on the GeorgiaFIRST Financials website for additional information.

BOR_AP_OAP080_VOUCHER_REGISTER Query

Duplicate Supplier Report (DUP_VNDR)

Suppliers > Supplier Information > Maintain > Duplicate Supplier Report

The Duplicate Supplier Report will now return duplicate supplier information for the SetID that is defined on the run control page. Previously, duplicate supplier information for all SetID's was included in the report results.

**PO BI Publisher Dispatch
(POXMLP)**

Purchasing > Purchase Orders > Add/Update POs > View Printable Version link

Purchasing > Purchase Orders > Add/Update POs > Dispatch

Purchasing > Purchase Orders > Dispatch POs

Purchasing > Purchase Orders > Review PO Information > Print POs

Known Issue KI9.2-28_PO *Purchase Order Quantities Highlighted on Printed POs* has been resolved as part of this release.

1. The BI Publisher template has been modified to ensure the Quantity field is no longer highlighted on the printed purchase order.
2. In addition, PO Dispatch has been modified to ensure that the dispatch process will run successfully for purchase orders where a line has more than one schedule. Previously, the dispatch process was running to No Success for purchase orders meeting this criteria.

**Receipt Delivery Report
(POX5030_BOR)**

Purchasing > Receipts > Add/Update Receipts > Print Delivery Report

Purchasing > Receipts > Reports > Receipt Delivery

The Receipt Delivery Report has been modified to:

1. Restore the functionality of PO Header Comments. A previous release had inadvertently hidden PO Header Comments on the Receipt;
2. Prevent line comments from wrapping and creating unnecessary blank space;
3. Accurately display Serial ID and Tag ID when a Receipt line has multiple distributions marked as assets. Previously, when multiple distribution lines existed for a line tagged as an asset, the Serial and Tag information populated for only the first distribution line;
4. Clean up minor cosmetic items, including lining up comments with the header and removing unused header columns;
5. Re-configure the report distribution so that three Internet browser windows no longer open;
6. Fix an issue where an error message populated when a user selected the "+Add" button after running the report. Prior to this release, after the report was successfully run and displayed, when a user selected the "+Add" button, the user would receive a "You are not authorized for this component" message, even though the user clearly was authorized.

**Minority Supplier
Report
(BORRP008)**

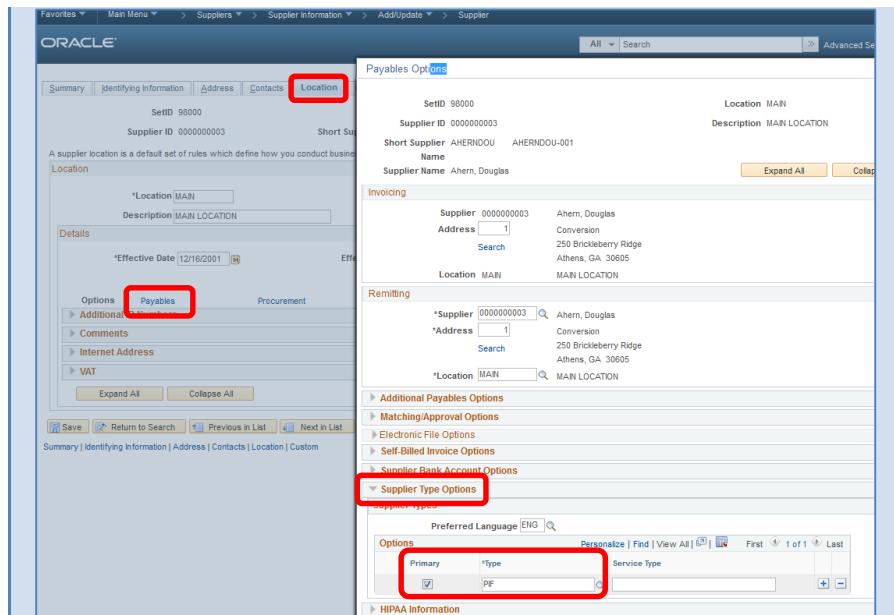
BOR Menus > BOR Purchasing > BOR PO Reports > Minority Supplier Report

The Minority Supplier report has been modified to resolve an issue with incorrect amounts being reported for suppliers with a supplier type of Small Business (SMB) or Non-Georgia Business (NGB) specified along with a minority supplier type. Supplier types of Small Business (SMB) and Non-Georgia Business (NGB) were not calculating correctly if the supplier was also tied to a minority supplier type. These types will now calculate correctly.

Cosmetic changes have been made to the report to make it more readable and easier to understand. It no longer appears as if the supplier types are summed to equal the quarterly totals of dollars spent. There are now three distinct sections of the report; the expectation is that they will be read independently of one another.

Further guidance on the Minority Supplier Report:

- The Minority Supplier Types are as follows:
 - AAF (African American Female)
 - AAM (African American Male)
 - ASF (Asian American Female)
 - ASM (Asian American Male)
 - HF (Hispanic Female)
 - HM (Hispanic Male)
 - PIF (Pacific Islander Female)
 - PIM (Pacific Islander Male)
- The Small and Minority Business Types (shown as Other Supplier Types on the report) are as follows:
 - SMB (Small Business)
 - NGB (Non Georgia Business)
- Supplier Types are entered in the Supplier; Location tab> Payables link> Supplier Type Options:



- If two or more Minority Supplier Types are specified on a supplier, the amount of the payment to that supplier will be duplicated and categorized once for each supplier type entered. **Therefore, only one Minority Supplier Type should be entered per supplier.**

Page Changes

NIGP Search Detail (CATEGORY_INQ_BOR)

eProcurement > Requisition > Requisition Settings

eProcurement > Requisition > Special Requests

eProcurement > Requisition > Mass Change

The BOR custom page **NIGP Search Detail** has been updated to ensure that it functions consistently when accessed from each of the above menu navigations.

When Looking up a Category (NIGP) Code to populate on Requisition Line(s), the **Look Up Category** search results page displays the 'Description' hyperlink. When the 'Description' column is selected, the NIGP Search Detail page opens and displays the following information:

- Category Short Description
- Item Category Code
- Default Account
- Receiving Required status
- Comment Text (Category Long Description)

Previously, selecting OK returned the user to the Requisition and populated the Category Code in the Category field. Users can now select OK or CANCEL to leave this page. Selecting OK or Cancel will return the user to the 'Look Up Category' search page without selecting the Category Code.

Please Note: If a user clicks on one of the hyperlinks found in the Catalog or Category columns on the 'Look Up Category' page, the selected Category Code will be populated in the Category field of the Requisition Line(s).

**Requisition Settings
(PV_REQ_SETTINGS)**

**Mass Change
(PV_REQ_MASSCHG_SEC)**

eProcurement > Requisition > Requisition Settings

eProcurement > Requisition > Mass Change

The Add One Time Address link on the **Requisition Settings** and **Mass Change** pages has been disabled for CAT origin Requisitions. The One Time Address feature should not be used for CAT origin Requisitions due to errors caused when address information returned to CAT Suppliers does not match information on record.

The Add One Time Address function will remain available for ONL origin Special Requests Requisitions and has only been disabled for Requisitions created through the GeorgiaFIRST Marketplace.

Budget Prep (BP)

Modifications to Existing Processes

<p>Budgets HR/Payroll Load BORBU8HX</p>	<p>BOR Menus > BOR Budget Prep > Budget Prep Processing > HR/Payroll BP</p> <p>This process was updated so that subsequent HR/Payroll Loads will correctly handle positions that change between vacant and filled. Previously, positions that changed between loads did not update all the associated tables. This resulted in a unique constraint error when running the Fringe Estimates process.</p>
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Reports/Queries

<p>BOR_BP_BUDAGG Query</p>	<p>Reporting Tools > Query</p> <p>The BOR_BP_BUDAGG query was updated to reflect all positions and show the employee name for any positions with a single incumbent. Previously the query dropped lump sum and vacant positions.</p>
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Other Notes

<p>Next Scheduled Release</p>	<p>PeopleSoft Financials Release 5.13 is currently scheduled for Saturday, May 21, 2016. You will receive a reminder of when this update will occur.</p>
<p>More Information and Support</p>	<p>For business impact emergency issues, contact the ITS Helpdesk immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the ITS Helpdesk via the self-service support website at http://www.usg.edu/customer_services. (This service requires a user ID and password. E-mail helpdesk@usg.edu to obtain self-service login credentials.)</p>
<p>Additional Resources</p>	<p>For information about ITS maintenance Schedules or Service Level Guidelines, please visit http://www.usg.edu/customer_services/service_level_guidelines. For USG services status, please visit http://status.usg.edu.</p>