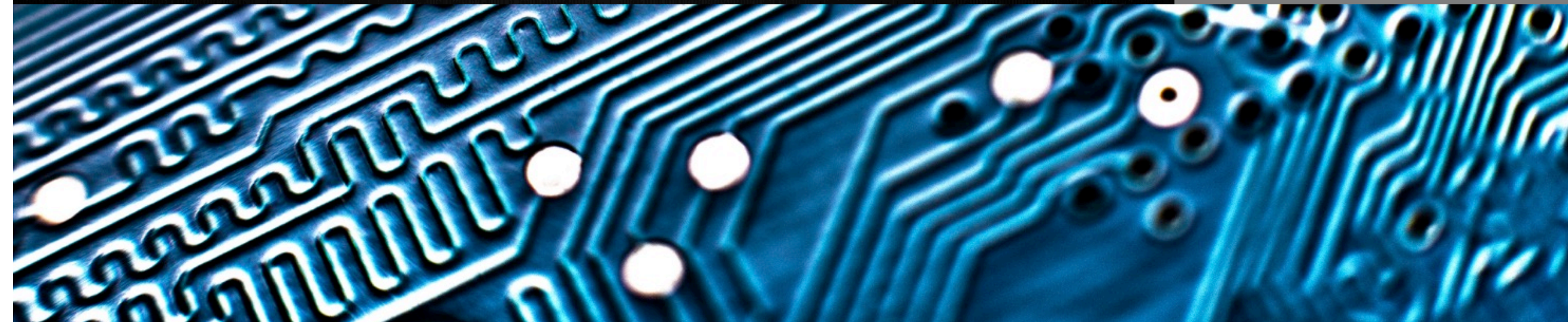


Georgia *FIRST* Financials

Fall 2021 In the Know

October 14, 2021



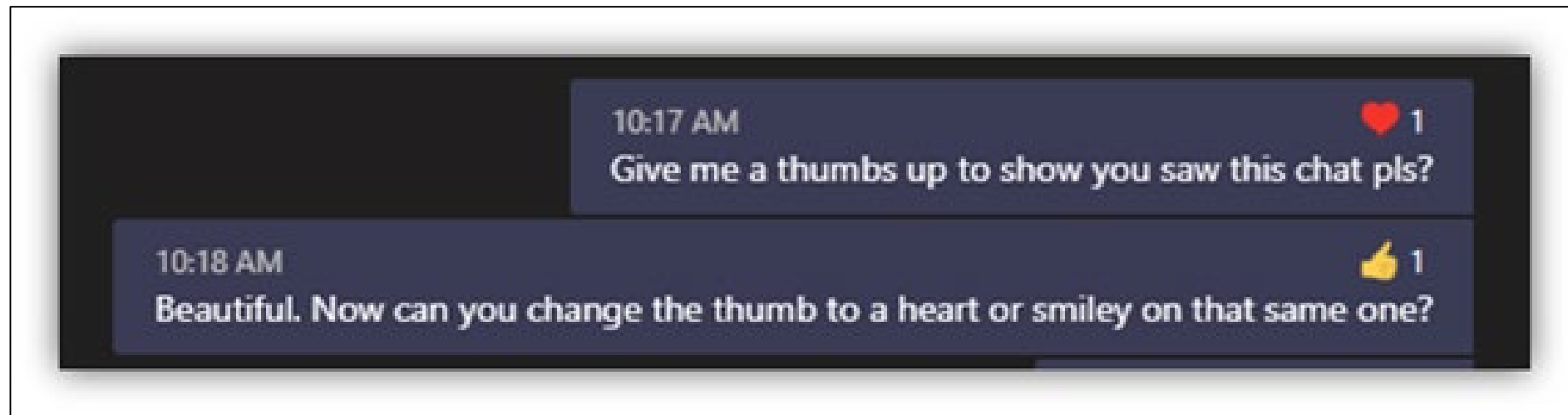
Housekeeping

- Please make sure you are muted and your camera is turned off
- Session is being recorded
- Today's recording and meeting materials will be sent out to all participants
- Please use the chat feature for questions

Chat will also be monitored

 = “we see this and are working on it”

 = “thanks, this has been addressed”



- Annual Oracle Maintenance Release 5.70
 - Release Overview
 - Technical Information
 - FPLAY Database Refresh Schedule
 - Module Updates and Changes
- Calendar Year-End Updates
- Other Production Updates
- Preparing for Release 5.70

Release 5.70 Overview

Release 5.70 Overview

- Release 5.70 Schedule
 - Georgia*FIRST* users should complete all daily transaction processing and log out before **5:00 p.m. on Thursday, November 18, 2021**
 - Production will be available for institutional access **by 7:00 a.m. on Tuesday, November 23, 2021**

Release 5.70 Overview (con.)

- Release 5.70 will consist of:
 - PeopleSoft Update Images
 - Images 37 - 39
 - New enhancements and functionality

Release 5.70 Technical Information

- **8.58 Certified Browser Versions**

Browser	Version(s)
Apple Safari (both OS X and iOS)	12.x, 13.x, 14.x
Google Chrome for Windows	79.x, 89.x
Google Chrome for Android	8.x, 9.x, 10.x, 11.x
Microsoft Edge Legacy	42.18362 minimum
Microsoft Edge Chromium	79.x, 89.x
Microsoft Internet Explorer	11.x
Mozilla Firefox	68.x ESR 71, 78.9 ESR, 87

Release 5.70 Technical Information (con.)

- Database Access Changes
 - Thank you for testing!
 - Final list of tables available for access will be posted along with release notes for Release 5.70
 - FPRE environment available for testing except during scheduled maintenance on Monday, October 18, 2021 and Tuesday, October 19, 2021

FPLAY Database Refresh Schedule

- ITS plans on refreshing FPLAY the week of November 29, 2021 – December 3, 2021
 - Will be unavailable approximately 5 business days
 - Will refresh from current production and apply Release 5.70
- Notify sherrie.moon@usg.edu if you have users set up for training that you wish to retain by **November 5, 2021**

Release 5.70

Module Updates and Changes

Accounts Payable – Updates and Changes

- Voucher Information Tab Finalize Buttons
- (Optional) Payment Request Workflow Added
- (Optional) Payment Request Require ALL approvers to approve at Department and Project Levels
- Supplier Inactivation in November
- Withholding (1099-NEC/1099-MISC) Meeting

Accounts Payable – Voucher Tab Information

- Finalize Buttons Moved

Employee Self Service Regula

Summary | Related Documents | **Invoice Information** | Payments | Voucher Attributes | Error Summary

Business Unit: [] Invoice No: 4080575799
Voucher ID: 05349949 Accounting Date: 06/07/2021
Voucher Style: Regular Voucher *Pay Terms: NOW Due Now
Invoice Date: 04/06/2021 Basis Date Type: Inv Date
Invoice Received: 06/07/2021
Supplier ID: []
ShortName: []
Location: REMIT-PW01
*Address: 10

Invoice Total

Line Total	58.00
*Currency	USD
Miscellaneous	[]
Freight	[]
Total	58.00
Difference	0.00

Non Merchandise Summary
Session Defaults
Comments(0)
Attachments (1)
Template List
View Audit Logs
Advanced Supplier Search
Approval History
Supplier Hierarchy
Supplier 360

Save Action [] Run Calculate **Finalize Icons** Print

Copy From Source Document

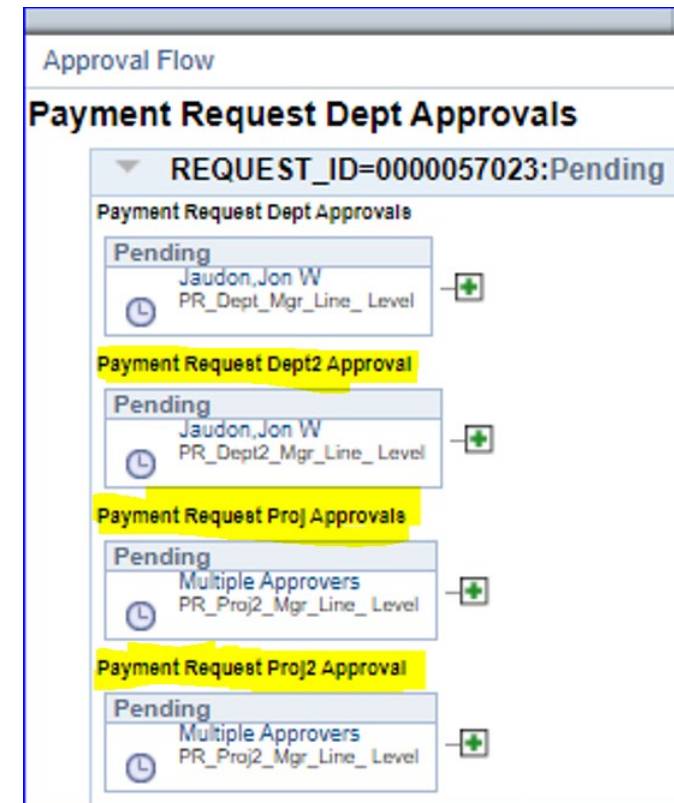
Invoice Lines

Line 1	Copy Down	SpeedChart	[]	Purchase Order	[] One Asset
*Distribute by	Amount	Ship To	[]	Associate Receiver(s)	UPN
Quantity	1.0000	Description	[]	<input type="checkbox"/> Amount Only	Calculate
UOM	EA			Finalize Icons	
Unit Price	58.00000				
Line Amount	58.00				

Distribution Lines

Accounts Payable – Payment Request Workflow

- As of Release 5.70, three new, optional workflow levels will be available:
 - Additional (2nd) Department Approver
 - Project Approver
 - Additional (2nd) Project Approver



Accounts Payable – Payment Request Workflow (con.)

- Important to Note:
 - These approval levels are new and optional.
 - The institution can add one or more of the approval levels.
 - The institution can add new approval levels at a future date.

Accounts Payable – Payment Request Workflow Approvals

- Initial Payment Request Setup only requires one (1) approver to approve.
 - **Example:** Two or more distribution lines with separate departments would show both approvers in workflow. Only one of the approvers had to approve the Payment Request for it to route to next level (Amount or AP approvals).
- If requested by the institution, ALL Department Managers and Project Managers will be able to approve a Payment Request.
 - **Example:** Two or more distribution lines with separate departments or projects will still show all approvers in workflow. ALL of the approvers for the Department and/or Project will have to approve before moving to next workflow level (Amount or AP approvals).

Accounts Payable – Payment Request Workflow Approvals (con.)

Initial Payment Request Setup

Payment Request Dept Approvals
REQUEST_ID=0000057030:Pending

Payment Request Dept Approvals
Pending
Multiple Approvers
PR_Dept_Mgr_Line_Level

Payment Request Dept2 Approval
Pending
Multiple Approvers
PR_Dept2_Mgr_Line_Level

Payment Request Proj Approvals
Pending
Multiple Approvers
PR_Proj2_Mgr_Line_Level

Workflow
Requires
ANY One (1)
Approver

Optional Payment Request Setup

Payment Request Dept Approvals
REQUEST_ID=0000057041:Pending

Payment Request Dept Approvals
Pending
Jaudon,Jon W
PR_Dept_Mgr_Line_Level

Payment Request Dept2 Approval
Pending
Jaudon,Jon W
PR_Dept2_Mgr_Line_Level

Payment Request Proj Approvals
Pending
Hixon,Sharon
PR_Proj_Mgr_Line_Level

Workflow
Requires
ALL approvers

Accounts Payable – Supplier Inactivation

- **Supplier Inactivation – Planned for October or November 2021**
- Suppliers with no activity since 09/30/2019 for the regular SetID will be set to inactive.
- Suppliers with no activity since 09/30/2018 for the B SetID will be set to inactive.
- Institutions will receive an email to confirm once this is completed.

Accounts Payable – Withholding Meeting

- **Withholding (1099-NEC/1099-MISC) Meeting**

- Tentative: December 7, 2021 at 10 a.m.

- Current Agenda:

- Any new IRS and/or Oracle Changes
- Voucher Adjustments and Manual Adjustments: addressing Supplier setup and payments with the previous '1099' type or incorrect Withholding (1099-NEC and 1099-MISC) Types
- SHARE Supplier Conversion – Process to adjust payments made to both institutional and SHARE Supplier IDs

- Meeting invitations to be sent in November

Questions



Asset Management – Known Issues

- KI9.2-149 AM: Migrated Leases Not Producing Lease Payment Entries
- Fix for Known Issue will tentatively be applied on October 19, 2021. After the fix is applied, institutions will need to re-run depreciation close for periods 1 through 3 for any leased assets missing LPY entries.
- Additional information will be distributed to the GASB 87 email list.

Questions



Budget Prep – Updates and Changes

- **Prior Year Hours**
 - New field on Setup Year/Hours
- **New Pay Group Flags**
 - New flags to control Health Ins Calc, Import
- **Retirement Maximum**
 - New field for retirement contribution limits

Budget Prep – HCM Import

- Changed H/J paygroup to force NAHRLY comp rate
- Changed funding import to include all budgeted earn codes
- Added additional verification of Health Insurance elections

Budget Prep – Update Personal Services

- Corrected Proposed Budget field to require "Override" checkbox for direct edits
- Corrected Budget Adjust field calculation for H and J paygroups
- Added validation that raises should be positive or "Skip" option selected

Questions



ePro/Purchasing – Invoice Number Field Added

- Manage Requisitions (eProcurement > Manage Requisitions):
 - Invoice Number was added as a field within the Invoice section of the Requisition Cycle

Requisitions ?

To view the lifespan and line items for a requisition, click the Expand triangle icon.
To edit or perform another action on a requisition, make a selection from the Action dropdown list and click Go.

Req ID	Requisition Name	BU	Date	Request State	Budget	Total	
0000550262	0000550262	43000	09/30/2021	PO(s) Dispatched	Valid	243.58 USD	[Select Action] Go

Requester Lane,Rommy A
Pre-Encumbrance Balance

Entered By Lane,Rommy A
0.00 USD

Priority Medium

Requisition Approvals Inventory Purchase Orders Change Request Receiving Returns Invoice Payment

Request Lifespan:

Line Information Personalize Find First 1-4 of 4 Last

Line	Description	Status	Price	Currency	Quantity	UOM	Supplier
1	TRU RED 8.5" x 11" Copy Pape...	PO Dispatched	31.7500	USD	5.0000	CRT	Staples
2	Staples Pastel Multipurpose ...	PO Dispatched	3.6100	USD	5.0000	RM	Staples
3	Staples Brights Multipurpose...	PO Dispatched	11.1300	USD	1.0000	RM	Staples
4	Staples Brights Multipurpose...	PO Dispatched	11.1300	USD	5.0000	RM	Staples

ePro/Purchasing – Invoice Number Field Added (con.)

[Manage Requisitions](#) PO Invoice Inquiry

Business Unit 43000 Requisition ID 0000550262

Associated Document 1 of 1 | View All

Business Unit 43000 PO Number 0000555523 Purchase Order Date 09/30/2021 Match Rule STANDARD
 Supplier ID CAT0000010 Supplier Location REMITACH Staples

PO Line 1 of 4 | View All

Line Number	1	Schedule	1	Item ID					
Merchandise Amount	158.750	PO Quantity	5.0000	Match Status PO	Not Matched				

PO Voucher Lines 1-1 of 1 | View All

AP Unit	Voucher	Line	Invoice Number	Entry Status	Match Status	Amount	UOM	Quantity	Receiving BU	Receipt ID	Receipt Line	Finalized Distribution
43000	05625698	1	PO555523	Postable	To Be Matched	158.750	CRT	5.0000				

PO Receiver Lines 1-1 of 1 | View All

Receiving BU	Receipt ID	Receipt Line	Match Status	Amount	UOM	Recv Qty	Accept Qty
				0.000			

[Return to Manage Requisitions](#)



ePro/Purchasing – Requisition Amount Only Option

- eProcurement Requisition Amount Only Option
 - The Amount Only checkbox was brought to the Special Requests page as well as the Checkout – Review and Submit page of the ePro requisition.
 - Previously this option was only found within the Line Details page.

ePro/Purchasing – Requisition Amount Only Option (con.)

[← Employee Self Service](#) Requisition

Create Requisition ?

Welcome **Teresa Page** [Home](#) [My Preferences](#) [Requisition Settings](#) | [0 Lines](#) [Checkout](#)

Request Options Search [Advanced Search](#)

- All Request Options
- Web
 - GAFirstMarketplace
- Express Item Entry
- Special Requests**
- Favorites
- Templates
- Recently Ordered

Special Requests ?
Enter information about the non-catalog item you would like to order.

Item Details

*Item Description

*Price *Currency

*Quantity *Unit of Measure

*Category Due Date

Amount Only

Supplier

Supplier ID [Suggest New Supplier](#)

Supplier Name

Supplier Item ID

Manufacturer

Mfg ID

Manufacturer

Mfg Item ID

ePro/Purchasing – Requisition Amount Only Option (con.)

< Employee Self Service

Checkout - Review and Submit

Checkout - Review and Submit

Review the item information and submit the req for approval.

 My Preferences  Requisition Settings

Requisition Summary

Business Unit

Clayton State University

Requisition Name

*Requester

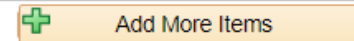
Mendoza-Brooks,Alina Isabel

Priority







*Currency

Cart Summary: Total Amount 11.00 USD

Expand lines to review shipping and accounting details




Requisition Lines

Line	Description	Item ID	Supplier	Quantity	UOM	Price	Total	Amt Only	Details	Comments	Delete
▶ 1	<input type="checkbox"/> test item amt only			<input type="text" value="1"/>	Each	<input type="text" value="10.0000"/>	10.00	<input checked="" type="checkbox"/>		 Add	
▶ 2	<input type="checkbox"/> test item qty			<input type="text" value="1.0000"/>	Each	<input type="text" value="1.0000"/>	1.00	<input type="checkbox"/>		 Add	


Select All / Deselect All

Select lines to:

 Add to Favorites

 Add to Template(s)

 Delete Selected

 Mass Change

Total Amount 11.00 USD

ePro/Purchasing – Release 5.70 Preparation

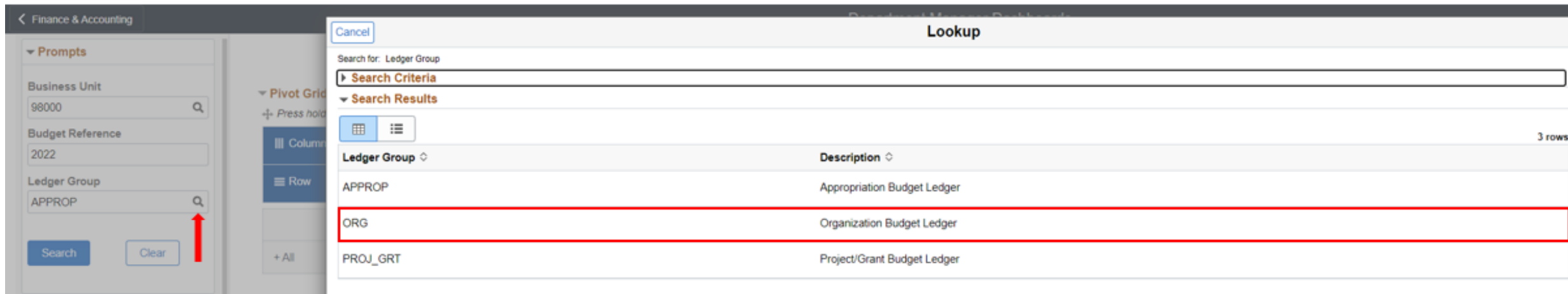
- ITS recommends all ePro Requisitions are in an Open or Approved status prior to **5:00 p.m. on Thursday, November 18, 2021**

Questions



General Ledger – ORG Ledger Added

- Department Manager Expense Dashboard
 - ORG Ledger will be added to Ledger



The screenshot displays the Department Manager Expense Dashboard interface. On the left, the 'Prompts' section includes fields for Business Unit (98000), Budget Reference (2022), and Ledger Group (APPROP). A red arrow points to the search icon next to the Ledger Group field. A 'Lookup' window is open, showing search results for 'Ledger Group'. The results table lists three ledger groups: APPROP (Appropriation Budget Ledger), ORG (Organization Budget Ledger), and PROJ_GRT (Project/Grant Budget Ledger). The ORG row is highlighted with a red border.

Ledger Group	Description
APPROP	Appropriation Budget Ledger
ORG	Organization Budget Ledger
PROJ_GRT	Project/Grant Budget Ledger

General Ledger – ORG Budget Data Displays

- ORG Budget data will display on the Department Manager Expense Dashboard

The screenshot displays the Department Manager Expense Dashboard interface. On the left, there are filters for Business Unit (98000), Budget Reference (2022), and Ledger Group (ORG). Below these are search and clear buttons. A list of accounts is shown, including 551000 (72), 553000 (66), 552000 (65), 521000 (62), 522000 (40), 714000 (18), 525000 (17), 727000 (17), 733000 (11), and 753000 (11). The main area features a Pivot Grid with a table of budget data. The table has columns for Total Budget Amount (Sum), Pre Encumbered Amount (Sum), Encumbered Amount (Sum), Expense Amount (Sum), and Remaining Budget (Sum). The row for '+ All' shows values: 58841050.970, 3603422.230, 35915340.950, 947650.490, and 18374637.300. A red box highlights the table area.

	Total Budget Amount (Sum)	Pre Encumbered Amount (Sum)	Encumbered Amount (Sum)	Expense Amount (Sum)	Remaining Budget (Sum)
+ All	58841050.970	3603422.230	35915340.950	947650.490	18374637.300

General Ledger – ORG Budget Details

- Drill to ORG Budget Details:

Finance & Accounting | Department Manager Dashboards

Prompts

Business Unit: 98000

Budget Reference: 2022

Ledger Group: ORG

Search Clear

Account

- 551000 (72)
- 553000 (66)
- 552000 (65)
- 521000 (62)
- 522000 (40)
- 714000 (18)
- 525000 (17)
- 727000 (17)
- 733000 (11)
- 753000 (11)

More

Pivot Grid

Press hold icon and drag and drop to column or row below. Need help?

Column Values

Row Account

	Total Budget Amount (Sum)	Pre Encumbered Amount (Sum)	Encumbered Amount (Sum)	Expense Amount (Sum)	Remaining Budget (Sum)
+ All	58841050.970	3603422.230	35915340.950	947650.490	18374637.300

General Ledger – ORG Budget Details (con.)

Department Manager Expenses

Business Unit	Ledger Grp	Fund	Fund Description	Dept	Dept Description	Program	Class	Project	Bud Ref	Account	Acct Description	Total Budget Amount	Pre Encumbered Amount	Encumbered Amount	Expense Amount	Remaining Budget
98000	ORG	10000	State Appropriations	1211000	Office of the Chancellor	16100	11000		2022	525000	Salaries-Casual Labor	57500.000	0.000	0.000	0.000	57500.000
98000	ORG	10000	State Appropriations	1211000	Office of the Chancellor	16100	11000		2022	551000	Employer Payroll Taxes	4399.000	0.000	0.000	0.000	4399.000
98000	ORG	10000	State Appropriations	1300000	Communications	16100	11000		2022	521000	Salaries-Professional/Admin	647454.000	0.000	0.000	0.000	647454.000
98000	ORG	10000	State Appropriations	1300000	Communications	16100	11000		2022	522000	Salaries-Staff	291106.000	0.000	0.000	7807.320	283298.680
98000	ORG	10000	State Appropriations	1300000	Communications	16100	11000		2022	551000	Employer Payroll Taxes	67638.000	0.000	0.000	509.180	67128.820
98000	ORG	10000	State Appropriations	1300000	Communications	16100	11000		2022	552000	Retirement Systems	164265.000	0.000	0.000	1655.370	162609.630
98000	ORG	10000	State Appropriations	1300000	Communications	16100	11000		2022	553000	Group Insurance	95249.000	0.000	0.000	2079.300	93169.700
98000	ORG	10000	State Appropriations	1300000	Communications	16100	11000		2022	714000	Supplies and Materials	0.000	0.000	10.000	0.000	-10.000
98000	ORG	10000	State Appropriations	1500000	EVC for Academic Affairs	16100	11000		2022	521000	Salaries-Professional/Admin	311100.000	0.000	0.000	0.000	311100.000
98000	ORG	10000	State Appropriations	1500000	EVC for Academic Affairs	16100	11000		2022	522000	Salaries-Staff	84937.000	0.000	0.000	2278.000	82659.000
98000	ORG	10000	State Appropriations	1500000	EVC for Academic Affairs	16100	11000		2022	524000	Salaries-Student Assistants	10023.000	0.000	0.000	295.000	9728.000
98000	ORG	10000	State Appropriations	1500000	EVC for Academic Affairs	16100	11000		2022	525000	Salaries-Casual Labor	40281.000	0.000	0.000	0.000	40281.000
98000	ORG	10000	State Appropriations	1500000	EVC for Academic Affairs	16100	11000		2022	551000	Employer Payroll Taxes	22631.000	0.000	0.000	128.030	22502.970
98000	ORG	10000	State Appropriations	1500000	EVC for Academic Affairs	16100	11000		2022	552000	Retirement Systems	45572.000	0.000	0.000	483.000	45089.000
98000	ORG	10000	State Appropriations	1500000	EVC for Academic Affairs	16100	11000		2022	553000	Group Insurance	26754.000	0.000	0.000	818.260	25935.740
98000	ORG	10000	State Appropriations	1512000	Programs and Curriculum	16100	11000		2022	521000	Salaries-Professional/Admin	876051.000	0.000	0.000	0.000	876051.000
98000	ORG	10000	State Appropriations	1512000	Programs and Curriculum	16100	11000		2022	522000	Salaries-Staff	42162.000	0.000	0.000	1130.790	41031.210
98000	ORG	10000	State Appropriations	1512000	Programs and Curriculum	16100	11000		2022	539000	Personal Services-Shared	208577.000	245629.000	0.000	0.000	-37052.000

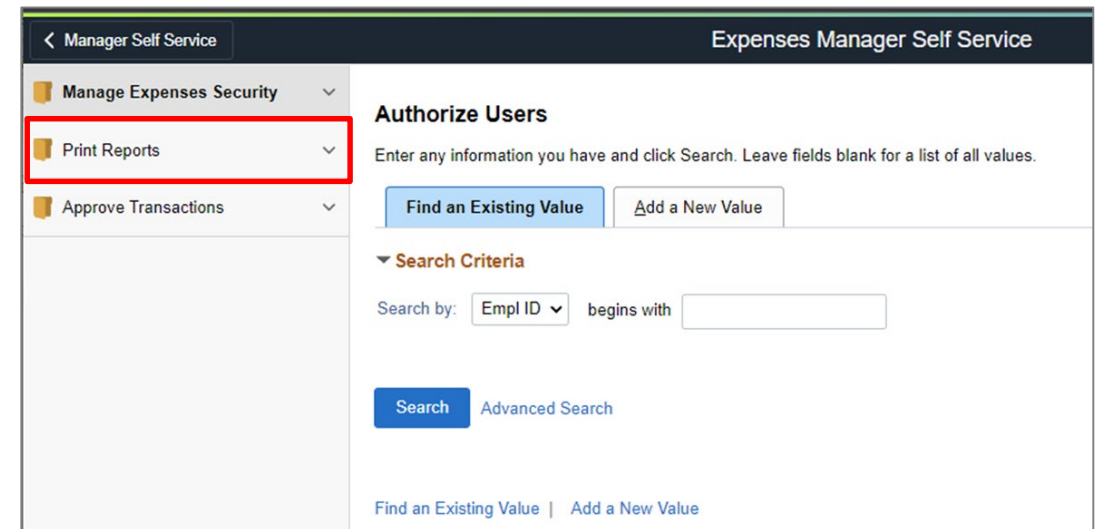
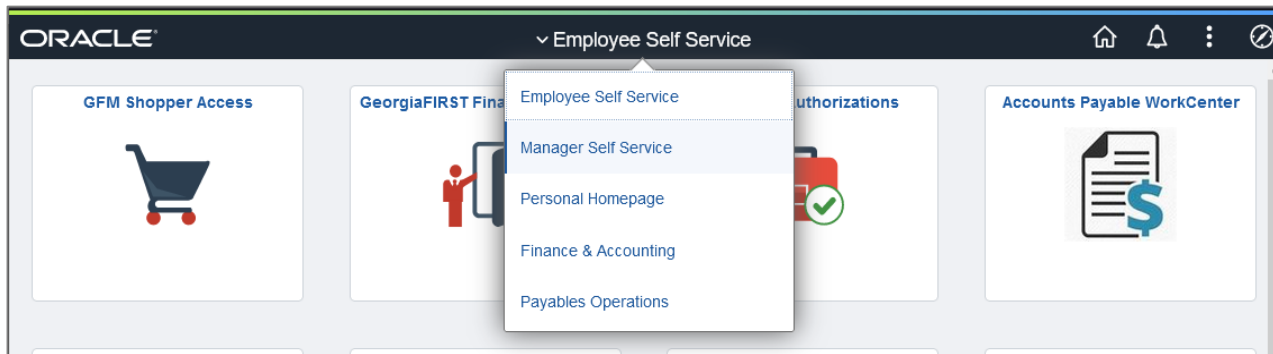


Questions



Travel & Expenses – Print Reports

- Expenses Manager Self Service homepage > Print Reports was removed
 - Navigation: NavBar > Navigator > Travel and Expenses > Manage Accounting > Print Reports



Travel & Expenses – New Query

- Available now:
BOR_EX_EXPENSES_BY_EX_TYPE
– Can be run for any Expense Type and date range

BOR_EX_EXPENSES_BY_EX_TYPE - Expense Types by Date Range

*Ex Type

SetID (Must be SHARE)

GL Unit

*Acctg Date From

*Acctg Date To

Download results in : [Excel Spreadsheet](#) [CSV Text File](#) [XML File](#) (16 kb)

View All First 1-37 of 37 Last

Row	Report ID	Line Number	Expense Type	Trans Date	Reimbursement Code	Amount	Descr	Employee ID	Name	Account	Dept	Fund	Class	Program	Project	Bud Ref
1	0000712022	2	EAIR	08/30/2021	R	544.180	Emp Air Transportation	██████	██████████	641120	0140601	10000	11000	11100		2022



Travel & Expenses – New Known Issues

- Copied Fluid Expense Reports not allowing for First or Last Day of Travel deduction.
- Transactions submitted with no approver assigned not routing to Expenses Workflow Administrator.
- Travel Authorizations with Group Meal lines receive message and cannot be submitted.

Travel & Expenses – Release 5.70 Preparation

- ITS recommends all transaction types be fully approved or sent back prior to **5:00 p.m. on Thursday, November 18, 2021**
- Transaction Types:
 - Travel Authorizations
 - Cash Advances
 - Expense Reports

Questions



Calendar Year-End Updates

Annual T&E Per Diem Updates (CONUS/OCONUS)

- ITS is working on the annual per diem updates.
- Estimating November 19, 2021 to be applied to production.
- An announcement will be sent once the updates are complete.

CY2021 Withholding Reporting

- Oracle Webinar scheduled for November 2021.
- An announcement will be sent once we determine what changes will be required.
- To support users, ITS will host a Withholding (1099-MISC/NEC) Information Changes Meeting tentatively on December 7, 2021.

Other Production Updates

Performance Testing – Process Servers

- Volunteers helped test updated Process Server setup as part of Performance Testing UAT.
- ITS created additional "slots" in process servers for concurrent process.
 - Example: Budget Checking

Archiving – PSB and HRA

- Updated Archiving template for PERS_SERV_BOR and HR_ACCTG_LINE
 - Benefits Recon – 129210 through 129230 accounts will be verified in balance before archiving
 - Retain current plus one prior
 - Process expected to begin by January 2022
 - History tables will be available to query

Questions



Process Monitor Reminder

- Please do not Cancel or Delete any processes unless advised to do so by ITS
- Examples:
 - Stage Payments in Expense Processing
 - Voucher Post
 - Requisition Sourcing

Process Monitor Reminder (con.)

- If a process runs to No Success, there is a reason.
- Selecting the Details link and then selecting Actions of Message Log or View Log/Trace may provide details of what caused the process to run to No Success.

Process List

Select	Instance	Seq.	Process Type	Process Name	User	Run Date/Time	Run Status	Distribution Status	Details
<input type="checkbox"/>	14104569		Application Engine	EX_EE_UPDATE	OIITKATE	09/28/2020 4:29:09PM EDT	Success	Posted	Details
<input type="checkbox"/>	14104427		Application Engine	EX_TRAN_PRCS	OIITKATE	09/25/2020 7:51:36AM EDT	Warning	Posted	Details

Process Detail

Process

Instance 14104569 Type Application Engine
Name EX_EE_UPDATE Description Expenses Employee Update
Run Status Success Distribution Status Posted

Run

Run Control ID Support
Location Server
Server PSUNX
Recurrence

Update Process

Hold Request
 Queue Request
 Cancel Request
 Delete Request
 Re-send Content Restart Request

Date/Time

Request Created On 09/28/2020 4:29:12PM EDT
Run Anytime After 09/28/2020 4:29:09PM EDT
Began Process At 09/28/2020 4:29:20PM EDT
Ended Process At 09/28/2020 4:42:51PM EDT

Actions

[Parameters](#)
[Message Log](#)
[Batch Timings](#)
[View Log/Trace](#)

Transfer
View Locks

OK Cancel

Process Monitor Reminder (con.)

- Sometimes the data condition that caused the process to fail can be corrected and the process restarted.
- However, if the process is deleted, that is no longer an option and the DBI required to correct the issue is typically more complex.
- If you cannot determine the cause as shown in the previous slide, open a ticket to the ITS Helpdesk.

Process Monitor Reminder (con.)

- Report instances and scheduled queries can be deleted, and in some cases the failed report instance must be deleted for the next scheduled instance to run.
- Report Examples:
 - Budget Activity Report
 - Ledger History Report
 - Cash Advance Aging Report

Process Monitor Reminder (con.)

However, note that there are some processes in PeopleSoft that involve both a process and a report, such as PO Dispatch, so if in doubt, do not delete and submit a ticket to the ITS Helpdesk.

thank you!

Questions



Additional Georgia*FIRST* Resources

- New: Georgia*FIRST* downtime calendar
- The following resources are available on the Georgia*FIRST* website:
 - Announcements
 - Documentation (business processes, job aids)
 - Known Issues (current and resolved)
 - Release Notes
 - Training Resources including slide decks and videos

Questions



Commitment Accounting

- Commitment Accounting Module:
 - Responsible for Funding applications for payroll costs:
 - Department Budget Table (Centralized)
 - Change Position Funding (Decentralized)
 - Runs actuals distribution to attach funding sources to payroll costs
 - Responsible for the load Combo Code Process (BORBUD003)
 - Processes GL Interface for current payroll expenses
 - Processes encumbrances for estimated future expenses
 - Responsible for Retro Distribution applications:
 - Acct Adjustments (Centralized)
 - Express Direct Retro (Decentralized)

Commitment Accounting

- Responsible for two HR Acct Line (HRA) tables and two PERS_SERV_BOR (PSB) tables
 - Manages the publish process that keeps the four (4) tables in sync for OneUSG data
 - Sends OneUSG Connect HRA data to Georgia*FIRST* HRA for Journal Generation.
 - Most processes that require journal generation have a process that sends the data to Financials.
 - After Georgia*FIRST* Journal Generation, Publish processes picks up journal data, matches with PSB data, then sends to PSB on Georgia*FIRST*.
 - BORPSBPA runs by batch everyday at 4 a.m., 8 a.m., 12 p.m., 4 p.m. and 8 p.m.
 - Will block other processes until complete.

Commitment Accounting Resources for Georgia*FIRST*

- Commitment Accounting Processing Calendar
 - Payroll confirm dates
 - GL/ENC/MM processing dates
 - Reminders for:
 - Invalid Funding Report/Predistribution Audit Report review
 - SUSPENSE account review
 - Keep track of processing between institutions and SSC
 - INST items are Institution tasks
 - SSC items are Shared Services tasks
 - SSC/ITS updates the CA Calendar with:
 - Process Instance Information
 - Task Completion Information
 - Knowledge Base Article USKB0011750
 - https://usg.service-now.com/usgsp?id=kb_article_view&sysparm_article=USGKB0011750

Commitment Accounting Resources for Georgia*FIRST*

- Commitment Accounting Listserv
 - What do we communicate to subscribers?
 - Processing Information
 - General Ledger (GL)
 - Money Movement
 - Encumbrance
 - Funding Information
 - Pay Run Wires
 - Emergency Checks
 - Tax Reconciliations
 - Garnishment Reviews
 - Reminders
 - Pre-Distribution Audit
 - Fiscal Year End
 - Notifications regarding CA specific processes
- Submit ticket to oneusgsupport@usg.edu to request to be added to the CA Listserv

Commitment Accounting Resources for Georgia *FIRST*

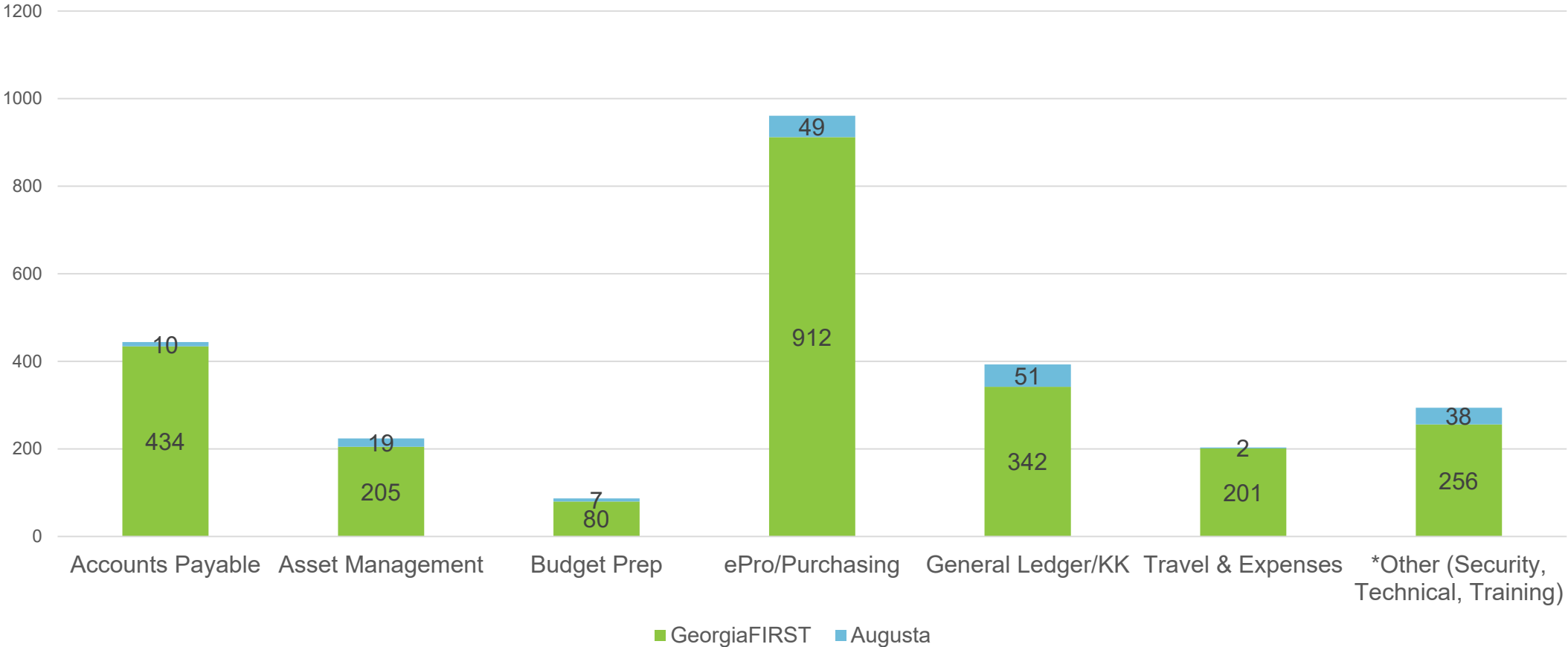
- OneUSG Payroll Processing Calendar
 - Calendar Year 2022
 - Knowledge Base Article USGKB0012159: https://usg.servicenow.com/usgsp?id=kb_article_view&sysparm_article=USGKB0012189
 - Calendar Year 2021
 - Knowledge Base Article USGKB0011530: https://usg.servicenow.com/usgsp?id=kb_article_view&sysparm_article=USGKB0011530
 - If you have questions or issues, please submit a ticket to oneusgsupport@usg.edu and we will be glad to assist you.

Questions



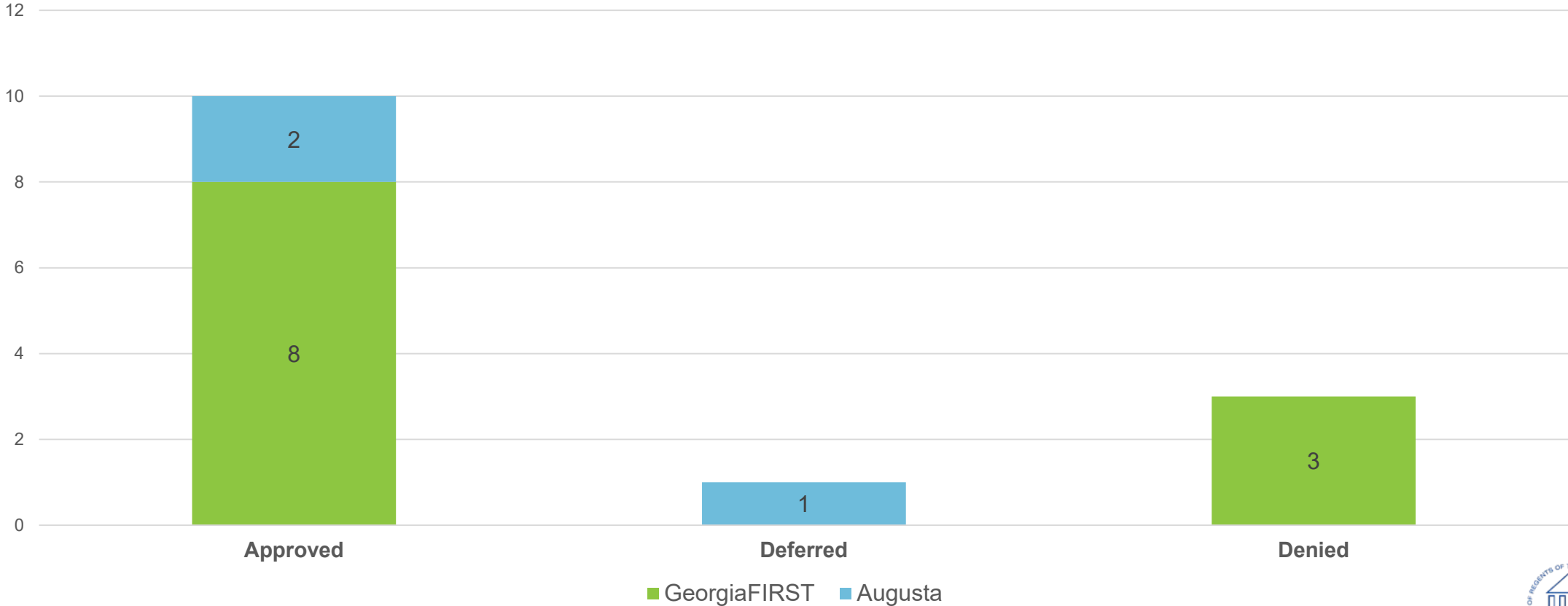
Fiscal Year Metrics – Ticket Count by Module

Ticket Count by Module Area and Financial Environment for FY2021



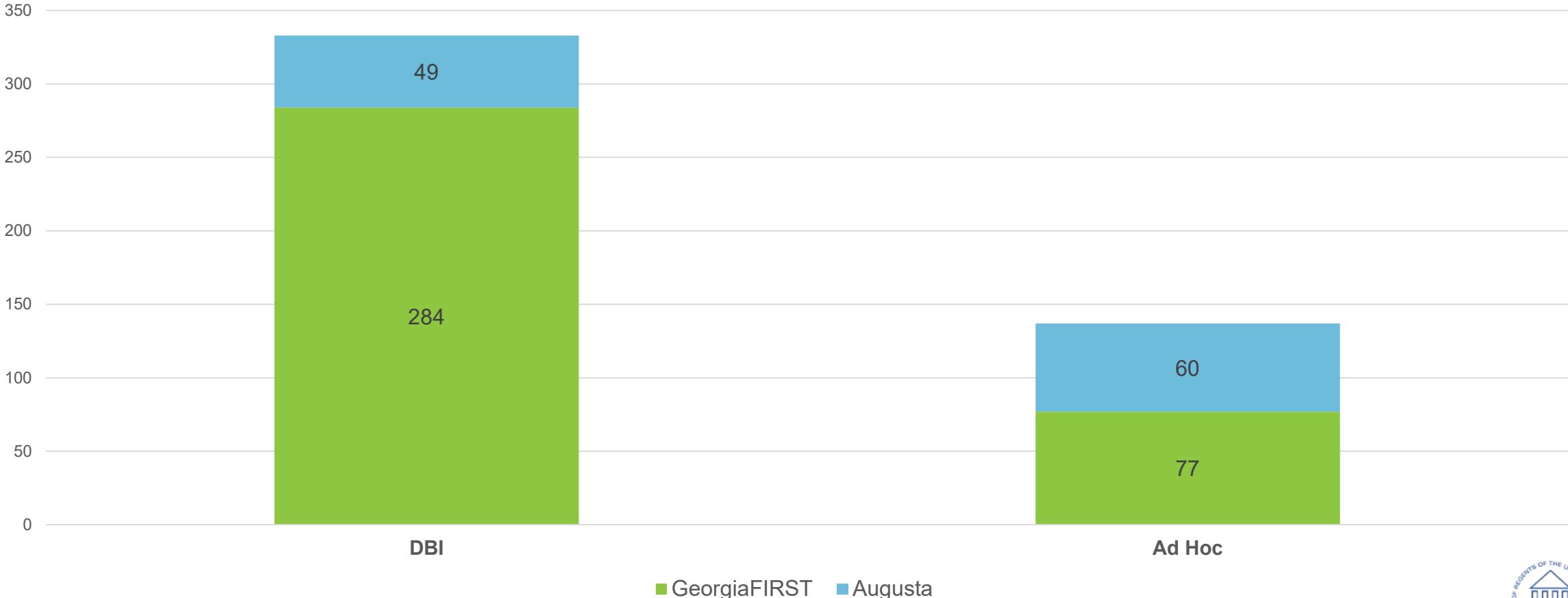
Fiscal Year Metrics - Model Change Requests

Model Change Requests by Change Review Board Decision Status and Financial Environment for FY2021



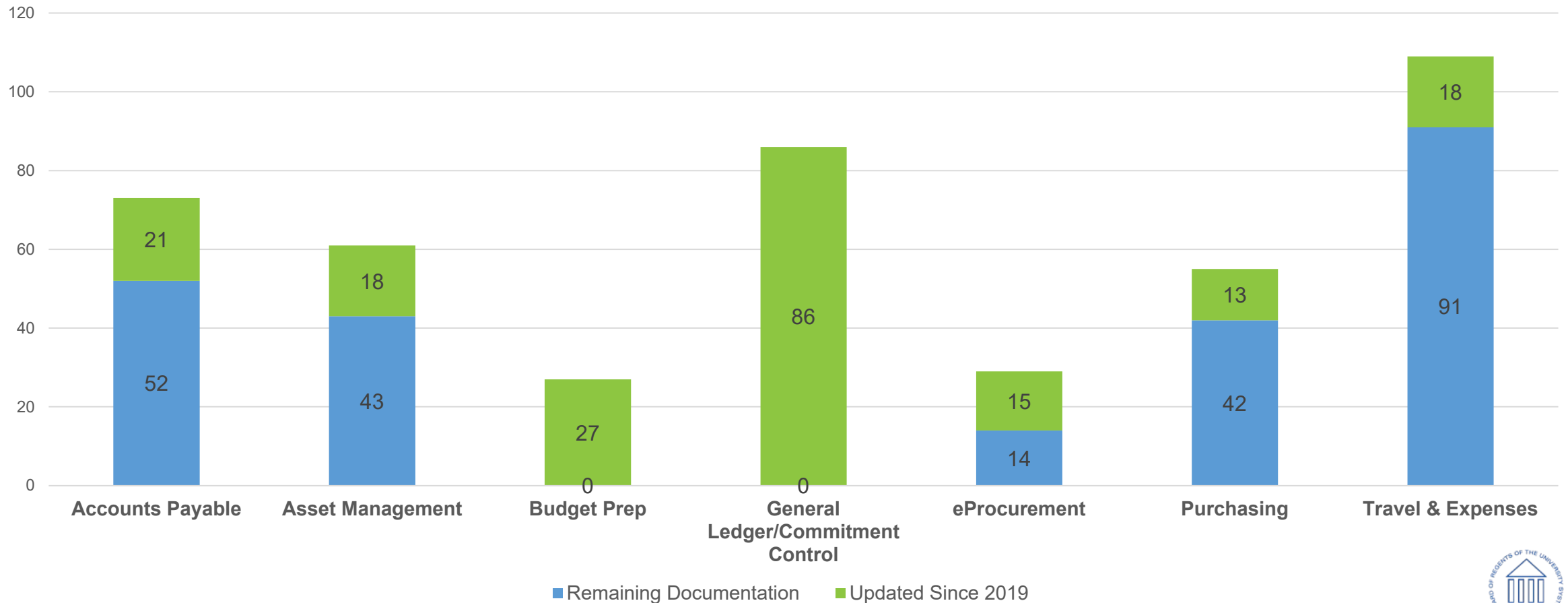
Fiscal Year Metrics – DBI and Ad Hoc Releases

DBI and Ad Hoc Releases by Financial Environment for FY2021



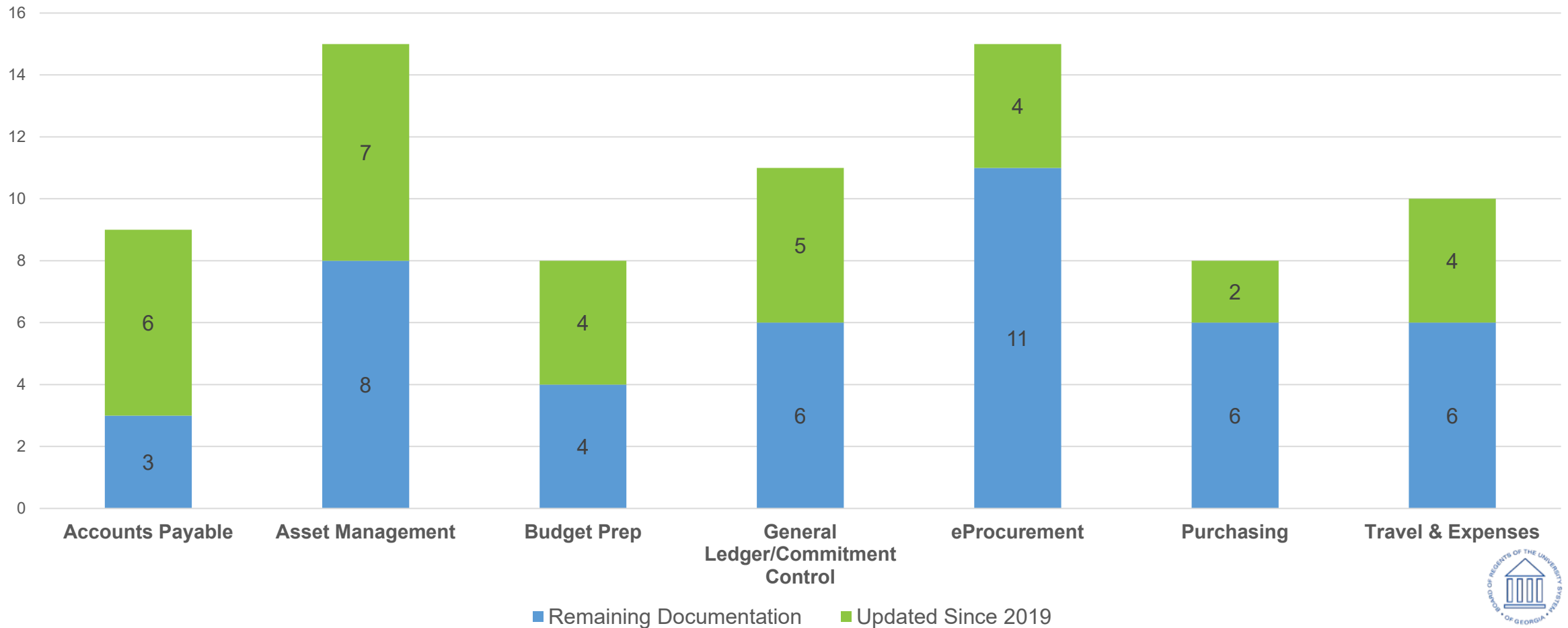
Documentation Updates

Business Process Updates by Module Area



Documentation Updates

Job Aid Updates by Module Area



Georgia*FIRST* Projects

- SHARE Supplier Conversion (Groups 1 – 3)
- GASB 87 Implementation
- nVision Changes
- Two more institutions implemented Georgia*FIRST* Marketplace
- One institution implemented Travel & Expenses and two institutions are in progress
- Fiscal Year-End and Reporting
- Withholding (1099-MISC/NEC) Updates
- Payment Request Workflow Implementation
- Augusta Budget Prep Alignment with Georgia*FIRST* Budget Prep
- Budget Prep Updates for MCOP

Release 5.70 Prep



Preparing for Release 5.70

- Communicate extended system downtime to campus stakeholders (Banner, department users, third-parties, etc.).
- Communicate extended system downtime for Self-Service: Georgia*FIRST* Marketplace (Shoppers, Requesters and Buyers) and Travel & Expenses module.
- Communicate new functionality and enhancements as described in this presentation to campus stakeholders
- Be prepared to complete all daily transaction processing and have users logged out of PeopleSoft Financials by **5:00 p.m. on Thursday, November 18, 2021.**

thank you!





UNIVERSITY SYSTEM OF GEORGIA

Information Technology Services