Known Issue: KI9.2-127_CA - Encumbrance Calculation Issues

UPDATED: February 13, 2020

STATUS: Active

ORIGINALLY POSTED: February 6, 2020

Given current encumbrance issues, ITS merged KI9.2-117_CA and KI9.2-124_CA into this known issue to better inform practitioners of all existing encumbrance issues. Below are further details regarding each issue identified that impacts encumbrances as well as functional workarounds for the institution:

ITEM 1: MCOP Earning Encumbrances - Resolved

RESOLUTION: See KI9.2-128_CA for more information.

Item 2: MCOP Fringe Encumbrances

ISSUE: With Release 5.20, OneUSG updated the encumbrance process to distribute encumbrances for multiple components of pay (MCOP) earnings based on funding setup in the Department Budget Table. During regression testing, a defect was found with the fringe distribution steps producing incorrect results.

As a temporary workaround, fringe distributions to MCOP earnings codes were suppressed in this release. The total fringe amount is accurate based on REG and MCOP earnings, but is only distributed between default (blank) distribution lines from the Department Budget Table at this time. MCOP earnings encumbrances are distributing accurately based on setup in the Department Budget Table.

FUNCTIONAL WORKAROUND: No functional workaround exists at this time.

Item 3: Return from Short Work Break Effective June 1, 2020

ISSUE: The calculation for fringes is based on the employee's most recent check. Any positions with an RWB (Return from Work Break) action on June 1, 2020 will encumber fringes (health, life, retirement, and taxes) for June even if the compensation rate is $0.

FUNCTIONAL WORKAROUND: Institutions can identify any excess June encumbrances on the BOR_CA_ENCUMB_CURR_ARC query by filtering for the F paygroup, pay period end June 30, 2020, and these amounts can be taken into account in year-end and surplus estimates.

Item 4: Taxes for H Paygroup for June 30, 2020

ISSUE: The encumbrance calculation is not correctly prorating the last pay period of the year for H paygroup encumbrances. The calculation is recording a full pay period's tax encumbrance instead of a reduced amount for this paygroup.

FUNCTIONAL WORKAROUND: Institutions can identify any excess June tax encumbrances on the BOR_CA_ENCUMB_CURR_ARC query by filtering for the H paygroup, pay period end June 30, 2020, and these amounts can be taken into account in year-end and surplus estimates.

ESTIMATED RESOLUTION: OneUSG is working on a fix for these issues.

MORE INFORMATION AND SUPPORT: For business impact issues, contact the ITS Helpdesk at helpdesk@usg.edu or via the ITS Customer Services website.