

## PSFIN V8 Project – SPECIAL ANNOUNCEMENT

Tasks & Announcements		
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N/A	<b>NEW: PSFIN V8 Project Timeline Announcement</b>	2

Upcoming Events		
Date	Event	Page
01/09/08	<b>NEW: Web Conference to Discuss Timeline Announcement</b>	3

For More Information:
<p>Visit the PSFIN V8 Project web site at: <a href="http://www.usg.edu/gafirst/fin/project/v8/">http://www.usg.edu/gafirst/fin/project/v8/</a>  Contact the PSFIN V8 Project team at: <a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a></p>

<b>To:</b>	Campus Coordinators
<b>Subject:</b>	PSFIN V8 Project Timeline Announcement
<b>Message:</b>	<p>On Wednesday, January 2, 2008, Usha Ramachandran, Interim Vice Chancellor for Fiscal Affairs, and Tom Maier, Vice Chancellor for Information and Instructional Technology, sent a memo to all Chief Business Officers. The subject of the memo is a change to the PSFIN V8 Project Timeline. A copy of the memo is on page 4 below and also located at:</p> <p><a href="http://www.usg.edu/gafirst/fin/project/v8/documentation/general/">http://www.usg.edu/gafirst/fin/project/v8/documentation/general/</a></p> <p>The PSFIN V8 Project Team here at OIIT is currently working out the details of how this change affects you. We have scheduled a Web Conference on Wednesday, January 9, 2008 to discuss these changes with you. More details will be provided in the Monday January 7<sup>th</sup> weekly update.</p>
<b>Action Required:</b>	<b>Participate in the Web Conference on Wednesday, January 9, 2007 at 9:30 a.m.</b>
<b>Deadline:</b>	As noted above
<b>Respond To:</b>	<a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a> if you have questions.
<b>For More Information:</b>	<ul style="list-style-type: none"> <li>Visit the PSFIN V8 Project web site at: <a href="http://www.usg.edu/gafirst/fin/project/v8/">http://www.usg.edu/gafirst/fin/project/v8/</a></li> <li>Contact the PSFIN V8 Project team at: <a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a></li> </ul>

<b>To:</b>	Campus Coordinators, Technical Representatives, and Certified Trainers
<b>Subject:</b>	Web Conference to Discuss Timeline Announcement
<b>Message:</b>	<p>A Project Update Web Conference has been scheduled for:</p> <ul style="list-style-type: none"> <li>• <b>9:30 a.m. Wednesday, January 9, 2008</b></li> </ul> <p>This special web conference has been scheduled to discuss the V8 Project timeline change.</p> <p>This meeting will be conducted in a live web conference format using Wimba's Live Classroom. You may participate from your institution through a computer connected to the Internet. If more than one person from your institution will be participating, then we ask that you arrange to meet together in one place and only use one computer to connect to the meeting. You can also use a projector to facilitate larger groups.</p> <p>Instructions for accessing the web conference will be provided in the Monday January 7<sup>th</sup> weekly update.</p>
<b>Action Required:</b>	<ul style="list-style-type: none"> <li>• <b>Before the meeting</b>, test the computer you will be using to be sure you can enter the Wimba Live Classroom.</li> <li>• <b>Participate in this meeting Wednesday, January 9, 2007 at 9:30 a.m.</b></li> </ul>
<b>Deadline:</b>	As noted above
<b>Respond To:</b>	<a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a> if you have questions.
<b>For More Information:</b>	<ul style="list-style-type: none"> <li>• Visit the PSFIN V8 Project web site at: <a href="http://www.usg.edu/gafirst/fin/project/v8/">http://www.usg.edu/gafirst/fin/project/v8/</a></li> <li>• Contact the PSFIN V8 Project team at: <a href="mailto:psfin_upgrade@usg.edu">psfin_upgrade@usg.edu</a></li> </ul>



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**MEMORANDUM**

January 2, 2008

TO: Chief Business Officers

FROM: Usha Ramachandran, Interim Vice Chancellor for Fiscal Affairs  
Tom Maier, Vice Chancellor for Information and Instructional Technology

We have received valuable feedback from each of you over the last month regarding the upgrade to the new version of the PeopleSoft® Financial ERP. Your main concerns centered on the fact that the major upgrades were scheduled to occur in close proximity to the FY '08 Year-End Close Process and the FY '09 Budget Development Process, and the attendant risk of not being able to complete the financial reports in a timely and accurate manner. You also expressed a desire for increased functionality related to on-line financial reports.

We have discussed your concerns and desires and believe that we can provide a solution that meets your needs while minimizing the risks and costs associated with a change in the project schedule.

The GaFIRST project team has proposed the following:

- Change the actual cutover dates to **September and October of 2008;**
- Complete the other activities in the upgrade process using the current project schedule through March, such as user acceptance testing;
- Add functionality related to on-line reporting; and
- Assess, minimize and manage the attendant risks and costs related to this schedule change and added reporting functionality.

You will experience significant improvements upon completion of the upgrade including the self-service modules eProcurement and Expenses and enhanced on-line reporting capabilities. This change will also have a cost impact on the FY '09 PeopleSoft® campus support fees but we will do everything we can to minimize this impact.

We have asked PSFIN Upgrade Team Leader Sharon Logan to develop a detailed timeline that incorporates the above cited changes cited. We will share this timeline with you for comments and suggestions. As always, we appreciate your feedback and support as we move forward to a new and enhanced PeopleSoft® environment.

CC: Erroll B. Davis, Jr., Chancellor  
Rob Watts, Chief Operating Officer  
Susan Herbst, Chief Academic Officer  
Presidents  
Chief Academic Officers

*"Creating A More Educated Georgia"*  
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