

PSFIN V8 Project Weekly Update for 10/15/2007

Tasks & Announcements		
Due Date	Description	Page
N/A	<i>New:</i> UPK Player for User Acceptance Testing (UAT)	2
12/2/07 and 01/13/08	<i>New:</i> Effective Training Skills Course for Certified Trainers	4

Upcoming Events		
Date	Event	Page
10/24/07	PSFIN V8 Project October 2007 Institutional Readiness Web Conference	3

For More Information:
Visit the PSFIN V8 Project web site at: http://www.usg.edu/gafirst/fin/project/v8/ Contact the PSFIN V8 Project team at: psfin_upgrade@usg.edu

To:	Campus Coordinators
Subject:	UPK Player for User Acceptance Testing (UAT)
Message:	<p>A UPK Player has been created that contains all the topics to be covered in UAT. The player is now available at the following URL: http://upk.dev.gafirst.usg.edu/player.</p> <p>Note: The UPK Player is password protected. Someone from OIIT will call you this week to give you the User name and Password to use.</p>
Action Required:	All UAT attendees should review the UPK Player for their module before attending UAT.
Deadline:	N/A
Respond To:	Michael Barnwell at psfin_upgrade@usg.edu if you have any questions.

For More Information:	<ul style="list-style-type: none">• Visit the PSFIN V8 Project web site at: http://www.usg.edu/gafirst/fin/project/v8/• Contact the PSFIN V8 Project team at: psfin_upgrade@usg.edu
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To:	Campus Coordinators, Technical Representatives, and Certified Trainers
Subject:	PSFIN V8 Project October 2007 Institutional Readiness Web Conference
Message:	<p>The next monthly Institutional Readiness Web Conference has been scheduled for:</p> <ul style="list-style-type: none"> • 10:00 a.m. Wednesday, October 24, 2007 <p>Participation in these monthly meetings is vital to the success of the V8 Project and is therefore mandatory. All Campus Coordinators should plan to attend or designate an alternate to attend in your place. At least one representative from each institution should participate in these monthly meetings.</p> <p>This meeting will be conducted in a live web conference format using Wimba's Live Classroom. You may participate from your institution through a computer connected to the Internet. If more than one person from your institution will be participating, then we ask that you arrange to meet together in one place and only use one computer to connect to the meeting. You can also use a projector to facilitate larger groups.</p>
Action Required:	<ul style="list-style-type: none"> • Before the meeting, test the computer you will be using to be sure you can enter the Wimba Live Classroom. The instructions are posted here: http://www.usg.edu/gafirst/fin/project/v8/news/events/. • Participate in this meeting Wednesday, October 24, 2007 at 10:00 a.m.
Deadline:	As noted above
Respond To:	psfin_upgrade@usg.edu if you have questions.
For More Information:	<ul style="list-style-type: none"> • Visit the PSFIN V8 Project web site at: http://www.usg.edu/gafirst/fin/project/v8/ • Contact the PSFIN V8 Project team at: psfin_upgrade@usg.edu

To:	Campus Coordinators and Certified Trainers
Subject:	Effective Training Skills Course for Certified Trainers
Message:	The Effective Training Skills course is now available for all Certified Trainers. Certified Trainers were sent an email on 10/15/07 with detailed information needed to begin the Effective Trainer Skills online course.
Action Required:	Certified Trainers must complete the course by the deadlines given below.
Deadlines:	<ul style="list-style-type: none"> • Group 1: December 2, 2007 • Group 2: January 13, 2008
Respond To:	Certified Trainers should refer to the Getting Support section of their PSFIN V8 Training Tip Sheet for information on how to request further assistance if they are having any difficulties with this training.
For More Information:	<ul style="list-style-type: none"> • Visit the PSFIN V8 Project web site at: http://www.usg.edu/gafirst/fin/project/v8/ • Contact the PSFIN V8 Project team at: psfin_upgrade@usg.edu