

General Ledger and Commitment Control Queries

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To access a BOR-defined query:

1. Select **Reporting Tools > Query > Query Viewer**.
2. Enter the **Query Name** in the **begins with** field.
3. Click .
4. You can add any query to a **My Favorites** list. They will appear under **My Favorite Queries** on both the **Query Viewer** and **Query Manager** pages.

Query Name	Description	Parameters (* = wildcard allowed)
BOR_BC_PENDING Transactions Pending Budget Check	Returns transactions that have not been budget checked or have a budget checking error.	<ul style="list-style-type: none"> • Business Unit • Source Trans. Type
BOR_BDGT_QUARTERLY_RPTING Actuals Ledger Trial Balance	Used to complete required quarterly budget reporting.	<ul style="list-style-type: none"> • Fiscal Year • Business Unit • Ledger • Budget Ref • From Accounting Period • To Accounting Period • As of Date
BOR_BTA_ADJUST_QRY Bud 2 Act – Adjustment Query	Query used in preparation of Budgetary Compliance Report. See BCR instructions for further details.	<ul style="list-style-type: none"> • Business Unit • From Period • Thru Period • Fiscal Year • As of Date
BOR_BTA_BALSHT_REST_NO_ENC Bud 2 Act – Balance Sheet Restricted w/o Encumbrance	Query used in preparation of Budgetary Compliance Report. See BCR instructions for further details.	<ul style="list-style-type: none"> • Business Unit • From Period • Thru Period • Fiscal Year • As of Date
BOR_BTA_BALSHT_UNREST Bud 2 Act – Balance Sheet Unrestricted	Query used in preparation of Budgetary Compliance Report. See BCR instructions for further details.	<ul style="list-style-type: none"> • Business unit • From Period • Thru Period • Fiscal Year • As of Date

Query Name	Description	Parameters (* = wildcard allowed)
BOR_BTA_BCRADJ_JRNL BTA Adjustment Journals	Query used in preparation of Budgetary Compliance Report. See BCR instructions for further details.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_BTA_ENCUMB_PAYABLE Bud 2 Act – Encumb Payable	Query used in preparation of Budgetary Compliance Report. See BCR instructions for further details.	<ul style="list-style-type: none"> • Business Unit • Thru Period • Fiscal Year • As of Date
BOR_BTA_PRIOR_YR_FUND_BAL Bud 2 Act – Prior Year Fund Balance	Query used in preparation of Budgetary Compliance Report. See BCR instructions for further details.	<ul style="list-style-type: none"> • Business Unit • From Period • Thru Period • Fiscal Year • As of Date
BOR_BTA_REVEXP_REST_NO_ENC Bud 2 Act – Revenue & Expenses Restricted w/o Encumbrance	Query used in preparation of Budgetary Compliance Report. See BCR instructions for further details.	<ul style="list-style-type: none"> • Business Unit • From Period • Thru Period • Fiscal Year • As of Date
BOR_BTA_REVEXP_UNREST Bud 2 Act – Revenue & Expenses Unrestricted	Query used in preparation of Budgetary Compliance Report. See BCR instructions for further details.	<ul style="list-style-type: none"> • Business Unit • From Period • Thru Period • Fiscal Year • As of Date
BOR_BUDGET_JRNL_BY_DATE Budget Journal Prompt for Date	Returns budget journal entries from budget journal tables.	<ul style="list-style-type: none"> • Business Unit • Budget Ref • Account* • From Date • Thru Date
BOR_BUDGET_JRNL_DETAIL KK Budget Journal Detail by Year	Returns commitment control entries for budget journals affecting the entered Ledger Group.	<ul style="list-style-type: none"> • Business Unit • Ledger Group • Budget Ref* • Fund Code*
BOR_CHK_12000_BALANCES Verify Fund 12000 has no balance	Verify no balances exist in fund 12000.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_BUD_REF_FISCAL_YEAR Budget Ref greater than Fiscal Year	Identify transactions with Budget Ref greater than Fiscal Year in Ledger and Ledger KK.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_CASH_ENCUMB Verify no Encumbrance 118200	Verify no payroll encumbrance transactions have been posted to the DETAIL_EN ledger group.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_DET_L_ACTLS Reconcile Detail to Actuals	Returns variances between the DETAIL_EX and Actuals ledger for revenue and expense accounts.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year

Query Name	Description	Parameters (* = wildcard allowed)
BOR_CHK_DTL_ENC Reconcile Detail EN to Encumbrance	Returns the variance between DETAIL_EN and ENCUMB ledgers.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_ERROR_ENCUMB Verify no Balance Sheet or Revenue	Returns any encumbrances booked to balance sheet or revenue accounts.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_FDM_CAPITAL_CF Verify Chartfields Populated	Returns CAPITAL transactions that may fail FDM submission due to missing ChartFields.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_JE_PENDING Journal Status Inquiry	Returns all subsystem accounting transactions that have not been journal generated, as well as any journals with errors.	<ul style="list-style-type: none"> • Business Unit • From Date
BOR_CHK_KKLEDG_ACTV Ledger KK to Activity Log Recon	Reconcile KK Activity Log to Ledger KK for a fiscal year and all commitment control ledger groups.	<ul style="list-style-type: none"> • Business unit • Fiscal Year
BOR_CHK_KKLEDG_BUD Budget Ledger to Journal Recon	Reconcile KK Budget Journals to Ledger KK for a fiscal year and all commitment control ledger groups.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_LEDG_JRNL Reconcile Journal Lines to Ledger	Verify that posted journal lines reconcile to the ledger balances for a fiscal year.	<ul style="list-style-type: none"> • Unit • Fiscal Year
BOR_CHK_NEG_ENCUMB Verify no Negative Encumbrance	Review encumbrance balances and determine if there are any outstanding negative encumbrances.	<ul style="list-style-type: none"> • Unit • Budget Ref
BOR_CHK_PERIOD0_POPULATED Verify Year End Close Process	Returns Period 0 balances for DETAIL_EN, ENCUMB, ACTUALS, CAPITAL and GAAP.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_PERSERV_ENCUM BOR – Verify no 5X Encumbrance	Returns all personal services encumbrances.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_PROJ_ENC_LEG Reconcile Project Ledger Encumbrance	Reconcile the Project Master, Project Grant, and Detail ledger encumbrances.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_PROJ_EXP_LEG Reconcile Project Expense Ledger	Reconcile the Project Master, Project Grant, Detail and Actuals ledger expenses.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_PROJ_REV_LEG Reconcile Project Revenue Ledger	Reconcile the Project Master, Detail and Actuals ledger revenues.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_CHK_REST_WOUT_PROJ Restricted Funds w/o Project	Review ledger balances and determine if any restricted funds (2XXXX) are missing a project ID.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year

Query Name	Description	Parameters (* = wildcard allowed)
BOR_CHK_REV_LEDGER Reconcile Revenue Ledgers	Reconcile the REVEST recognized and collected to detail and actuals ledgers for all revenue accounts.	<ul style="list-style-type: none"> Business Unit Fiscal Year
BOR_CHK_REVAPPROP_BUD Reconcile Revenue and Approp	Reconcile the revenue estimate ledger to the appropriation ledger at the fund, class and budget reference level.	<ul style="list-style-type: none"> Business Unit Budget Ref
BOR_CHK_UNREST_LEDGER KK Ledger Group Reconcile – Approp/Org/Det	Reconcile APPROP to ORG to DETAIL ledger balances by KK amount type. Query should be run for Encumbrance and Expenditure amount types.	<ul style="list-style-type: none"> Business Unit Ledger Type Fiscal Year
BOR_ENCUMB_RECON_DETAIL Encumbrance Reconciliation Detail	Returns detail level encumbrance balances. Used in conjunction with BOR_ENCUMB_SUMM.	<ul style="list-style-type: none"> Business Unit Fund Code* Department* Account* Project* PO Number* Travel Authorization ID* Journal ID*
BOR_ENCUMB_SUMM Encumbrance Balances	Returns summary level encumbrance balances – to be released in 4.20.	<ul style="list-style-type: none"> Business Unit
BOR_ENCUMB_VARIANCE Encumbrance variances	Returns variances between the ledger balance and calculated encumbrance totals.	<ul style="list-style-type: none"> Business Unit
BOR_EXPBYFUND_AVL Expense by Fund - Available	Used by pagelets.	<ul style="list-style-type: none"> Business Unit Budget Ref
BOR_EXPBYFUND_VAR Expense by Fund - Available	Used by pagelets.	<ul style="list-style-type: none"> Business Unit Budget Ref
BOR_EXPBYFUND_VAR_DTL Expense by Fund – RSA w/ Account	Used by pagelets.	<ul style="list-style-type: none"> Business Unit Budget Ref
BOR_EXPBYPROJ_VAR Budget to Actuals by Project	Used by pagelets.	<ul style="list-style-type: none"> Business Unit Effective Status
BOR_EXPBYPROJ_VAR_BREF Budget to Account by Project w/ Budget	Used by pagelets.	<ul style="list-style-type: none"> Business Unit Budget Ref
BOR_FSA_BAL FSA Balances	Returns the FSA balances for a selected account.	<ul style="list-style-type: none"> Business Unit Account
BOR_GL_CFDA_EXPEND Federal Expenditures by CFDA	Federal Expenditures by CFDA.	<ul style="list-style-type: none"> Journal Date From Journal Date To Business Unit
BOR_GL_JRNL_WORKFLOW_AUDIT Journal Approval Workflow	Returns initiating user and approver for all journals requiring approval.	<ul style="list-style-type: none"> Business Unit Begin Date End Date

Query Name	Description	Parameters (* = wildcard allowed)
BOR_GL_LEDGER_BALANCES Ledger Balances – PEnc Enc Exp	Returns the total balance and the total encumbered amount from the Actuals Ledger for the specified ChartFields.	<ul style="list-style-type: none"> • Business Unit • Fund Code* • Department* • Program Code* • Class Field* • Project* • Account* • Fiscal Year • From Period • Thru Period • Budget Ref*
BOR_GL_PLANT_ALLOC_BASIS Basis Values in PLANT Ledger	Returns effective percentage rates being used in PLANT allocation calculations.	<ul style="list-style-type: none"> • Business Unit
BOR_GL_PROJ_TO_DATE Revenue/Expense amount by project	Returns all ACTUALS activity for a given project ID.	<ul style="list-style-type: none"> • Business Unit • Project ID
BOR_JE_NOT_POSTED Journals not Completed	Returns details about all journals that have not been completed in GL, along with their current status.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year
BOR_JE_PENDING Journal Status Inquiry	Returns all subsystem accounting transactions that have not been journal generated, as well as any journals with errors.	<ul style="list-style-type: none"> • Business Unit • From Date
BOR_KK_ACTIVITY Encumbrance and Expense Activity by PD	Returns commitment control entries for a given chartstring and time period.	<ul style="list-style-type: none"> • Business Unit • Fund Code* • Budget Ref* • Department* • Account* • Project* • Fiscal Year • From Period • To Period
BOR_KK_AVAIL_BAL_REV Revenue Available Balance	Returns the budgeted, recognized, collected, and remaining amounts to provide a revenue available balance.	<ul style="list-style-type: none"> • Business Unit • Ledger Group • Fund Code* • Budget Ref*
BOR_KK_AVAIL_BALANCE Available Balance by Ledger Group	Returns budgeted, pre-encumbered, encumbered, expended, and remaining available amounts.	<ul style="list-style-type: none"> • Business Unit • Ledger Group* • Fund Code* • Dept ID* • Budget Ref* • Thru Fiscal Year • Thru period

Query Name	Description	Parameters (* = wildcard allowed)
BOR_KK_AVAIL_BALANCE_FY_PD Available Balance by Fund and Period	Returns same information as BOR_KK_AVAIL_BALANCE with addition of fiscal year and accounting period for detailed analysis.	<ul style="list-style-type: none"> • Business Unit • Ledger Group • Fund Code* • Budget Ref*
BOR_KK_BUDGT_EXCPTION_OVERRIDE Budget Exception Overrides	Returns all budget overrides for a fiscal year and accounting period along with the transactions and amounts whether overridden at the transaction header level or line level.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year • Beginning Period • Ending Period
BOR_KK_ENC_BAL_AS_OF_PD Detail_EN Ledger Balance	Returns all encumbrances and can be used to balance against the open purchase order report to research any variances.	<ul style="list-style-type: none"> • Business Unit • Thru Period • Thru Fiscal Year
BOR_KK_ENCUMB_AS_OF_PD ENCUMB Ledger Balance	Returns balances in the ENCUMB ledger and can be used to balance against the open purchase order report to research any variances.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year • Accounting Period
BOR_KK_EXCEPTIONS KK Exception Detail (Error)	Returns all detail transactions and chartfield values that are in error in Commitment Control.	<ul style="list-style-type: none"> • Business Unit • Tran Type*
BOR_KK_EXCLOSE_RECON EXCLOSE Source Tran to KK	Reconciles EXCLOSE to KK Activity Log.	<ul style="list-style-type: none"> • Business Unit • Report ID* • Fund Code* • Account* • Department* • Project* • Budget Ref*
BOR_KK_EXSHEET_RECON EXSHEET Source Trans to KK	Reconciles EXSHEET to KK Activity Log.	<ul style="list-style-type: none"> • Business Unit • Report ID* • Fund Code* • Account* • Department* • Project* • Budget Ref*

Query Name	Description	Parameters (* = wildcard allowed)
BOR_KK_LEDGER_ACTIVITY KK Ledger Activity w/ Prompt	Displays the balances of specified KK Ledger by period.	<ul style="list-style-type: none"> • Ledger* • Business Unit • Account* • Department* • Fund* • Program* • Class* • Project* • Budget Ref* • Fiscal Year • From Period • Thru Period
BOR_KK_MANUAL_ENCUMB Manual Encumbrances	Returns all manual encumbrances created by encumbrance journals. Personal Services accounts are excluded.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year • Fund Code* • Department* • Project*
BOR_KK_OPEN_TAUTH_ENC Open Tauth Encumbrances	Returns open TAuth encumbrances – returns both closed and open Travel Authorizations.	<ul style="list-style-type: none"> • Business Unit
BOR_LEDGER_SURPLUS Surplus / Deficit Query	Query used to summarize the net change in encumbrance balances from prior budget years. The query looks at expenditure accounts where the budget period is less than the fiscal year.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year • Accounting Period • Fund Code* • Program Code* • Class Field* • Department* • Budget Ref*
BOR_LEDGER_SURPLUS_DET_W_REF Tran Detail w/ Referenced Tran	Query used to analyze potential surplus. The predecessor document ID is included on the expenditure lines, so users can pivot on TAuth or PO ID.	<ul style="list-style-type: none"> • Business Unit • Account* • Fund • Department* • Budget Ref • Fiscal Year
BOR_LEDGER_SURPLUS_DETAIL Detail Trans – Surplus Analysis	Query used for detail analysis of surplus. The query outputs the change in encumbrance and expenditures for prior budget years less that the fiscal year.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year • Fund Code* • Program Code* • Class Field* • Account • Department* • Budget Ref* • Project*
BOR_NET_ASSET_ACCOUNT Year End Net Asset Accounts	Use to review the Net Asset accounts after the ACTUALS Ledger close process is completed.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year • Account

Query Name	Description	Parameters (* = wildcard allowed)
BOR_OI_BY_ACCOUNT Open Item Balance by Account Only	Returns the balances for each account for open items.	<ul style="list-style-type: none"> • Business Unit • Account • Fiscal Year • End Accounting Period
BOR_OI_TRANS_DETAIL Open Item Transactions	Returns the open item transactions for specific vendors.	<ul style="list-style-type: none"> • Business Unit • Account* • Fiscal Year • End Accounting Period • From Open Item ID • To Open Item ID
BOR_QFR Quarterly Financial Report	Provides a quarterly financial report for fiscal year and accounting periods entered.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year • From Period • To Period
BOR_REVBYFUND_VAR Revenue by Fund - Variance	Used by pagelets.	<ul style="list-style-type: none"> • Business Unit • Budget Ref
BOR_REVEXP_RSA_PGLT Revenue to Expense RSA Calculation	Used by pagelets.	<ul style="list-style-type: none"> • Business Unit • Budget Ref • Fiscal Year
BOR_SURPLUSABLE_POS_PGLT BOR PO's Impact Surplus Deficit	Used by pagelets.	<ul style="list-style-type: none"> • Business Unit • Fund Code*
BOR_TIGA_JRNLS_TO_REPORT TIGA Journals to Report	Query will aggregate and group entries within the entered journals by account for TIGA submission purposes. Typically used for PCard journals.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year • Journal 1 • Journal 2 • Journal 3 • Journal 4 • Journal 5 • Journal 6 • Journal 7 • Journal 8 • Journal 9 • Journal 10 • Journal 11 • Journal 12
BOR_TIGA_PERDIEMS_RECON TIGA Ledger Balance Per Diem	Used to obtain the GL totals for reconciling the Continuous Audit Per Diem Report.	<ul style="list-style-type: none"> • Fiscal year • Range From Acctg Period • Range To Acctg Period
BOR_TIGA_SALARY_RECON TIGA Salary Recon	Used to obtain the GL totals for reconciling the Continuous Audit Salary Report.	<ul style="list-style-type: none"> • Business Unit • Range From Acctg Period • Range To Acctg Period • Fiscal Year
BOR_TIGA_TRAVEL_RECON TIGA Ledger Balance Travel	Used to obtain the GL totals for reconciling the Continuous Audit Travel Report.	<ul style="list-style-type: none"> • Fiscal Year • Range from Acctg Period • Range to Acctg Period • Business Unit

Query Name	Description	Parameters (* = wildcard allowed)
BOR_TIGA_VENDOR_OBLIG_VALIDATE TIGA Vendor Obligation	Used to obtain the GL totals for reconciling the Vendor Obligation Report.	<ul style="list-style-type: none"> • Business Unit • Fiscal Year • Vendor TIN
BOR_TRIAL_BALANCE Actuals Ledger Trial Balance	Returns the account balances for requested fund, fiscal year and thru period.	<ul style="list-style-type: none"> • Fiscal Year • Business Unit • Fund* • Thru Period • As of Date