

GENERAL LEDGER BUSINESS PROCESSES

General Ledger – ChartField Maintenance

Setup and ChartField Maintenance

GL.010.027	Setting Up and Maintaining GL User Preferences
GL.010.009	Adding Departments
GL.010.004	Adding Grants (Sponsored Projects)
GL.010.006	Adding Projects
GL.010.020	Adding a Schedule
GL.010.011	Creating and Maintaining SpeedTypes
GL.010.013	Inactivating ChartFields
GL.010.014	Inactivating Project/Grant ChartFields
GL.030.006	Running Build Combination Data
GL.010.007	Running Project Sync Process
GL.030.007	Updating COA_COMBO1_BOR_TABLE

Trees

GL.010.010	Maintaining Trees
GL.010.017	Copying a Tree Definition
GL.010.019	Auditing a Tree Definition

General Ledger – Journals

Journals

GL.020.001	Creating and Submitting a Journal Entry
GL.020.002	Entering a Journal Using Control Totals
GL.020.004	Entering Encumbrance Journals
GL.020.003	Creating an Intraunit Journal Entry
GL.020.011	Approving and Posting a Journal Entry
GL.020.017	Creating a Standard Journal Entry

Journals From Spreadsheets

GL.020.031	Setting Up Spreadsheet Journal Preferences
GL.020.030	Entering/Copying/Deleting Journals from a Spreadsheet
GL.020.033	Batch Spreadsheet Journal Import

Other Journal Processing Options

GL.020.008	Copying a Journal
GL.020.009	Deleting a Journal
GL.030.008	Batch Journal Editing
GL.030.009	Batch Journal Budget Check
GL.030.012	Unlocking a Journal in Process
GL.020.016	Mark a Journal for Unposting
GL.020.037	Mark Journals to Override

GL.030.010	Batch Journal Post
GL.030.001	Running Journal Generator
GL.020.025	Selecting Journal Entry Template
GL.020.006	Defining Standard Journal Entries – Recurring
GL.020.007	Defining Standard Journal Entries – Template

General Ledger – Interfaces

Interfaces

GL.040.006	Running the Purchasing Card Interface
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General Ledger – Open Item

Open Item Accounting

GL.080.004	Open Item Reconciliation Request
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General Ledger – Period End Processes

Month End Processes and Queries

GL.070.002	Building Subledger Reconciliation Table
GL.100.001	Closing Period Depreciation
GL.100.003	Mass Updating Open/Close Accounting Periods
GL.030.002	Running Allocations – Plant Suspense
GL.030.003	Running Allocations – Grant Revenue

Fiscal Year-End Processes and Queries

GL.020.024	Processing Year-End Closing
GL.020.018	Closing Asset Accounting Period
GL.020.041	Update Allocation Step
GL.020.035	Defining ChartField Value Sets (Tree Node)
GL.020.034	Defining ChartField Value Sets (Selected Detail)

General Ledger – Inquiries

Inquiries

GL.060.001	Inquiring on Journals
GL.060.004	Inquiring on Ledgers
GL.060.008	Reviewing Open Items
GL.060.009	Reviewing Standard Journals