9.2 BUDGET PREP REPORTS, QUERIES AND TABLES

Reports:

Navigation: Financials > BOR Menus > BOR Budget Prep > Budget Prep Reports

Report Name	Description	Parameters
Schedule C: Statement of Revenue	Provides a summary of proposed revenue budgets.	• Business Unit • Budget Reference • Fund Code
Schedule D: Summary of Budget Functions	Provides a summary of proposed expenditure budgets.	• Business Unit • Budget Reference • Fund Code
Schedule E: Statement of Personal Services	Provides a summary of proposed Personal Services budgets.	• Business Unit • Budget Reference • Fund Code
Schedule E-1: Detail of Institutional Fringe Benefits	Provides detail on Fringe Benefits as part of proposed Personal Services budgets.	• Business Unit • Budget Reference • Fund Code
Schedule F: Schedule of Non-Personal Services	Provides Account detail on proposed Non-Personal Services budgets	• Business Unit • Budget Reference • Fund Code • Remove $0 Budget Lines
Schedule G: Department Budget by Fund Source, Function and Expenditure Type	Provides detail on proposed budgets by Department, broken down by Program, Class and Account.	• Business Unit • Summary/Detail Report option • Budget Reference • Remove $0 Budget Lines • Department Options • Fund Code • Project Options

Report Name	Description	Parameters
Schedule G-1: Detail of Personal Services	Provides detailed Personal Services Position budgets by Department.	• Business Unit • Budget Reference • Department Options • Sort Options
Schedule J: Schedule of Employee Salary Ranges Report	Provides a count of the number of positions and total compensation amount within a specified salary range.	• Business Unit • Budget Reference • Version
Schedule K: Salaries of $100,000 and Over Report	Provides a listing of every employee earning $100,000 or more in the upcoming fiscal year.	• Business Unit • Budget Reference • Version
Schedule L: Total Raises for Filled Positions Report	Provides counts of raises by percentage range.	• Business Unit • Budget Reference • Version
Revenue/Expense Compare Report	Provides a summary of revenues versus expenses by Fund Code.	• Business Unit • Budget Reference • Fund Code • ORG Ledger Option • $0 Budget Lines Option • Sort Options

Financials Budget Prep Queries:

Navigation: Financials > Reporting Tools > Query > Query Manager *or* Query Viewer.

Query Name	Description	Parameters
BOR_BP_ORIG_BUD_FTE	FTE Calc for Original Budget Reporting	• Business Unit • Budget Reference
BOR_BP_HCM_AGGDTL	Personal Services, Revenues, and Non-Personal Services aggregate query	• Business Unit • Budget Reference • Ledger
BOR_BP_HCM_AGGDTL_GRANTS	Personal Services, Revenues, and Non-Personal Services aggregate query limited to fund 20000	• Business Unit • Budget Reference
BOR_BP_HCM_ERN_CD_LIST	Compensation entries for earn codes other than REG	• Business Unit • Budget Reference • Version
BOR_BP_HCM_ORIG_SAL	Detail of Salary and Funding from Personal Services data	• Business Unit • Budget Reference
BOR_BP_HCM_PROP_BUD_MISMATCH	Positions where Proposed Budget does not equal the total that will be posted in Budget Journals	• Business Unit • Budget Reference
BOR_BP_INVALID_FUNDING	Positions funded by an invalid or expired combination code	• Business Unit • Budget Reference • Version

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Query Name	Description	Parameters
BOR_BP_HCM_STG_DBUD	Query of Department Budget rows staged in OneUSG for Budget Prep Load	• Business Unit • Budget Reference
BOR_BP_HCM_STG_JERN	Query of Job Earns Dist rows staged in OneUSG for Budget Prep Load	• Business Unit • Budget Reference
BOR_BP_HCM_STG_JOB	Query of Job rows staged in OneUSG for Budget Prep Load	• Business Unit • Budget Reference
BOR_BP_HCM_STG_POS	Query of Position rows staged in OneUSG for Budget Prep Load	• Business Unit • Budget Reference
BOR_BP_PERS_SERV_EXPORT	Raise data export for Raise Upload process	• Business Unit • Budget Reference • Department
BOR_BP_PERS_SERV_STG	Query of staged raises for Raise Upload process	• Business Unit

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OneUSG Budget Prep Queries:

Navigation: OneUSG Connect > Reporting Tools > Query > Query Manager *or* Query Viewer.

Query Name	Description	Parameters
BOR_HR_POSITION_ACTIVITY	Changes made to positions as of a specified Action Date – pulls rows based on when the change was made rather than the effective date of the change. Will include Budget Prep changes with Reason "NFY"	• Action Date
BOR_HR_JOB_ACTIVITY	Changes made to Job data as of a specified Action Date – pulls rows based on when the change was made rather than the effective date of the change. Will include Budget Prep changes.	• Action Date
BOR_BP_POS_CHECK	Returns positions that have changes to Job Code, Department, Standard Hours, Reg/Temp Status, FT/PT Status, or Paygroup between two dates. Will also pull positions that are new as of the later date.	• Last Day of Old Fiscal Year • First Day of New Fiscal Year
BOR_BP_JOB_CHECK	Returns Job rows that have changes to Position Number, HR Status, Payroll Status, Benefits Status, Comp Frequency, or Comp Rate between two dates. Will also pull new hires as of the later date.	• Last Day of Old Fiscal Year • First Day of New Fiscal Year

Financials Budget Prep Tables:

Table Name	Description
BOR_BP_AGG_DTL	Aggregate Detail table populated by Financials Build process.
BOR_BP_FRG_FICA	FICA rates from Budget Prep Fringes setup
BOR_BP_FRG_HLTH	Health rates from Budget Prep Fringes setup
BOR_BP_FRG_RET	Retirement rates from Budget Prep Fringes setup
BOR_BP_JRNL_BLD	Budget Journal staging table populated by Financials Build process
BOR_BP_NPSA	APPROP and PROJ_GRT Non-Personal Services budgets
BOR_BP_NPSB	ORG Non-Personal Services budgets
BOR_BP_PARMS	Parameters from Year/Hours setup
BOR_BP_PAYGROUP	Paygroups and Raise Dates from Paygroup setup
BOR_BP_PSA	Position attributes for Personal Services data
BOR_BP_PSAB	Raise Dates view for Personal Services data
BOR_BP_PSB	Budget, Compensation, and raise attributes for Personal Services data.

Table Name	Description
BOR_BP_PSC	Distribution attributes for Personal Services data
BOR_BP_PSC_DT	Distribution Date range attributes for Personal Services data
BOR_BP_PSF	Fringe rates and distribution for Personal Services data
BOR_BP_PSH	Health enrollments imported by HCM Import
BOR_BP_PSJ	Job Earns Dist rows imported by HCM Import
BOR_BP_PSR	Retirement enrollments imported by HCM Import

OneUSG Budget Prep Tables:

Table Name	Description
BOR_STG_COMPENS	Compensation rows staged for Budget Prep Load.
BOR_STG_DB	Department Budget rows staged for Budget Prep Load. This is the Position-level header for Department Budget Table entries.
BOR_STG_DB_DED	Department Budget Deduction rows staged for Budget Prep Load (Not Used).
BOR_STG_DB_DT	Department Budget rows staged for Budget Prep Load. This is the Department-level header for Department Budget Table entries.
BOR_STG_DB_ERN	Department Budget Earnings rows staged for Budget Prep Load.
BOR_STG_DB_TAX	Department Budget Tax rows staged for Budget Prep Load (Not Used).
BOR_STG_DEPTBGT	Department Budget Suspense rows staged for Budget Prep Load.
BOR_STG_JOB	Job data rows staged for Budget Prep Load.

Table Name	Description
BOR_STG_JOB_DST	Job Earns Dist rows staged for Budget Prep Load.
BOR_STG_POS	Position Data rows staged for Budget Prep Load.
BOR_STG_PYGRP	Paygroup and Budget Amount rows staged for Budget Prep Load.