

GeorgiaFIRST PeopleSoft Financials V8 – Asset Management (AM) Tips and Job Aids

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GeorgiaFIRST PeopleSoft Financials V8 – Asset Management (AM) Tips, Job Aids, and Alternate Processes

Introduction

This document contains tips, job aids, and alternate processes that will be useful in working with the GeorgiaFIRST PeopleSoft V8 (8.9) Asset Management (AM) module.

Audience


The intended audience for this document is the Asset Management (AM) staff.

Scope

This document includes information on the following PSFIN V8 Asset Management Business Processes:


- ❑ AM.020.020 – Consolidating Assets
- ❑ AM.020.100 – Manually Adding Assets with Multiple Chartstrings
- ❑ AM.020.120 – Copying an Asset
- ❑ AM.020.160 – Adjusting the Cost of an Asset
- ❑ AM.020.170 – Transferring an Asset Between Locations
- ❑ AM.020.040 – Adding an Asset (Related to Dates)
- ❑ AM.020.040 – Adding an Asset (Relating to Salvage Value)
- ❑ AM.020.012 – Loading Vouchers into Asset Management
- ❑ AM.020.030 – Unitizing Assets
- ❑ Changes Made to Both Books
- ❑ AM.020.150 – Recategorizing Assets
- ❑ AM.075.0XX – Balancing Queries

AM.020.020 – Consolidating Assets

When consolidating an asset in PeopleSoft 8.9, the rows that comprise the consolidation will attach themselves to the **Acquisition Detail 1** page of the asset. The rows do not reside in the COST table and do not affect reporting. If, however, you do not wish to see these rows, you may delete them by clicking on the **Delete Row** icon  at the end of each unwanted row and saving the change.

Asset Information1 Asset Information2 **Asset Acquisition Detail** Location/Comments/Attributes

Unit: 36000 Asset ID: 000000300008 Test Consolidation Issue Tag: 951623 In Service

Acquisition Details Find | View All First 1 of 4 Last 

Description: Test Consolidation Issue Base Currency: USD

System Source: AP Online Entry Page

Incentive ID:

Quantity: 1.0000

Amount: 5,400.000 Currency: USD

Sales Tax: 0.000

Use Tax: 0.000

Freight: 0.000

Misc Charge Amount: 0.000

Total Amount: \$5,400.000

*Capitalize: Consolidated

[Interfaces Info...](#)

Category: ITEQP

Cost Type:

[Acquisition Detail Chartfields](#)

Save Return to Search Previous in List Next in List Add Update/Display Include History Correct History

The asset that was created by consolidating 2 or more rows in the voucher will be the last row on the **Asset Acquisition Detail** page. This is row 1 on the page shown above. The total cost of this asset is 6,430.00 and is reflected in row 4.

AM.020.100 – Manually Adding Assets with Multiple Chartstrings

Alternate Process: You may add additional rows to a multiple Chartstring asset on the **Acquisition Detail 1** page prior to exiting the page. After capitalizing the first row and saving the page, you can insert a second row (or third row), complete the data, and save it. However, you will need to re-enter the page to capitalize each additional row, one at a time. The system will not allow you to capitalize more than one row at a time.

Unit: 36000 Asset ID: 000000300026 Test MCS Capitalization Tag: 66553211002 In Service

Acquisition Details Find | View All First 2 of 2 Last

Description: Test MCS Capitalization Base Currency: USD

System Source: [v]

Incentive ID: []

Quantity: 1.0000

Amount: 3,500.000 Currency: USD

Sales Tax: 0.000

Use Tax: 0.000

Freight: 0.000

Misc Charge Amount: 0.000

Total Amount: \$3,500.000

*Capitalize: To be Capitalized [v]

Interfaces Info...

Category: []

Cost Type: []

Acquisition Detail Chartfields

Capitalization Information

Profile ID: OTHEQ05YR Default Book: ALLASSETS Trans Date: 07/01/2008

Rate Type: AVG Accum Depr in Current Pd Acctg Date: 07/01/2008

Trans Code: [v]

Amount left to Capitalize: 3,500.000 USD Quantity left to Capitalize: 1.0000

After adding the 2nd row, the Capitalize Status is “To Be Capitalized”. When you save the entry, you will get a message about not capitalizing a row. Click **OK** and the page will be saved. You will then exit and re-enter the page to capitalize the 2nd row, and so forth.

AM.020.120 – Copying an Asset

When creating an asset by copying an existing asset, you should always select the **Asset Acquisition Info** check box in the **Asset Copy Options** group box to bring over the data that will populate the **Asset Acquisition Detail 1** page. You may select other copy options as well.

Create Asset Copies

Business Unit: 36000

Original Asset ID: 000000300026 Test MCS Capitalization

Trans Date: 07/08/2008

*Currency: USD *Rate Type: AVG

Acctg Date: 07/08/2008

Num of Asset Copies to create: 1

Trans Code:

Create Assets

Asset Copy Options

☒ Asset Acquisition Info

☐ Asset Comments

☐ Asset License/Register Info

☐ Asset Non Capitalized Cost

☐ Asset Attributes Info

☐ Asset Lease Info

☐ Asset Maintenance Info

☐ Asset Warranty Info

☐ Asset Insurance Info

☐ Asset Inspection Info

AM.020.160 – Adjusting the Cost of an Asset

You can adjust the cost of an asset in three ways:

1. Adjust all rows by a certain cost.
2. Change the Cost of the asset in the Cost field to the desired cost.
3. Adjust the Current row cost by the desired amount.

Main Transaction / **Cost Information** / **Asset Cost Wrk** / **Asset Cost 01 Wrk** / **Asset Cost Wrk2** / **Asset Book Wrk1** / **Asset Cost**

Unit: 36000 Asset ID: 000000300017 Audio Visual Equipment Tag: AMASSET96 In Service [Change Location](#)

Book Find | View All First 1 of 2 Last

Book Name: ALLASSETS All Assets Base Currency: USD Convention: Actual Month

Cost History

Edit Cost Information

Adjust All Rows By: Percent: Quantity: Cost: 1. Curr: USD Apply


Quantity	Cost	Salvage	Category	Cost Type	Unit
1.0000	2. 5,000.000	0.000	ITEQP		36000

Fund Dept Program Class Project Bud Ref
10000 UATDPT1 16300 11000 2008





Adjust Current Row By: 3. USD Apply

AM.020.170 – Transferring an Asset Between Locations

Navigation: Asset Management⇒Asset Transactions⇒Owned Assets⇒Basic
Add⇒Location⇒Comments⇒Attributes

When changing the Location of an asset, you should insert a row by clicking on the **Insert Row** icon , enter a new location, and change the Effective Date to the desired date.

Unit: 36000 Asset ID: 000000300020 PC Tag: 45003233 In Service

Location		Find View All	First	1 of 1	Last
Effective Date:	06/10/2008 	Effective Sequence:			
Location:	04 	Chemistry			
Address:					
City:					
County:					
State:					
Country:	USA United States				
Geocode:					
Document:					
Building:	HERTY				
Floor #:					
Room#:					
<div> <div> <div>Authorization</div> <div> <div>Status:</div> <div></div> </div> <div> <div>Date:</div> <div></div> </div> </div> <div> <div>Name:</div> <div></div> </div> </div>					

AM.020.040 – Adding an Asset (Related to Dates)

When adding an asset, the Acquisition Date and Placement Date will be overridden with the Trans (Transaction) Date that is entered into the **Capitalization Information** group box. If the Acquisition Date is not the same as the Trans Date, you will need to enter the Trans Date first, and then come back to the Acquisition Date and Placement Date and change them before saving the new asset.

Asset Information1 Asset Information2 Asset Acquisition Detail Location/Comments/Attributes

Unit: 36000 Asset ID: NEXT Tag: 33115589 In Service

Asset Information

Description: Team Size Rubix Cube Short Description: Team Size

CAP #: Seq #: [Set R and D Info...](#)

☒ Taggable Asset Tag Number: 33115589

Asset Class: Asset Type: Furniture Asset Subtype: *Asset Status: In Service

Region Code: ☐ Capitalized Asset ☒ New Asset ☐ Available For Use ☐ Composite Asset

Composite Asset ID:

Acquisition Date: 06/30/2008 Placement Date: 06/30/2008

Collateral Asset: *Acquisition Code: Purchased FERC Code: Financing Code: Replacement Cost: Last Update: Index Name: SubIndex Name: Parent/Child: None Parent ID: Book Page Profile ID: OFFFUR10YR

Dates entered for the Acquisition Date and Placement (In Service) Date.

Capitalization Information									
Profile ID:	OFFFUR10YR	Default Book:	ALLASSETS	Trans Date:	07/28/2008				
Rate Type:	AVG	<input type="checkbox"/> Accum Depr in Current Pd		Acctg Date:	07/28/2008				
Amount left to Capitalize:		5,400.000 USD		Quantity left to Capitalize:		1.0000			
Trans Code: <input type="text"/>									
Asset & Cost Information									
Find First 1-2 of 2 Last									
Book Name	Quantity	Cost		Salvage					
ALLASSETS	1.0000	5,400.000 USD		0.000 USD					
Category	Cost Type	Accum Depr		YTD Depr					
M&E									
Fund	Dept	Program	Class	Project	Bud Ref				
10000	1002750	11100	11000		2008				
Book Name	Quantity	Cost		Salvage					
ENTERPRISE	1.0000	5,400.000 USD		0.000 USD					
Category	Cost Type	Accum Depr		YTD Depr					
M&E									
Fund	Dept	Program	Class	Project	Bud Ref				
10000	1002750	11100	11000		2008				

Trans Date and Acctg Date in the Capitalization Information group box defaults to the current date. These dates can be changed if a different date is desired.

Asset Information1	Asset Information2	Asset Acquisition Detail	Location/Comments/Attributes
Unit: 36000 Asset ID: NEXT		Tag: 33115589 In Service	
Asset Information			
Description: Team Size Rubix Cube		Short Description: Team Size	
CAP #: <input type="text"/>		Seq #: <input type="text"/>	
<input checked="" type="checkbox"/> Taggable Asset		Tag Number: 33115589	
Asset Class: <input type="text"/>		Set R and D Info...	
Asset Type: Furniture		Region Code: <input type="text"/>	
Asset Subtype: <input type="text"/>		<input checked="" type="checkbox"/> Capitalized Asset	
*Asset Status: In Service		<input checked="" type="checkbox"/> New Asset	
Acquisition Date: 07/28/2008		<input type="checkbox"/> Available For Use	
Placement Date: 07/28/2008		<input type="checkbox"/> Composite Asset	
Collateral Asset: <input type="text"/>		Composite Asset ID: <input type="text"/>	
*Acquisition Code: Purchased			
FERC Code: <input type="text"/>			
Financing Code: <input type="text"/>			
Replacement Cost: <input type="text"/>		Last Update: <input type="text"/>	
Index Name: <input type="text"/>			
SubIndex Name: <input type="text"/>			
Parent/Child: None		Parent ID: <input type="text"/>	
Profile ID: OFFFUR10YR		Book Page	

These dates default from the Trans Date that is used in the Capitalization box. The dates will need to be changed before saving the asset, if they are not the same as the Transaction Date.

AM.020.040 – Adding an Asset (Related to Salvage Value)

When adding an asset with a Profile ID that maps to one of the following categories, a 10% salvage value will automatically be applied to the cost of the asset:

- Building and Building Improvements (BLDG)
- Facilities and Other Improvements (IMPR)
- Infrastructure (INF)

If you do not wish to have a salvage value at all, you can remove the salvage value from the Capitalization Information group box **before** saving the asset, or you can change the amount of the salvage value prior to saving.

Amount:	<input type="text" value="100,000.000"/>	Currency: <input type="text" value="USD"/>	Category:	<input type="text" value="IMPR"/>
Sales Tax:	<input type="text" value="0.000"/>		Cost Type:	<input type="text"/>
Use Tax:	<input type="text" value="0.000"/>		Acquisition Detail Chartfields	
Freight:	<input type="text" value="0.000"/>			
Misc Charge Amount:	<input type="text" value="0.000"/>			
Total Amount:	\$100,000.000			
*Capitalize:	<input type="text" value="To be Capitalized"/>			

Capitalization Information

Profile ID:
Rate Type:

Default Book: ALLASSETS
☐ Accum Depr in Current Pd

Trans Date:
Acctg Date:
Trans Code:

Amount left to Capitalize: 100,000.000 USD
Quantity left to Capitalize: 1.0000

Asset & Cost Information

Book Name:
Quantity:
Cost: USD

Salvage: USD

Category:
Cost Type:
Accum Depr:
YTD Depr: USD

Fund:
Dept:
Program:
Class:
Project:
Bud Ref:

Book Name:
Quantity:
Cost: USD

Salvage: USD

Category:
Cost Type:
Accum Depr:
YTD Depr: USD

Fund:
Dept:
Program:
Class:
Project:
Bud Ref:

AM.020.012 – Loading Vouchers into AM

If vouchers are loaded in batch using the Business Unit as the Process Option, the corresponding Receipts (from the BORQM002 query) should be moved to AM prior to running the Transloader process. This will ensure that any multiple quantities on the voucher will unitize correctly. If you have a multiple quantity voucher that will create assets with identical costs, you do not have to unitize the voucher if the receipt is interfaced prior to running the Transloader. The receipt determines how many assets are created if the unit price is the same for rows with multiple quantities.

Note: In order to know which receipts are ready to be moved, you will need to print the BORQM002 results before running the Asset Load process. If the voucher has been loaded, the voucher, receipt, and PO will disappear from the query. However, if the receipt is moved without the corresponding voucher, all of these will continue to show up in the query results until the voucher is loaded.

Load Assets Request


Run Control ID: LD_ASSETS [Report Manager](#) [Process Monitor](#) Run

*Request ID:

*Process Frequency: [Interface Asset Information](#)

*Process Option:

Details						
Customize Find View All First 1 of 1 Last						
Main Information		Additional Information				
Business Unit	Voucher ID	Group	Vendor SetID	Vendor ID	Origin Set ID	Origin
1	36000	UATVCH03				

Vouchers may be loaded by Business Unit from the Load Assets Request page, or more than one voucher may be loaded at the same time by using the **Insert Row**  icon.

Process Receipts

Run Control ID: PROC_REC

[Report Manager](#)

[Process Monitor](#)

Run

Language: English

Process Request Parameters

Business Unit:

36000

☐ Autogenerate Labels

Receipt Number:

0000300004

Receipts must be moved one at a time or loaded in a batch process.

AM.020.030 Unitizing Assets

The following criteria are needed to unitize assets:

1. The voucher is loaded into AM without the receipt. This should only happen if there is NO receipt for the asset.
2. You must have a multiple quantity voucher that will create assets with identical costs.

Changes Made to Both Books

There are certain transactions that require the user to make the desired change in both the ALLASSETS and ENTERPRISE books. Any changes made in the **Asset Book Information** page group requires that the change be made to both books, as shown in the example below.

Navigation: **Asset Management**⇒**Asset Transactions**⇒**Asset Book Information**⇒**Define Tax/Depr Criteria**

Unit: 36000 Asset ID: 000000300015 Yellow Truck Chew Tag: 44589665 In Service

Trans Date: 07/29/2008 Accounting Date: 07/29/2008 Profile ID: VEHIC04YR

Depreciation Attributes Find | View All First 1 of 2 Las

*Book Name: ALLASSETS All Assets Base Currency: USD

Status: Depreciable Total Cost: 20,000.000

In Service Date: 05/16/2008 ☐ Depreciate When In Service

Begin Depr Date:

Convention: Following Month Retire Conv: Following Month

*Method: Straight Line Calculation Type: Remaining Value


Percent: Limit Pct: Low Limit: ☐ Monthly

Useful Life: 48 DB Pct: UOP ID: ☐ Low Value

Schedule: Method ID: ☐ Depr Pass Life

End Date: Future Depr Yrs: *Avg Option: None

☐ Special Depreciation [Special Terms](#)

If you change the Useful Life in the ALLASSETS book, you must go to the ENTERPRISE book and make the same change by clicking on the **Show next row**  icon.

Trans Date: 07/29/2008 Accounting Date: 07/29/2008 Promie ID: VEHIC04YR

Depreciation Attributes Find | View All First 2 of 2 Last

*Book Name: ENTERPRISE Enterprise Base Currency: USD
 Status: Depreciable Total Cost: 20,000.000
 In Service Date: 05/16/2008 ☐ Depreciate When In Service
 Begin Depr Date:
 Convention: Following Month Retire Conv: Following Month

*Method: Straight Line Calculation Type: Life-to-Date
 Percent: Limit Pct: Low Limit: Monthly
 Useful Life: 60 DB Pct: UOP ID: Low Value
 Schedule: Method ID: Depr Pass Life
 End Date: Future Depr Yrs: *Avg Option: None
☐ Special Depreciation [Special Terms](#)

In this example, the Useful Life was changed to 60 periods and the Calculation Type was changed to Life-to-Date.

WARNING: Unfortunately, the system will allow you to save without making the change in the other Book. You must remember to make the change in both.

If you have financial changes to be made, you do not have to make the changes in both books, as shown in the example below.

Navigation: Asset Management⇒Asset Transactions⇒Financial Transactions⇒Cost Adjust/Transfer Asset

Main Transaction Asset Cost Wrk Asset Cost 01 Wrk Asset Cost Wrk2 Asset Book Wrk1 Asset Cost Wrk3

Unit: 36000 Asset ID: 000000300015 Yellow Truck Chevy Tag: 44589665 In Service

Transaction Date: 07/29/2008
 Accounting Date: 07/29/2008
 Transaction Code:
 Rate Type: AVG

☒ **Copy Changes to Other Books**

Copy to Other Books Options
 Transfer Other Books by: Amount
 Adjust Other Books By: Amount
 Include Convention: Exclude

Action: Adjustment GO!

If the **Copy Changes to Other Books** check box is checked, the system will automatically update both books. This includes Recategorizations, Transfers, and Cost Adjustments. If this box is not checked, the change that you make will only exist in the Book in which you make it.

If you need to make a change to a Pending Transaction, you must make it in both books, as noted in the example below.

Navigation: **Asset Management⇒Asset Transactions⇒Financial Transactions⇒Change/Delete Pending Trans**

Pending Trans Update/Delete **Pend Trans Wrk**

Unit: 36000 Asset ID: 000000300015 Yellow Truck Chevy Tag: 44589665 In Service

Find | View All First 1 of 2 Last

Book Name:	ALLASSETS All Assets	Currency:	USD
Transaction Type:	ADD Asset Addition	Update...	
Date/Time Stamp:	05/16/2008 2:00:28PM	Delete...	
Transaction Date:	05/16/2008	Edit Trans Info...	
Accounting Date:	05/16/2008		
Transaction ID:	300070		
User ID:	SUPPORT		

To keep books in synch, remember to make changes to all books.

Make the change in both books by clicking on the **Show next row**  icon.

AM.020.150 – Recategorization of Assets

Some rules regarding recategorizing assets are:

1. Assets that are to be recategorized from a Depreciable to a Non-Depreciable Category, and vice-versa, must be retired and added back using the correct Profile ID.
2. Assets cannot be recategorized between Categories that contain Profile IDs with different Useful Lives. They must be retired and added back using the correct Profile ID.

Note: There are a few exceptions to this rule. You would need to contact the **OIIT HELPDESK** and open a ticket if you need a determination as to whether your specific recategorization can be performed.

3. Assets that contain multiple chartstrings cannot be recategorized. They must be retired and added back with the correct Chartstring.

AM.075.0XX – Balancing Queries

The following queries are helpful in balancing Ledgers and AM at the end of each month:

- AM_075_060: BOR_AM_CAP_DTL_BQ
- AM_075_065: BOR_CAP_ACT_DTL_BQ
- AM_075_070: BOR_DEPR_AM_DET_BY_PERIOD_BQ
- AM_075_075: BOR_DEPR_AM_DIST_LN_BQ
- AM_075_080: BOR_DEPR_CAP_LED_TTL_BQ
- AM_075_085: BOR_ACTUALS_CAP_DTL_BQ
- AM_075_090: BOR_VCHR_ACCTG_LN_BQ

Other queries that might be helpful are:

- BOR_AUD_AM_BAL_SHEET_DETAIL
- BOR_AUD_AM_DETAIL

AM.020.165 – Salvage Value

You can use the following process to add, change, or remove a Salvage Value.

Navigation: Asset Management⇒Asset Transactions⇒Financial Transactions⇒Cost Adjust/Transfer Asset

The screenshot shows the 'Main Transaction' tab selected. The asset details are: Unit: 39000, Asset ID: 000000013840, J.O. EDISON ALUMNI HOUSE, Tag: 21000029, In Service. The 'Transaction Date' and 'Accounting Date' are both 08/20/2008. The 'Rate Type' is AVG. The 'Copy Changes to Other Books' checkbox is checked and highlighted with a red box. Below it, the 'Copy to Other Books Options' section shows 'Transfer Other Books by:' set to Amount, 'Adjust Other Books By:' set to Amount, and 'Include Convention:' set to Exclude. The 'Action' dropdown is set to '-- Select Action --'. At the bottom, there are buttons for 'Save', 'Return to Search', 'Notify', 'Update/Display', and 'Include History'.

1. Check to verify the **Copy Changes to Other Books** check box is ON.

This screenshot is similar to the previous one, but the 'Action' dropdown is now set to 'Adjustment' and is highlighted with a red box. The 'GO!' button is also highlighted with a red box. All other fields and options remain the same as in the previous screenshot.

2. Select **Adjustment** in the **Action** field.

3. Click on **GO!**.

Main Transaction **Cost Information** **Asset Cost Wrk** **Asset Cost 01 Wrk** **Asset Cost Wrk2** **Asset Book Wrk1** **Asset Cost V**

Unit: 39000 Asset ID: 000000013840 J.O. EDISON ALUMNI HOUSE Tag: 21000029 In Service [Change Location](#)

Book Find | View All First 1 of 2 Last

Book Name: ALLASSETS All Assets **Base Currency:** USD **Convention:** Actual Month

Cost History

Edit Cost Information

Adjust All Rows By: Percent: Quantity: Cost: Curr: USD

Quantity	Cost	Salvage	Category	Cost Type	Unit
1.0000	136,500.00	13,650.00	BLDG	<input type="checkbox"/>	39000

Fund: 52000 Dept: 8000100 Program: 17200 Class: 11000 Project: Bud Ref: 2002

Adjust Current Row By: USD

4. Enter the **Salvage Value** in the ALLASSETS book and it will automatically be entered in the ENTERPRISE book.

5. Click on .

Edit Cost Information

Adjust All Rows By: Percent: Quantity: Cost: Curr: USD

Quantity	Cost	Salvage	Category	Cost Type	Unit
1.0000	136,500.00	13,650.00	BLDG	<input type="checkbox"/>	39000

Fund: 52000 Dept: 8000100 Program: 17200 Class: 11000 Project: Bud Ref: 2002

Adjust Current Row By: USD

Book Name: ENTERPRISE Enterprise **Base Currency:** USD **Convention:** Actual Month

Cost History

Edit Cost Information

Adjust All Rows By: Percent: Quantity: Cost: Curr: USD

Quantity	Cost	Salvage	Category	Cost Type	Unit
1.0000	136,500.00	13,650.00	BLDG	<input type="checkbox"/>	39000

Fund: 52000 Dept: 8000100 Program: 17200 Class: 11000 Project: Bud Ref: 2002

Adjust Current Row By: USD

6. Exit the page and re-enter.

Business Unit: = 39000

Asset Identification: begins with 000000013840

Asset Book Name: begins with

Transaction Date: =

Accounting Date: =

Transaction Type: =

Depreciation Calc Status: = Pending Depreciation

Acctg Entry Creation Status: =

Reporting Process Status: =

Group Consolidation Status: =

[Search](#) [Clear](#) [Basic Search](#) [Save Search Criteria](#) [Delete Saved Search](#)

Search Results

[View All](#)

First 1-2 of 2

Business Unit	Asset Identification	Asset Book Name	Date/Time Stamp	Transaction Date	Accounting Date	Transaction Type	Depreciation Calc Status	Accto Entry Creation Status	Reporting Process Status	Group Consolidation Status	User ID	Open Transact ID
39000	000000013840	ALLASSETS	08/20/2008 5:21:07PM	08/20/2008	08/20/2008	Adjustment	Pending	Never	Pending	Never	SUPPORT 300084	
39000	000000013840	ENTERPRISE	08/20/2008 5:21:07PM	08/20/2008	08/20/2008	Adjustment	Pending	Pending	Pending	Never	SUPPORT 300084	

- Click on the [View All](#) link to see the value in both books.
- An Open Transaction is created for the change to the Salvage Value.

AM.020.040 – Works of Art and Historical Treasures

Navigation: **Asset Management**⇒**Asset Transactions**⇒**Owned Assets**⇒**Basic Add**

When adding a work of art or historical treasure, there may be confusion as to which Profile ID should be used for which type of asset. The table below condenses the options into one matrix for easy reference.

Profile ID	Category	Status	Threshold	FA Account	Contra Account
ARTCND	ARTCN	Non Depreciable	Capitalize All	168100	843400
WOARTD	WOART	Depreciable	Capitalize All	168100	843400
WOART *	SVP	Non Depreciable	\$3000-\$5000	165000	743200
LIB_COL	LIB_C	Depreciable	Capitalize All	164000	843200

* You would only use the Profile ID of WOART if for some reason you wish to expense the purchase to the 743200 account.