

### SECURITY ROLES

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#### Navigation:

PeopleTools > Security > User Profile > Distributed User Profile > Add a New Value > User Roles Tab

User ID PO\_MANAGER  
Description Purchasing Manager

Dynamic Role Rule		User Roles		Personalize	Find	View All	First	1-2 of 2	Last
Execute on Server		Role Name	Description	Dynamic					
Test Rule(s)	Refresh	BOR PeopleSoft User	FN Base PeopleSoft User	<input type="checkbox"/>	Route Control	View Definition			
Execute Rule(s)		BOR_PO_SETUP_CONFIG	Purchasing Setup/Configure	<input type="checkbox"/>	Route Control	View Definition			

Save Add Update/Display

General | ID | Roles | Workflow | Audit | Links | User ID Queries

#### ROLES:

BOR PeopleSoft User  
BOR\_PO\_SETUP\_CONFIG

PO Manager users maintain the configuration and set up information used by the Purchasing module.

### USER PREFERENCES

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#### Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Overall Preferences

User Preferences

Overall Preferences

User ID

PO\_MANAGER

Name

Purchasing Manager

Business Unit

71000

SetID

71000

As of Date

12/02/2014

Localization Country

USA

USA

☐ Alternate Character Enabled

☐ Display Debit/Credit Amounts in Subsystems

Save

Return to Search

Notify

Refresh

User Preferences | Overall Preferences

### USER PREFERENCES

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#### Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Procurement

User Preferences

Procurement

User

PO\_MANAGER

Purchasing Manager

Location

PO\_MAIN

PO\_MAIN

Origin

ONL

Department

Ship To Location

Requester

Buyer

Contract Process

Payables Online Vouchering

Purchase Order Authorizations

Supplier Onboarding

Rebate Authorizations

Receiver / RTV Setup

Supplier Processing Authority

Request for Quote Process

Requisition Authorizations

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