

### SECURITY ROLES

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#### Navigation:

PeopleTools > Security > User Profile > Distributed User Profile > Add a New Value > User Roles Tab

Dynamic Role Rule	User Roles	Description	Personalize	Find   View All	View Definition
Execute on Server	BOR_KK_GRANT_BUDG	Grant Budget Progress Reports	<input type="checkbox"/>	Route Control	View Definition
Test Rule(s)	BOR_KK_BUDGPROG	Budget Progress Reports	<input type="checkbox"/>	Route Control	View Definition
Execute Rule(s)	BOR_KK_REPORTS	KK Reporting	<input type="checkbox"/>	Route Control	View Definition
Process Monitor	BOR_FN_TREE_VIEW	Tree Manager Viewer	<input type="checkbox"/>	Route Control	View Definition
Service Monitor	BOR_PT_QRY_PRIVATE	Query Private	<input type="checkbox"/>	Route Control	View Definition
	BOR_PT_QRY_ALLACC	All Query Access Groups	<input type="checkbox"/>	Route Control	View Definition
	BOR_FN_ADMIN_REPORTING	Report	<input type="checkbox"/>	Route Control	View Definition
	ReportSuperUser	Report Super User	<input type="checkbox"/>	Route Control	View Definition
	BOR_FN_NVISION	Access to nVision reports	<input type="checkbox"/>	Route Control	View Definition

GL Inquiry and Reporting users run reports (Crystal, SQR and nVision) and perform inquiries related to General Ledger, sub-ledger (AP, AM, AR) and Commitment Control (budget) information. They also run public queries created by others.

#### ROLE:

BOR\_GL\_YE\_REPORTS  
 BOR\_GL\_INQUIRE  
 BOR\_GL\_REPORTS  
 BOR\_KK\_BUDGPROG\_RPTS  
 BOR\_KK\_GRANT\_BUDGPROG\_RPTS  
 BOR\_KK\_INQUIRY  
 BOR\_KK\_REPORTS  
 BOR\_FN\_TREE\_VIEW  
 BOR\_PT\_QRY\_PRIVATE  
 BOR\_FN\_ADMIN\_REPORTING  
 BOR PeopleSoft User  
 BOR\_PT\_QRY\_ALLACCGRPS  
 ReportSuperUser  
 BOR\_FN\_NVISION

### USER PREFERENCES

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#### Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > Overall Preferences

User Preferences | Overall Preferences

User ID: GL\_INQ\_REPT  
Name: GL Reporting and Inquiry

Business Unit: 71000 Georgia Perimeter College  
SetID: 71000 Georgia Perimeter College  
As of Date: 12/16/2014  
Localization Country: USA USA

☐ Alternate Character Enabled  
☐ Display Debit/Credit Amounts in Subsystems

Save Return to Search Previous in List Next in List Notify Refresh

User Preferences | Overall Preferences

### USER PREFERENCES

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#### Navigation:

Set Up Financials & Supply Chain > Common Definitions > User Preferences > Define User Preferences > General Ledger

User Preferences | General Ledger

User ID: GL\_INQ\_REPT  
Supplier: GL Reporting and Inquiry  
Ledger: ACTUALS Actuals Ledger  
Ledger Group: ACTUALS Actuals Ledger  
Source: ONL Online Journal Entry

**Journal Entry Options**

- ☐ Change Date on Correction Journals
- ☐ Use Next Journal ID
- ☐ Change Journals from Journal Generator
- ☐ Enter Adjustment Type Journal
- ☐ Save Journal Incomplete Status
- ☐ Allow Copy Journal with Control Accounts
- ☐ Allow Delete Journal with Control Accounts
- ☐ Allow Unpost Journal with Control Accounts
- ☐ Enter Date Code Adjustments

**Online Journal Edit Defaults**

- ☐ Re-Edit Previously Edited
- ☐ Mark Journal(s) to Post
- ☐ Recalc Currency Exchange Rates

**Journal Post Defaults**

- ☐ Skip Open Item Reconciliation
- ☒ Skip Summary Ledger Update
- ☒ Skip Essbase Incremental Load

**Budget Post Options**

- ☐ Skip Entry Event processing
- \*Parent Budget Generation: User Specified

Save Return to Search Previous in List Next in List Notify Refresh

User Preferences | General Ledger