• Annual Oracle Maintenance Release 5.50
  – Release Schedule
  – FPLAY Database Refresh
  – User Experience Changes
  – Supported Browsers
  – Module Updates and Changes
  – Preparing for Release 5.50

• Calendar Year-End Updates

• Other Production Updates

• Q&A
Annual Oracle Maintenance
Release 5.50
Annual Oracle Maintenance Release 5.50

- Application Schedule for Release 5.50
  - All GeorgiaFIRST users should log out before **5:00 p.m. on Thursday, November 21, 2019**
  - Production will be down all day Friday, November 22, 2019
  - Production will be available for institutional access by **7:00 a.m. on Monday, November 25, 2019**
Annual Oracle Maintenance Release 5.50

- Release 5.50 consists of:
  - PeopleTools Patch to 8.56.20
  - Database Upgrade – 12c to 12.2
  - PeopleSoft Update Images (PI)
    - Images 28 - 32
  - New enhancements and functionality
  - Resolved Known Issues – 8
Resolved Known Issues – 8

All Resolved Known Issues can be found on the Resolved Known Issues page of the GeorgiaFIRST Financials website

Announcement with a list of all Known Issues resolved by Release 5.50 will be distributed on November 18, 2019
Release 5.50 consists of:
- 32 BOR modification retrofits
• Plan to refresh FPLAY week of November 25 – December 4, 2019
  – Will be unavailable approximately 5 business days
  – Will refresh from current production and apply Release 5.50

• Notify teresa.page@usg.edu if you have users setup for training you wish to retain
Release 5.50 User Experience Changes
Annual Oracle Maintenance Release 5.50

• New Home Pages and Tiles
  – Finance & Accounting
  – Payables
  – ePro/Purchasing

• Updated job aid available tomorrow, November 13, 2019
Supported Browsers
• No changes for supported browsers

• Users may encounter issues such as lookups not returning results, buttons not active on the page, etc.

• As always, it is best practice to clear browser cache on a regular basis
Supported Browsers for PT8.56.12

- Browser Compatibility Guide for PeopleSoft Applications, PeopleTools 8.54-8.57
- Clearing Your Browser Cache Job Aid
Questions?
Release 5.50 Module Updates and Changes
Accounts Payable – Updates and Changes

• New Payables Operations Home Page
• Criteria change for BOR_AP_OPEN_LIAB query
  – Added criteria so that only vouchers that begin with ‘05’ are returned in the query results
• Voucher Build Interfaces Option Name Change
  – When running Voucher Build for the voucher spreadsheet upload, users choose *Excel Upload (Payables)*. Previously, the option was called *Excel Upload Vouchers*.

• Payment Request Reviewer Change
  – Changes made to a Payment Request by a REVIEWER now initiate re-approval
  – Previously, an Oracle bug kept workflow from restarting when a Reviewer made a change to the payment request
Accounts Payable – Known Issues

• Resolved
  – KI9.2-109_AP: Issue with Updating Recycle Vouchers Created via Voucher Build

• No new Known Issues
Questions?
Budget Prep – Updates and Changes

• New warnings to HCM Import process when positions fail to import

• Added Job Code and Pay Group as search fields for Update Personal Services page

• Fixed where distribution split by date did not actually split by date
Budget Prep – Known Issues

• Active
  – KI9.2-118 – Budget Prep Load Not Updating Annual Benefits Base Rate in OneUSG Connect
  – KI9.2-119 – Budget Prep Load Process Not Updating Department or Job Entry Dates Correctly

• Resolved
  – KI9.2-115 – HCM Import to Budget Prep Imports Deleted Job Rows
  – KI9.2-114 – Fringe Update Process Runs to “No Success” for Certain Positions Using Job Earns Dist
Questions?
ePro & Purchasing – Updates and Changes

- New eProcurement/Purchasing Home Page
ePro & Purchasing – Updates and Changes

• Electronic PO Signature
  – New BOR Page: BOR Menus > BOR Purchasing > BOR PO Use and Processing > PO Signature Upload
  – Institutions will be able to upload one signature per Buyer
  – Path to signature will auto populate on the Buyer Setup Page
  – Buyer’s Signature will print on POs where they are designated as the buyer
ePro & Purchasing – Updates and Changes

• Creating a PO Signature File for PSFIN Signature Upload job aid will be available
ePro – Preparing for Release 5.50

• Recommend all ePro Requisitions should be in an Open or Approved status prior to Release 5.50
ePro & Purchasing - Known Issues

• Resolved
  – KI9.2-113_ePro: Submit Button Greyed Out When Attempting to Expedite Multiple Requisitions
  – KI9.2-82_ePro: Requisition Attachments Unable to be Viewed from Requisition Approval Page
  – KI9.2-9_PO: Unable to Approve Requisitions Pending Approval Status in Manage Requisitions

• No new Known Issues
Questions?
General Ledger – Updates and Changes

• Department Manager Dashboard
  - Class, Program and Project will be available on the prompt list
General Ledger – Updates and Changes

• PO Open Encumbrance Dashboard
  
  − New functionality will allow users to view Purchase Order open encumbrances
  
  − Data is the same as the Open Encumbrance as of Accounting Period report (BOR Menus > BOR Purchasing > BOR PO Reports > PO Open Enc as of Acctg Period)
  
  − Dashboard has similar functionality as previously released dashboards such as the Department Manager Dashboard
  
  − Drilldown capability into Purchase Order information
General Ledger – Updates and Changes

• Navigation: BOR Menus > BOR Purchasing > PO Open Encumbrance
General Ledger – Updates and Changes

- PO Open Encumbrance Dashboard
  - Row filter allows the breakdown of ChartFields
  - Example of balances by fund and department
• PO Open Encumbrance Dashboard
  – Users will need one of these two security roles to access the dashboard:
    1. BOR_PO_ALLDEPT_ACCESS
    2. BOR_PO_SELECT_DEPT_ACCESS

  – If giving access to only certain departments, then department level security will also need to be added via PeopleTools > Security > User Profiles > iStrategy Department Security
• Budget Activity Report
  – Wildcard values From Project - To Project fields will produce data for transactions with the requested ChartString with or without a project
  – Currently the way the report produces data
General Ledger – Updates and Changes

• Budget Activity Report
  – Blank values in the From Project - To Project fields will produce data for transactions with the requested ChartString and no Project IDs
• **Budget Activity Report**
  
  -- Project IDs in the From Project - To Project fields will produce data for transactions with the requested ChartString and Project IDs

  -- Data will be grouped by project
General Ledger – Updates and Changes

- **Budget Activity Report**
  - Blank value in the From Project to a Project ID in the To Project fields will produce data for transactions with the requested chartstring with and without the Project ID.
  - Data will be grouped by transactions without project first and then start individual project grouping.
General Ledger – Updates and Changes

- Grant Indirect Cost Rate Field Length
  - Modified the Indirect Cost Rate field to allow 4 decimal places
General Ledger – Updates and Changes

- New Journal Upload Spreadsheet
  - A new version of the Journal Upload Spreadsheet will be posted to the GeorgiaFIRST website prior to Release 5.50
  - An announcement and updated business processes will be sent out and posted on the GeorgiaFIRST website
General Ledger – Updates and Changes

• New Journal Upload Spreadsheet
  – Users will be required to download new files since Oracle will no longer be supporting the older version if issues arise
  – Users will continue to use the Write to File process
  – The Import Now option will no longer be available
General Ledger – Updates and Changes

New Journal Upload Spreadsheet
General Ledger – Updates and Changes

• GL and KK Business Processes
  – Updated GL Business Processes released November 1, 2019
  – Updated KK Business Processes scheduled to be released on November 15, 2019
General Ledger – Known Issues

• Active
  
  – KI9.2-99 – Journal Spreadsheet Upload Error
    • Workaround: Users need to use the Write File Option. For details on importing journals using the Write File option, please see Business Process GL_020_033 - Batch Spreadsheet Journal Import.

  – KI9.2-108 – nVision Drilldowns Running to Error
    • ITS working with Oracle to identify a fix for the issue.
Questions?
Security – Updates and Changes

• New query: BOR_SEC_TERM_REQUESTERS_AUTH
  – Provides a list of any ePro Requesters listed on the User preferences Section under “Requesters Authorized For” that may be terminated
Security – Updates and Changes

- New Security WorkCenter tile created
  - Located on the Manager Self Service Homepage
Security – Updates and Changes

- New Security WorkCenter contains the new BOR_SEC_TERM_REQUESTERS_AUTH query as well as two new links:
  - Update EX Org Data Budget Ref
  - Update Requestor Budget Ref
Security – Updates and Changes

• Enabled Security Auditing
  – Change Request: CHG00489
  – What does this mean for you?
    Any changes to a user profile, an
    addition/deletion of roles, updating of email address, new
    roles, changes to roles, or
    permissions will get captured in
    the audit records
  – Very important for audits and
    history purposes!

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<th>Security Class</th>
<th>Audit Class</th>
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</thead>
<tbody>
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</tr>
<tr>
<td>ROLEXLATOPR</td>
<td>AUDIT_ROLEX_BOR</td>
</tr>
</tbody>
</table>
Security – Updates and Changes

• Single Sign-On for SHARE Access and Support Accounts
  – Turning on with FREL5.50
  – Same SSO as OneUSG so no additional setup needed
  – Multi-factor authentication
Questions?
Travel & Expenses – Updates and Changes

• Thoroughly tested the Fluid Approvals Tile
  – However, found that it did not quite meet our needs
In place of the Approvals tile is the Worklist tile.
Users will be able to create Fluid Expense Report from an approved Travel Authorization

- Accessed through the My Travel Authorizations tile from the Employee Self-Service home page
• Performance Improvements
  – T&E Travel Authorization Delete page loads faster
  – T&E Post Liabilities and Close Liability processes run quicker
• Payment Method
  – Expense Administrators with the BOR_EX_ADMINNxx role (where ‘xx’ represents the first two units of the Business Unit) will have access to update the Payment Method field only,
  – Information within the Bank Account Info section and the Bank Accounts BOR tab will remain view only
  – Bank Account updates should continue to occur in OneUSG Connect and feed to PeopleSoft Financials
  – ITS Support will have access to update Bank Account information in PeopleSoft Financials in emergency situations
Travel & Expenses – Updates and Changes

• Next Steps
  – Partnering with Oracle to request enhancements to the delivered T&E Fluid pages, including Approvals
All Expense transactions should be in Pending or Approved status prior to Release 5.50

- Pending: created and saved or sent back to the traveler

- Run the BOR_EX_WF_BLACK_HOLE query to monitor approvals in process
Travel and Expenses – Known Issues

• Resolved
  – KI9.2-60_EX – Modify Approved Transactions Displaying Results for All Business Units

  – KI9.2-19_EX – Name on Expense Report Summary Disappears

• No new Known Issues
Questions?
Preparing for Release 5.50

• How to Prepare
  – Communicate system downtime
  – Ensure transactions are in appropriate Workflow status (best practice recommendation)
    • See ePro/Purchasing and T&E slides for more information
  – Change Management
    • Download new Journal spreadsheet
    • Review New/Update Job Aids
  – Plan for use of new features
    • Electronic PO Signature
    • Assign Security Roles for new functionality
Questions?
Calendar Year-End Updates
• Working on the annual per diem updates

• Estimating November 25, 2019 for updates to be applied to production

• An announcement will be sent once they are complete
• ITS will be participating in an Oracle Webinar scheduled November 19, 2019

• An announcement will be sent once we determine if changes will be required
Other Production Updates
• ITS turned on new Supplier Audit Functionality on September 27, 2019

• The new Supplier audit tool allows users to follow audit trails, as well as identify the User ID and the date/time of specific actions

• For more information on the audit tool, see the Supplier Audit Framework job aid
Questions?