**Budget Issues Committee**

**June 17, 2014**  
  
Members Present: Arisa Burgess, Michelle Alston-Brown, Megan Davidson, Jan Fackler, Jamie Fernandes, Dawn Gamadanis, Steve Head, Amanda Neff, Robin Wade, Melanie White

Members Absent: Connie Clark

Ex-Officio member absent: Tracie Dixon  
  
Meeting called to order at 9:15

Agenda topics:

***Introduction of new member – Megan Davidson from Georgia Highlands College, replacing Bonnie Chamberlin.***

***FTE Definitions-***  Need to understand how reports are used so that the criteria for each can be properly defined. Follow up will take place with Tracie Dixon.

For the Online Budget System is was determined that the following pay-groups should be included

A – Admininstrative

F – 10 month Faculty

Y – 12 month Faculty

H – Biweekly

J – 10 month Staff

E – Exempt hourly

Committee suggested that FTE be used instead of position counts. Discussions will continue at next meeting.

***Budget Prep Fit/Gap and KK Fit/Gap review-***

Members reviewed the Budget Pre Fit Gap Item Summary spreadsheet that list issues and enhancements requested during Budget Prep Fit/Gap held in May. This document provides an update of planned actions or issues/enhancements on hold. Please refer to Budget Issues Committee website or USG ITS website to access the spreadsheet.

*Committee adjourned at 2:55 p.m.*  
**Next Meeting:**  To be held at Georgia Summit