



## Announcement

**TO:** Georgia*FIRST* PeopleSoft Financials Users

**POSTED:** December 7, 2018

**SUBJECT:** 2018 Per Diem Updates for Travel & Expense Module

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This announcement is to notify institutions that are currently using the Georgia*FIRST* Financials Travel & Expense module of updated per diem rates (CONUS/OCONUS) for all locations. The updated rates were applied to production on December 7, 2018, and have an effective date of December 1, 2018. The per diem updates reflect the GSA rates that were released October 1, 2018.

**MORE INFORMATION AND SUPPORT:** For business impact emergency issues, contact the ITS Helpdesk immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the ITS Helpdesk via the self-service support website at [http://www.usg.edu/customer\\_services](http://www.usg.edu/customer_services). (This service requires a user ID and password. E-mail [helpdesk@usg.edu](mailto:helpdesk@usg.edu) to obtain self-service login credentials.)

**ADDITIONAL RESOURCES:** For information about ITS maintenance schedules or Service Level Guidelines, please visit [http://www.usg.edu/customer\\_services/service\\_level\\_guidelines](http://www.usg.edu/customer_services/service_level_guidelines). For USG services status, please visit <http://status.usg.edu>.

