
Announcement

TO: GeorgiaFIRST PeopleSoft Financials Users

POSTED: July 17, 2018

SUBJECT: Requests to Run BOR Queries by Department of Administrative Services (DOAS)

ITS created several queries to assist the Department of Administrative Services (DOAS) when they conduct audits and reviews of statewide contracts. Now that the fiscal year has been closed, a representative from DOAS may contact the Purchasing or Accounts Payable departments at each institution asking them to provide additional information, which can be accessed with the BOR queries.

If DOAS contacts your institution, ITS recommends using the 'Schedule' functionality in Query Manager to run each query, due to the large number of rows that may be returned. Please refer to the "Scheduling a Query" job aid or "How to Schedule and Retrieve a Query" video on the GeorgiaFIRST website: <https://www.usg.edu/gafirst-fin/documentation/category/queries>

MORE INFORMATION AND SUPPORT: For business impact emergency issues, contact the ITS Helpdesk immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the ITS Helpdesk via the self-service support website at http://www.usg.edu/customer_services. (This service requires a user ID and password. E-mail helpdesk@usg.edu to obtain self-service login credentials.)

ADDITIONAL RESOURCES: For information about ITS maintenance schedules or Service Level Guidelines, please visit http://www.usg.edu/customer_services/service_level_guidelines. For USG services status, please visit <http://status.usg.edu>.

