Announcement

TO: Georgia*FIRST* PeopleSoft Financials Users

POSTED: March 23, 2018

SUBJECT: Annual NIGP Code Maintenance Completed

Please be advised that the Georgia*FIRST* Financials team has completed annual maintenance of NIGP codes in PeopleSoft to match the list as provided by the Department of Administrative Services (DOAS). This process consisted of deactivating 106 obsolete NIGP codes. Click the following link and open the Job Aids and Reference Documents accordion to download a spreadsheet that lists the deactivated codes, as well as the suggested replacement for each: Deactivated NIGP Codes.

This maintenance also added 9 new codes:

- 11010 Belts, Ferry Equipment
- 42557 Partitions, Hardware
- 48533 Deodorants, Industrial
- 91510 Advertising, Digital
- 96119 Food Trucks and Mobile Catering Carts
- 92655 LEAD ABATEMENT PROJECT DESIGNER
- 92656 LEAD ABATEMENT SUPERVISOR
- 92657 LEAD ABATEMENT WORKER
- 92659 RISK ASSESSOR

If a now-inactive NIGP code is used on a requisition that is still in process (pending approval or waiting to be sourced), this will affect your ability to process that requisition further. The inactive NIGP code will need to be changed to a valid NIGP code.

If your institution has any requisitions with a now-inactive NIGP code, and it is still in process, we will reach out to each institution individually to communicate the transactions affected.

Please call or email the ITS Helpdesk with questions regarding the NIGP code changes.

MORE INFORMATION AND SUPPORT: For business impact emergency issues, contact the ITS Helpdesk immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the ITS Helpdesk via the self-service support website at http://www.usg.edu/customer_services. (This service requires a user ID and password. E-mail helpdesk@usg.edu to obtain self-service login credentials.)

ADDITIONAL RESOURCES: For information about ITS maintenance schedules or Service Level Guidelines, please visit http://www.usg.edu/customer_services/service_level_guidelines. For USG services status, please visit http://status.usg.edu.