Announcement

TO: Georgia*FIRST* PeopleSoft Financials Users

POSTED: December 6, 2016

SUBJECT: 1099 Processing User's Guide for Calendar Year 2017

The 1099 Processing User's Guide for Calendar Year 2017 is now available on the Georgia*FIRST* Financials website:

- http://www.usg.edu/gafirst-fin/documentation/job_aids/category/accounts_payable
  This guide provides step-by-step instructions for 1099 processing.
- Please note that there were no IRS or business process changes for Calendar Year 2017.

For more information, refer to the IRS Publication 1220 located at https://www.irs.gov/pub/irs-pdf/p1220.pdf

MORE INFORMATION AND SUPPORT: For business impact emergency issues, contact the ITS Helpdesk immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the ITS Helpdesk via the self-service support website at http://www.usg.edu/customer_services. (This service requires a user ID and password. E-mail helpdesk@usg.edu to obtain self-service login credentials.)

ADDITIONAL RESOURCES: For information about ITS maintenance schedules or Service Level Guidelines, please visit http://www.usg.edu/customer_services/service_level_guidelines. For USG services status, please visit http://status.usg.edu.