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## Announcement

**TO:** GeorgiaFIRST PeopleSoft Financials Users

**POSTED:** Thursday, November 9, 2017

**SUBJECT:** Extended System Maintenance Scheduled for GeorgiaFIRST Financials (Release 5.30)

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PeopleSoft Financials Update 5.30 will be applied from **Thursday, November 30, 2017, at 7:00pm to Monday, December 4, 2017, at 7:00am**. This update includes the Oracle annual maintenance (Images 20-23) and a PeopleTools patch (8.55.17), as well as BOR enhancements and functionality.

The following applications will not be available during this scheduled maintenance window:

- GeorgiaFIRST PeopleSoft Financials production (FPROD)
- PSQUEST access
- GeorgiaFIRST Marketplace access
- Expenses and ePro Self-Service Portal

Specifics regarding this release will be covered during the GeorgiaFIRST Financials WebEx, scheduled Tuesday, November 14, 2017, from 10:00am to 11:30am.

The Annual Maintenance Release will introduce significant changes in PeopleSoft Financials in the user experience for both core and self-service users.

In preparation for this release, your institution should take the following steps:

1. Participate in the scheduled WebEx meeting.
2. Communicate system downtime to your campus stakeholders (Banner, Department users, third-parties, etc.).
3. Communicate system downtime for Self-Service: GeorgiaFIRST Marketplace (Shoppers, Requesters and Buyers) and Travel & Expenses module.
4. Obtain Release 5.30 documentation as it becomes available from ITS (Job Aids, Business Processes, Known Issues, Videos, etc.).
5. Make self-service and core users aware of application changes.
6. Be prepared to complete all daily/month end transactional processing and have all users logged out of PeopleSoft Financials by 7:00pm, November 30, 2017.

**Release Information:** ITS will provide an update as release documentation becomes available on the GeorgiaFIRST Financials website.

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MORE INFORMATION and SUPPORT

**BUSINESS IMPACT EMERGENCY ISSUES CONTACT ITS HELPDESK IMMEDIATELY**  
706-583-2001, or 1-888-875-3697 (toll free within Georgia)

ALL OTHER NON-URGENT ISSUES contact ITS Helpdesk via Self-service support website  
[http://www.usg.edu/customer\\_services](http://www.usg.edu/customer_services) (requires a User ID and password, email  
[helpdesk@usg.edu](mailto:helpdesk@usg.edu) to obtain credentials)E-mail: [helpdesk@usg.edu](mailto:helpdesk@usg.edu)

ADDITIONAL RESOURCES

ITS Maintenance Schedule and Service Level Guidelines:  
[http://www.usg.edu/customer\\_services/service\\_level\\_guidelines/](http://www.usg.edu/customer_services/service_level_guidelines/)

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