
Announcement

TO: GeorgiaFIRST PeopleSoft Financials Users

POSTED: July 19, 2017

SUBJECT: TIGA Letter and Final Instructions for FY2017 Reporting

Claire Arnold, Associate Vice Chancellor of Fiscal Affairs, has made the *Agency TIGA Letter and Final Instructions TIGA FY2017 Salaries and Payments* documentation available from the Georgia Department of Audits. All TIGA Reporting documents, including the *TIGA Reporting User's Guide* and *Salary Data for TIGA Reporting*, are available on the GeorgiaFIRST website: http://www.usg.edu/gafirst-fin/documentation/category/doaa_reporting

TIGA Deadlines:

1. The collection for salaries and travel data will begin July 10, 2017, and the deadline to submit is August 15, 2017.
2. The collection for payments and obligations data will open August 1, 2017, and the deadline to submit is October 16, 2017.

Note: All institutions are required to submit a new P-Card Works Open Georgia report to the Department of Audits and Accounts. For more information, see the *TIGA Reporting User's Guide*.

MORE INFORMATION AND SUPPORT: For business impact emergency issues, contact the ITS Helpdesk immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the ITS Helpdesk via the self-service support website at http://www.usg.edu/customer_services. (This service requires a user ID and password. E-mail helpdesk@usg.edu to obtain self-service login credentials.)

ADDITIONAL RESOURCES: For information about ITS maintenance schedules or Service Level Guidelines, please visit http://www.usg.edu/customer_services/service_level_guidelines. For USG services status, please visit <http://status.usg.edu>.

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http://www.usg.edu/customer_services/service_level_guidelines/

